

MINUTES
of the
Capital Area Regional Planning Commission

August 14, 2025

In Person (DeForest Village Hall) and Zoom Webinar

6:00 pm

Commissioners Present: Maureen Crombie, Steve Greb, Peter McKeever, Heidi Murphy, David Pfeiffer, Cynthia Richson, Caryl Terrell (joined 6:24), Bill Tishler, Regina Vidaver

Commissioners Absent: Audra Dalsoren, Jim Schuler, Alison Volk

Staff Present: Nick Bower, Sean Higgins, Jason Valerius, Joan Stuessy

Other: Alex Allon, Tyler Bratz, T Bischoff, Matt Miller, Greg Matthews

1. Establish Quorum

The meeting was called to order by acting Chair Murphy at 6:09 pm. (Chair Pfeiffer delegated the chair role to Commissioner Murphy because she was attending in person and he was attending virtually.) A quorum was established.

2. Public Comment on Matters not on the agenda. None

3. PUBLIC HEARING

a. Public Hearing on a Proposed Amendment of the *Dane County Water Quality Plan* by Revising the Sewer Service Area Boundary and Environmental Corridors in the Northern Urban Service Area (#2502 Village of DeForest – “Pomp’s Tire”)

(1) Applicant Presentation – Amendment Overview

Nick Bower presented.

(2) Open Public Hearing to Take Testimony from Attendees, Close Public Hearing

Acting Chair Murphy opened the public hearing at 6:21 p.m. No comments were made. Acting Chair Murphy closed the public hearing at 6:22 p.m.

(3) Commissioner Questions and Discussion

Matt Miller, Greg Matthews and representatives from Pomp’s Tires answered questions from the Commission.

4. Consent Agenda (*all items below are actionable items*) (6:33)

a. Minutes of July 10, 2025 CARPC Meeting

b. Executive Committee Recommendations

(1) Approve June 2025 Financial Statements and Operating Account Reconciliation

Commissioner Crombie moved to approve the Consent Agenda, second by Commissioner Vidaver. The motion carried unanimously.

5. Resolution 2025-05 Approving the CARPC Guidelines for Work Outside Dane County (*actionable item*) (6:36)

Commissioner McKeever moved to approve Resolution 2025-05 Approving the CARPC Guidelines for Work Outside Dane County. Terrell seconded and affirmed the consensus amendment to add the word “Wisconsin” to the document. The motion carried unanimously.

6. Resolution 2025-06 Recognizing Nick Zavos for Service to CARPC (*actionable item*)

Commissioner Richson moved to approve Resolution 2025-06 Recognizing Nick Zavos for Service to CARPC, Commissioner Terrell seconded the motion. The motion carried unanimously.

7. Update on Regional Population Projections – Staff presentation and discussion

Sean Higgins presented regional population projections for 2020-2050 as prepared by the Regional Data Group. The Commission asked questions and discussed the methods and findings of the process.

8. Update on the MMSD Effort to Discontinue Effluent Return to Badger Mill Creek – Staff presentation and discussion

Nick Bower provided updates on efforts to revise the location of treated effluent from the MMSD Nine Springs WWTP. The Commission asked questions and discussed preferences for next steps.

9. Reports

- a. Commission Chair
- b. Executive Director
 - (1) Program and Services Updates
 - (2) Partnership Updates

10. Future Agenda Items (next meeting September 11, 2025, via Zoom Webinar and in-person location TBD, 6:00 pm)

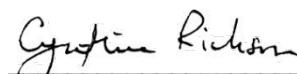
- a. 2024 CARPC Audit
- b. 2024 CARPC Annual Report
- c. 2025-2026 Cost Allocation Plan
- d. Resolution – Guidance on CARPC Operating Reserve Amount
- e. Others?

11. Adjournment

Commissioner McKeever moved to adjourn the meeting, Commissioner Richson seconded the motion. The motion carried unanimously. Meeting adjourned at 8:20 p.m.

Minutes prepared by Administrative Services Manager and reviewed by Executive Director

Respectfully Submitted



Cynthia Richson, Secretary