

**AGENDA**  
of the  
Executive Committee  
of the Capital Area Regional Planning Commission

December 11, 2025

CARPC Office – 100 State St, Suite 400

4:00 pm

**Participant Information**

**Meeting Attendance:** This meeting will take place at the CARPC office, 100 State St, Suite 400, Madison.

If you need other accommodation to attend the meeting, please call Matt Kozlowski at 608-474-6017 or email at [MatthewKoz@CapitalAreaRPC.org](mailto:MatthewKoz@CapitalAreaRPC.org).

**Speaking at RPC Meetings:** Oral comments from members of the public may be heard for individual agenda items when called upon by the Chair. The time limit for comments by each attendee will be three (3) minutes unless additional time is granted at the discretion of the Chair. The RPC may alter the order of the agenda items at the meeting.

**Written Communications:** Written communications intended to be provided to the Committee as part of the packet should be sent to [info@capitalarearpc.org](mailto:info@capitalarearpc.org) and will be provided to Commissioners at or before the meeting.

**Quorum may be Present:** CARPC Commissioners who are not members of the Executive Committee may attend Executive Committee meetings, which may constitute a quorum of the RPC.

**MISSION:** Strengthen the region by engaging communities through planning, collaboration, and assistance.

**VISION:** A region where communities create an exceptional quality of life for all by working together to solve regional challenges.

**Agenda**

1. Establish Quorum
2. Public Comment on Matters Not on the Agenda
3. **Closed Session (*actionable item by roll call vote*)**
  - a. *The Commission intends to convene into closed session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the Commission has jurisdiction or exercises responsibilities. The subject matter concerns the annual evaluation of the Executive Director.*
4. **Return to Open Session (*actionable item by roll call vote*)**
5. **Performance Evaluation of the Executive Director and authorization of the Commission Chair to approve the annual merit increase (*actionable item*)**
6. Future Agenda Items (next meeting is **Monday, January 5, 2026**, via Zoom Webinar at **5:15 pm**)
  - a. ?
7. Adjournment

NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity, or program, please call the phone number below at least three business days prior to the meeting.

NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnub ua hauj lwm ua ntej yuav tuaj sib tham.