

AGENDA
of the
Budget and Personnel Panel
of the
Capital Area Regional Planning Commission

March 31, 2026

**CCB Room 421, 210 Martin Luther King Jr. Blvd., Madison, WI
and online via Zoom**

1:30-3:30 pm

How to Attend: This meeting will take place in person and via Zoom Webinar. You may participate in the meeting by attending in person or from your computer, tablet, or smartphone at this URL:

<https://zoom.us/j/93444429677>

If you need other accommodation to attend the meeting, please call Matt Kozlowski at 608-474-6017 or email at MatthewKoz@CapitalAreaRPC.org.

Agenda

1. Roll Call
2. **Approval of the Minutes of the February 2, 2026 Budget and Personnel Panel Meeting (*actionable item*)**
3. Consideration of the Budget and Personnel Panel Responsibilities (45 min)
4. Brief Overview of CARPC 2026 Work Program (5 min)
5. CARPC Involvement in Regional Economic Development (30 min)
6. CARPC Preliminary 2027 Budget and Dane County Charge (30 min)
7. BPP 2027 Meeting Schedule (5 min)
8. Future Agenda Items (5 min)
 - a. 2027 Budget and Dane County Charge Approval (June)
 - b. Others?
9. Adjournment

NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity, or program, please call the phone number below at least three business days prior to the meeting.

NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

DRAFT MINUTES
of the
Budget and Personnel Panel
of the
Capital Area Regional Planning Commission

February 2, 2026

CCB Room 421, 210 Martin Luther King Jr. Blvd., Madison, WI

1:00 pm

Members Present: DCTA President Tom Mathies, Dane County Executive Melissa Agard, Madison Mayor Satya Rhodes-Conway, DCCVA President Robert Wipperfurth, CARPC Chair David Pfeiffer (nonvoting member)

Members Absent: None

CARPC Staff Present: Jason Valerius, Matthew Kozlowski

Others Present: Renee Lauber, Christie Baumel

1. Roll Call

The meeting was called to order by Chair Wipperfurth at 1:02 pm. Roll call was taken and a quorum was established.

2. **Approval of the Minutes of the July 21, 2025 Budget and Personnel Panel Meeting (actionable item) (1:02 pm)**

Mayor Rhodes-Conway moved to amend the minutes to note that Renee Lauber was present at the meeting and approve the minutes of the July 21, 2025 Budget and Personnel Panel Meeting. DCTA President Mathies seconded the motion. The motion carried unanimously.

3. CARPC Levy Charge Calculation Method – Staff Presentation and Discussion (1:03 pm)

Jason Valerius provided an overview of a suggested method to calculate the Dane County levy charge, using the County's most current Net New Construction (NNC) percentage as calculated by the Wisconsin Department of Revenue to guide year-over-year change in the levy charge to the County.

Members discussed the trade-offs and unintended consequences of various methods for determining the charge. Concerns included the County's difficult current fiscal situation and the potential that the NNC approach could limit the discretion of the Budget and Personnel Panel in future levy decisions. The members indicated a desire for more frequent CARPC budget reports to better monitor budget conditions and needs.

4. CARPC Involvement in Regional Economic Development – Staff Presentation and Discussion (1:21 pm)

Jason Valerius provided an overview of the proposed role in economic development to be played by CARPC in the future. Following the dissolution of the Madison Region Economic Partnership (MadREP), many functions have shifted to the Greater Madison Chamber of Commerce (GMCC), but a few have not, including the revolving loan fund and administration of the Comprehensive Economic Development Strategy (CEDS). If not transferred to an eligible entity, these funds have to be returned to the USDA. Jason noted that these are functions common to regional planning commissions in Wisconsin.

Members discussed concerns that economic development work might strain CARPC's capacity to handle other environmental and planning functions, potential for tensions between water quality work and prospective loan fund recipients, the potential benefits for adding new streams of revenue, and the drawbacks of expanding the geographic region served by CARPC. Members warned about underwriting risks related to new loans and noted that it might also be an option to have CARPC operate the revolving loan fund temporarily while other regional organizations are consulted to see if other options are available for

the revolving loan fund. Members asked questions about the interests and role of GMCC and encouraged CARPC to collaborate with GMCC.

5. Consideration of the Budget and Personnel Panel Responsibilities as Listed in the CARPC Bylaws (1:57 pm)

DCTA President Mathies provided a brief overview of BPP duties described in the bylaws and the need for discussion about revising the duties and/or the bylaws so that they match.

6. Adjournment

Mayor Rhodes-Conway moved to adjourn. DCTA President Mathies seconded the motion. The motion carried unanimously. The meeting was adjourned at 2:00 pm.

Re: Consideration of the Budget and Personnel Panel Responsibilities

Requested Action: None

Background:

The [CARPC Bylaws](#) article pertaining to the BPP follows:

ARTICLE IV — BUDGET AND PERSONNEL PANEL

Section 1: Panel Membership

The Budget and Personnel Panel (“Panel”) shall be composed of:

- a. the Mayor of the City of Madison;
- b. the Dane County Executive;
- c. the President of the Dane County Towns Association;
- d. the President of the Dane County Cities and Villages Association; and
- e. the Chairperson of the Commission, who shall serve as a non-voting member.

Section 2: Panel Responsibilities

The Panel shall have, on behalf of and with advice of the Commission, the following powers:

- a. to establish the levy and user fees and adopt the annual operating budget for the Commission. The Panel may adopt a levy less than the statutory maximum;
- b. to hire the Executive Director from a list of three candidates selected by the Commission; and
- c. to remove the Executive Director, at pleasure. The Panel may act on the business referred to in Article IV, Section 2 only at a meeting at which all four voting members of the Panel are present.

Section [3]: Panel Disbanding

The Panel may, by a vote of three of its four voting members, disband and transfer to the Commission its responsibilities.

There are also bylaws for the BPP itself, adopted 7/18/2007 and amended 2/15/2008 (attached). These describe in more detail the operations and duties of the BPP. They describe a “formal performance appraisal of the Executive Director at least annually” and call for a policy governing the conduct of the Executive Director.

Staff Comments:

The BPP bylaws regarding Executive Director performance and conduct merit discussion, including the relative roles of the BPP and the Commission’s Personnel Committee in these duties.

The establishment of “user fees” merits discussion. The agency charges fees for services in a variety of ways and based on guidance adopted by the commission: sewer service area amendment fees, sewer extension review fees, and fee-for-service rates (in an out of county), with some project fee decisions made on a case-by-case basis. How does the BPP want to be involved in managing those fee structures?

There has been uncertainty about the role of the BPP regarding topics not described in the bylaws as requiring BPP action. When we bring other issues to the BPP for discussion (for example a CARPC role in economic development) the CARPC staff and chair are acting as a conduit between the BPP and the Commission, but we are also assuming that the appointing authorities may follow up with their appointees directly on topics of interest or concern to the appointing authority. Discussion about the relative roles of the BPP and the Commission regarding policy decisions could be helpful.

Attachments:

1. BPP Bylaws as amended February 15, 2008

Staff Contact:

Jason Valerius, Executive Director
jasonv@capitalarearpc.org
608 474 6010

Next Steps:

Request action by CARPC staff or Commission related to specific process changes or bylaw amendments

1 BY – LAWS OF THE CAPITAL AREA REGIONAL PLANNING COMMISSION
2 BUDGET & PERSONNEL PANEL
3

4 Section	Title
5	
6 1	Organization
7 2	Meetings
8 3	Records
9 4	Hiring, Evaluation and Removal of Executive Director of CARPC

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11
12
13 1. Organization.

- 14
- 15 1.1 The Budget and Personnel Panel (the “BPP”) is established pursuant to
16 Executive Order 197 of Wisconsin Governor James E. Doyle to perform
17 the functions and exercise the authority conferred upon the BPP in the
18 Membership Plan proposed in the Resolutions adopted by the
19 communities of Dane County.
- 20 1.2 The BPP shall consist of the County Executive of Dane County, the
21 Mayor of the City of Madison, the President of the Dane County Cities
22 and Villages Association and the President of the Dane County Towns
23 Association and the Chairperson of the Capital Area Regional Planning
24 Commission as a non-voting member.
- 25 1.3 The BPP members shall elect a chairperson to preside at meetings of the
26 BPP. The BPP’s chairperson shall have no additional authority by virtue
27 of that position.
- 28 1.4 The BPP may act solely by motion or resolution.

29
30 2. Meetings.

- 31
- 32 2.1 The BPP shall meet annually at a time and date scheduled by its members
33 which will make it possible for the BPP to review and act on a proposed
34 levy and budget for the BPP for the ensuing year. Action by the BPP shall
35 be taken by August 1 of each year unless the BPP shall unanimously
36 determine a different date.
- 37 2.2 The BPP shall meet at the call of the chairperson provided that written
38 notice of the meeting shall have been given to each member not less than
39 two weeks in advance of the meeting date.
- 40 2.3 Every effort shall be made to assure that all four members of the BPP are
41 available to meet before a meeting is scheduled.
- 42 2.4 Meetings shall comply with the provisions of the Wisconsin Open
43 Meetings Law, sec. 19.81, Wis. Stats., et seq. Notice of the meetings of
44 the BPP shall be posted, pursuant to sec. 985.02 (1), Wis. Stats., in the
45 following three public places:

- 46 (a) The County Clerk's Public Notice Bulletin Board in the City-
47 County Building, 210 Martin Luther King, Jr., Blvd.;
- 48 (b) the City of Madison's Municipal Building at 215 Martin Luther
49 King, Jr. Blvd.; and
- 50 (c) the City or Village Hall of the City or Village headed by the
51 President of the Cities and Villages' Association; and,
- 52 (d) the Town Hall of the Town chaired by the President of the
53 Towns Association.
- 54 (e) Notice shall be sent to any person or news media requesting the
55 same. Notice sent by email shall be sufficient compliance with
56 this provision.
- 57 2.5 Minutes of meetings shall be kept at the direction of the BPP which shall
58 record attendance and all actions taken by the BPP.
- 59 2.6 Quorum of the BPP shall consist of all members. All action shall be taken
60 only by vote of the majority of all members.
- 61 2.7 Members may not send a designee to BPP meetings or vote by proxy.
- 62 2.8 Meetings shall be governed by Robert's Rules of Order.
- 63
- 64 3. Records
- 65
- 66 3.1 Pursuant to sec. 19.33 (2), Wis. Stats., the Executive Director of the
67 Capital Area Regional Planning Commission is designated as the Legal
68 Custodian of the records of the BPP except those related to the BPP's
69 exercise of its authority under Section 4 of these By-Laws, the
70 employment of the Executive Director. The BPP Chairperson shall be the
71 Legal Custodian of all records related to Section 4.
- 72 3.2 In the event that the Executive Director or the Chairperson denies a
73 request for inspection or other access to the records of the BPP, the
74 Executive Director or the Chairperson shall furnish a copy of the request
75 and the denial to all members of the BPP.
- 76
- 77 4. Hiring, Evaluation and Removal of Executive Director of CARPC.
- 78
- 79 4.1 Hiring. In the event of a vacancy in the position of Executive Director, or
80 upon receipt of notice that the incumbent Executive Director intends to
81 resign or retire, the BPP shall work cooperatively with the CARPC to
82 select a successor Executive Director.
- 83 4.2 The BPP may recommend a selection process or method to the CAPRC.
- 84 4.3 The BPP shall select the Executive Director. The BPP shall select the
85 Director from a list of three candidates which is the product of the search
86 and screen process used by the CARPC.
- 87 4.4 The BPP may, if it finds all three candidates to be unacceptable, reject all
88 candidates and direct a new search. Additionally, if it shall appear to the
89 BPP that the selection process used by the CARPC was conducted
90 improperly, the BPP may inform the CARPC of the deficiencies and direct
91 that the search be modified, if possible, or re-opened.

- 92 4.5 The person appointed as Executive Director shall serve at the pleasure of
93 the BPP under the terms of an employment agreement approved by the
94 BPP.
- 95 4.6 The BPP shall provide the Executive Director with periodic guidance as to
96 the Executive Director's performance. The BPP shall conduct a formal
97 performance appraisal of the Executive Director at least annually.
- 98 4.7 The BPP shall adopt a separate policy governing the conduct of the
99 Executive Director, including disciplinary procedures which shall be used
100 to address performance problems and the procedure for termination of the
101 Executive Director.

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105 Adopted July 18, 2007

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Amended February 15, 2008: Paragraph 1.2 added "...and the Chairperson of the
Capital Area Regional Planning Commission as a non-voting member."

Re: CARPC 2026 Work Program Overview**Requested Action:** None**Background:**

CARPC adopts a Work Program each year, typically in December, describing our activities for the next year.

Staff Comments:

Noteworthy highlights of the Work Program:

- Themes for the year are Resilience, Data Storytelling, and Rural Partnerships (page 7)
- The distribution of time by program is a useful shorthand for where our time goes (see the table on page 9). Water Quality Planning is the largest activity, consuming 28% of staff time. Economic Development is in the Work Program with a total of 60 hours programmed.
- As noted in the Water Quality Planning Program (pages 10-14) we are working on updates to the Environmental Corridor Policies and Criteria and also to the overarching “Summary Plan” in 2026.
- As noted in the Land Use Planning Program section (pages 20-21), we are working on a Farmland Preservation (AKA “Farmland Stewardship”) planning effort in 2026, and we are building out our data dashboard of Key Performance Indicators related to the Regional Development Framework, in preparation for a 5-year interim update of the RDF in 2027.

Attachments:

1. CARPC 2026 Work Program

Staff Contact:

Jason Valerius, Executive Director
jasonv@capitalarearpc.org
608 474 6010

Next Steps:

None



CAPITAL AREA REGIONAL PLANNING COMMISSION

2026 Work Program

Adopted December 11, 2025

**Prepared by the Staff of the
Capital Area Regional Planning Commission**

100 State Street, Suite 400
Madison, WI 53703-2573

"This document was prepared, in part, with federal funds via the State of Wisconsin but does not necessarily reflect the official views or policy of the U.S. or Wisconsin Departments of Transportation."



The Capital Area Regional Planning Commission represents Dane County and supports planning needs across a wider region on a fee-for-service basis, including five Wisconsin counties not otherwise represented by a regional planning commission (Sauk, Columbia, Dodge, Jefferson, Rock).

Questions regarding this 2026 Work Program are directed to:

Jason Valerius, Executive Director
jasonv@capitalarearpc.org
608-474-6010



CAPITAL AREA REGIONAL PLANNING COMMISSION

David Pfeiffer, Chairperson
Heidi Murphy, Vice-Chairperson
Cynthia Richson, Secretary
Peter McKeever, Treasurer
Maureen Crombie
Audra Dalsoren
Steve Greb
Noah Lieberman
Jim Schuler
Caryl Terrell
Bill Tishler
Regina Vidaver
Alison Volk

COMMISSION STAFF

Jason Valerius, Executive Director
Matthew Kozlowski, Administrative Services Manager
Sean Higgins, Senior Community Planner
Nick Bower, Senior Environmental Engineer
Prachi Mehendale, Environmental Engineer
Caitlin Shanahan, Senior Community Planner & Deputy Director
Melissa Michaud, Environmental Resources Planner
Matt Noone, Senior Environmental Resources Planner – Land Resources Specialist
Allison Madison, WI Salt Wise Program Manager
Liz Levy, Environmental Resources Planner
Matthew Krempely, Community Planner
Isaac Porter, Water Resources Technician

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Commission Approval Resolution

About the Capital Area Regional Planning Commission

The Capital Area Regional Planning Commission (hereafter “Regional Planning Commission,” “CARPC,” or “Agency”) is an independent unit of government established by Executive Order of Governor Jim Doyle in 2007 at the request of units of local government in Dane County (CARPC was preceded by the Dane County Regional Planning Commission, established in 1969 and dissolved in 2004).

The Commission meets on the second Tuesday of each month; agendas and agenda packets are posted on the CARPC website, www.capitalarearpc.org/meetings/.

The Regional Planning Commission assists local communities with a variety of planning services and conducts regional planning and coordination to advance community and regional goals.

The Regional Planning Commission manages the Dane County Water Quality Plan on behalf of the Wisconsin Department of Natural Resources, consistent with Wis. Stat. § 66.0309 and State Administrative Code NR 121.

For more information about CARPC, see www.capitalarearpc.org.

Regional Plan Commission Vision and Mission




In February 2020, the Commission amended its vision and mission statements as part of its strategic planning process:

- **Vision:** A region where communities create exceptional quality of life for all by working together to solve regional challenges.
- **Mission:** The Capital Area Regional Planning Commission strengthens the region by engaging communities through planning, collaboration, and assistance.

Introduction to the 2026 Work Program

The Capital Area RPC adopts an Annual Work Program to guide staff activities.

THEMES OF THE 2026 WORK PROGRAM

 <p>Resilience Making our communities resilient to climate change; Making our internal operations resilient to staff changes</p>	 <p>Data Storytelling Using data and narrative together to help people understand conditions and trends affecting our region</p>	 <p>Rural Partnerships Building connections with rural communities and landowners to bolster agriculture, water quality, and natural systems</p>
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ORGANIZATION OF THE WORK PROGRAM

The 2026 CARPC Work Program is organized into seven major programs:

1. Regional Water Quality Planning
2. Wisconsin Salt Wise Program
3. Regional Climate Resilience Planning
4. Regional Land Use Planning
5. Community Assistance
6. Economic Development Assistance
7. Education and Information

For each major program the Work Program describes:

- Program Objectives
- Activities - 2025 Highlights and 2026 Objectives
- Estimated hours
- Funding sources*

**Note: Funding is allocated based on staff hours for each program. Hourly costs are estimated based on hourly wage rates plus multipliers to capture the cost of fringe benefits and agency overhead as described in CARPC's 2026 Cost Allocation Plan (available upon request). An Administrative program is described and hours allocated, but the costs for those hours are distributed out to the other programs using a wage multiplier.*

2026 Work Program Staffing

2026 staffing features one change from 2025 – the Senior Planner and Outreach Coordinator will be designated as Senior Planner and Deputy Director beginning in January 2026.

The Executive Director leads operations and administration, including agency outreach efforts, and is the primary commission liaison. The Administrative Services Manager coordinates accounting, human resources, and office administrative functions in collaboration with the Executive Director. The Deputy Director will support administrative functions to a limited extent, learning systems to build organizational resilience.

Agency staff participate in any project in accordance with their skills and availability. Water quality and climate resilience planning and initiatives are generally led by staff with an environmental focus, including a Senior Environmental Engineer, a Senior Environmental Resources Planner, an Environmental Engineer and two Environmental Resources Planners. Regional land use planning and community planning assistance work is generally led by staff with a community planning focus, including two Senior Planners and a Community Planner.

The Wisconsin Salt Wise Program has a dedicated Project Manager.

Outreach and education activities are coordinated by a Public Relations and Communications Specialist (25% time contract with the Greater Madison MPO) with primary guidance from the Deputy Director. Mapping and data services are coordinated by multiple staff, assigned on a task-by-task basis.

Table 1 shows a breakdown of program hours for each staff person and total time in each program.

Table 1: Staff Hours by Program

	Executive Director Valerius	Senior Environmental Engineer Bower	Environmental Engineer Mehendale	Senior Environmental Engineer Noone	Environmental Resources Planner Michaud	Environmental Resources Planner Levy	WI Salt Wise Program Manager Madison	Senior Community Planner Shanahan	Senior Community Planner & Deputy Director Higgins	Community Planner Krepely	LTEs & Interns	Administrative Services Manager Kozlowski	Total	% of Agency Time
	JV	NB	PM	MN	MM	LL	AM	CS	SH	MK		MK		
Water Quality Planning	246	1,690	1,508	242	1,580	281	-	24	44	64	120	-	5,799	28%
WI Salt Wise	20	-	-	-	-	-	1,770	-	-	-	-	-	1,790	9%
Climate Resilience Planning	62	60	250	1,256	109	1,012	-	11	-	22	869	-	3,651	18%
Land Use Planning	255	10	40	194	65	356	-	630	998	850	220	-	3,618	17%
Community Assistance	150	-	-	5	5	78	-	610	172	475	400	-	1,895	9%
Economic Development Planning	30	-	-	-	-	-	-	-	10	20	-	-	60	0%
Information, Education and Connection	120	10	-	60	8	90	-	376	30	18	-	-	712	3%
Accounting, Administration and Commission Support	830	10	12	20	10	7	45	122	59	370	-	1,800	3,285	16%

2026 Work Programs

REGIONAL WATER QUALITY PLANNING PROGRAM

The Wisconsin Department of Natural Resources (DNR) is required to have a continuing water quality management planning process, under Wis. Stat. 283.83. These Areawide Water Quality Management Plans are defined in NR 121 as “a plan for managing, protecting and enhancing groundwater and surface water quality which considers the interrelationship of water quality and land and water resources on an areawide basis.”

CARPC conducts a variety of water quality planning activities in collaboration with the DNR, local municipalities, and other agencies and organizations in the region working to protect our surface and groundwater resources. Much of this work is conducted as part of CARPC’s annual agreement with the DNR for water quality planning services.

Program Objectives

- Maintain the *Dane County Water Quality Plan* (DCWQP) and its component pieces
- Communicate and coordinate the policies and recommendations of the DCWQP with all stakeholders including residents, land development companies, local governments, State agencies, and other entities
- Maintain data that helps CARPC and others protect and improve water quality
- Help prevent adverse water quality impacts as land is developed by protecting Environmental Corridors, ensuring adequate collection and treatment systems for wastewater, and promoting effective nonpoint source pollution prevention methods in new development areas

Program Activities

The regional water quality planning program is organized into nine activity categories:

Internal Coordination (1000)

Communicate and coordinate among CARPC staff to manage water quality planning activities.

External Coordination (1001)

Communicate and coordinate the policies and recommendations of the DCWQP with all stakeholders including residents, land development companies, local governments, State agencies, and other entities.

Sewer Service Area Amendments (1002)

Implement a process for updating Sewer Service Areas (SSAs) across the region, including technical review for consistency with the DCWQP and stakeholder input consideration. Help prevent adverse water quality impacts as land is developed by

protecting Environmental Corridors, ensuring adequate collection and treatment systems for wastewater, and promoting effective nonpoint source pollution prevention methods in new development areas.

Consistency (1003)

Review sewer extension proposals, environmental corridor boundaries, and facility plans to ensure consistency with the DCWQP; respond to inquiries related to DCWQP conformance.

Plan Updates (1004)

Maintain the *Dane County Water Quality Plan (DCWQP)* and its component pieces; pursue updates as appropriate to ensure an effective continuous planning process.

Projects (1005)

Conduct studies and plans, prepare outreach and education tools, and pursue data collection and analysis initiatives. This activity captures specific projects and initiatives which may also relate to External Coordination (1001) and/or Data and Mapping (1006).

Data and Mapping (1006)

Maintain in-house datasets related to water quality, service areas and environmental corridors and make data available to the public via an open data portal and interactive web maps.

Monitoring: (1007)

Facilitate ongoing collection of stream flow, water quality and lake level data; coordinate the efforts and funding of local, state, and federal resources to sustain local monitoring programs.

Training & Innovation (1009)

Pursue continuing education opportunities and best practice research to ensure that staff are fluent in the latest issues and methods related to water quality protection.

Activities - 2025 Highlights and 2026 Objectives

ACTIVITIES	2025 HIGHLIGHTS	2026 OBJECTIVES
PLAN AMENDMENTS (1002)		
Sewer Service Area Amendments	<ul style="list-style-type: none"> 2 USA Amendments 	<ul style="list-style-type: none"> Anticipating 8-10 SSA amendments
CONSISTENCY REVIEWS (1003)		
Water Quality Plan Conformance Reviews	<ul style="list-style-type: none"> 95 Sewer Extension Reviews; 8 MMSD Annexation Reviews; 4 Facility Plan review (Jan-Nov) 	<ul style="list-style-type: none"> Anticipating a similar load of conformance reviews in 2026

ACTIVITIES	2025 HIGHLIGHTS	2026 OBJECTIVES
PLAN UPDATES (1004)		
Water Quality Plan Updates	<ul style="list-style-type: none"> Administered and prepared updates to the Plan (see sections below for detail) 	<ul style="list-style-type: none"> Complete an update to the <i>Dane County Water Quality Plan</i> (Summary Plan document)
Sewer Service Area Amendment Process Updates	<ul style="list-style-type: none"> Continued work with the CARPC Ad Hoc Water Quality Planning Committee to evaluate and update the Sewer Service Area amendments process, drafted new materials, including <i>SSA Amendment Policies & Criteria</i>, flowcharts, and application forms 	<ul style="list-style-type: none"> Complete stakeholder review and CARPC and DNR adoption of the <i>SSA Amendment Policies & Criteria</i>
Environmental Corridor Report Updates	<ul style="list-style-type: none"> Adopted the updated <i>Environmental Corridor Report</i> as an amendment to the <i>Dane County Water Quality Plan</i> Engaged with subject matter experts to prepare a draft update to the <i>Environmental Corridor Policies and Criteria</i> 	<ul style="list-style-type: none"> Complete stakeholder review, final editing and adoption of updated <i>Environmental Corridor Policies and Criteria</i> Begin work on iterative update to the <i>Environmental Corridors Report</i>, post adoption of <i>Policies and Criteria</i>
WATER QUALITY MONITORING (1007)		
USGS Cooperative Water Resources Monitoring Program	<ul style="list-style-type: none"> Coordinated and administered 2 monitoring programs with USGS, DNR, and local stakeholders: <ul style="list-style-type: none"> Dane County Cooperative Water Resources Monitoring Black Earth Creek Watershed Monitoring program 	<ul style="list-style-type: none"> Continue to coordinate and administer the monitoring programs
OTHER PROJECTS AND EFFORTS (1001, 1005, 1006)		
Starkweather. Creek Watershed Chloride Management Plan	<ul style="list-style-type: none"> Continued chloride monitoring with real time interactive map reporting Created a diverse Technical Task Force to identify next steps for the project vision, expand partnerships and seek funding 	<ul style="list-style-type: none"> Use grant funding to upgrade monitoring equipment and continue the monitoring program Continue to focus on education of stakeholders and plan implementation

ACTIVITIES	2025 HIGHLIGHTS	2026 OBJECTIVES
	<ul style="list-style-type: none"> Recruited community organizations to sponsor monitoring equipment Coordinated with WI Salt Wise to reduce salt application at priority locations 	
Other Planning and initiatives	<ul style="list-style-type: none"> Continued fostering relationships with regional stakeholders to promote watershed-level planning and project execution Increased engagement with the Clean Lakes Alliance, including Co-Chairing of the Renew the Blue Council (Jason Valerius) Formed and facilitated a Water Quality Monitoring Workgroup to evaluate monitoring practices and commitments across Dane County 	<ul style="list-style-type: none"> Continue to collaborate with regional partners to advance and implement the Plan Identify opportunities to collaborate on watershed planning projects with activities in urban and rural settings Continue supporting the Clean Lakes Alliance Renew the Blue Council with data describing land-based conditions affecting water quality Engage with the Dane County Drainage Board to better understand their activities and advocate for water quality benefits in the projects they implement

Estimated Hours by Staff

STAFF	HOURS
Executive Director - Valerius	246
Senior Environmental Engineer - Bower	1,690
Environmental Engineer - Mehendale	1,508
Senior Environmental Resources Planner - Noone	242
Environmental Resources Planner - Michaud	1,580
Environmental Resources Planner - Levy	281
Senior Community Planner & Deputy Director - Shanahan	24

Senior Community Planner - Higgins	44
Community Planner - Krempely	64
LTEs & Interns	120
Total	5,799

Estimated Hours & Cost by Activity

	Activity	Hours	Cost
1000	Internal Coordination	882	\$ 95,500
1001	External Coordination	703	\$ 84,500
1002	(SSA) Amendments	725	\$ 80,800
1003	Consistency	1,108	\$ 113,100
1004	Plan Updates	822	\$ 86,700
1005	Projects	691	\$ 68,300
1006	Data and Mapping	586	\$ 53,500
1007	Monitoring	56	\$ 5,800
1009	Training and Innovation	226	\$ 23,600
Totals		5,799	\$ 611,800

Funding Sources

Tax Levy	Fees	Grant	DNR Agreement	Total
56%	18%	10%	16%	100%
\$344,800	\$110,000	\$62,000	\$95,000	\$611,800

WI SALT WISE PROGRAM

Initiated in 2015 as a collaboration of local agencies working to reduce salt pollution in Dane County surface and drinking waters, WI Salt Wise is now a statewide initiative with one full-time staff person and a variety of funding sources. CARPC hosts this program as a service to the Dane County region due to our commitment to water quality protection.

Program Objectives

- Provide information, education, best practices, and training to support the reduction of salt pollution in our lakes, streams and drinking water
- Support communities in making informed water quality decisions and investments

Activities - 2025 Highlights and 2026 Objectives

ACTIVITIES	2025 HIGHLIGHTS	2026 OBJECTIVES
Program Coordination	<ul style="list-style-type: none"> • Secured funding from the Fund for Lake Michigan for 2026 and 2027 (\$75,000/year) 	<ul style="list-style-type: none"> • Develop sustainable funding mechanisms to support Salt Wise beyond the current grant-supported model, including fee-for-service education, public donations, corporate sponsorships, and state agency contributions
Outreach and Education	<ul style="list-style-type: none"> • Winter Salt Week 2025 (over 900 registrants from 30+ states) • Salt Wise season debriefs with public and private winter maintenance professional • Development and coordination of a Property Manager’s Salt Wise 101 workshop • Extensive professional training (14 Smart Salting workshops; 8 Salt Wise Equipment Open Houses; 8 agency trainings)and communications to expand the use of Salt Wise practices • Presented at the National APWA Snow Conference and Adirondack Champlain Regional Salt Summit 	<ul style="list-style-type: none"> • Winter Salt Week 2026 (goal of >1,000 registrants) • Continue to coordinate and provide Smart Salting Workshops, Salt Wise Open Houses, Agency Trainings, and Salt Wise 101 workshops for Property Managers • Strengthen connections between municipal and private winter maintenance professionals through more frequent in-person Salt Wise events • Coordinate local salter calibration clinics • Roll out a Salt Wise Star Recognition Program for private winter maintenance companies

ACTIVITIES	2025 HIGHLIGHTS	2026 OBJECTIVES
	<ul style="list-style-type: none"> and dozens of local and state presentations Coordinated the Wisconsin APWA Excellence in Snow and Ice Control Award judging Serve on the Technical Committee for the Cold Climate Stormwater Center of Excellence 	<ul style="list-style-type: none"> Increase public awareness of chloride as a pollutant and measures to reduce chloride pollution
Public Policy Advocacy	<ul style="list-style-type: none"> Successfully lobbied for \$5 million in a statewide Winter Maintenance Safety Improvement Grant program which was included in the Governor’s Executive budget Legislative lobbying to preserve statewide equipment grant program Legislators and staff invited to Salt Wise-County Hwy Dept Equipment Open House events around the state State and local proclamations in recognition of Winter Salt Week. 	<ul style="list-style-type: none"> Informational Meeting for legislators and staff in February 2026 Collaboration with the newly-formed Snow and Ice Management Association Legislative Council

Estimated Annual Hours – WI Salt Wise Program

STAFF	HOURS
WI Salt Wise Program Manager - Madison	1,770
Executive Director - Valerius	20
Total	1,790

Funding Sources – WI Salt Wise Program

TAX LEVY	GRANTS	SERVICE AGREEMENTS AND DONATIONS	TOTAL
30%	35%	35%	100%
\$65,000	\$75,000	\$76,000	\$216,000

CLIMATE RESILIENCE PLANNING PROGRAM

The Climate Resilience Planning Program was established to promote activities across the region that improve our communities’ ability to manage the effects of wetter, warmer weather patterns. The activities address flood resilience, green infrastructure and the urban tree canopy.

Objectives

- Collaborate with communities in the region to develop and implement plans that build regional climate resilience
- Support communities in making decisions that strengthen regional climate resilience

Activities - 2025 Highlights and 2026 Objectives

ACTIVITIES	2025 HIGHLIGHTS	2026 OBJECTIVES
Black Earth Creek Watershed Green Infrastructure Plan	<ul style="list-style-type: none"> • Facilitated Steering Committee meetings for implementation of priority projects • Coordinated funding efforts for ongoing water quality monitoring in Black Earth Creek and tributaries, including securing funding through grants 	<ul style="list-style-type: none"> • Continue to lead Steering Committee to facilitate ongoing collaborations and project implementation • Provide assistance in preparing concepts, identifying funding sources, and taking initial steps toward project implementation, as requested by local communities
Tree Canopy	<ul style="list-style-type: none"> • Participated in the Neighborhood Forest Project with Eco-Latinos, Operation Fresh Start, Sustain Dane, and Urban Tree Alliance to involve residents in planting and maintaining 100-125 trees per year in south Madison • Partnered with the State cartographer’s Office and Sustain Dane’s Powerful Teen Leaders program to train young people in tree inventorying and GIS skills • Secured a \$5,000 grant from the CD Besadny Conservation Fund to support the Dane County School Tree Nursery Program and develop K-12 curriculum around tree nurseries 	<ul style="list-style-type: none"> • Continue to support the Neighborhood Forest Project • Develop a standardized municipal tree canopy report for use by local government as a planning and advocacy tool • Develop and promote model tree ordinances for urban and rural communities, with input from municipal foresters • Implement the Dane County School Tree Nursery Program and develop K-12 curriculum around tree nurseries • Maintain the Growing Shade website

ACTIVITIES	2025 HIGHLIGHTS	2026 OBJECTIVES
	<ul style="list-style-type: none"> • Piloted a program with Dane County to offer free oak saplings to rural homeowners building new homes. 	
Midwest Climate Collaborative	<ul style="list-style-type: none"> • Co-hosted and presented at the 2025 Midwest Climate Summit in Madison, April 30-May 2 	<ul style="list-style-type: none"> • Participate in the MCC Steering Committee and Green Infrastructure and Local Government Working Groups • Attend 2026 Midwest Climate Summit in Cleveland, OH • Explore opportunities for collaboration on climate projects and potential grant funding
Regional Stream Crossing Inventory and Assessment	<ul style="list-style-type: none"> • Secured funding from WEM to complete the inventory across 29 PLSS Townships • Signed partnership agreement with Trout Unlimited for work in western Dane County • Hired two part-time Environmental Resources Technicians • Collected data at 581 road-stream crossings • Finalized and sent out reports to 4 towns – reports in progress for 7 towns • Created a project website 	<ul style="list-style-type: none"> • Continue to contribute data to Great Lakes Stream Crossing Inventory database • Complete data collection within Dane County and begin data collection for subwatersheds that straddle the county line • Complete reports for all municipalities within the project area • Engage with municipalities to discuss inventory results • Hire additional LTEs as necessary

Estimated Annual Hours – Climate Resilience Projects

STAFF	HOURS
Executive Director - Valerius	62
Senior Environmental Engineer - Bower	60
Environmental Engineer - Mehendale	250
Senior Environmental Resources Planner - Noone	1,256
Environmental Resources Planner - Michaud	109
Environmental Resources Planner - Levy	1,012
Senior Community Planner & Deputy Director - Shanahan	11
Community Planner - Krempely	22
LTEs & Interns	869
Total	3,651

Funding Sources – Climate Resilience Projects

TAX LEVY	GRANT	TOTAL
84%	16%	100%
\$272,000	\$52,500	\$324,500

LAND USE PLANNING PROGRAM

The Regional Planning Commission is charged under state statutes with “the function and duty of making and adopting a master plan for the physical development of the region.” This involves facilitating processes that build broad agreement on goals and objectives for how the region grows, preparing and updating a regional land use plan, and maintaining mapping and data systems.

Objectives

- Maintain, update, and implement the [Regional Development Framework](#) to support local planning and development that aligns with shared regional goals and objectives.
- Conduct outreach and provide staff professional development to support regional land use planning.
- Maintain and share GIS geodata and mapping systems, including historical and current inventories of land use in the region.
- Collect, analyze, maintain and share data for key performance indicators that monitor implementation of the Regional Development Framework

Activities - 2025 Highlights and 2026 Objectives

ACTIVITIES	2025 HIGHLIGHTS	2026 OBJECTIVES
Regional Development Framework	<ul style="list-style-type: none"> • Piloted a UW-Department of Planning and Landscape Architecture (DPLA) design studio focused on RDF implementation with CARPC and community partners as “clients” on student planner/designer group projects – initial focus is the edge of the Madison metro area east of I-90, loosely the Door Creek watershed 	<ul style="list-style-type: none"> • Publish online Data Dashboard 2.0 that effectively communicates key performance indicators; establish update schedule • Prepare a plan and schedule for update of the RDF in 2027 • Continue work with DPLA and local community partners to investigate RDF planning and implementation through coursework and studio (design) projects. • Identify multi-governmental opportunities for catalytic projects implementing RDF objectives

ACTIVITIES	2025 HIGHLIGHTS	2026 OBJECTIVES
Farmland Preservation	<ul style="list-style-type: none"> Began attending meetings and special events with groups like Yahara Pride Farms, Groundswell Conservancy, the American Farmland Trust, and Dane Demo Farms Connected with Dane County staff, DCTA staff, Merge Impacts, and others to gauge existing regional needs in farmland preservation and sustainable agriculture 	<ul style="list-style-type: none"> Convene a regional conversation about farmland preservation, beginning with an ad hoc workgroup of known stakeholders with interest in the subject Prepare an updated farmland preservation report for Dane County that provides current information and identifies key roles and recommendations for CARPC
Future Urban Development Area and Intergovernmental Planning	<ul style="list-style-type: none"> Participated in two growth area planning processes in the City of Fitchburg Facilitated boundary agreement discussions with the City and Town of Sun Prairie 	<ul style="list-style-type: none"> Complete the Sun Prairie boundary agreement and participate in others as appropriate Facilitate key stakeholder pre-planning discussions to help Fitchburg and the Village of Oregon work together on land development near their shared boundary
Mapping and Data	<ul style="list-style-type: none"> Maintained tracking of development and updates to land use maps and datasets Continued coordination with Dane County on shared land use data and mapping Improved and routinized methods for tracking and updating development data Developed tools to automate data aggregation from common sources 	<ul style="list-style-type: none"> Continue data and mapping monitoring and updates in coordination with outside agencies Federate and automate collection of current and future land use map changes Continue improvement and routinization of methods for data and map updates Conduct 5-year update to the regional land use inventory with Dane County and City of Madison staff.

Estimated Annual Hours – Land Use Planning & RDF Implementation

STAFF	HOURS
Executive Director - Valerius	195
Senior Environmental Engineer - Bower	5
Environmental Engineer - Mehendale	40
Senior Environmental Resources Planner - Noone	194
Environmental Resources Planner - Michaud	60
Environmental Resources Planner - Levy	356
Senior Community Planner & Deputy Director - Shanahan	580
Senior Community Planner - Higgins	956
Community Planner - Krempely	850
LTEs & Interns	220
Total	3,456

Funding Source – Land Use Planning & RDF Implementation

TAX LEVY
100%
\$379,000

Regional Transportation–Land Use Planning Integration Program

Objective

- Integrate transportation planning with land use and environmental planning in the Dane County region.

Previous and Current Work

CARPC works with the Greater Madison Metropolitan Planning Organization (MPO) to coordinate transportation and land use planning across the region. CARPC periodically updates projections of population and demand for urban land development at the municipal and urban service area level, which the MPO uses for updates of the regional transportation plan. In 2025 CARPC and MPO staff collaborated with other key entities in the region (Dane County, City of Madison, UW-Madison) to prepare new population projections. CARPC is assisting with more detailed population and employment projections at the transportation analysis zone level (TAZ), work that continues into 2026.

MPO staff conduct transportation analyses of applications to amend sewer service area boundaries, which are provided as recommendations to applicant municipalities – three such analyses were completed in 2025.

CARPC and MPO staff also coordinate outreach and education activities through local presentations, joint webinars and community forums, and a joint Communications and Outreach Workgroup. These activities are coordinated by a Marketing and Communications Specialist who is an employee of the MPO with 25% of her time dedicated by contract to CARPC. 2025 highlights include coordination of bike tours of green infrastructure features in Madison for multiple conferences hosted in the City, and a Fall Forum attended by 45 local staff and elected leaders focused on intergovernmental challenges and solutions related to transportation systems and infrastructure.

Work Description, Products and Schedule

CARPC works under contract with the Wisconsin Department of Transportation (WisDOT), which provides funding for some of CARPC’s land use and transportation integration activities. CARPC contracts with the MPO to perform various transportation-related activities. Activities and projects anticipated for 2026 include:

- a. Coordinating implementation of the *Regional Development Framework* and the *Connect Greater Madison 2050 Regional Transportation Plan*. Coordination activities may include efforts on measuring performance indicators (though WisDOT funds will not be used for CARPC work on performance indicators).
- b. Conducting joint education and outreach activities. CARPC and MPO staff will conduct a Fall Forum on a topic of interest across the region (in 2025 this was Intergovernmental Coordination on Transportation Systems and Infrastructure). There

may also be one or two webinars on topics of interest to local community officials. These activities support local governments and strengthen the function and perception of CARPC and the MPO as integrated partner agencies.

- c. Contracting with the MPO for 25 percent of the MPO Marketing & Communications Specialist position (WisDOT funds will not be used for this contract).
- d. Continuing to hold regular joint staff meetings and coordinate the sharing of information at commission/board meetings as appropriate.
- e. MPO staff will provide transportation planning services to local planning projects coordinated by CARPC. These may include preparation of transportation analyses and recommendations related to sewer service area amendments and other local planning projects.
 - a. *Sewer Service Area Amendments.* For applications that CARPC receives for amendment to sewer service area (SSA) boundaries, MPO staff may review the applications and make recommendations where appropriate for revisions to improve transportation system function and to achieve greater consistency with Regional Transportation Plan goals and policies. CARPC pays the MPO for this review of transportation system impacts with pass-through funds from WisDOT (funding for CARPC review of SSA amendments comes from sources other than WisDOT).
 - b. *Other local planning projects.* CARPC provides planning services to local communities (see [Community Assistance Planning Program](#)). Assistance such as comprehensive planning can include transportation planning. Transportation planning services provided by MPO staff for such projects may be supported by WisDOT funding (CARPC planning services are funded from sources other than WisDOT).
- f. Monitoring and participating in MPO transportation planning activities, as appropriate.
- g. Assisting local communities with the Transportation Alternatives Program and/or WisDOT grant applications.
- h. Participating in MPO/RPC Quarterly Directors Meetings to discuss transportation planning, policy, financial and technical issues, and questions. Attendance at the WisDOT/MPO/RPC Annual Conference.
- i. Participating in statewide and regional major corridor planning and environmental feasibility studies as coordinated by WisDOT.
- j. Participating in *Public Transit Human Service Transportation Plan* work activities as needed.
- k. Preparing population projections and assisting the MPO with associated travel demand projections with those projections.

Estimated Annual Hours – Regional Transportation–Land Use Planning Integration Program

STAFF	HOURS	% OF ANNUAL HOURS
Senior Environmental Engineer - Bower	5	0.2%
Environmental Resources Planner - Michaud	5	0.2%
Environmental Resources Planner - Levy	12	0.5%
Senior Community Planner & Deputy Director - Shanahan	30	1.4%
Senior Community Planner - Higgins	70	3.4%
Community Planner - Krempely	30	1.4%
Executive Director - Valerius	20	1.0%
Total	162	

Funding Sources – Regional Transportation–Land Use Planning Integration Program

WisDOT provides funding for this program through the Rural Transportation Work Program (RTWP) and State Planning and Research (SPR) funds. Funding comes from a combination of federal and state monies. Thirty-three percent of the funding is passed through to the MPO to support technical assistance by MPO staff on tasks coordinated by CARPC (item e. above). The RTWP budget allocation requires a 10% local match, which CARPC and the MPO provide in proportion to their respective shares of the RTWP funding.

	Federal	State	Local	Total Funds
Percent of Funding	80%	10%	10%	100%
CARPC (66%)	\$7,437.28	\$929.66	\$929.66	\$9,296.60
MPO (33%)	\$3,718.64	\$464.83	\$464.83	\$4,648.30
Totals by Source	\$11,155.92	\$1,394.49	\$1,394.49	\$13,944.90

COMMUNITY ASSISTANCE PROGRAM

CARPC provides assistance to local governments and county agencies on request. These services are offered primarily on a fee-for-service basis, though within Dane County CARPC can offer reduced rates or charge no additional fee for small efforts if furthering the objectives of the Regional Development Framework. Outside of Dane County, the fully loaded cost must be supported by the project fees.

Objectives

- Provide planning and data resources to meet the needs of local communities.
- Increase community capacity to address local planning needs and collaborate with other units of government.
- Strengthen regional capacity to collaborate on shared issues and achieve the goals and objectives outlined in regional plans.

Activities - 2025 Highlights and 2026 Objectives

ACTIVITIES	2025 HIGHLIGHTS	2026 OBJECTIVES
Community Assistance Program	<ul style="list-style-type: none"> • Evaluated and improved project management methods • Completed deliverables that can serve as templates for future projects • Adopted guidelines for work outside of Dane County • Created a Project Development Strategy outlining how we connect and work with communities 	<ul style="list-style-type: none"> • Continue to refine and routinize project creation and management tools and procedures • Expand fee-for-service work contracts, including work outside Dane County
Fitchburg-Oregon Joint Planning Assistance	<ul style="list-style-type: none"> • Signed an agreement with the City of Fitchburg and Village of Oregon to facilitate conversations on Fitchburg development that may require utility service from Oregon 	<ul style="list-style-type: none"> • Facilitate a series of meetings with municipal staff and officials, property owners, the Wisconsin Department of Corrections, and area school districts • Map site characteristics and future land use to inform an Urban Service Area amendment proposal (if communities wish to proceed)

ACTIVITIES	2025 HIGHLIGHTS	2026 OBJECTIVES
Rock County Comprehensive Plan	<ul style="list-style-type: none"> Assembled an advisory workgroup, held a series of community engagement meetings, conducted a public survey, met with cities and villages, and held focus groups 	<ul style="list-style-type: none"> Complete outreach activities, including another round of meetings with towns, cities, and villages and a public open house Finalize and adopt updated Comprehensive and Farmland Preservation Plans for Rock County
Evansville Bike-Ped Plan	Conducted preliminary site visits, stakeholder meetings, focus groups, and a public survey	<ul style="list-style-type: none"> Survey and data analysis, mapping, and final plan preparation
Community Comprehensive Planning	<ul style="list-style-type: none"> Completed a comprehensive plan update for the Town of Rutland Launched a plan update process for the Town of Berry that will lay the groundwork for bringing all parcels into compliance with current Town zoning 	<ul style="list-style-type: none"> Conduct a public outreach process, compile data, and update maps to prepare an updated comp plan for the Town of Berry by EOY 2026
Other Town Projects	<ul style="list-style-type: none"> Ongoing mapping services for 5 towns 	<ul style="list-style-type: none"> Continue to assist five Towns with zoning mapping services Other assistance to be determined
Other Projects	<ul style="list-style-type: none"> Assisted the Southwestern Wisconsin RPC with their 5-year strategic planning process Compiled data and maps to support the Village of Maple Bluff’s comprehensive and strategic planning processes 	<ul style="list-style-type: none"> Prepare a housing data dashboard for the City of Sun Prairie

Estimated Annual Hours

STAFF	HOURS
Executive Director - Valerius	150
Senior Environmental Resources Planner - Noone	5
Environmental Resources Planner - Michaud	5
Environmental Resources Planner - Levy	78
Senior Community Planner & Deputy Director - Shanahan	610
Senior Community Planner - Higgins	172
Community Planner - Krempely	475
LTEs & Interns	400
Total	1,895

Funding Source

TAX LEVY	FEES	TOTAL
27%	73%	100%
\$51,500	\$140,000	\$191,500

ECONOMIC DEVELOPMENT ASSISTANCE PROGRAM

CARPC has been providing assistance to the Madison Region Economic Partnership (MadREP) for many years, including data support for the Community Economic Development Strategy (CEDs) and mapping solutions. With the dissolution of MadREP in late 2025 and absorption of some of its functions into the Greater Madison Chamber of Commerce there is still need for economic development assistance across the wider region.

Objectives

- Identify the role for CARPC to support economic development planning and promote community access to funding programs from the US Economic Development Agency (EDA) and other state and federal agencies, including a suitable contractual arrangement and/or organizational structure to enable that role.
- Identify funding support for the CARPC role with these activities, in particular for support to communities outside of Dane County.

Estimated Annual Hours*

STAFF	HOURS
Executive Director - Valerius	30
Senior Community Planner - Higgins	10
Community Planner - Krempely	20
Total	60

Funding Source*

TOTAL
100%
\$7,800

*The hours and costs described here are only for exploratory efforts. This program may be either eliminated or significantly expanded (or something in between) based on the results of the exploratory efforts in 2026.

EDUCATION, INFORMATION & CONNECTION PROGRAM

As a public agency, CARPC strives to be transparent about its activities, educate partners and the public on key regional issues, share information important to public discourse, and highlight the good work being done by Dane County municipalities, community groups, and government agencies. CARPC’s Education, Information, and Connection Program focuses on strengthening our relationships within the region and connecting communities with valuable information and resources.

Objectives

- Increase awareness and understanding of regional planning and of CARPC and its activities among local community leaders and their constituents.
- Support local planners and planning processes with information that addresses current challenges in our communities and informs solutions to those challenges.
- Position CARPC as a leader in land use and water quality planning and a trusted resource for data, information, and assistance.

Activities - 2025 Highlights and 2026 Objectives

ACTIVITIES	2025 HIGHLIGHTS	2026 OBJECTIVES
EDUCATION & INFORMATION		
Outreach	<ul style="list-style-type: none"> • Published monthly newsletters, produced webinars, created social media content, updated and improved websites • Expanded media outreach with TV news coverage and several published press releases • Held an in-person forum on intergovernmental transportation issues in partnership with the Greater Madison MPO 	<ul style="list-style-type: none"> • Continue current activities • Develop agency communications and outreach strategy • Continue brand implementation • Continue to deliver no- or low-cost education and training opportunities to municipal and agency partners • Continue to work with schools, including speaking to classes, tree planting, and tutoring • Explore opportunities to host additional in-person events • Prioritize storytelling in our outreach efforts

Estimated Annual Hours

STAFF	HOURS
Executive Director - Valerius	120
Senior Environmental Engineer - Bower	10
Senior Environmental Resources Planner - Noone	60
Environmental Resources Planner - Michaud	8
Environmental Resources Planner - Levy	90
Senior Community Planner & Deputy Director - Shanahan	376
Senior Community Planner - Higgins	30
Community Planner - Krempely	18
Total	712

Funding Source

TAX LEVY
100%
\$90,800

ADMINISTRATION AND COMMISSION

The Executive Director is responsible for managing the administrative functions of the Agency and the Commission, with significant assistance from the Administrative Services Manager and additional assistance from the Deputy Executive Director.

Objectives

- Manage CARPC’s financial resources with accuracy and transparency
- Hire, train and retain professional staff to implement the Agency’s programs
- Support effective meetings of the Commission and its committees

Activities - 2025 Highlights and 2026 Objectives

ACTIVITIES	2025 HIGHLIGHTS	2026 OBJECTIVES
Commission	<ul style="list-style-type: none"> • Welcomed 3 new commissioners (Dalsoren, Lieberman, Vidaver) • Adopted policies to guide operating reserve fund maintenance and CARPC work outside Dane County • Made presentations to the Commission on agricultural preservation, stormwater management, population projections, MMSD effluent discharge changes, and data center development • Convened the Ad Hoc Water Quality Planning Committee four times and made recommendations to the Commission • Convened the Budget & Personnel Panel four times 	<ul style="list-style-type: none"> • Conduct commissioner training(s) led by CARPC staff on topics of interest to the Commission • Staff will review the Commission bylaws and provide a report to the Commission on potential updates
Administration	<ul style="list-style-type: none"> • Continued reviewing, sorting, scanning and disposing of paper records • Completed an update of the Personnel Manual • Prepared an update of the Agency’s Internal Controls policies 	<ul style="list-style-type: none"> • Review the Agency’s banking services • Establish new administrative and controls routines involving the Deputy Executive Director • Continue reviewing, sorting, scanning and disposing of paper records • Develop reporting tools to monitor staff time use in relation to this work program

Estimated Annual Hours

STAFF	HOURS
Executive Director - Valerius	830
Senior Environmental Engineer - Bower	10
Environmental Engineer - Mehendale	12
Senior Environmental Resources Planner - Noone	20
Environmental Resources Planner - Michaud	10
Environmental Resources Planner - Levy	7
WI Salt Wise Program Manager - Madison	45
Senior Community Planner & Deputy Director - Shanahan	122
Senior Community Planner - Higgins	59
Community Planner - Krempely	370
Administrative Services Manager - Kozlowski	1,800
Total	3,285

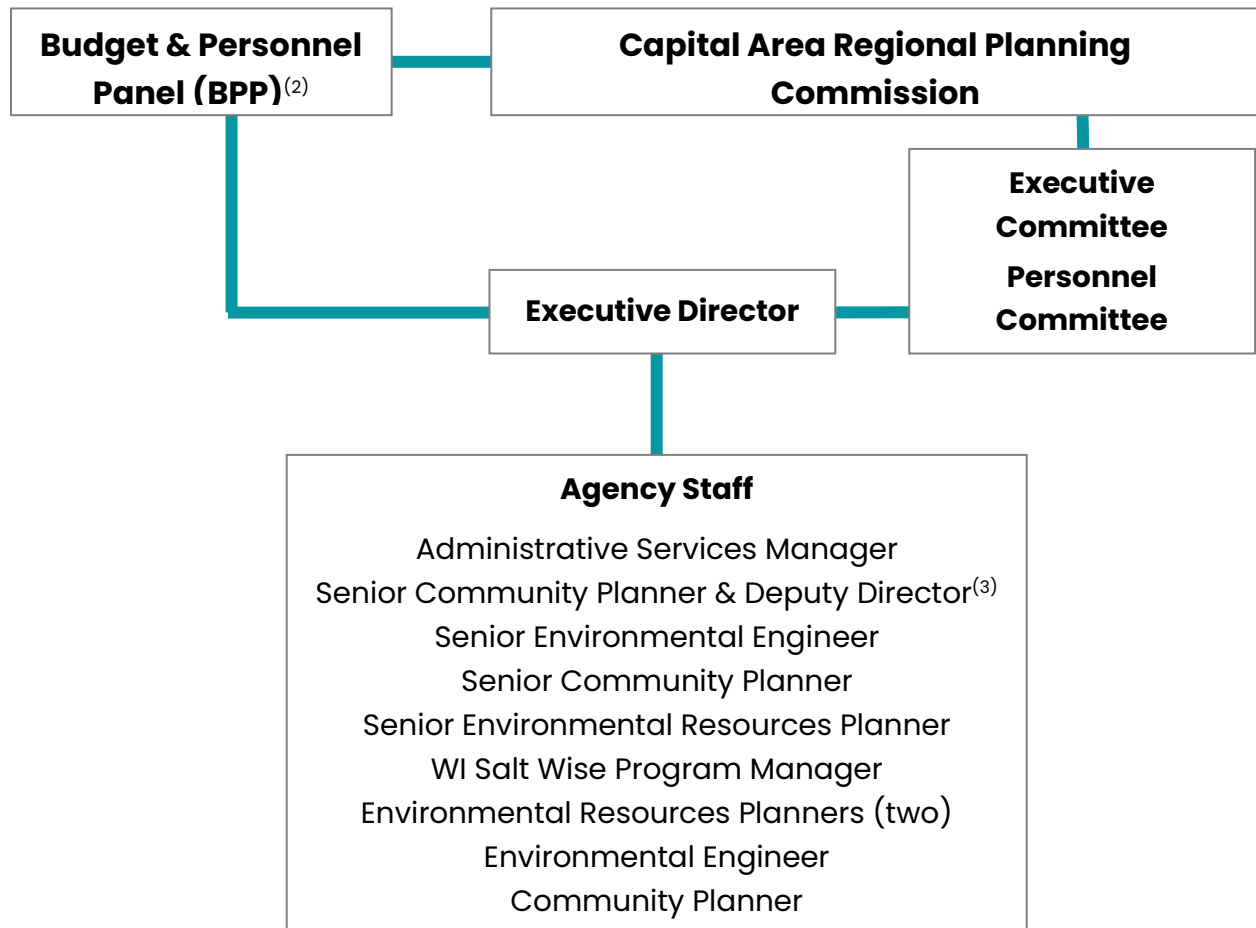
Funding Source

The Agency's administrative functions are funded by all Agency revenue sources through an indirect cost rate applied to all staff time .

Note: Administrative activities account for an estimated 16% of total staff hours for 2026.

Organizational Chart

(Effective January 1, 2026) ⁽¹⁾



Notes:

- (1) This version incorporates the designation of a Deputy Director in 2026
- (2) The BPP has the power to approve the CARPC budget and levy and hire or fire the Executive Director, as described in Article IV of the CARPC Bylaws
- (3) Title VI Officer
- (4) Greater Madison MPO staff, under contract to CARPC for 25% time

APPENDIX A: Self-Certification of Compliance with CFDA 20.205 Federal Funding Requirements

APPENDIX B: Current Signed Title VI Nondiscrimination Agreement

APPENDIX C: Cost Allocation Plan

Re: CARPC Involvement in Regional Economic Development

Requested Action: None

Background:

At the February meetings we discussed CARPC's opportunity to accept and administer, from MadREP, a USDA revolving loan fund for the benefit of small, rural businesses in the MadREP region. BPP members asked questions about purposes of the fund, compatibility with other CARPC functions, the impacts of more CARPC activity outside Dane County, legal risks with revolving loan funds, and coordination with the Greater Madison Chamber of Commerce.

The CARPC Commission also discussed the prospect at its February meeting, including a bylaws amendment to form a standing committee with representation from each of the counties in the region to provide oversight on administration of the loan fund. The commission raised and discussed the same topics that BPP raised.

Following those meetings CARPC staff continued to discuss with USDA staff the concerns of the Commission and BPP and the options for use of the fund. USDA has determined that their agency can release the federal interest in the fund and allow CARPC a wider range of uses for the fund, including any of the eligible projects described in [7 CFR 4280.417](#).

The CARPC Commission discussed at its March meeting the creation of an ad hoc committee to recommend uses for the funds and then oversee those uses until the funds are exhausted in 2031 (see the attached draft resolution that the Commission saw in early March). Commissioner opinions on this function are still mixed, though there is apparent interest in the regional collaboration opportunities. Several commissioners expressed concern about the possibility of conflict between economic development and water quality protection, and ideas were floated for ways that the uses of the fund could explicitly support water quality protection.

CARPC staff have had numerous communications with GMCC staff in February and March to discuss this fund specifically and collaboration opportunities more generally. GMCC remains supportive of CARPC's initiative to rescue this fund and would like to continue collaborating with CARPC.

Staff Comments:

I think CARPC Commissioners would appreciate more feedback from their appointing authorities on this topic, including any preferred guidelines on how the funds should or shouldn't be used.

I suggest that all parties would appreciate a narrowing of the broad scope of uses described in [7 CFR 4280.417](#). While I think it important to create a committee with representation from the other counties and let them recommend uses, I also think it reasonable to put some bounds on the uses. More specifically, I think we could come up with a menu of possible uses that are compatible with the Regional Development Framework and the Dane County Water Quality Plan.

Here are some ideas for uses that could be listed on that menu (or used to create a more generic set of parameters). And as a reminder, the funds can only be used in USDA-defined rural areas, generally meaning outside of the Madison and Janesville metro areas (the orange areas on the attached map).

- Grants or technical assistance to local communities or counties for planning eco-tourism and water-based recreation that drive local spending and support waterway health

- Grants or technical assistance for community housing studies to identify market needs and promote housing development
- Grants and/or technical assistance with infill and redevelopment planning for community centers and corridors
- Stormwater management design technical assistance to communities or developers of infill development projects in small communities to help find feasible solutions for
- Grants and/or technical assistance to do outreach and training with farmers helping with the transition to practices that improve water quality while maintaining or increasing profitability (e.g., cover crops, reduced tillage, etc.)
- Capital investment grant support for businesses related to tree planting, maintenance and urban forestry services
- Support for the maintenance and update of the Comprehensive Economic Development Strategy (CEDS)

Attachments:

1. DRAFT CARPC Resolution 2026-XX to Create an Ad Hoc Rural Economic Development Committee
2. USDA eligibility map

Staff Contact:

Jason Valerius, Executive Director
jasonv@capitalarearpc.org
608 474 6010

Next Steps:

CARPC Commission consideration of resolutions to accept the MadREP/USDA revolving loan fund and create a Rural Economic Development Committee



CARPC Resolution No. 2026-XX

Creation of an Ad Hoc Rural Economic Development Committee

WHEREAS, the Madison Region Economic Partnership (MadREP) has dissolved and transferred most of its regional economic development activities to the Greater Madison Chamber of Commerce, but asked CARPC to accept and utilize a fund that supports business success in rural areas of the counties of Dane, Sauk, Columbia, Dodge, Jefferson, and Rock; and

WHEREAS, the fund originated with Rural Business Development Grant funding from the United States Department of Agriculture (USDA), the fund has to this point been used as a revolving loan fund in support of small and emerging businesses, and USDA staff have indicated that CARPC can establish eligibility to accept and utilize this fund by creating a committee with representation from the multi-county region the fund serves and by committing to continue using the funds for eligible projects in rural areas as defined in [7 CFR part 4280, Subpart E.](#); and

WHEREAS, the fund currently has approximately \$290,000 in deposited assets and \$80,000 in outstanding loan payments scheduled to be completed in January 2031; and

WHEREAS, Governor Doyle's Executive Order #197 creating CARPC notes that "local governments need to work together to meet challenges that transcend municipal boundaries and effectively protect the natural resources and beauty of the capital area, as well as promote economic growth and sound land development practices"; and

WHEREAS, Wis. Stat. 66.0309(8)(a)1.d, authorizes all regional planning commissions to "provide advisory services on regional planning problems to the local government units within the region and to other public and private agencies in matters relative to its functions and objectives, and may act as a coordinating agency for programs and activities of local units and agencies as they relate to its objectives;

NOW, THEREFORE BE IT RESOLVED that, under the provision of [CARPC Bylaws](#), Article V, Section 1, the Capital Area Regional Planning Commission hereby establishes, effective April 9, 2026, an Ad Hoc Rural Economic Development Committee; and

BE IT FURTHER RESOLVED that the purposes and functions of the committee are to: a) recommend guidelines for the use of these funds within the project eligibility described in [7 CFR 4280.417](#), and: b) provide continuing oversight and reports to the CARPC Commission regarding use of the funds; and

BE IT FURTHER RESOLVED that the Committee shall be comprised of seven (7) members, including one (1) appointed by each of the counties of Sauk, Columbia, Dodge, Jefferson and Rock in accordance with established appointment processes in each county or by recommendation of the county board chairperson if such processes are not established; one (1) member who must be a CARPC Commissioner appointed by majority vote of the Commission; one

(1) member who is appointed by the Greater Madison Chamber of Commerce; and

BE IT FURTHER RESOLVED that the committee will select its chairperson by majority vote, a minimum of four (4) members of the committee shall constitute a quorum, and actions of the Committee shall be approved by a majority of the members in attendance; and

BE IT FURTHER RESOLVED that all committee recommendations regarding use of the funds are subject to approval by the CARPC Commission; and

BE IT FURTHER RESOLVED that the CARPC Commission will consider its commitment to protect the quality of surface and ground water resources and may reject any use of the funds that would be incompatible with any applicable state, county or local regulations to protect those water resources; and

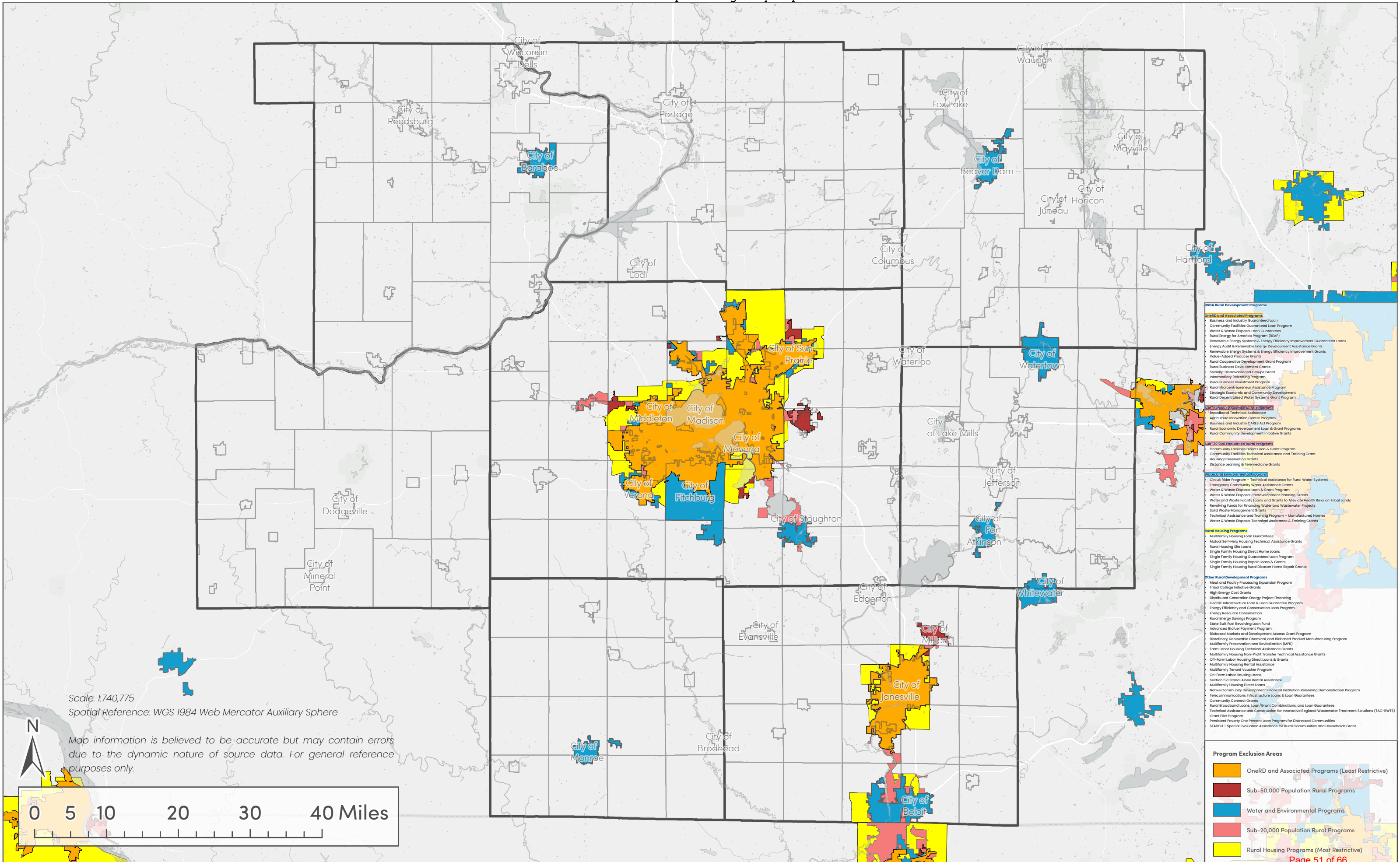
BE IT FURTHER RESOLVED that the Committee will provide the Commission with updates regarding its activities after each of its meetings and an annual report in the first quarter of the calendar year on the uses of the Rural Economic Development Fund during the preceding year and the remaining balances of available funds and outstanding loan payments; and

BE IT FURTHER RESOLVED that the committee will remain active as long as there are funds remaining and is anticipated to dissolve in 2031 following repayment of the current outstanding loan in January 2031 and utilization of those funds for rural economic development purposes.

April 9, 2026
Date Adopted

David Pfeiffer, Chairperson

Cynthia Richson, Secretary



Scale: 1:740,775
Spatial Reference: WGS 1984 Web Mercator Auxiliary Sphere

Map information is believed to be accurate but may contain errors due to the dynamic nature of source data. For general reference purposes only.



- ### Rural Development Programs
- OneRD and Associated Programs**
 - Business and Industry Guaranteed Loan
 - Community Facilities Guaranteed Loan Program
 - Water & Waste Disposal Loan Guarantees
 - Rural Energy for America Program (REAP)
 - Renewable Energy Systems & Energy Efficiency Improvement Guaranteed Loans
 - Energy Audit & Renewable Energy Development Assistance Grants
 - Renewable Energy Systems & Energy Efficiency Improvement Grants
 - Value-Added Producer Grants
 - Rural Cooperative Development Grant Program
 - Rural Business Development Grants
 - Socially-Disadvantaged Groups Grant
 - Intermediary Lending Program
 - Rural Business Investment Program
 - Rural Microentrepreneur Assistance Program
 - Strategic Economic and Community Development
 - Rural Decentralized Water Systems Grant Program
 - Sub-50,000 Population Rural Programs**
 - Broadband Technical Assistance
 - Agriculture Innovation Center Program
 - Business and Industry CARES Act Program
 - Rural Economic Development Loan & Grant Programs
 - Rural Community Development Initiative Grants
 - Sub-20,000 Population Rural Programs**
 - Community Facilities Direct Loan & Grant Program
 - Community Facilities Technical Assistance and Training Grant
 - Housing Preservation Grants
 - Distance Learning & Telemedicine Grants
 - Water and Environmental Programs**
 - Circuit Rider Program - Technical Assistance for Rural Water Systems
 - Emergency Community Water Assistance Grants
 - Water & Waste Disposal Loan & Grant Program
 - Water & Waste Disposal Predevelopment Planning Grants
 - Water and Waste Facility Loans and Grants to Alleviate Health Risks on Tribal Lands
 - Revolving Funds for Financing Water and Wastewater Projects
 - Solid Waste Management Grants
 - Technical Assistance and Training Program - Manufactured Homes
 - Water & Waste Disposal Technical Assistance & Training Grants
 - Rural Housing Programs**
 - Multifamily Housing Loan Guarantees
 - Mutual Self-Help Housing Technical Assistance Grants
 - Rural Housing Site Loans
 - Single Family Housing Direct Home Loans
 - Single Family Housing Guaranteed Loan Program
 - Single Family Housing Repair Loans & Grants
 - Single Family Housing Rural Disaster Home Repair Grants
 - Other Rural Development Programs**
 - Meat and Poultry Processing Expansion Program
 - Tribal College Initiative Grants
 - High Energy Cost Grants
 - Distributed Generation Energy Project Financing
 - Electric Infrastructure Loan & Loan Guarantee Program
 - Energy Efficiency and Conservation Loan Program
 - Energy Resource Conservation
 - Rural Energy Savings Program
 - State Bulk Fuel Revolving Loan Fund
 - Advanced Biofuel Payment Program
 - Biobased Markets and Development Access Grant Program
 - Bio refinery, Renewable Chemical, and Biobased Product Manufacturing Program
 - Multifamily Preservation and Rehabilitation (MPR)
 - Farm Labor Housing Technical Assistance Grants
 - Multifamily Housing Non-Profit Transfer Technical Assistance Grants
 - Off-Farm Labor Housing Direct Loans & Grants
 - Multifamily Housing Rental Assistance
 - Multifamily Tenant Voucher Program
 - On-Farm Labor Housing Loans
 - Section 521 Stand-Alone Rental Assistance
 - Multifamily Housing Direct Loans
 - Native Community Development Financial Institution Lending Demonstration Program
 - Telecommunications Infrastructure Loans & Loan Guarantees
 - Community Connect Grants
 - Rural Broadband Loans, Loan/Grant Combinations, and Loan Guarantees
 - Technical Assistance and Construction for Innovative Regional Wastewater Treatment Solutions (TAC-RWTS)
 - Grant Pilot Program
 - Persistent Poverty One Percent Loan Program for Distressed Communities
 - SEARCH - Special Evaluation Assistance for Rural Communities and Households Grant

- ### Program Exclusion Areas
- OneRD and Associated Programs (Least Restrictive)
 - Sub-50,000 Population Rural Programs
 - Water and Environmental Programs
 - Sub-20,000 Population Rural Programs
 - Rural Housing Programs (Most Restrictive)

Re: CARPC Preliminary 2027 Budget and Dane County Levy Charge**Requested Action:** None**Background:**

Per the CARPC bylaws, the BPP is authorized “to establish the levy and user fees and adopt the annual operating budget for the Commission.”

Attached for reference is a 10-year history of CARPC’s net expenses and charges to Dane County, Dane County’s equalized value and operating budgets, and the relationships among these amounts. The CARPC charge to Dane County has been dropping steadily since 2020 (or earlier) as a percentage of CARPC net expenses and the County operating budget.

The Commission established this Operating Reserve Policy in 2025:

CARPC will maintain an operating reserve no lower than 30% and no higher than 50% of projected operating expenses for the next fiscal year and will make adjustments in the budgeting process each year to keep the operating reserve within that range.

CARPC started 2025 with net unrestricted assets of \$876,127. Based on the preliminary 2025 results (\$52,655 net loss) and the budgeted 2026 results (\$8,068 net gain), we will finish 2026 with \$831,540. If we were to match 2026 Total Net Expenses in 2027, at \$1,853,740, then the operating reserve would amount to 44.9%. A 2027 operating loss of \$100,000 would drop that to 39.5% against the same expenses.

Staff Comments:

The enclosed proposed budget is formatted as requested, showing 2027 proposed, 2026 budget and actual YTD, and 2025 budget and actual.

This budget is our first attempt at “cost to continue”, with full-time staff retained, no LTE or intern funding, and no cost-of-living adjustment. Trimmable costs have been trimmed.

This first draft assumes no change in the charge to Dane County as compared to 2026, and shows a net deficit of about \$120K. The primary change from 2026 is the conclusion of one-time grant funding for special projects.

We will need to look closely at all sources and uses to close the gap.

Attachments:

- 10 Year History - CARPC Net Expenses, CARPC County Charge, Dane County EAV, Dane County Operating Budget
- Preliminary 2027 Budget
- Most recent CARPC financial report excerpt (January 2026, for the March 2026 CARPC meetings)

Staff Contact:

Jason Valerius, Executive Director
jasonv@capitalarearpc.org
608 474 6010

Next Steps:

- Executive Committee first review of preliminary budget and levy charge - May 4
- Executive Committee recommendation on preliminary budget and levy charge - June 8
- Commission resolution approval of preliminary budget and levy charge - June 11
- BPP approval of preliminary budget and levy charge - late June (week of June 15?)
- Certification of levy charge to Dane County Clerk - July (7/31 statutory deadline)
- Executive Committee review of final 2026 Budget – August 10
- Publish public hearing notice – August 11
- Commission public hearing and action on 2027 Budget – September 8 (10/1 statutory deadline)
- *BPP consideration of final 2027 budget? – late September*

10 Year History - CARPC Net Expenses, CARPC County Charge, Dane County EAV, Dane County Operating Budget

	CARPC Net Expenses (pass-through excluded)	% change from prior year	County charge	% change from prior year	County charge as % of CARPC net expenses	Dane County Equalized Value	% change from prior year	County charge as % of EAV	Dane County Operating Budget	% change from prior year	County charge as % of operating budget
2017	\$ 1,170,016	12.02%	\$ 873,017	1.93%	74.62%	\$ 56,550,867,750	4.89%	0.00163%	\$ 587,112,816	3.47%	0.149%
2018	\$ 1,170,798	0.07%	\$ 906,027	3.78%	77.39%	\$ 60,784,157,550	7.49%	0.00162%	\$ 538,112,599	-8.35%	0.168%
2019	\$ 1,111,216	-5.09%	\$ 924,137	2.00%	83.16%	\$ 65,007,455,200	6.95%	0.00151%	\$ 558,564,452	3.80%	0.165%
2020	\$ 1,185,184	6.66%	\$ 983,137	6.38%	82.95%	\$ 69,928,053,700	7.57%	0.00141%	\$ 593,707,780	6.29%	0.166%
2021	\$ 1,187,343	0.18%	\$ 983,137	0.00%	82.80%	\$ 74,243,627,000	6.17%	0.00139%	\$ 615,596,386	3.69%	0.160%
2022	\$ 1,263,081	6.38%	\$ 983,137	0.00%	77.84%	\$ 76,889,801,300	3.56%	0.00148%	\$ 660,707,896	7.33%	0.149%
2023	\$ 1,475,506	16.82%	\$ 1,032,294	5.00%	69.96%	\$ 88,148,741,300	14.64%	0.00133%	\$ 714,932,492	8.21%	0.144%
2024	\$ 1,648,210	11.70%	\$ 1,135,523	10.00%	68.89%	\$ 99,140,491,900	12.47%	0.00117%	\$ 789,298,454	10.40%	0.144%
2025*	\$ 1,784,502	8.27%	\$ 1,174,214	3.41%	65.80%	\$ 107,504,867,100	8.44%	0.00110%	\$ 813,712,952	3.09%	0.144%
2026	\$ 1,844,104	3.34%	\$ 1,160,959	-1.13%	62.96%				\$ 825,599,213	1.46%	0.141%

* 2025 County charge shown is net amount after COLA-based reimbursement

**Capital Area Regional Planning Commission
2027 Summary Budget - Preliminary**

Budget Year	2027	2026		2025		Variance	
Budget Type	PROPOSED	BUDGET	ACTUAL YTD	BUDGET	ACTUAL	2027 PROPOSED MINUS 2026 ADOPTED	
Date	MAR 2026	SEP 2025	JAN-FEB	FEB 2025	JAN-DEC	\$	%

REVENUES							
County Charge	\$ 1,160,959	\$ 1,160,959	\$ 96,747	\$ 1,209,332	\$ 1,209,332	\$ -	0.0%
State & Federal Grants	\$ 112,867	\$ 266,093	\$ 22,938	\$ 284,368	\$ 241,649	\$ (153,226)	-57.6%
Other Grants	\$ 2,500	\$ -	\$ 5,000	\$ -	\$ -	\$ 2,500	0.0%
Pass-Through	\$ 183,898	\$ 73,657	\$ 5,000	\$ 185,172	\$ 165,628	\$ 110,241	149.7%
Water Quality Fees	\$ 115,000	\$ 110,000	\$ 5,800	\$ 110,000	\$ 68,808	\$ 5,000	4.5%
Planning Services	\$ 150,000	\$ 140,000	\$ 82	\$ 100,000	\$ 105,595	\$ 10,000	7.1%
WI Salt Wise	\$ 160,000	\$ 140,000	\$ 8,315	\$ 140,000	\$ 146,377	\$ 20,000	14.3%
Other	\$ 33,000	\$ 35,123	\$ 1,679	\$ 38,988	\$ 35,170	\$ (2,123)	-6.0%
TOTAL REVENUES	\$ 1,918,224	\$ 1,925,832	\$ 145,561	\$ 2,067,860	\$ 1,972,558	\$ (7,608)	-0.4%
Net Revenues (Less Pass-Through)	\$ 1,734,326	\$ 1,852,175	\$ 140,561	\$ 1,882,688	\$ 1,806,931	\$ (117,849)	-6.4%

EXPENDITURES							
Salaries and Leave Time	\$ 1,123,705	\$ 1,102,222	\$ 158,812	\$ 1,038,309	\$ 1,052,481	\$ 21,483	1.9%
Fringe Benefits	\$ 489,658	\$ 505,102	\$ 91,517	\$ 458,883	\$ 418,074	\$ (15,444)	-3.1%
Occupancy	\$ 54,033	\$ 51,833	\$ 8,765	\$ 50,987	\$ 51,580	\$ 2,200	4.2%
Contracted Services	\$ 29,000	\$ 27,000	\$ 4,937	\$ 42,970	\$ 121,112	\$ 2,000	7.4%
Financial Services	\$ 64,685	\$ 62,685	\$ 4,429	\$ 59,700	\$ 61,734	\$ 2,000	3.2%
Employee Travel and Training	\$ 25,041	\$ 26,894	\$ 1,912	\$ 28,745	\$ 24,148	\$ (1,853)	-6.9%
Office	\$ 13,915	\$ 16,390	\$ 1,154	\$ 16,374	\$ 11,237	\$ (2,475)	-15.1%
Information Technology (IT)	\$ 30,449	\$ 25,588	\$ 3,361	\$ 27,588	\$ 28,845	\$ 4,861	19.0%
Commissioner Per Diems & Travel	\$ 7,000	\$ 8,840	\$ 727	\$ 8,840	\$ 6,143	\$ (1,840)	-20.8%
Pass-Through	\$ 183,899	\$ 73,657	\$ 18,210	\$ 199,872	\$ 197,005	\$ 110,242	149.7%
Other	\$ 16,253	\$ 17,553	\$ 10,871	\$ 52,107	\$ 52,864	\$ (1,300)	-7.4%
TOTAL EXPENDITURES	\$ 2,037,639	\$ 1,917,764	\$ 304,695	\$ 1,984,375	\$ 2,025,224	\$ 119,875	6.3%
Net Expenditures (Less Pass-Through)	\$ 1,853,740	\$ 1,844,107	\$ 286,484	\$ 1,784,503	\$ 1,828,218	\$ 9,633	0.5%

Total Revenue Minus Total Expenditures \$ (119,414) \$ 8,068 \$ (159,134) \$ 83,485 \$ (52,665)

**Capital Area Regional Planning Commission
2027 Budget - Preliminary**

Budget Year	2027	2026		2025		Variance		Comments on Changes from 2026 ADOPTED
	PROPOSED	BUDGET	ACTUAL	BUDGET	ACTUAL	2027 PROPOSED MINUS 2026 ADOPTED		
Budget Date	MAR 2026	SEP 2025	JAN-FEB	FEB 2025	JAN-DEC	\$	%	

REVENUES									
5001	Dane County Charge	\$ 1,160,959	\$ 1,160,959	\$ 96,747	\$ 1,209,332	\$ 1,209,332	\$ -	0.0%	
5100	State & Federal Grants	\$ 112,867	\$ 266,093	\$ 22,938	\$ 284,368	\$ 241,649	\$ (153,226)	-135.8%	
5101	EPA/DNR Water Planning	\$ 95,000	\$ 134,000	\$ 9,917	\$ 113,275	\$ 124,897	\$ (39,000)	-41.1%	Special project funding ends in 2026
5102	EPA/DNR Grant Funds	\$ 9,500	\$ -	\$ -	\$ 39,000	\$ 19,600	\$ 9,500	100.0%	Surface water grant that continues
5103	WEM/FEMA/HMGP Grant Funds	\$ -	\$ 125,000	\$ 13,021	\$ 125,000	\$ 90,767	\$ (125,000)	0.0%	End of Stream Crossing Inventory
5104	WisDOT Plan Integration	\$ 8,367	\$ 7,093	\$ -	\$ 7,093	\$ 6,384	\$ 1,274	15.2%	Minor shift of funding from MPO to CARPC
5105	USDA Rural ED Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	No funding assumed
5150	Other Grants	\$ 2,500	\$ -	\$ 5,000	\$ -	\$ -	\$ 2,500	100.0%	Southside Urban Forestry project
5200	Passthrough Revenue	\$ 183,898	\$ 73,657	\$ 5,000	\$ 185,172	\$ 165,628	\$ 110,241	59.9%	
5201	WisDOT Rural Work Program	\$ 4,183	\$ 5,457	\$ -	\$ 5,457	\$ 913	\$ (1,274)	-30.4%	Minor shift of funding from MPO to CARPC
5220	Coop Water Resource Monitoring	\$ 179,715	\$ 68,200	\$ 5,000	\$ 179,715	\$ 164,715	\$ 111,515	62.1%	Water monitoring funding likely to continue
5300	Water Quality Fees Revenue	\$ 115,000	\$ 110,000	\$ 5,800	\$ 110,000	\$ 68,808	\$ 5,000	4.3%	
5301	Fees - Sewer Extensions	\$ 60,000	\$ 45,000	\$ 5,800	\$ 45,000	\$ 43,200	\$ 15,000	25.0%	Expecting to increase fees in 2026
5302	Fees - USA/LSA App Review	\$ 55,000	\$ 65,000	\$ -	\$ 65,000	\$ 25,608	\$ (10,000)	-18.2%	Many future applications known, none submitted yet
5400	Planning Services Revenue	\$ 150,000	\$ 140,000	\$ 82	\$ 100,000	\$ 105,595	\$ 10,000	6.7%	
5401	Local & Regional Plan Assistance	\$ 150,000	\$ 140,000	\$ 82	\$ 100,000	\$ 105,595	\$ 10,000	6.7%	More project development needed to meet these goals
5500	Other Revenue	\$ 193,000	\$ 175,123	\$ 9,994	\$ 178,988	\$ 181,547	\$ 17,877	9.3%	
5501	Interest Income	\$ 30,000	\$ 32,000	\$ 1,667	\$ 36,000	\$ 30,783	\$ (2,000)	-6.7%	Rates still dropping
5502	Miscellaneous Revenues	\$ 3,000	\$ 3,123	\$ 12	\$ 2,988	\$ 4,387	\$ (123)	-4.1%	
5505	WI Salt Wise	\$ 160,000	\$ 140,000	\$ 8,315	\$ 140,000	\$ 146,377	\$ 20,000	12.5%	FFLM grant continues through 2027
TOTAL REVENUES		\$ 1,918,224	\$ 1,925,832	\$ 145,561	\$ 2,067,860	\$ 1,972,558	\$ 7,608	0.4%	

EXPENDITURES									
6000	Salaries and Leave Time	\$ 1,123,705	\$ 1,102,222	\$ 158,812	\$ 1,038,309	\$ 1,052,481	\$ 21,483	1.9%	
6001	Direct Salaries & Wages	\$ 931,211	\$ 903,822	\$ 95,412	\$ 830,647	\$ 882,467	\$ 27,389	2.9%	0% COLA, no LTE or intern time budgeted in 2027
6002	Compensated Leave Time	\$ 192,495	\$ 198,400	\$ 63,400	\$ 207,662	\$ 170,014	\$ (5,905)	-3.1%	Leave time calculated as a % of salaries
6050	Fringe Benefits	\$ 489,658	\$ 505,102	\$ 91,517	\$ 458,883	\$ 418,074	\$ (15,444)	-3.2%	
6051	FICA Benefits	\$ 83,716	\$ 82,115	\$ 12,517	\$ 77,354	\$ 77,082	\$ 1,601	1.9%	
6052	Life Insurance	\$ 500	\$ 309	\$ (37)	\$ 294	\$ 495	\$ 191	38.2%	
6053	Health Insurance	\$ 307,725	\$ 329,364	\$ 63,047	\$ 289,702	\$ 257,094	\$ (21,639)	-7.0%	2026 budget error (included staff premiums)
6054	Dental Insurance	\$ 15,676	\$ 15,369	\$ 3,766	\$ 14,707	\$ 13,286	\$ 307	2.0%	
6055	WRS-ER Contribution	\$ 77,536	\$ 73,440	\$ 11,578	\$ 71,643	\$ 68,803	\$ 4,096	5.3%	Tied to salaries
6056	Disability Insurance	\$ 534	\$ 534	\$ -	\$ 508	\$ 444	\$ -	0.0%	
6057	Commute Cards	\$ 200	\$ 200	\$ 156	\$ 105	\$ 293	\$ -	0.0%	
6058	Unemployment	\$ 1,000	\$ 1,000	\$ 489	\$ 1,000	\$ 579	\$ -	0.0%	
6059	Worker's Compensation	\$ 2,771	\$ 2,771	\$ -	\$ 3,570	\$ -	\$ -	0.0%	
6100	Occupancy	\$ 54,033	\$ 51,833	\$ 8,765	\$ 50,987	\$ 51,580	\$ 2,200	4.1%	
6101	Rent	\$ 54,033	\$ 51,833	\$ 8,765	\$ 50,987	\$ 51,580	\$ 2,200	4.1%	Lease runs to November 2028
6200	Contracted Services	\$ 29,000	\$ 27,000	\$ 4,937	\$ 42,970	\$ 121,112	\$ 2,000	6.9%	
6201	External Programs	\$ -	\$ -	\$ -	\$ 28,570	\$ 36,392	\$ -	0.0%	No planned outsourcing for community projects
6202	Legal Services	\$ 9,000	\$ 6,000	\$ 1,946	\$ 4,400	\$ 12,308	\$ 3,000	33.3%	More frequent consultations at commission request
6203	Commission Operations	\$ -	\$ 21,000	\$ -	\$ 10,000	\$ 53,898	\$ (21,000)	0.0%	This moved to 6204
6204	Marketing and Communications	\$ 20,000	\$ -	\$ 2,991	\$ -	\$ 18,514	\$ 20,000	100.0%	This moved from 6203
6300	Financial Services	\$ 64,685	\$ 62,685	\$ 4,429	\$ 59,700	\$ 61,734	\$ 2,000	3.1%	
6301	Audit	\$ 15,435	\$ 15,435	\$ -	\$ 14,700	\$ 11,350	\$ -	0.0%	
6302	Payroll Fees	\$ 8,250	\$ 5,250	\$ 1,554	\$ 5,000	\$ 8,305	\$ 3,000	36.4%	
6303	Financial Services	\$ 41,000	\$ 42,000	\$ 2,875	\$ 40,000	\$ 42,079	\$ (1,000)	-2.4%	
6400	Travel and Training	\$ 25,041	\$ 26,894	\$ 1,912	\$ 28,745	\$ 24,148	\$ (1,853)	-7.4%	
6401	Employee Travel	\$ 13,616	\$ 13,349	\$ 490	\$ 12,713	\$ 14,617	\$ 267	2.0%	Largest portion is SaltWise
6402	Meals	\$ 925	\$ 907	\$ -	\$ 907	\$ 969	\$ 18	2.0%	
6403	Conferences & Meetings	\$ 8,000	\$ 9,638	\$ 1,422	\$ 10,125	\$ 6,554	\$ (1,638)	-20.5%	Paring back again, toward actual usage
6404	Training	\$ 2,500	\$ 3,000	\$ -	\$ 5,000	\$ 2,008	\$ (500)	-20.0%	Paring back again, toward actual usage
6500	Office Expenses	\$ 13,915	\$ 16,390	\$ 1,154	\$ 16,374	\$ 11,237	\$ (2,475)	-17.8%	
6501	Supplies	\$ 2,500	\$ 3,860	\$ 384	\$ 3,860	\$ 2,050	\$ (1,360)	-54.4%	
6502	Printing	\$ 1,558	\$ 1,558	\$ 141	\$ 1,558	\$ 1,301	\$ -	0.0%	
6503	Postage	\$ 105	\$ 105	\$ 28	\$ 105	\$ 39	\$ -	0.0%	
6504	Equipment	\$ 7,500	\$ 8,925	\$ 103	\$ 8,925	\$ 5,963	\$ (1,425)	-19.0%	
6505	Telephone	\$ 1,810	\$ 1,500	\$ 495	\$ 1,500	\$ 1,771	\$ 310	17.1%	
6506	Administrative Fees	\$ 442	\$ 442	\$ 4	\$ 426	\$ 113	\$ -	0.0%	
6600	Information Technology	\$ 30,449	\$ 25,588	\$ 3,361	\$ 27,588	\$ 28,845	\$ 4,861	16.0%	
6601	Webhosting	\$ 368	\$ 368	\$ 213	\$ 368	\$ 374	\$ -	0.0%	
6602	Software	\$ 18,081	\$ 17,220	\$ 2,196	\$ 17,220	\$ 16,102	\$ 861	4.8%	
6603	IT Services	\$ 12,000	\$ 8,000	\$ 952	\$ 10,000	\$ 12,370	\$ 4,000	33.3%	
6700	Commission	\$ 7,000	\$ 8,840	\$ 727	\$ 8,840	\$ 6,143	\$ (1,840)	-26.3%	
6701	Commission Per Diems	\$ 6,500	\$ 8,000	\$ 650	\$ 8,000	\$ 5,779	\$ (1,500)	-23.1%	
6702	Commission Travel	\$ 500	\$ 840	\$ 77	\$ 840	\$ 363	\$ (340)	-68.0%	
6800	Passthrough Expenses	\$ 183,899	\$ 73,657	\$ 18,210	\$ 199,872	\$ 197,005	\$ 110,242	59.9%	
6801	Water Resource Monitoring	\$ 179,715	\$ 68,200	\$ 16,201	\$ 194,415	\$ 194,415	\$ 111,515	62.1%	Water monitoring funding likely to continue
6802	WisDOT Planning Services	\$ 4,184	\$ 5,457	\$ 2,009	\$ 5,457	\$ 2,590	\$ (1,273)	-30.4%	
6900	Other	\$ 16,253	\$ 17,553	\$ 10,871	\$ 16,583	\$ 17,340	\$ (1,300)	-8.0%	
6901	Dues/Memberships/Subscriptions	\$ 3,186	\$ 7,186	\$ 1,793	\$ 6,843	\$ 2,859	\$ (4,000)	-125.5%	Revised assignment of software costs
6902	Contributions & Donations	\$ 2,500	\$ 2,500	\$ -	\$ 1,000	\$ 651	\$ -	0.0%	
6903	Education/Info/Outreach	\$ 1,500	\$ 1,500	\$ 1,494	\$ 2,625	\$ 1,969	\$ -	0.0%	
6904	Recruitment	\$ 1,050	\$ 1,050	\$ 150	\$ 1,050	\$ 7	\$ -	0.0%	
6905	Insurance	\$ 7,409	\$ 4,709	\$ 7,366	\$ 4,457	\$ 11,449	\$ 2,700	36.4%	Review of policies planned for spring 2026
6906	Depreciation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
6907	Amortization Expense	\$ 608	\$ 608	\$ 68	\$ 608	\$ 405	\$ -	0.0%	
7000	Revenue Refunds	\$ -	\$ -	\$ -	\$ 35,524	\$ 35,524	\$ -	0.0%	
TOTAL EXPENDITURES		\$ 2,037,639	\$ 1,917,764	\$ 304,695	\$ 1,984,375	\$ 2,025,224	\$ (119,875)	-5.9%	

\$ (119,414) \$ 8,068 \$ (159,134) \$ 83,485 \$ (52,665)

Management Report

Capital Area Regional Planning Commission
For the period ended January 31, 2026



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Prepared by
Berndt CPA

Prepared on
February 27, 2026

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Notes to the Monthly Financial Statements

To Capital Area Regional Planning Commission,

Provided is some additional context regarding the deferred revenue and related activity for the month of January 2025.

Deferred revenue represents funds that have been invoiced or received in advance for services that have not yet been performed. It also includes contracts or related grants established at the beginning of the year, or early in the year, that relate to work performed throughout the year and are invoiced periodically. These amounts are recognized as revenue over time to more accurately align associated expenses with the related revenue.

For January, \$126,016 was recognized from deferred revenue related to contracts established at the beginning of the year. An additional \$2,931 represents new invoiced revenue generated from current work not associated with deferred revenue.

As of January month-end, the balance in account 3600 – Deferred Revenue is at \$879,412 per knowledge of remaining balances of current contracts and received donations and taxes.

January's financials currently do not reflect any audit adjustments that may occur related to year end 2025. After the audit, finalized financials for this period will be released to include those adjustments.

Sincerely,
Berndt CPA, LLC

Capital Area Regional Planning Commission
Statement of Financial Position
As of January 31, 2026

	Total	
	As of Jan 31, 2026	As of Dec 31, 2025 (PP)
ASSETS		
Current Assets		
Bank Accounts		
1000 OPERATING ACCOUNT	21,395	32,190
1001 MONEY MARKET ACCOUNT	68,090	68,106
1002 INVESTMENT ACCOUNT	488,108	586,456
Total Bank Accounts	\$ 577,593	\$ 686,752
Accounts Receivable		
1105 PROJECT AND GRANTS REC	780,748	239,123
Total Accounts Receivable	\$ 780,748	\$ 239,123
Other Current Assets		
1110 UNBILLED ACCOUNTS RECEIVABLE	400,809	261,342
1150 PREPAID EXPENSES	0	0
1153 PREPAID HEALTH INSURANCE	31,416	0
1156 PREPAID LIFE INSURANCE	(209)	(267)
1157 PREPAID PARKING	190	142
1165 PREPAID LICENSES	6,889	6,615
Total 1150 PREPAID EXPENSES	\$ 38,285	\$ 6,490
1170 UNDEPOSITED FUNDS	1,805	0
Total Other Current Assets	\$ 440,900	\$ 267,832
Total Current Assets	\$ 1,799,241	\$ 1,193,707
Fixed Assets		
1200 FURNITURE AND EQUIPMENT	7,172	7,172
1201 ACCUMULATED DEPRECIATION-FURNITURE/EQUIPMENT	(7,172)	(7,172)
Total 1200 FURNITURE AND EQUIPMENT	\$ -	\$ -
1210 RIGHT OF USE ASSET	6,077	6,077
1211 ACCUMULATED AMORTIZATION	(3,528)	(3,494)
Total Fixed Assets	\$ 2,549	\$ 2,582
TOTAL ASSETS	\$ 1,801,789	\$ 1,196,289
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
3000 ACCOUNTS PAYABLE	25,386	98,572
Total Accounts Payable	\$ 25,386	\$ 98,572
Credit Cards		
3002 PARK BANK CREDIT CARD	0	0
3003 CREDIT CARD	2,465	7,923
Total 3002 PARK BANK CREDIT CARD	\$ 2,465	\$ 7,923
Total Credit Cards	\$ 2,465	\$ 7,923
Other Current Liabilities		
3005 ACCRUED PAYROLL	39,986	31,044
3010 ACCRUED COOP WATER RESOURCE MONITORING	16,201	0
3015 ACCRUED PREPAID LIABILITIES	2,278	2,516

3202 WRS PENSION PLAN	11,534	10,742
3300 UNUSED VACATION, WELLNESS	60,786	49,178
3500 SICK LEAVE ACCRUAL PAY	91,420	79,368
3600 DEFERRED/UNEARNED REVENUE	879,412	182,449
3655 INVEST IN RIGHT OF USE	2,987	2,987
Total Other Current Liabilities	\$ 1,104,606	\$ 358,283
Total Current Liabilities	\$ 1,132,457	\$ 464,778
Total Liabilities	\$ 1,132,457	\$ 464,778
Equity		
3700 PRIOR YEAR BALANCE	(177,083)	(118,524)
3701 PRIOR YEAR FUND BALANCE	908,395	908,395
3702 CURRENT FUND BALANCE	200	200
Net Revenue	(62,179)	(58,559)
Total Equity	\$ 669,332	\$ 731,511
TOTAL LIABILITIES AND EQUITY	\$ 1,801,789	\$ 1,196,289
TOTAL LIABILITIES AND EQUITY	1,801,789	1,196,289

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Capital Area Regional Planning Commission
Budget vs. Actuals: Statement of Activity
For the month of January - Budget Vs Actuals 1 Months Ended

	Total			
	Monthly Actual	Actual Year to Date	Annual Budget	% of Annual Budget
Revenue				
5000 PROPERTY TAX REVENUE	-	-	-	
5001 DANE COUNTY PROP TAX-OTH	96,747	96,747	1,160,959	8.33%
Total 5000 PROPERTY TAX REVENUE	96,747	96,747	1,160,959	8.33%
5100 STATE/FEDERAL GRANTS	-	-	-	
5101 EPA/DNR WATER PLANNING	9,917	9,917	134,000	7.40%
5102 EPA/DNR GRANT FUNDS	-	-	-	
5103 WEM/FEMA/HMGP GRANT FUNDS	13,021	13,021	125,000	10.42%
5104 WisDOT PLAN INTEGRATION	-	-	5,457	0.00%
Total 5100 STATE/FEDERAL GRANTS	22,938	22,938	264,457	8.67%
5200 PASS THROUGH REVENUE	-	-	-	
5201 WisDOT RURAL WORK PROGRAM	-	-	7,093	0.00%
5220 COOP WATER RESOURCE MONITORING	-	-	68,200	0.00%
Total 5200 PASS THROUGH REVENUE	-	-	75,293	0.00%
5300 FEES REVENUE	-	-	-	
5301 FEES - SEWER EXTENSIONS	1,200	1,200	45,000	2.67%
5302 FEES - USA/LSA APP REVIEW	-	-	65,000	0.00%
Total 5300 FEES REVENUE	1,200	1,200	110,000	1.09%
5400 SERVICES REVENUE	-	-	-	
5401 LOCAL & REGIONAL PLAN ASSISTANCE	82	82	140,000	0.06%
Total 5400 SERVICES REVENUE	82	82	140,000	0.06%
5500 OTHER REVENUE	-	-	-	
5208 LAND USE CODE ASSESSMENT	-	-	-	
5501 INTEREST INCOME	1,660	1,660	32,000	5.19%
5502 MISCELLANEOUS REVENUES	6	6	3,123	0.19%
5505 WI SALT WISE	6,315	6,315	140,000	4.51%
Total 5500 OTHER REVENUE	7,981	7,981	175,123	4.56%
7000 REVENUE REFUNDS	-	-	-	
Total Revenue	128,947	128,947	1,925,832	6.70%
Gross Profit	128,947	128,947	1,925,832	6.70%
Expenditures				
6000 SALARIES AND LEAVE TIME	-	-	-	
6001 DIRECT SALARIES & WAGES	58,825	58,825	903,822	6.51%
6002 COMPENSATED LEAVE TIME	56,043	56,043	198,400	28.25%
Total 6000 SALARIES AND LEAVE TIME	114,868	114,868	1,102,222	10.42%
6050 FRINGE BENEFITS	-	-	-	
6051 FICA BENEFITS	6,195	6,195	82,115	7.54%
6052 LIFE INSURANCE	(37)	(37)	309	-12.07%
6053 HEALTH INSURANCE	23,641	23,641	329,364	7.18%
6054 DENTAL INSURANCE	1,074	1,074	15,369	6.99%
6055 WRS-ER CONTRIBUTION	5,767	5,767	73,440	7.85%
6056 DISABILITY INSURANCE	-	-	534	0.00%
6057 COMMUTE CARDS	142	142	200	71.10%
6058 UNEMPLOYMENT	439	439	1,000	43.90%
6059 WORKER'S COMPENSATION	-	-	2,771	0.00%

Total 6050 FRINGE BENEFITS	37,220	37,220	505,102	7.37%
6100 OCCUPANCY	-	-	-	
6101 RENT	4,382	4,382	51,833	8.45%
Total 6100 OCCUPANCY	4,382	4,382	51,833	8.45%
6200 CONTRACTED SERVICES	-	-	-	
6201 EXTERNAL PROGRAMS	-	-	-	
6202 LEGAL SERVICES	1,042	1,042	6,000	17.36%
6203 COMMISSION OPERATIONS	-	-	21,000	0.00%
6204 MARKETING AND COMMUNICATIONS	-	-	-	
Total 6200 CONTRACTED SERVICES	1,042	1,042	27,000	3.86%
6300 FINANCIAL SERVICES	-	-	-	
6301 AUDIT	-	-	15,435	0.00%
6302 PAYROLL FEES	932	932	5,250	17.75%
6303 FINANCIAL SERVICES	2,850	2,850	42,000	6.79%
Total 6300 FINANCIAL SERVICES	3,782	3,782	62,685	6.03%
6400 TRAVEL AND TRAINING	-	-	-	
6401 EMPLOYEE TRAVEL	199	199	13,349	1.49%
6402 MEALS	-	-	907	0.00%
6403 CONFERENCES & MEETINGS	1,207	1,207	9,638	12.52%
6404 TRAINING	-	-	3,000	0.00%
Total 6400 TRAVEL AND TRAINING	1,406	1,406	26,894	5.23%
6500 OFFICE EXPENSES	-	-	-	
6501 SUPPLIES	238	238	3,860	6.17%
6502 PRINTING	-	-	1,558	0.00%
6503 POSTAGE	-	-	105	0.00%
6504 EQUIPMENT	-	-	8,925	0.00%
6505 TELEPHONE	330	330	1,500	22.00%
6506 ADMINISTRATIVE FEES	4	4	442	0.93%
6902 CONTRIBUTIONS & DONATIONS	-	-	2,500	0.00%
Total 6500 OFFICE EXPENSES	572	572	18,890	3.03%
6600 INFORMATION TECHNOLOGY	-	-	-	
6601 WEBHOSTING	18	18	368	4.94%
6602 SOFTWARE	1,526	1,526	17,220	8.86%
6603 IT SERVICES	600	600	8,000	7.50%
Total 6600 INFORMATION TECHNOLOGY	2,145	2,145	25,588	8.38%
6700 COMMISSION	-	-	-	
6701 COMMISSION PER DIEMS	350	350	8,000	4.38%
6702 COMMISSION TRAVEL	-	-	840	0.00%
Total 6700 COMMISSION	350	350	8,840	3.96%
6800 PASS THROUGH EXPENSES	-	-	-	
6801 COOP WATER RESOURCE MONITORING	16,201	16,201	68,200	23.76%
6802 WisDOT PLANNING SERVICES	-	-	5,457	0.00%
Total 6800 PASS THROUGH EXPENSES	16,201	16,201	73,657	22.00%
6900 OTHER	-	-	-	
6901 DUES/MEMBERSHIPS/SUBSCRIPTIONS	1,759	1,759	7,186	24.48%
6903 EDUCATION/INFO/OUTREACH	-	-	1,500	0.00%
6904 RECRUITMENT	-	-	1,050	0.00%
6905 INSURANCE	7,366	7,366	4,709	156.42%
6906 DEPRECIATION	-	-	-	
6907 AMORITIZATION EXPENSE	34	34	608	5.55%
Total 6900 OTHER	9,159	9,159	15,053	60.84%
Uncategorized Expense	-	-	-	

Total Expenditures
Net Operating Revenue
Net Revenue

191,126	191,126	1,917,764	9.97%
(62,179)	(62,179)	8,068	-770.69%
(62,179)	(62,179)	8,068	-770.69%

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Capital Area Regional Planning Commission
A/R Aging Summary
As of January 31, 2026

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Ayers Associates, Inc.					1,000	1,000
City of Evansville						0
245402 - Evansville Bike-Ped Plan	5,326					5,326
Total City of Evansville	\$ 5,326	\$ -	\$ -	\$ -	\$ -	\$ 5,326
City of New Berlin			1,000			1,000
County of Dane	580,480					580,480
D'Onofrio Kottke and Associates	400					400
Dane County Land Conservation					85,075	85,075
Department of Planning, Community and Economic Development					2,869	2,869
Dodge County Highway Department					1,500	1,500
Homburg Contractors, Inc.					400	400
Jewell Associates Engineers, Inc.					400	400
JSD PROFESSIONAL SER					800	800
Madison Metropolitan Sewerage District	500					500
MDRoffers Consulting LLC						0
255103 - Trends and Conditions	2,200					2,200
Total MDRoffers Consulting LLC	\$ 2,200	\$ -	\$ -	\$ -	\$ -	\$ 2,200
MSA Professional Services, Inc.				1,000	1,400	2,400
Outagamie County Highway					500	500
PINNACLE ENGINEERING					400	400
Rock County Planning, Economic & Community Development Agency						0
245401 - Rock County Comp Plan	18,246					18,246
Total Rock County Planning, Economic & Community Development Agency	\$ 18,246	\$ -	\$ -	\$ -	\$ -	\$ 18,246
Snyder & Associates, Inc.					2,400	2,400
Southwestern Wisconsin Regional Planning Commission-c						0
255401 - SWWRPC Strategic Planning	8,921					8,921
Total Southwestern Wisconsin Regional Planning Commission-c	\$ 8,921	\$ -	\$ -	\$ -	\$ -	\$ 8,921
Town of Berry						0
255101 - T-Berry Comp Plan Update	2,650					2,650
255102 - T-Berry - Opt Out Town Billing	82					82
Total Town of Berry	\$ 2,732	\$ -	\$ -	\$ -	\$ -	\$ 2,732
VANDE HEY					800	800
Vierbicher					800	800
Village of Black Earth					8,000	8,000
Village of Deforest					3,070	3,070
WI Department of Natural Resources					33,800	33,800
100 - Water Quality Management Planning	14,000					14,000
251402 - Update to DCWQP Summary Plan Update	1,330					1,330
Total WI Department of Natural Resources	\$ 15,330	\$ -	\$ -	\$ -	\$ 33,800	\$ 49,130
Wyser Engineering, LLC		600	400		400	1,400
TOTAL	\$ 634,134	\$ 600	\$ 1,400	\$ 1,000	\$ 143,614	\$ 780,748

Re: BPP 2027 Meeting Schedule

Requested Action: None

Background:

The BPP has not had a routine meeting schedule in recent years.

Staff Comments:

The following schedule is proposed, for 2027 and beyond:

- Late March (today)
- Late June
- Late September
- December

Feedback on the meeting duration to schedule is appreciated.

Suggestion: we can schedule two-hour meetings this year and reduce it later as deemed appropriate by the members.

Attachments:

None

Staff Contact:

Jason Valerius, Executive Director
jasonv@capitalarearpc.org
608 474 6010

Next Steps:

Schedule meetings with BPP members and staff