

MINUTES
of the
Capital Area Regional Planning Commission

September 11, 2025

In Person (Belleville Village Hall) and Zoom Webinar

6:00 pm

Commissioners Present: Jim Schuler, Cynthia Richson, Caryl Terrell, Audra Dalsoren, Heidi Murphy, Alison Volk, Bill Tishler, David Pfeiffer

Commissioners Absent: Maureen Crombie, Steve Greb, Peter McKeever, Regina Vidaver

Staff Present: Nick Bower, Jason Valerius, Matthew Kozlowski, Melissa Michaud, Prachi Mehendale

Other: Brad Vowels-Katter (MSA), Anne Gravel Sullivan, John Stremikis, Matt Miller (Vierbicher)

1. Establish Quorum

The meeting was called to order by Chair Pfeiffer at 6:03 pm. A quorum was established.

2. Public Comment on Matters not on the agenda.

None

3. **PUBLIC HEARINGS**

- a. Public Hearing on a Proposed Amendment of the *Dane County Water Quality Plan* by Revising the Sewer Service Area Boundary and Environmental Corridors in the Belleville Urban Service Area (#2503 Village of Belleville – “Badger Trails”)

- (1) Applicant Presentation – Amendment Overview

Presentation by Brad Vowels-Katter, MSA

- (2) Open Public Hearing to Take Testimony from Attendees, Close Public Hearing

Chair Pfeiffer opened the public hearing at 6:11 pm. Public comments were made by Anne Gravel Sullivan and John Stremikis. Chair Pfeiffer closed the public hearing at 6:20 pm.

- (3) Commissioner Questions and Discussion

Commissioner Schuler asked the applicant questions about lot sizes, zoning rules, and consistency with other zoning rules.

Commissioner Richson requested a copy of the written materials. Asked if the applicant and Village would meet with those who submitted public comments to discuss the conditions proposed by public speakers.

Commissioner Schuler asked if additional conditions to approval could be more than hand-shake agreements.

Commissioner Terrell asked if reports have been generated by DNR on previous issues of contamination.

Commissioner Terrell asked if there are any drainage maps or stormwater management maps available of the site.

- b. Public Hearing – Adoption of the 2026 Capital Area Regional Planning Commission Budget

- (1) Staff Presentation

Executive Director Valerius provided an overview of the budget for 2026 including details about anticipated changes to revenue and expenses, potential funding opportunities, and other adjustments based on changes to operations.

- (2) Open Public Hearing to Take Testimony from Attendees, Close Public Hearing

Chair Pfeiffer opened the public hearing at 6:34 pm. No comments were made. Chair Pfeiffer closed the public hearing at 6:35 pm.

- (3) Commissioner Questions and Discussion

None

4. Consent Agenda (*all items below are actionable items*) (6:35 pm)

a. Minutes of August 14, 2025 CARPC Meeting

b. Executive Committee Recommendations

(1) Approve July 2025 Financial Statements and Operating Account Reconciliation

Commissioner Schuler moved to approve the consent agenda, second by Commissioner Murphy. Commissioner Richson asked to pull the July financials from the consent agenda, which was accepted as amendment to the original motion to approve the consent agenda. The revised motion to approve the minutes carried unanimously.

Commissioner Richson moved to acknowledge receipt of July 2025 Financial Statements and Operating Account Reconciliation. Commissioner Terrell seconded. The motion carried unanimously.

5. Amending the Dane County Water Quality Plan by Revising the Sewer Service Area Boundary and Environmental Corridors in the Northern Urban Service Area (Village of DeForest – “Northern Interstate Corridor Area: Pomp’s Tire” (*actionable item*) (6:41 pm)

a. Overview of Consistency with State and Local Standards (Staff Presentation)

Nick Bower presented the staff report on the “Northern Interstate Corridor Area: Pomp’s Tire”

b. Approval of CARPC Management Letter #2502 – Northern USA, Recommending to the Wisconsin DNR an amendment of the *Dane County Water Quality Plan* in the Northern Urban Service Area (*actionable item*) (6:46 pm)

Commissioner Murphy moved to approve CARPC Management Letter #2502. Commissioner Schuler seconded. The motion carried unanimously.

6. CARPC Resolution 2025-07, Adopting the CARPC 2026 Budget (*actionable item*) (6:47 pm)

Commissioner Richson moved to approve Resolution 2025-07, Commissioner Schuler seconded the motion. The motion carried unanimously.

7. CARPC Resolution 2025-08, CARPC Operating Reserve Policy (*actionable item*) (6:48 pm)

Commissioner Murphy moved to approve Resolution 2025-08, Commissioner Richson seconded the motion. The motion carried unanimously.

8. CARPC Resolution 2025-09, Recognizing September 29 – October 5, 2025 as a Week Without Driving in the Greater Madison Region (*actionable item*) (6:53 pm)

Caitlin Shanahan presented background information on the reasons for a Week Without Driving and the events that have been planned.

Commissioner Schuler asked questions about the origins of the Week Without Driving events. Commissioner Schuler asked if future events like this could include a sample resolution and materials in advance of the event so members of the Commission could bring these items to their own communities.

Commissioner Schuler moved to approve Resolution 2025-09, Commissioner Terrell seconded the motion. The motion carried unanimously.

9. October 17 CARPC-MPO Fall Forum – Cross-Jurisdictional Transportation Issues – Staff presentation and discussion

Caitlin Shanahan presented background information on the CARPC-MPO Fall Forum including topics to be presented and plans for expanding attendance.

Proposed topics for the event include Regional Planning and Funding, Regional Transit, Road-Stream Crossings, Regional Electric Vehicle Planning, and Winter Pavement Management.

Commissioner Dalsoren and Commissioner Murphy suggested discussions around ATV/UTV policies.

Commissioner Schuler suggested topics around safety for rail crossings and the rise of motor bikes.

10. Reports

a. Commission Chair

Chair Pfeiffer noted that the Ad Hoc Water Quality Committee meetings have been delayed to allow staff more time to prepare materials for both the committee and the Commission.

b. Executive Director

- (1) Program and Services Updates
- (2) Partnership Updates

Executive Director Valerius presented selections from the Executive Director's report.

11. Future Agenda Items (next meeting October 9, 2025, via Zoom Webinar and in-person location TBD, 6:00 pm)

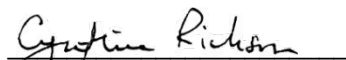
- a. Resolution – Imagine a Day Without Water – October 17, 2025 (October)
- b. Presentation on the Dane County Road-Stream Crossing Inventory (October)
- c. 2024 CARPC Audit (October)
- d. 2026 Cost Allocation Plan (October, November)
- e. 2026 Work Program (October, November)
- f. Demand of Data Centers on Water/Sewer/Environmental Infrastructure (November)

12. Adjournment

Commissioner Schuler moved to adjourn the meeting, Commissioner Murphy seconded the motion. The motion carried unanimously. Meeting adjourned at 7:29 pm.

Minutes prepared by Matt Koz and reviewed by Executive Director

Respectfully Submitted


Cynthia Richson, Secretary