

MINUTES
of the
Budget and Personnel Panel
of the
Capital Area Regional Planning Commission

CCB Room 421, 210 Martin Luther King Jr. Blvd., Madison, WI

March 31, 2026

and online via Zoom Conferencing

1:30 pm

Members Present: DCTA President Tom Mathies, Dane County Executive Melissa Agard, Madison Mayor Satya Rhodes-Conway, DCCVA President Robert Wipperfurth

Members Absent: CARPC Chair David Pfeiffer (nonvoting member)

CARPC Staff Present: Jason Valerius, Matthew Kozlowski

Others Present: Caleb Frostman, Forbes McIntosh, Christie Baumel

1. Roll Call

The meeting was called to order by Chair Wipperfurth at 1:34 pm. Roll call was taken and a quorum was established.

2. **Approval of the Minutes of the February 2, 2026 Budget and Personnel Panel Meeting (actionable item) (1:34 pm)**

Madison Mayor Satya Rhodes-Conway moved to approve the minutes of the February 2, 2026 Budget and Personnel Panel Meeting. DCTA President Tom Mathies seconded the motion. The motion carried unanimously.

3. Consideration of the Budget and Personnel Panel Responsibilities (1:35 pm)

DCTA President Tom Mathies provided an overview of the item, including the language within the bylaws, previous actions taken by the Budget and Personnel Panel ("BPP"), and various options for the BPP's ongoing roles and responsibilities.

Members discussed the options for oversight of CARPC's activities surrounding the budget, evaluation of the executive director, and the timing of the BPP's meetings. Members expressed an interest in reviewing budget outcomes on a quarterly basis, participating in the evaluation of the executive director in collaboration with the Executive Committee/Personnel Committee, coordinating appointments to ensure an effective mix of skills and perspective, and receiving more information about CARPC's activities, including the Work Program.

4. Brief Overview of CARPC 2026 Work Program (2:07 pm)

Jason Valerius provided an overview of the 2026 CARPC Work Program.

Members expressed appreciation for the amount of information and context included in the Work Program and discussed how the Work Program relates to CARPC's strategic planning processes.

5. CARPC Involvement in Regional Economic Development (2:22 pm)

Jason Valerius provided an overview of the evolution of regional economic development efforts following the dissolution of MadREP.

Members considered various options for how USDA funding could be utilized by the region in support of economic development activities and how they interact with CARPC's environmental responsibilities.

Members expressed an interest in seeing these funds directly benefit the region while minimizing the amount of personnel costs incurred in overseeing these funds. Members further supported removing technical assistance and loans from the types of projects under these funds. Members also discussed options for the composition of the advisory committee and the processes for appointing members to the advisory committee. The addition of another committee member nominated by the Dane County Executive was suggested.

6. CARPC Preliminary 2027 Budget and Dane County Charge (2:57 pm)

Jason Valerius provided an overview of the preliminary budget and associated proposed charge to Dane County.

Members discussed options for addressing the ongoing budgetary challenges faced by units of government throughout the region. Members noted that additional budget cuts may be necessary based on current projections for 2027 revenues. Members suggested exploration of multiple scenarios and projections to develop the next draft of the budget.

7. BPP 2027 Meeting Schedule (3:17 pm)

DCCVA President Robert Wipperfurth provided an overview of the proposed meeting schedule outline.

Members expressed interest in seeing the BPP president coordinate with Jason Valerius to align the BPP's meeting schedule with CARPC's meeting schedule based on the proposed schedule for future agenda items, including a joint meeting with the Executive Committee at the end of the year.

8. Future Agenda Items (3:20 pm)

- a. 2027 Budget and Dane County Charge Approval (June)
- b. Final Budget (September)
- c. Evaluation of Executive Director (November/December)
- d. Review of Work Program (November/December)

9. Adjournment

Madison Mayor Satya Rhodes-Conway moved to adjourn. DCTA President Tom Mathies seconded the motion. The motion carried unanimously. The meeting was adjourned at 3:22 pm.

Minutes prepared by Matt Kozlowski and reviewed by Executive Director.