

AGENDA
of the
Executive Committee
of the Capital Area Regional Planning Commission

October 6, 2025

Zoom Webinar

5:15 pm

Participant Information

Meeting Accommodation: This meeting will take place via Zoom. You may participate in the meeting from your computer, tablet, or smartphone at this URL:

<https://us02web.zoom.us/j/83989722178?pwd=RjJQc6tY4f6aW279SN3rt3TkXi21af.1>

Dial in by phone: 1-312-626-6799

Meeting ID: 839 8972 2178

Passcode: 282772

If you need other accommodation to attend the meeting, please call Matt Kozlowski at 608-474-6017 or email at MatthewKoz@CapitalAreaRPC.org.

Speaking at RPC Meetings: Oral comments from members of the public may be heard for individual agenda items when called upon by the Chair. The time limit for comments by each attendee will be three (3) minutes unless additional time is granted at the discretion of the Chair. The RPC may alter the order of the agenda items at the meeting.

Written Communications: Written communications intended to be provided to the Committee as part of the packet should be sent to info@capitalarearpc.org and will be provided to Commissioners at or before the meeting.

Quorum may be Present: CARPC Commissioners who are not members of the Executive Committee may attend Executive Committee meetings, which may constitute a quorum of the RPC.

MISSION: Strengthen the region by engaging communities through planning, collaboration, and assistance.

VISION: A region where communities create an exceptional quality of life for all by working together to solve regional challenges.

Agenda

1. Establish Quorum
2. Public Comment on Matters Not on the Agenda
3. **Minutes of August 11, 2025, Executive Committee Meeting (*actionable item*)**
4. **Acknowledgement of Receipt - August 2025 Financial Statements and Operating Account Reconciliation (*actionable item*)**
5. Future Agenda Items (next meeting is **Monday, November 10, 2025**, via Zoom Webinar at **5:15 pm**)
 - a. 2026 audit services agreement to conduct 2025 audit (Nov/Dec)
 - b. Potential amendments to the 2025 CARPC budget (Dec)
 - c. Renewed service contract with the opt-out towns (Nov/Dec)
 - d. Review and update – CARPC Internal Control Procedures (Nov/Dec)
 - e. Executive Director Annual Review (Dec)
6. Adjournment

DRAFT MINUTES
of the
Executive Committee
of the Capital Area Regional Planning Commission

September 8, 2025

Zoom Webinar

5:15 pm

Commissioners Present: Maureen Crombie, Cynthia Richson, Heidi Murphy, Bill Tishler (joined 5:23 pm)

Commissioners Absent: David Pfeiffer, Peter McKeever

Staff Present: Jason Valerius, Matt Kozlowski

Others Present:

1. Establish Quorum

The meeting was called to order by Vice Chair Murphy at 5:24 pm. Quorum was established.

2. Public Comment on Matters not on the agenda

None

3. Minutes of August 11, 2025, Executive Committee Meeting (*actionable item*) (5:24 pm)

Motion to approve minutes of the August 11, 2025 meeting was made by Commissioner Crombie. Commissioner Richson seconded. The motion carried unanimously.

4. July 2025 Financial Statements (*actionable item*) (5:25 pm)

Commissioner Richson led a discussion about the merits and risks associated with accepting financial statements as opposed to acknowledging receipt of financial statements. Members present agreed to acknowledge receipt of financial statements moving forward accordingly.

Motion to acknowledge receipt of July 2025 Financial Statements was made by Commissioner Richson. Commissioner Crombie seconded. The motion carried unanimously.

5. Recommendation on Commission Resolution 2025-08 CARPC Operating Reserve Policy (*actionable item*) (5:28 pm)

Executive Director Valerius provided an overview of the Resolution 2025-08, the purposes of CARPC's reserves, and answered questions about the impacts to operations for various levels of an operating reserve.

Motion to recommend approval of Commission Resolution 2025-08 was made by Commissioner Richson. Commissioner Crombie seconded. The motion carried unanimously.

6. Future Agenda Items (next meeting is **Monday, October 6, 2025, via Zoom Webinar at **5:15 pm**)**

- a. Final Audit copies for Commission

7. Adjournment

Motion to adjourn was made by Commissioner Richson and seconded by Commissioner Crombie. Meeting was adjourned at 5:39 pm.

Re: August 2025 Financial Management Report (*actionable item*)**Requested Action:**

Motion to Acknowledge Receipt of August 2025 Financial Management Report

Background:

Continuous process improvement is the goal of the Agency regarding its financial systems, policies and procedures.

Each month the Administrative Services Manager prepares a full financial packet for review by the Executive Director and Commission Treasurer, who each sign off on the packet when they are satisfied that it is an acceptable representation of the Commission's fiscal condition.

The Executive Committee and Commission then receive copies of the Management Report supplied by Berndt CPAs for review at the monthly meetings.

Staff Comments:

Requests for additional financial information or reports may be directed to the ASM.

Attachments:

1. August 2025 Financial Management Report

Staff Contact:

Matt Koz, Administrative Services Manager
MatthewKoz@CapitalAreaRPC.org
(608) 474-6017

Next Steps:

Ongoing discussions about improvements to the CARPC financial systems, policies, and procedures.

Management Report

Capital Area Regional Planning Commission
For the period ended August 31, 2025



Prepared by
Berndt CPA

Prepared on
October 2, 2025

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Statement of Financial Position Comparison

As of August 31, 2025

		Total
	As of Aug 31, 2025	As of Jul 31, 2025 (PP)
ASSETS		
Current Assets		
Bank Accounts		
1000 OPERATING ACCOUNT	114,323.40	93,348.67
1001 MONEY MARKET ACCOUNT	70,161.58	250,146.56
1002 INVESTMENT ACCOUNT	976,179.84	368,919.85
1072 Bill.com Money Out Clearing	19,381.21	17,500.83
Total Bank Accounts	1,180,046.03	729,915.91
Accounts Receivable		
1105 PROJECT AND GRANTS REC	205,639.28	775,633.05
Total Accounts Receivable	205,639.28	775,633.05
Other Current Assets		
1110 UNBILLED ACCOUNTS REC	167,444.26	235,972.00
1150 PREPAID EXPENSES	2,332.27	3,237.35
1151 PREPAID INSURANCE	0.00	0.00
1152 PREPAID DENTAL INS	2,305.63	0.00
1153 PREPAID HEALTH INS	0.00	0.00
1154 PREPAID DISABILITY INS	39.11	39.11
1155 PREPAID RENT	0.00	0.00
1156 PREPAID LIFE INS	14.54	14.54
1157 PREPAID PARKING	347.46	205.26
1165 PREPAID LICENSES	0.00	0.00
1170 Undeposited Funds	0.00	0.00
Total Other Current Assets	172,483.27	239,468.26
Total Current Assets	1,558,168.58	1,745,017.22
Fixed Assets		
1200 FURNITURE AND EQUIPMENT	7,171.66	7,171.66
1201 ACCUM DEP-FURNITURE/EQUIP	-7,171.66	-7,171.66
1210 RIGHT OF USE ASSET	6,076.50	6,076.50
1211 ACCUMULATED AMORTIZATION	-3,156.56	-3,122.80
Total Fixed Assets	2,919.94	2,953.70
TOTAL ASSETS	\$1,561,088.52	\$1,747,970.92

LIABILITIES AND EQUITY

Liabilities

Current Liabilities

Accounts Payable

3000 ACCOUNTS PAYABLE	28,391.79	71,560.51
Total Accounts Payable	28,391.79	71,560.51

		Total
	As of Aug 31, 2025	As of Jul 31, 2025 (PP)
Credit Cards		
3002 Park Bank CC	0.00	0.00
3003 Credit Card	5,993.01	1,341.87
Total 3002 Park Bank CC	5,993.01	1,341.87
Total Credit Cards	5,993.01	1,341.87
Other Current Liabilities		
3005 ACCRUED PAYROLL	42,340.46	35,791.49
3202 WRS PENSION PLAN	0.00	0.00
3206 WI DEF COMP PROGRAM	0.00	0.00
3300 UNUSED VACATION, WELLNESS	47,870.58	54,274.82
3500 SICK LEAVE ACCRUAL PAY	143,714.71	139,869.11
3600 DEFERRED/UNEARNED REVENUE	575,457.37	731,024.82
3650 INVEST IN CAPITAL ASSETS	0.00	0.00
3655 INVEST IN RIGHT OF USE	0.00	0.00
Total Other Current Liabilities	809,383.12	960,960.24
Total Current Liabilities	843,767.92	1,033,862.62
Total Liabilities	843,767.92	1,033,862.62
Equity		
3700 PRIOR YEAR BALANCE	-173,486.04	-173,486.04
3701 PRIOR YEAR FUND BALANCE	889,507.07	889,507.07
3702 CURRENT FUND BALANCE	1,000.00	1,000.00
Net Revenue	299.57	-2,912.73
Total Equity	717,320.60	714,108.30
TOTAL LIABILITIES AND EQUITY	\$1,561,088.52	\$1,747,970.92

Accountant Reports: Budget vs. Actuals Budget2025 FY25 P&L

August 2025

		Total
	Actual	Budget
REVENUE		
5000 PROPERTY TAX REVENUE		
5001 DANE COUNTY PROP TAX-OTH	100,777.67	100,777.67
Total 5000 PROPERTY TAX REVENUE	100,777.67	100,777.67
5100 STATE/FEDERAL GRANTS REV.		
5101 EPA/DNR Water Planning.	9,333.33	9,439.58
5102 EPA/DNR Grant Funds	3,050.00	3,250.00
5103 WEM/FEMA/HMGP Grant Funds	8,386.02	10,416.67
5403 WisDOT PLAN INTEGRATION		591.08
Total 5100 STATE/FEDERAL GRANTS REV.	20,769.35	23,697.33
5200 PASS THROUGH REVENUE		
5201 WisDOT RURAL WORK PROGRAM		454.75
5220 COOP WATER RESOURCE MON	22,276.25	14,976.25
Total 5200 PASS THROUGH REVENUE	22,276.25	15,431.00
5207 5207	0.00	
5300 FEES REVENUE	0.00	
5301 FEES - SEWER EXTENSIONS	4,200.00	3,750.00
5302 FEES-USA/LSA APP REVIEW	3,500.00	5,416.67
Total 5300 FEES REVENUE	7,700.00	9,166.67
5400 SERVICES REVENUE		
5401 LOCAL & REG PLAN ASSIST		8,333.33
Total 5400 SERVICES REVENUE		8,333.33
5500 OTHER REVENUE		
5208 LAND USE CODE ASSESSMENT		0.00
5501 INTEREST INCOME	2,609.01	3,000.00
5502 MISCELLANEOUS REVENUES	6.33	249.00
5505 WI SALT WISE	12,666.67	11,666.67
Total 5500 OTHER REVENUE	15,282.01	14,915.67
6570 Revenue Refunds		-2,960.33
Total Revenue	166,805.28	169,361.34
GROSS PROFIT	166,805.28	169,361.34
EXPENDITURES		
6100 SALARIES AND LEAVE TIME		
6101 DIRECT SALARIES & WAGES	70,217.75	69,220.58
6102 COMPENSATED LEAVE TIME	10,603.94	17,305.17
Total 6100 SALARIES AND LEAVE TIME	80,821.69	86,525.75
6104 FRINGE BENEFITS		

		Total
	Actual	Budget
6105 FICA BENEFITS	5,778.98	6,446.17
6116 LIFE INSURANCE	0.00	24.50
6117 DENTAL INSURANCE		1,225.58
6118 HEALTH INSURANCE	35,966.69	24,141.83
6119 DISABILITY INSURANCE	0.00	42.33
6120 COMMUTE CARDS	21.00	8.75
6121 WRS-ER CONTRIBUTION	5,036.22	5,970.25
6122 UNEMPLOYMENT	21.74	83.33
6124 WORKER'S COMPENSATION IN		297.50
Total 6104 FRINGE BENEFITS	46,824.63	38,240.24
6200.1 OFFICE EXPENSES		
6200 Contributions & Donations		83.33
6250 SUPPLIES	438.27	321.67
6251 PRINTING	43.53	129.83
6252 POSTAGE	8.28	8.75
6265 EQUIPMENT	1,710.97	743.75
6330 TELEPHONE	94.99	125.00
6341 ADMINISTRATIVE FEES		35.50
Total 6200.1 OFFICE EXPENSES	2,296.04	1,447.83
6280 INFORMATION TECHNOLOGY		
6253 WEBHOSTING		30.67
6270 SOFTWARE	1,537.99	1,435.00
6275 IT SERVICES	1,078.20	833.33
Total 6280 INFORMATION TECHNOLOGY	2,616.19	2,299.00
6300 OCCUPANCY		
6310 RENT	4,338.74	4,248.92
Total 6300 OCCUPANCY	4,338.74	4,248.92
6400 CONTRACTED SERVICES		
6125 CONTRACTED SERVICE	15,708.24	2,380.83
6425 LEGAL SERVICES		366.67
6431 CONSULTING SERVICES		833.33
Total 6400 CONTRACTED SERVICES	15,708.24	3,580.83
6410 PASS THROUGH EXPENSES		
6414 COOP WATER RESOURCE MON	3,266.04	16,201.25
6415 WisDOT PLANNING SERVICES		454.75
Total 6410 PASS THROUGH EXPENSES	3,266.04	16,656.00
6426 COMMISSION		
6422 COMMISSION PER DIEMS	550.00	666.67
6423 COMMISSION TRAVEL	58.80	70.00
Total 6426 COMMISSION	608.80	736.67

		Total
	Actual	Budget
6435 FINANCIAL SERVICES		
6420 AUDIT		1,225.00
6430 PAYROLL FEES	603.00	416.67
6432 FINANCIAL SERVICES	3,015.00	3,333.33
Total 6435 FINANCIAL SERVICES	3,618.00	4,975.00
6500 TRAVEL AND TRAINING		
6130 MEALS	59.59	75.58
6150 EMPLOYEE TRAVEL	810.42	1,059.42
6170 CONFERENCES & MEETINGS	1,650.53	843.75
6171 TRAINING		416.67
Total 6500 TRAVEL AND TRAINING	2,520.54	2,395.42
6600 OTHER		
6172 DUES/MEMBERSHIP/SUBSCRIPTION	933.31	570.25
6411 EDUC/INFO/OUTREACH		218.75
6440 RECRUITMENT	7.00	87.50
6501 INSURANCE		371.42
6560 DEPRECIATION		0.00
6565 AMORITIZATION EXPENSE	33.76	50.67
Total 6600 OTHER	974.07	1,298.59
Uncategorized Expense		2,960.33
Total Expenditures	163,592.98	165,364.58
NET OPERATING REVENUE	3,212.30	3,996.76
NET REVENUE	\$3,212.30	\$3,996.76

Accountant Reports: Budget vs. Actuals 8 Months Ended

January - August, 2025

	Total	
	Actual	Budget
REVENUE		
5000 PROPERTY TAX REVENUE		
5001 DANE COUNTY PROP TAX-OTH	806,221.36	806,221.36
Total 5000 PROPERTY TAX REVENUE	806,221.36	806,221.36
5100 STATE/FEDERAL GRANTS REV.		
5101 EPA/DNR Water Planning.	74,666.65	75,516.64
5102 EPA/DNR Grant Funds	25,192.00	26,000.00
5103 WEM/FEMA/HMGP Grant Funds	67,630.75	83,333.36
5202 EPA/DNR WATER PLANNING	0.00	
5403 WisDOT PLAN INTEGRATION		4,728.64
Total 5100 STATE/FEDERAL GRANTS REV.	167,489.40	189,578.64
5200 PASS THROUGH REVENUE		
5201 WisDOT RURAL WORK PROGRAM	1,385.26	3,638.00
5220 COOP WATER RESOURCE MON	151,310.00	119,810.00
Total 5200 PASS THROUGH REVENUE	152,695.26	123,448.00
5207 5207	0.00	
5300 FEES REVENUE	0.00	
5301 FEES - SEWER EXTENSIONS	31,000.00	30,000.00
5302 FEES-USA/LSA APP REVIEW	12,441.52	43,333.36
Total 5300 FEES REVENUE	43,441.52	73,333.36
5400 SERVICES REVENUE		
5401 LOCAL & REG PLAN ASSIST	36,330.54	66,666.64
Total 5400 SERVICES REVENUE	36,330.54	66,666.64
5500 OTHER REVENUE		
5208 LAND USE CODE ASSESSMENT		0.00
5501 INTEREST INCOME	20,462.57	24,000.00
5502 MISCELLANEOUS REVENUES	4,359.94	1,992.00
5505 WI SALT WISE	94,333.36	93,333.36
Total 5500 OTHER REVENUE	119,155.87	119,325.36
6570 Revenue Refunds	-17,762.00	-23,682.64
Total Revenue	1,307,571.95	1,354,890.72
GROSS PROFIT	1,307,571.95	1,354,890.72
EXPENDITURES		
6100 SALARIES AND LEAVE TIME		
6101 DIRECT SALARIES & WAGES	588,148.13	553,764.64
6102 COMPENSATED LEAVE TIME	129,996.06	138,441.36
Total 6100 SALARIES AND LEAVE TIME	718,144.19	692,206.00
6104 FRINGE BENEFITS		

		Total
	Actual	Budget
6105 FICA BENEFITS	50,124.55	51,569.36
6116 LIFE INSURANCE	0.00	196.00
6117 DENTAL INSURANCE	5,922.83	9,804.64
6118 HEALTH INSURANCE	195,428.19	193,134.64
6119 DISABILITY INSURANCE	0.00	338.64
6120 COMMUTE CARDS	128.80	70.00
6121 WRS-ER CONTRIBUTION	45,269.83	47,762.00
6122 UNEMPLOYMENT	523.54	666.64
6124 WORKER'S COMPENSATION IN		2,380.00
Total 6104 FRINGE BENEFITS	297,397.74	305,921.92
6200.1 OFFICE EXPENSES		
6200 Contributions & Donations	650.00	666.64
6250 SUPPLIES	1,367.26	2,573.36
6251 PRINTING	548.22	1,038.64
6252 POSTAGE	38.50	70.00
6265 EQUIPMENT	3,496.39	5,950.00
6330 TELEPHONE	1,125.93	1,000.00
6341 ADMINISTRATIVE FEES		284.00
Total 6200.1 OFFICE EXPENSES	7,226.30	11,582.64
6280 INFORMATION TECHNOLOGY		
6253 WEBHOSTING	392.30	245.36
6270 SOFTWARE	11,377.74	11,480.00
6275 IT SERVICES	5,361.29	6,666.64
Total 6280 INFORMATION TECHNOLOGY	17,131.33	18,392.00
6300 OCCUPANCY		
6310 RENT	34,315.92	33,991.36
Total 6300 OCCUPANCY	34,315.92	33,991.36
6400 CONTRACTED SERVICES		
6125 CONTRACTED SERVICE	54,937.08	19,046.64
6425 LEGAL SERVICES	9,007.00	2,933.36
6431 CONSULTING SERVICES		6,666.64
Total 6400 CONTRACTED SERVICES	63,944.08	28,646.64
6410 PASS THROUGH EXPENSES		
6414 COOP WATER RESOURCE MON	93,941.46	129,610.00
6415 WisDOT PLANNING SERVICES		3,638.00
Total 6410 PASS THROUGH EXPENSES	93,941.46	133,248.00
6426 COMMISSION		
6422 COMMISSION PER DIEMS	3,979.40	5,333.36
6423 COMMISSION TRAVEL	261.82	560.00
Total 6426 COMMISSION	4,241.22	5,893.36
6435 FINANCIAL SERVICES		

	Total	
	Actual	Budget
6420 AUDIT	7,850.00	9,800.00
6430 PAYROLL FEES	6,025.00	3,333.36
6432 FINANCIAL SERVICES	27,214.00	26,666.64
Total 6435 FINANCIAL SERVICES	41,089.00	39,800.00
6500 TRAVEL AND TRAINING		
6130 MEALS	195.76	604.64
6150 EMPLOYEE TRAVEL	7,087.69	8,475.36
6170 CONFERENCES & MEETINGS	4,951.49	6,750.00
6171 TRAINING	2,008.40	3,333.36
Total 6500 TRAVEL AND TRAINING	14,243.34	19,163.36
6600 OTHER		
6172 DUES/MEMBERSHIP/SUBSCRIPTION	2,587.38	4,562.00
6411 EDUC/INFO/OUTREACH	1,123.83	1,750.00
6440 RECRUITMENT	7.00	700.00
6501 INSURANCE	11,609.51	2,971.36
6560 DEPRECIATION		0.00
6565 AMORITIZATION EXPENSE	270.08	405.36
Total 6600 OTHER	15,597.80	10,388.72
Uncategorized Expense		23,682.64
Total Expenditures	1,307,272.38	1,322,916.64
NET OPERATING REVENUE	299.57	31,974.08
NET REVENUE	\$299.57	\$31,974.08

Statement of Activity - Last Month YTD Comparison

August 1-31, 2025

DISTRIBUTION ACCOUNT		TOTAL
	AUG 1 - AUG 31 2025	JAN 1 - AUG 31 2025 (YTD)
Income		
5000 PROPERTY TAX REVENUE		
5001 DANE COUNTY PROP TAX-OTH	100,777.67	806,221.36
Total for 5000 PROPERTY TAX REVENUE	\$100,777.67	\$806,221.36
5100 STATE/FEDERAL GRANTS REV.		
5101 EPA/DNR Water Planning.	9,333.33	74,666.65
5102 EPA/DNR Grant Funds	3,050.00	25,192.00
5103 WEM/FEMA/HMGP Grant Funds	8,386.02	67,630.75
5202 EPA/DNR WATER PLANNING		0.00
Total for 5100 STATE/FEDERAL GRANTS REV.	\$20,769.35	\$167,489.40
5200 PASS THROUGH REVENUE		
5220 COOP WATER RESOURCE MON	22,276.25	151,310.00
5201 WisDOT RURAL WORK PROGRAM		1,385.26
Total for 5200 PASS THROUGH REVENUE	\$22,276.25	\$152,695.26
5207 5207	0.00	0.00
5300 FEES REVENUE	\$0.00	\$0.00
5301 FEES - SEWER EXTENSIONS	4,200.00	31,000.00
5302 FEES-USA/LSA APP REVIEW	3,500.00	12,441.52
Total for 5300 FEES REVENUE	\$7,700.00	\$43,441.52
5500 OTHER REVENUE		
5501 INTEREST INCOME	2,609.01	20,462.57
5502 MISCELLANEOUS REVENUES	6.33	4,359.94
5505 WI SALT WISE	12,666.67	94,333.36
Total for 5500 OTHER REVENUE	\$15,282.01	\$119,155.87
5400 SERVICES REVENUE		
5401 LOCAL & REG PLAN ASSIST		36,330.54
Total for 5400 SERVICES REVENUE		\$36,330.54
6570 Revenue Refunds		-17,762.00
Total for Income	\$166,805.28	\$1,307,571.95
Cost of Goods Sold		
Gross Profit	\$166,805.28	\$1,307,571.95
Expenses		
6100 SALARIES AND LEAVE TIME		
6101 DIRECT SALARIES & WAGES	70,217.75	588,148.13
6102 COMPENSATED LEAVE TIME	10,603.94	129,996.06

DISTRIBUTION ACCOUNT		TOTAL
	AUG 1 - AUG 31 2025	JAN 1 - AUG 31 2025 (YTD)
Total for 6100 SALARIES AND LEAVE TIME	\$80,821.69	\$718,144.19
6104 FRINGE BENEFITS		
6105 FICA BENEFITS	5,778.98	50,124.55
6116 LIFE INSURANCE	0.00	0.00
6118 HEALTH INSURANCE	35,966.69	195,428.19
6119 DISABILITY INSURANCE	0.00	0.00
6120 COMMUTE CARDS	21.00	128.80
6121 WRS-ER CONTRIBUTION	5,036.22	45,269.83
6122 UNEMPLOYMENT	21.74	523.54
6117 DENTAL INSURANCE		5,922.83
Total for 6104 FRINGE BENEFITS	\$46,824.63	\$297,397.74
6200.1 OFFICE EXPENSES		
6250 SUPPLIES	438.27	1,367.26
6251 PRINTING	43.53	548.22
6252 POSTAGE	8.28	38.50
6265 EQUIPMENT	1,710.97	3,496.39
6330 TELEPHONE	94.99	1,125.93
6200 Contributions & Donations		650.00
Total for 6200.1 OFFICE EXPENSES	\$2,296.04	\$7,226.30
6280 INFORMATION TECHNOLOGY		
6270 SOFTWARE	1,537.99	11,377.74
6275 IT SERVICES	1,078.20	5,361.29
6253 WEBHOSTING		392.30
Total for 6280 INFORMATION TECHNOLOGY	\$2,616.19	\$17,131.33
6300 OCCUPANCY		
6310 RENT	4,338.74	34,315.92
Total for 6300 OCCUPANCY	\$4,338.74	\$34,315.92
6400 CONTRACTED SERVICES		
6125 CONTRACTED SERVICE	15,708.24	54,937.08
6425 LEGAL SERVICES		9,007.00
Total for 6400 CONTRACTED SERVICES	\$15,708.24	\$63,944.08
6410 PASS THROUGH EXPENSES		
6414 COOP WATER RESOURCE MON	3,266.04	93,941.46
Total for 6410 PASS THROUGH EXPENSES	\$3,266.04	\$93,941.46
6426 COMMISSION		
6422 COMMISSION PER DIEMS	550.00	3,979.40
6423 COMMISSION TRAVEL	58.80	261.82
Total for 6426 COMMISSION	\$608.80	\$4,241.22
6435 FINANCIAL SERVICES		

DISTRIBUTION ACCOUNT	TOTAL	
	AUG 1 - AUG 31 2025	JAN 1 - AUG 31 2025 (YTD)
6430 PAYROLL FEES	603.00	6,025.00
6432 FINANCIAL SERVICES	3,015.00	27,214.00
6420 AUDIT		7,850.00
Total for 6435 FINANCIAL SERVICES	\$3,618.00	\$41,089.00
6500 TRAVEL AND TRAINING		
6130 MEALS	59.59	195.76
6150 EMPLOYEE TRAVEL	810.42	7,087.69
6170 CONFERENCES & MEETINGS	1,650.53	4,951.49
6171 TRAINING		2,008.40
Total for 6500 TRAVEL AND TRAINING	\$2,520.54	\$14,243.34
6600 OTHER		
6172 DUES/MEMBERSHIP/SUBSCRIPTION	933.31	2,587.38
6440 RECRUITMENT	7.00	7.00
6565 AMORITIZATION EXPENSE	33.76	270.08
6411 EDUC/INFO/OUTREACH		1,123.83
6501 INSURANCE		11,609.51
Total for 6600 OTHER	\$974.07	\$15,597.80
Total for Expenses	\$163,592.98	\$1,307,272.38
Net Operating Income	\$3,212.30	\$299.57
Other Income		
Other Expenses		
Net Other Income		
Net Income	\$3,212.30	\$299.57

A/R Aging Summary Report

CUSTOMER	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
City of Madison Engineering Division	400.00				1,200.00	1,600.00
Dane County Land Conservation				85,075.00		85,075.00
Department of Planning, Community and Economic Development					2,869.42	2,869.42
Dodge County Highway Department					1,500.00	1,500.00
D'Onofrio Kottke and Associates	200.00					200.00
Homburg Contractors, Inc.					400.00	400.00
Jewell Associates Engineers, Inc.					400.00	400.00
JSD PROFESSIONAL SER				400.00	400.00	800.00
Madison Metropolitan Sewerage	5,000.00					5,000.00
MSA Professional Services, Inc.				1,400.00		1,400.00
Outagamie County Highway					500.00	500.00
PINNACLE ENGINEERING					400.00	400.00
Professional Engineering, LLC				600.00	400.00	1,000.00
Quam Engineering, LLC	1,000.00					1,000.00
Snyder & Associates, Inc.					1,800.00	1,800.00
Town of Springfield					775.08	775.08
Town of Westport					400.00	400.00
Vaisala	1,000.00					1,000.00
VANDE HEY					800.00	800.00
Vierbicher	800.00	800.00			800.00	2,400.00
Village of Belleville	3,500.00					3,500.00
Village of Black Earth					8,000.00	8,000.00
Village of Deforest					3,069.55	3,069.55
WI Department of Military Affairs						
Division of Emergency Management	56,550.23					56,550.23
Total for WI Department of Military Affairs	56,550.23					\$56,550.23
WI Department of Natural Resources	11,900.00				11,900.00	23,800.00
Wyser Engineering, LLC	1,000.00				400.00	1,400.00
ZZZZZZ					0.00	0.00
TOTAL	81,350.23	800.00		87,475.00	36,014.05	\$205,639.28