

MINUTES
of the
Budget and Personnel Panel
of the
Capital Area Regional Planning Commission

February 2, 2026

CCB Room 421, 210 Martin Luther King Jr. Blvd., Madison, WI

1:00 pm

Members Present: DCTA President Tom Mathies, Dane County Executive Melissa Agard, Madison Mayor Satya Rhodes-Conway, DCCVA President Robert Wipperfurth, CARPC Chair David Pfeiffer (nonvoting member)

Members Absent: None

CARPC Staff Present: Jason Valerius, Matthew Kozlowski

Others Present: Renee Lauber, Christie Baumel

1. Roll Call

The meeting was called to order by Chair Wipperfurth at 1:02 pm. Roll call was taken and a quorum was established.

2. **Approval of the Minutes of the July 21, 2025 Budget and Personnel Panel Meeting (actionable item) (1:02 pm)**

Mayor Rhodes-Conway moved to amend the minutes to note that Renee Lauber was present at the meeting and approve the minutes of the July 21, 2025 Budget and Personnel Panel Meeting. DCTA President Mathies seconded the motion. The motion carried unanimously.

3. CARPC Levy Charge Calculation Method – Staff Presentation and Discussion (1:03 pm)

Jason Valerius provided an overview of a suggested method to calculate the Dane County levy charge, using the County's most current Net New Construction (NNC) percentage as calculated by the Wisconsin Department of Revenue to guide year-over-year change in the levy charge to the County.

Members discussed the trade-offs and unintended consequences of various methods for determining the charge. Concerns included the County's difficult current fiscal situation and the potential that the NNC approach could limit the discretion of the Budget and Personnel Panel in future levy decisions. The members indicated a desire for more frequent CARPC budget reports to better monitor budget conditions and needs.

4. CARPC Involvement in Regional Economic Development – Staff Presentation and Discussion (1:21 pm)

Jason Valerius provided an overview of the proposed role in economic development to be played by CARPC in the future. Following the dissolution of the Madison Region Economic Partnership (MadREP), many functions have shifted to the Greater Madison Chamber of Commerce (GMCC), but a few have not, including the revolving loan fund and administration of the Comprehensive Economic Development Strategy (CEDS). If not transferred to an eligible entity, these funds have to be returned to the USDA. Jason noted that these are functions common to regional planning commissions in Wisconsin.

Members discussed concerns that economic development work might strain CARPC's capacity to handle other environmental and planning functions, potential for tensions between water quality work and prospective loan fund recipients, the potential benefits for adding new streams of revenue, and the drawbacks of expanding the geographic region served by CARPC. Members warned about underwriting risks related to new loans and noted that it might also be an option to have CARPC operate the revolving loan fund temporarily while other regional organizations are consulted to see if other options are available for

the revolving loan fund. Members asked questions about the interests and role of GMCC and encouraged CARPC to collaborate with GMCC.

5. Consideration of the Budget and Personnel Panel Responsibilities as Listed in the CARPC Bylaws (1:57 pm)

DCTA President Mathies provided a brief overview of BPP duties described in the bylaws and the need for discussion about revising the duties and/or the bylaws so that they match.

6. Adjournment

Mayor Rhodes-Conway moved to adjourn. DCTA President Mathies seconded the motion. The motion carried unanimously. The meeting was adjourned at 2:00 pm.

Minutes prepared by Matt Koz and reviewed by Executive Director.