

MINUTES
of the
Executive Committee
of the
Capital Area Regional Planning Commission

July 06, 2026

Zoom Webinar

5:15 pm

Commissioners Present: Heidi Murphy, Peter McKeever, Cynthia Richson, David Pfeiffer, Maureen Crombie, and Bill Tishler

Commissioners Absent:

Staff Present: Jason Valerius, Matt Kozlowski, Caitlin Shanahan

Others Present:

1. Establish Quorum

The meeting was called to order by Chair Pfeiffer at 5:15 pm. Quorum was established.

2. Public Comment on Matters not on the agenda

None

3. **Minutes of June 8, 2026 Executive Committee Meeting (*actionable item*) (5:15 pm)**

Motion: Commissioner Crombie moved to approve minutes of the June 8, 2026 meeting. Vice Chair Murphy seconded.

The motion carried unanimously.

4. **Acknowledgement of Receipt – May 2026 Financial Management Report (*actionable item*) (5:16 pm)**

Motion: Commissioner McKeever moved to acknowledge receipt of the May 2026 Financial Management Report. Commissioner Crombie seconded.

The motion carried unanimously.

5. **2027 Cost Allocation Plan (*actionable item*) (5:17 pm)**

Jason Valerius provided an overview of the cost allocation plan.

Motion: Vice Chair Murphy moved to recommend adoption of the 2027 Cost Allocation Plan. Commissioner McKeever seconded.

The motion carried unanimously.

6. Future Agenda Items (next meeting is **Monday, August 10, 2026**, via Zoom at 5:15 pm)

- a. Recommendations on Resolutions for MadREP/USDA (September)

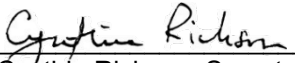
7. Adjournment

Motion: Vice Chair Murphy moved to adjourn. Commissioner Crombie seconded.

The motion carried unanimously. Meeting was adjourned at 5:30 pm.

Minutes prepared by Matt Koz and reviewed by Executive Director.

Respectfully Submitted


Cynthia Richson, Secretary