

AGENDA
of the
Capital Area Regional Planning Commission

September 11, 2025

**Belleville Village Hall, 24 W. Main St.
and Zoom Webinar**

6:00 pm

Participant Information

How to Attend: This meeting will take place at Belleville Village Hall and via Zoom Webinar. You may participate in the meeting from your computer, tablet, smartphone, at this URL:

<https://us02web.zoom.us/j/85681285412?pwd=9SeBL9buMbvJa1AaGCpdng2JCXbzzp.1>

Phone: 1 312-626-6799

Meeting ID: 856 8128 5412

Passcode: 464856

If you need other accommodation to attend the meeting, please call Matt Kozlowski at 608-474-6017 or email at MatthewKoz@CapitalAreaRPC.org.

Speaking at RPC Meetings: Oral comments from members of the public may be heard for individual agenda items when called upon by the Chair. The time limit for comments by each attendee will be three (3) minutes unless additional time is granted at the discretion of the Chair. The RPC may alter the order of the agenda items at the meeting.

Written Communications: Written communications intended to be provided to the Commission as part of the packet should be received in the RPC office no later than noon, seven (7) days prior to the meeting. Written communications, including emails sent to info@capitalarearpc.org, received after this deadline will be provided to Commissioners at the meeting.

MISSION: Strengthen the region by engaging communities through planning, collaboration, and assistance.

VISION: A region where communities create exceptional quality of life for all by working together to solve regional challenges.

Agenda

1. Establish Quorum
2. Public Comment on Matters not on the agenda
3. **PUBLIC HEARINGS**
 - a. Public Hearing on a Proposed Amendment of the *Dane County Water Quality Plan* by Revising the Sewer Service Area Boundary and Environmental Corridors in the Belleville Urban Service Area (#2503 Village of Belleville – “Badger Trails”)
 - (1) Applicant Presentation – Amendment Overview
 - (2) Open Public Hearing to Take Testimony from Attendees, Close Public Hearing
 - (3) Commissioner Questions and Discussion
 - b. Public Hearing - Adoption of the 2026 Capital Area Regional Planning Commission Budget
 - (1) Staff Presentation

NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity, or program, please call the phone number below at least three business days prior to the meeting.

NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

- (2) Open Public Hearing to Take Testimony from Attendees, Close Public Hearing
- (3) Commissioner Questions and Discussion

4. Consent Agenda (*all items below are actionable items*)

- a. Minutes of August 14, 2025 CARPC Meeting
- b. Executive Committee Recommendations
 - (1) Approve July 2025 Financial Statements and Operating Account Reconciliation

5. Amending the Dane County Water Quality Plan by Revising the Sewer Service Area Boundary and Environmental Corridors in the Northern Urban Service Area (Village of DeForest – “Northern Interstate Corridor Area: Pomp’s Tire”)

- a. Overview of Consistency with State and Local Standards (Staff Presentation)
- b. Approval of CARPC Management Letter #2502 – Northern USA, Recommending to the Wisconsin DNR an Amendment of the *Dane County Water Quality Plan* in the Northern Urban Service Area (*actionable item*)

6. CARPC Resolution 2025-07, Adopting the CARPC 2026 Budget (*actionable item*)

7. CARPC Resolution 2025-08, CARPC Operating Reserve Policy (*actionable item*)

8. CARPC Resolution 2025-09, Recognizing September 29 – October 5, 2025 as a Week Without Driving in the Greater Madison Region (*actionable item*)

9. October 17 CARPC-MPO Fall Forum – Cross-Jurisdictional Transportation Issues – Staff presentation and discussion

10. Reports

- a. Commission Chair
- b. Executive Director
 - (1) Program and Services Updates
 - (2) Partnership Updates

11. Future Agenda Items (next meeting October 9, 2025, via Zoom Webinar and in-person location TBD, 6:00 pm)

- a. Resolution – Imagine a Day Without Water – October 17, 2025 (October)
- b. Presentation on the Dane County Road-Stream Crossing Inventory (October)
- c. 2024 CARPC Audit (October)
- d. 2026 Cost Allocation Plan (October, November)
- e. 2026 Work Program (October, November)
- f. Others?

12. Adjournment

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LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Re: Public Hearing on a Proposed Amendment of the *Dane County Water Quality Plan* by Revising the Sewer Service Area Boundary and Environmental Corridors in the Belleville Urban Service Area (#2503 Village of Belleville – “Badger Trails”)

Requested Action:

None

Background:

The Village of Belleville has submitted a request for a sewer service area amendment to the *Dane County Water Quality Plan*. The [application](#) has been posted on the [CARPC website](#). The proposed amendment is currently in the Village of Belleville, and within the Ross Crossing Creek-Sugar River (HUC 12: 070900040502) watershed. It includes the addition of approximately 58 acres of land, including 15 acres of proposed environmental corridors and zero acres of existing development and right-of-way, for a net of approximately 43 developable acres to the Belleville Urban Service Area.

The public hearing is intended to give members of the public, local governmental officials, and interested groups the opportunity to provide input as part of the public participation process required for areawide water quality management planning in accordance with NR 121.

Staff Comments:

None

Attachments:

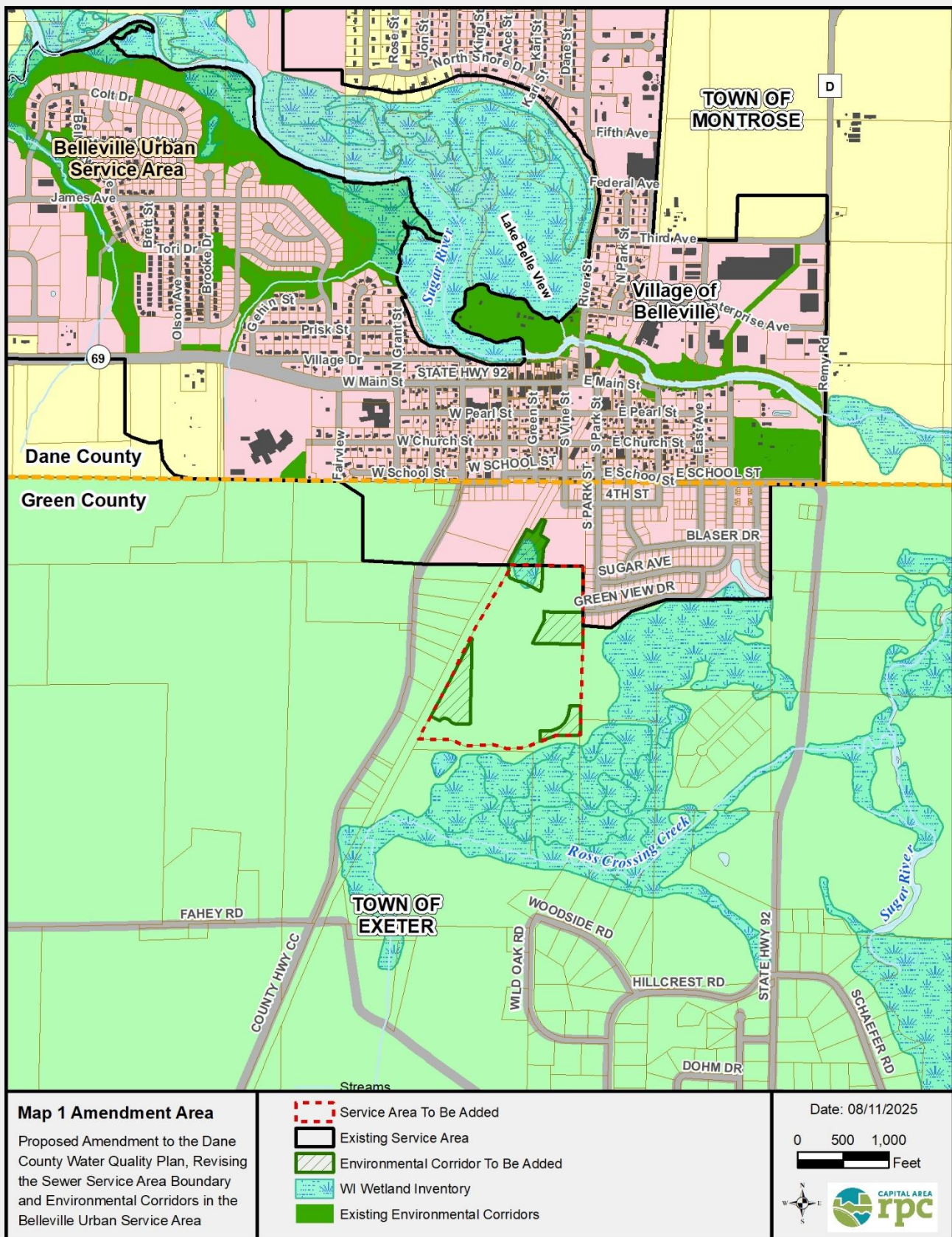
1. Map 1 of proposed amendment area

Staff Contact:

Nick Bower, Senior Environmental Engineer
nickb@capitalarearpc.org
608 474 6019

Next Steps:

CARPC staff will prepare a water quality staff analysis report. A water quality management letter will be considered at the next Commission meeting. The CARPC staff report, and management letter will then be sent to the Wisconsin DNR for its administrative decision.



DRAFT MINUTES
of the
Capital Area Regional Planning Commission

August 14, 2025

In Person (DeForest Village Hall) and Zoom Webinar

6:00 pm

Commissioners Present: Maureen Crombie, Steve Greb, Peter McKeever, Heidi Murphy, David Pfeiffer, Cynthia Richson, Caryl Terrell (joined 6:24), Bill Tishler, Regina Vidaver

Commissioners Absent: Audra Dalsoren, Jim Schuler, Alison Volk

Staff Present: Nick Bower, Sean Higgins, Jason Valerius, Joan Stuessy

Other: Alex Allon, Tyler Bratz, T Bischoff, Matt Miller, Greg Matthews

1. Establish Quorum

The meeting was called to order by acting Chair Murphy at 6:09 pm. (Chair Pfeiffer delegated the chair role to Commissioner Murphy because she was attending in person and he was attending virtually.) A quorum was established.

2. Public Comment on Matters not on the agenda. None

3. PUBLIC HEARING

- a. Public Hearing on a Proposed Amendment of the *Dane County Water Quality Plan* by Revising the Sewer Service Area Boundary and Environmental Corridors in the Northern Urban Service Area (#2502 Village of DeForest – “Pomp’s Tire”)

- (1) Applicant Presentation – Amendment Overview

Nick Bower presented.

- (2) Open Public Hearing to Take Testimony from Attendees, Close Public Hearing

Acting Chair Murphy opened the public hearing at 6:21 p.m. No comments were made. Acting Chair Murphy closed the public hearing at 6:22 p.m.

- (3) Commissioner Questions and Discussion

Matt Miller, Greg Matthews and representatives from Pomp’s Tires answered questions from the Commission.

4. Consent Agenda (*all items below are actionable items*) (6:33)

- a. **Minutes of July 10, 2025 CARPC Meeting**

- b. **Executive Committee Recommendations**

- (1) **Approve June 2025 Financial Statements and Operating Account Reconciliation**

Commissioner Crombie moved to approve the Consent Agenda, second by Commissioner Vidaver. The motion carried unanimously.

5. Resolution 2025-05 Approving the CARPC Guidelines for Work Outside Dane County (*actionable item*) (6:36)

Commissioner McKeever moved to approve Resolution 2025-05 Approving the CARPC Guidelines for Work Outside Dane County. Terrell seconded and affirmed the consensus amendment to add the word “Wisconsin” to the document. The motion carried unanimously.

6. Resolution 2025-06 Recognizing Nick Zavos for Service to CARPC (*actionable item*)

Commissioner Richson moved to approve Resolution 2025-06 Recognizing Nick Zavos for Service to CARPC, Commissioner Terrell seconded the motion. The motion carried unanimously.

7. Update on Regional Population Projections – Staff presentation and discussion

Sean Higgins presented regional population projections for 2020-2050 as prepared by the Regional Data Group. The Commission asked questions and discussed the methods and findings of the process.

8. Update on the MMSD Effort to Discontinue Effluent Return to Badger Mill Creek – Staff presentation and discussion

Nick Bower provided updates on efforts to revise the location of treated effluent from the MMSD Nine Springs WWTP. The Commission asked questions and discussed preferences for next steps.

9. Reports

- a. Commission Chair
- b. Executive Director
 - (1) Program and Services Updates
 - (2) Partnership Updates

10. Future Agenda Items (next meeting September 11, 2025, via Zoom Webinar and in-person location TBD, 6:00 pm)

- a. 2024 CARPC Audit
- b. 2024 CARPC Annual Report
- c. 2025-2026 Cost Allocation Plan
- d. Resolution – Guidance on CARPC Operating Reserve Amount
- e. Others?

11. Adjournment

Commissioner McKeever moved to adjourn the meeting, Commissioner Richson seconded the motion. The motion carried unanimously. Meeting adjourned at 8:20 p.m.

Statement of Financial Position

January 1-July 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
1000 OPERATING ACCOUNT	93,348.67
1001 MONEY MARKET ACCOUNT	250,146.56
1002 INVESTMENT ACCOUNT	368,919.85
1072 Bill.com Money Out Clearing	17,167.53
Total for Bank Accounts	\$729,582.61
Accounts Receivable	
1105 PROJECT AND GRANTS REC	775,633.05
Total for Accounts Receivable	\$775,633.05
Other Current Assets	
1110 UNBILLED ACCOUNTS REC	235,972.00
1150 PREPAID EXPENSES	3,237.35
1151 PREPAID INSURANCE	
1152 PREPAID DENTAL INS	
1153 PREPAID HEALTH INS	
1154 PREPAID DISABILITY INS	39.11
1155 PREPAID RENT	
1156 PREPAID LIFE INS	14.54
1157 PREPAID PARKING	205.26
1165 PREPAID LICENSES	
1170 Undeposited Funds	
Total for Other Current Assets	\$239,468.26
Total for Current Assets	\$1,744,683.92
Fixed Assets	
1200 FURNITURE AND EQUIPMENT	7,171.66
1201 ACCUM DEP-FURNITURE/EQUIP	-7,171.66
1210 RIGHT OF USE ASSET	6,076.50
1211 ACCUMULATED AMORTIZATION	-3,122.80
Total for Fixed Assets	\$2,953.70
Other Assets	
Total for Assets	\$1,747,637.62
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
3000 ACCOUNTS PAYABLE	70,947.21

DISTRIBUTION ACCOUNT	TOTAL
Total for Accounts Payable	\$70,947.21
Credit Cards	
3002 Park Bank CC	0
3003 Credit Card	1,341.87
Total for 3002 Park Bank CC	\$1,341.87
Total for Credit Cards	\$1,341.87
Other Current Liabilities	
3005 ACCRUED PAYROLL	35,791.49
3202 WRS PENSION PLAN	
3206 WI DEF COMP PROGRAM	
3300 UNUSED VACATION, WELLNESS	54,274.82
3500 SICK LEAVE ACCRUAL PAY	139,869.11
3600 DEFERRED/UNEARNED REVENUE	731,024.82
3650 INVEST IN CAPITAL ASSETS	
3655 INVEST IN RIGHT OF USE	
Total for Other Current Liabilities	\$960,960.24
Total for Current Liabilities	\$1,033,249.32
Long-term Liabilities	
Total for Liabilities	\$1,033,249.32
Equity	
3701 PRIOR YEAR FUND BALANCE	889,507.07
3702 CURRENT FUND BALANCE	1,000.00
3700 PRIOR YEAR BALANCE	-173,486.04
Net Income	-2,632.73
Total for Equity	\$714,388.30
Total for Liabilities and Equity	\$1,747,637.62

Accountant Reports: Budget vs. Actuals Budget2025 FY25 P&L

July 2025

		Total
	Actual	Budget
REVENUE		
5000 PROPERTY TAX REVENUE		
5001 DANE COUNTY PROP TAX-OTH	100,777.67	100,777.67
Total 5000 PROPERTY TAX REVENUE	100,777.67	100,777.67
5100 STATE/FEDERAL GRANTS REV.		
5101 EPA/DNR Water Planning.	9,333.33	9,439.58
5102 EPA/DNR Grant Funds	3,050.00	3,250.00
5103 WEM/FEMA/HMGP Grant Funds	8,463.53	10,416.67
5202 EPA/DNR WATER PLANNING	0.00	
5403 WisDOT PLAN INTEGRATION		591.08
Total 5100 STATE/FEDERAL GRANTS REV.	20,846.86	23,697.33
5200 PASS THROUGH REVENUE		
5201 WisDOT RURAL WORK PROGRAM		454.75
5220 COOP WATER RESOURCE MON	22,276.25	14,976.25
Total 5200 PASS THROUGH REVENUE	22,276.25	15,431.00
5300 FEES REVENUE	0.00	
5301 FEES - SEWER EXTENSIONS	3,400.00	3,750.00
5302 FEES-USA/LSA APP REVIEW	3,500.00	5,416.67
Total 5300 FEES REVENUE	6,900.00	9,166.67
5400 SERVICES REVENUE		
5401 LOCAL & REG PLAN ASSIST		8,333.33
Total 5400 SERVICES REVENUE		8,333.33
5500 OTHER REVENUE		
5208 LAND USE CODE ASSESSMENT		0.00
5501 INTEREST INCOME	2,095.51	3,000.00
5502 MISCELLANEOUS REVENUES	106.00	249.00
5505 WI SALT WISE	11,666.67	11,666.67
Total 5500 OTHER REVENUE	13,868.18	14,915.67
6570 Revenue Refunds		-2,960.33
Total Revenue	164,668.96	169,361.34
GROSS PROFIT	164,668.96	169,361.34
EXPENDITURES		
6100 SALARIES AND LEAVE TIME		
6101 DIRECT SALARIES & WAGES	72,590.34	69,220.58
6102 COMPENSATED LEAVE TIME	14,272.09	17,305.17
Total 6100 SALARIES AND LEAVE TIME	86,862.43	86,525.75
6104 FRINGE BENEFITS		

		Total
	Actual	Budget
6105 FICA BENEFITS	5,701.23	6,446.17
6116 LIFE INSURANCE	0.00	24.50
6117 DENTAL INSURANCE	1,402.49	1,225.58
6118 HEALTH INSURANCE	22,413.54	24,141.83
6119 DISABILITY INSURANCE	0.00	42.33
6120 COMMUTE CARDS		8.75
6121 WRS-ER CONTRIBUTION	5,937.70	5,970.25
6122 UNEMPLOYMENT	16.87	83.33
6124 WORKER'S COMPENSATION IN		297.50
Total 6104 FRINGE BENEFITS	35,471.83	38,240.24
6200.1 OFFICE EXPENSES		
6200 Contributions & Donations		83.33
6250 SUPPLIES	14.26	321.67
6251 PRINTING	37.32	129.83
6252 POSTAGE		8.75
6265 EQUIPMENT		743.75
6330 TELEPHONE		125.00
6341 ADMINISTRATIVE FEES		35.50
Total 6200.1 OFFICE EXPENSES	51.58	1,447.83
6280 INFORMATION TECHNOLOGY		
6253 WEBHOSTING	150.00	30.67
6270 SOFTWARE	1,183.08	1,435.00
6275 IT SERVICES	1,146.31	833.33
Total 6280 INFORMATION TECHNOLOGY	2,479.39	2,299.00
6300 OCCUPANCY		
6310 RENT	4,286.74	4,248.92
Total 6300 OCCUPANCY	4,286.74	4,248.92
6400 CONTRACTED SERVICES		
6125 CONTRACTED SERVICE	25,792.00	2,380.83
6425 LEGAL SERVICES	1,058.00	366.67
6431 CONSULTING SERVICES		833.33
Total 6400 CONTRACTED SERVICES	26,850.00	3,580.83
6410 PASS THROUGH EXPENSES		
6414 COOP WATER RESOURCE MON	10,517.91	16,201.25
6415 WisDOT PLANNING SERVICES		454.75
Total 6410 PASS THROUGH EXPENSES	10,517.91	16,656.00
6426 COMMISSION		
6422 COMMISSION PER DIEMS	150.00	666.67
6423 COMMISSION TRAVEL		70.00
Total 6426 COMMISSION	150.00	736.67

		Total
	Actual	Budget
6435 FINANCIAL SERVICES		
6420 AUDIT	7,850.00	1,225.00
6430 PAYROLL FEES	1,503.00	416.67
6432 FINANCIAL SERVICES	3,555.00	3,333.33
Total 6435 FINANCIAL SERVICES	12,908.00	4,975.00
6500 TRAVEL AND TRAINING		
6130 MEALS	58.82	75.58
6150 EMPLOYEE TRAVEL	895.51	1,059.42
6170 CONFERENCES & MEETINGS		843.75
6171 TRAINING		416.67
Total 6500 TRAVEL AND TRAINING	954.33	2,395.42
6600 OTHER		
6172 DUES/MEMBERSHIP/SUBSCRIPTION	257.96	570.25
6411 EDUC/INFO/OUTREACH		218.75
6440 RECRUITMENT		87.50
6501 INSURANCE		371.42
6560 DEPRECIATION		0.00
6565 AMORITIZATION EXPENSE	33.76	50.67
Total 6600 OTHER	291.72	1,298.59
Uncategorized Expense		2,960.33
Total Expenditures	180,823.93	165,364.58
NET OPERATING REVENUE	-16,154.97	3,996.76
NET REVENUE	\$ -16,154.97	\$3,996.76

Accountant Reports: Budget vs. Actuals 7 Months Ended

January - July, 2025

	Total	
	Actual	Budget
REVENUE		
5000 PROPERTY TAX REVENUE		
5001 DANE COUNTY PROP TAX-OTH	705,443.69	705,443.69
Total 5000 PROPERTY TAX REVENUE	705,443.69	705,443.69
5100 STATE/FEDERAL GRANTS REV.		
5101 EPA/DNR Water Planning.	65,333.32	66,077.06
5102 EPA/DNR Grant Funds	22,142.00	22,750.00
5103 WEM/FEMA/HMGP Grant Funds	59,244.73	72,916.69
5202 EPA/DNR WATER PLANNING	0.00	
5403 WisDOT PLAN INTEGRATION		4,137.56
Total 5100 STATE/FEDERAL GRANTS REV.	146,720.05	165,881.31
5200 PASS THROUGH REVENUE		
5201 WisDOT RURAL WORK PROGRAM	1,385.26	3,183.25
5220 COOP WATER RESOURCE MON	129,033.75	104,833.75
Total 5200 PASS THROUGH REVENUE	130,419.01	108,017.00
5300 FEES REVENUE	0.00	
5301 FEES - SEWER EXTENSIONS	26,800.00	26,250.00
5302 FEES-USA/LSA APP REVIEW	8,941.52	37,916.69
Total 5300 FEES REVENUE	35,741.52	64,166.69
5400 SERVICES REVENUE		
5401 LOCAL & REG PLAN ASSIST	36,330.54	58,333.31
Total 5400 SERVICES REVENUE	36,330.54	58,333.31
5500 OTHER REVENUE		
5208 LAND USE CODE ASSESSMENT		0.00
5501 INTEREST INCOME	17,853.56	21,000.00
5502 MISCELLANEOUS REVENUES	4,353.61	1,743.00
5505 WI SALT WISE	81,666.69	81,666.69
Total 5500 OTHER REVENUE	103,873.86	104,409.69
6570 Revenue Refunds	-17,762.00	-20,722.31
Total Revenue	1,140,766.67	1,185,529.38
GROSS PROFIT	1,140,766.67	1,185,529.38
EXPENDITURES		
6100 SALARIES AND LEAVE TIME		
6101 DIRECT SALARIES & WAGES	517,930.38	484,544.06
6102 COMPENSATED LEAVE TIME	119,392.12	121,136.19
Total 6100 SALARIES AND LEAVE TIME	637,322.50	605,680.25
6104 FRINGE BENEFITS		
6105 FICA BENEFITS	44,345.57	45,123.19

		Total
	Actual	Budget
6116 LIFE INSURANCE	0.00	171.50
6117 DENTAL INSURANCE	5,922.83	8,579.06
6118 HEALTH INSURANCE	159,461.50	168,992.81
6119 DISABILITY INSURANCE	0.00	296.31
6120 COMMUTE CARDS	107.80	61.25
6121 WRS-ER CONTRIBUTION	40,233.61	41,791.75
6122 UNEMPLOYMENT	501.80	583.31
6124 WORKER'S COMPENSATION IN		2,082.50
Total 6104 FRINGE BENEFITS	250,573.11	267,681.68
6200.1 OFFICE EXPENSES		
6200 Contributions & Donations	650.00	583.31
6250 SUPPLIES	928.99	2,251.69
6251 PRINTING	504.69	908.81
6252 POSTAGE	30.22	61.25
6265 EQUIPMENT	1,785.42	5,206.25
6330 TELEPHONE	1,030.94	875.00
6341 ADMINISTRATIVE FEES		248.50
Total 6200.1 OFFICE EXPENSES	4,930.26	10,134.81
6280 INFORMATION TECHNOLOGY		
6253 WEBHOSTING	392.30	214.69
6270 SOFTWARE	9,839.75	10,045.00
6275 IT SERVICES	4,003.09	5,833.31
Total 6280 INFORMATION TECHNOLOGY	14,235.14	16,093.00
6300 OCCUPANCY		
6310 RENT	29,977.18	29,742.44
Total 6300 OCCUPANCY	29,977.18	29,742.44
6400 CONTRACTED SERVICES		
6125 CONTRACTED SERVICE	39,228.84	16,665.81
6425 LEGAL SERVICES	9,007.00	2,566.69
6431 CONSULTING SERVICES		5,833.31
Total 6400 CONTRACTED SERVICES	48,235.84	25,065.81
6410 PASS THROUGH EXPENSES		
6414 COOP WATER RESOURCE MON	90,675.42	113,408.75
6415 WisDOT PLANNING SERVICES		3,183.25
Total 6410 PASS THROUGH EXPENSES	90,675.42	116,592.00
6426 COMMISSION		
6422 COMMISSION PER DIEMS	3,429.40	4,666.69
6423 COMMISSION TRAVEL	203.02	490.00
Total 6426 COMMISSION	3,632.42	5,156.69
6435 FINANCIAL SERVICES		
6420 AUDIT	7,850.00	8,575.00

		Total
	Actual	Budget
6430 PAYROLL FEES	5,422.00	2,916.69
6432 FINANCIAL SERVICES	24,199.00	23,333.31
Total 6435 FINANCIAL SERVICES	37,471.00	34,825.00
6500 TRAVEL AND TRAINING	371.28	
6130 MEALS	136.17	529.06
6150 EMPLOYEE TRAVEL	5,905.99	7,415.94
6170 CONFERENCES & MEETINGS	3,300.96	5,906.25
6171 TRAINING	2,008.40	2,916.69
Total 6500 TRAVEL AND TRAINING	11,722.80	16,767.94
6600 OTHER		
6172 DUES/MEMBERSHIP/SUBSCRIPTION	1,654.07	3,991.75
6411 EDUC/INFO/OUTREACH	1,123.83	1,531.25
6440 RECRUITMENT		612.50
6501 INSURANCE	11,609.51	2,599.94
6560 DEPRECIATION		0.00
6565 AMORITIZATION EXPENSE	236.32	354.69
Total 6600 OTHER	14,623.73	9,090.13
Uncategorized Expense		20,722.31
Total Expenditures	1,143,399.40	1,157,552.06
NET OPERATING REVENUE	-2,632.73	27,977.32
NET REVENUE	\$ -2,632.73	\$27,977.32

Capital Area Regional Planning Commission
Account Reconciliation for GL Account #1000 - Operating Account
For the Period Ending July 31, 2025

Prepared by: Joan Stuessy 9/3/2025

Date	Item #	Description	Expenses Withdrawals Debit	Deposits Transfers Credit	Balance	Comments
					\$ 54,491.52	
7/1/2025	EFT	ATT Payment -Agency Internet	\$ 196.20		\$ 54,295.32	
7/1/2025	EFT	Metro Transit Bill	\$ 15.40		\$ 54,279.92	
7/2/2025	EFT	Dane County		\$ 25,000.00	\$ 79,279.92	
7/2/2025	Check	Meter Group Void in Bill.com		\$ 199.00	\$ 79,478.92	
7/7/2025	EFT	City of Madison SER Review Invoice 2231		\$ 400.00	\$ 79,878.92	
7/7/2025	EFT	City of Madison SER Review Invoice 2232		\$ 400.00	\$ 80,278.92	
7/9/2025	EFT	Berndt Accounting Services-Payroll Bi-weekly	\$ 37,849.47		\$ 42,429.45	
7/9/2025	EFT	Berndt Accounting Services-Payroll Bi-weekly remittance	\$ 115.38		\$ 42,314.07	
7/11/2025	XFR	Scheduled online transfer to replenish operating funds		\$ 40,000.00	\$ 82,314.07	
7/14/2025	Check	Meter Group Payment	\$ 199.00		\$ 82,115.07	
7/15/2025	EFT	Staff Reimbursement/CS	\$ 275.99		\$ 81,839.08	
7/15/2025	EFT	City of Madison Treasurer-Communications Specialist	\$ 5,000.00		\$ 76,839.08	
7/15/2025	EFT	Staff Reimbursement/AM	\$ 32.03		\$ 76,807.05	
7/15/2025	EFT	Commissioner Reimbursement/PM	\$ 100.00		\$ 76,707.05	
7/15/2025	EFT	Commissioner Reimbursement/HM	\$ 179.40		\$ 76,527.65	
7/15/2025	EFT	Dane County Treasurer-Dane County Ramp Parking	\$ 142.40		\$ 76,385.25	
7/16/2025	EFT	Berndt Accounting Services	\$ 3,530.00		\$ 72,855.25	
7/16/2025	DP	Town of Westport-Inv 2196-Water Resource Monitoring		\$ 4,510.00	\$ 77,365.25	
7/16/2025	DP	Vierbicher-Inv 2222- Sewer Extsion		\$ 400.00	\$ 77,765.25	
7/16/2025	DP	Washington University- JV Speaker Fees		\$ 500.00	\$ 78,265.25	
7/18/2025	EFT	City of Madison Treasurer-Rent payment	\$ 4,234.74		\$ 74,030.51	
7/18/2025	EFT	Commissioner Reimbursement/MC	\$ 50.00		\$ 73,980.51	
7/18/2025	EFT	Commissioner Reimbursement/CR	\$ 250.00		\$ 73,730.51	
7/23/2025	EFT	Berndt Accounting Services-Payroll Bi-weekly	\$ 36,021.84		\$ 37,708.67	
7/23/2025	EFT	Empower-Payroll Wisconsin Retirement System (WRS)	\$ 1,195.00		\$ 36,513.67	
7/23/2025	EFT	Berndt Accounting Services-Payroll Bi-weekly remittance	\$ 115.38		\$ 36,398.29	
7/24/2025	EFT	Employee Trust Funds WRS Remittance	\$ 10,988.22		\$ 25,410.07	
7/25/2025	EFT	Empower-Payroll Wisconsin Retirement System (WRS)	\$ 1,195.00		\$ 24,215.07	
7/25/2025	XFR	Scheduled online transfer to replenish operating funds		\$ 40,000.00	\$ 64,215.07	
7/28/2025	EFT	Credit Card Payment	\$ 1,602.07		\$ 62,613.00	
7/28/2025	EFT	ATT Payment -Agency Internet	\$ 196.20		\$ 62,416.80	
7/30/2025	EFT	Connect Search-Contract Accounting Services -JS	\$ 10,165.00		\$ 52,251.80	
7/30/2025	EFT	Dempsey Law Firm	\$ 8,879.50		\$ 43,372.30	
7/30/2025	Check	Staff Reimbursement/IP	\$ 423.83		\$ 42,948.47	
7/30/2025	XFR	Online transfer to replenish operating funds		\$ 50,000.00	\$ 92,948.47	BANK
7/31/2025	EFT	City of Madison - Sewer Extension		\$ 400.00	\$ 93,348.47	\$ 93,348.47
Total Debits and Credits			\$ 122,952.05	\$ 161,809.00		
Accounts Payable Expenditures			\$ 35,471.76			
Accounts Receivable Deposits				\$ 31,610.00		
Non-AR Items & Other				\$ 199.00		
Payroll-related Expenses			\$ 87,480.29			
Transfers between Accounts				\$ 130,000.00		
Total (Debits) and Credits			\$ 122,952.05	\$ 161,809.00		
Cross Check (should be zero)			\$ -	\$ -		

Capital Area Regional Planning Commission
Account Reconciliation for GL Account #1000 - Operating Account
For the Period Ending July 31, 2025

Prepared by: Joan Stuessy 9/3/2025

Money Market Account-XXX4313

Date	Item #	Description	Withdrawals Debit	Deposits Credit	Balance	Per Statement
Beginning Balance (Reconciled)					\$ 180,152.80	
7/11/2025	XFR	Scheduled online transfer to replenish operating funds	\$ 40,000.00	\$ -	\$ 140,152.80	
7/25/2025	XFR	Scheduled online transfer to replenish operating funds	\$ 40,000.00		\$ 100,152.80	
7/30/2025	XFR	Transfer from money market to operating account	\$ 50,000.00		\$ 50,152.80	
7/31/2025	XFR	Transfer from LGIP Account to Money Market Account	\$ -	\$ 200,000.00	\$ 250,152.80	
7/31/2025	XFR	Wire Transfer Fee	\$ 25.00		\$ 250,127.80	
7/31/2025	DP	Interest		\$ 18.76	\$ 250,146.56	\$ 250,146.56
Interest Rate	0.15%			Difference (should be zero)	\$ -	

Local Government Investment Pool (LGIP)

Date	Item #	Description	Withdrawals Debit	Deposits Credit	Balance	Per Statement
Beginning Balance (Reconciled)					\$ 566,843.10	
7/31/2025	Wire	Transfer to Money Market Account	\$ 200,000.00		\$ 366,843.10	
7/31/2025		Interest Earned 4.36%		\$ 2,076.75	\$ 368,919.85	\$ 368,919.85
				Difference (should be zero)	\$ -	

Combined Account Balances

7/31/2025	Operating Account				\$ 93,348.47	
7/31/2025	Money Market Account				\$ 250,146.56	
7/31/2025	Local Government Investment Pool (LGIP) Account				\$ 368,919.85	
					<u>\$ 712,414.88</u>	

Re: Amending the *Dane County Water Quality Plan* by Revising the Sewer Service Area Boundary and Environmental Corridors in the Northern Urban Service Area (Village of DeForest – “Northern Interstate Corridor Area: Pomp’s Tire”) (*actionable item*)

Requested Action:

Approval of CARPC Management Letter #2502

Background:

The Village of DeForest has submitted a request for a sewer service area amendment to the *Dane County Water Quality Plan*. The proposed amendment is currently in the Village of DeForest, and within the Cherokee Lake-Yahara River (HUC 12: 070900020504) watershed. It includes the addition of approximately 25 acres of land, including no acres of proposed environmental corridors and 6 acres of existing development and right-of-way, for a net of approximately 19 developable acres to the Northern Urban Service Area.

A public hearing was held on the proposed amendment at the August 14, 2025, Regional Planning Commission meeting.

Staff Comments:

The staff analysis of the proposed amendment is attached. The staff's opinion is that the proposed amendment is consistent with water quality standards under Wis. Stat. § 281.15 and the adopted Policies and Criteria for the Review of Sewer Service Area Amendments to the *Dane County Water Quality Plan*, with recognition of the existing state and local requirements identified in the attached management letter. The management letter also includes recommendations to further improve water quality and environmental resource management.

Staff recommend that the Commission recommend approval of the amendment to DNR in recognition of the existing state and local requirements and with the recommendations as enumerated in the attached management letter.

Attachments:

1. Staff Analysis Report
2. Management Letter #2502 – Northern USA (Village of DeForest)
3. Policies and Criteria for the Review of Sewer Service Area Amendments

Staff Contact:

Nick Bower, Senior Environmental Engineer
nickb@capitalarearpc.org
608 474 6019

Next Steps:

The staff report and management letter will be sent to the Wisconsin Department of Natural Resources for an administrative decision.

**Staff Analysis of Proposed Amendment to the
Dane County Water Quality Plan
Revising the Sewer Service Area Boundary and Environmental
Corridors in the Northern Urban Service Area
*“Northern Interstate Corridor Area: Pomp’s Tire”***

History of the Northern Urban Service Area

The Northern Urban Service Area (USA) was formed in 2001 through merging the Windsor Urban Service Area and DeForest Urban Service Area. The first amendment to the Northern USA occurred at the time of its creation when 203 developable acres were added. There has been a total of 20 amendments to this urban service area since its creation, 14 were initiated by the Village of DeForest on its own or in cooperation with other adjacent municipalities. In total, amendments to the Northern USA have resulted in a net addition of 2,123 developable acres and 539 acres of Environmental Corridor. The most recent amendment of the service area by the Village of DeForest occurred in 2024, adding approximately 158 developable acres.

Planning in DeForest

The Village of DeForest updated their comprehensive plan in 2023. The Comprehensive Plan is substantially consistent with the adopted [2050 Regional Development Framework](#) (Framework). The Village of DeForest is requesting an amendment to the Northern USA northwest of the Village. The requested amendment area is identified as “Mixed or Flex Commercial/Industrial” on DeForest’s official Future Land Use Map. The impetus for the proposed amendment is Pomp’s Tire Service, which is a commercial site development planned for the southern third of the amendment area—referred to as the “Pomp’s Tire subarea” in the application.

The amendment area is located within a planned “Northern Interstate Corridor Area.” The Northern Interstate Corridor Plan was adopted in April 2023 and incorporated into the Village’s updated Comprehensive Plan. The proposed amendment area was also identified in the North Yahara Future Urban Development Area (FUDA) study as a conceptual future development area for industrial uses. FUDA studies were multi-party growth area plans conducted by CARPC and local municipalities in the early 2010s.

Existing Conditions

Land Use

The Village of DeForest is requesting an amendment to the Northern USA northwest of the Village. The amendment area is located northwest of the intersection of I-39/90/94 and CTH-V, and west of CTH-I. The requested amendment area totals approximately 25 acres. The surrounding land use is either existing or planned commercial and industrial development. Other current land uses in the vicinity include row crops and non-metallic extraction, i.e. sand and gravel. Land in the Town of Vienna beyond

the Village's planned commercial/industrial corridor is predominantly envisioned as agricultural and is designated as an Agricultural Enterprise Area. Refer to Table 1 for existing and planned land uses.

Surrounding Planned Land Uses:

- **North:** Mixed or Flex Commercial/Industrial
- **West:** Industrial or Business Park
- **South:** Mixed or Flex Commercial/Industrial
- **East:** Mixed Commercial

Table 1
Existing and Planned Land Use¹

Land Use Category	Existing Land Use Acres (see Map 3)	Proposed Land Use Acres (see Map 4)
Agriculture	12.6	
Commercial/Industrial		20.3
Mineral Extraction	2.4	
Open Land	5.7	
Residential	1.0	
Transportation (Rights-of-Way)	3.2	4.6
	24.9	24.9

Cultural and Historic Sites

The Wisconsin Historical Society (WHS) has been contacted regarding the presence of any known archaeological sites or cemeteries within the amendment areas. No cultural heritage sites are reported within the proposed amendment area. The WHS is not recommending a survey for this area currently.

Natural Resources

The proposed amendment area is in the Cherokee Lake-Yahara River (HUC 12: 070900020504) subwatershed (see Map 5A), which is approximately 28.5 square miles. Significant resources present within the area include the Yahara River and associated tributary streams and wetlands.

¹ Acreages listed in application materials may vary from acreages calculated through mapping in GIS by staff depending upon applicant data sources and mapping methods.

Wastewater from the amendment area will be treated at the Madison Metropolitan Sewerage District (MMSD) Wastewater Treatment Facility. The treated effluent is discharged to Badfish Creek, bypassing the Yahara chain of lakes.

Wetlands

WDNR's Wisconsin Wetland Inventory (WWI) does not show any wetlands within or immediately adjacent to the amendment area. Wetlands exist further downstream of the amendment area but are not in proximity.

Yahara River

This subwatershed is approximately 28.5 square miles. The Yahara River (WBIC 798300 / WATERS ID 355202) is 63 miles long and originates in Columbia County, connecting Lakes Mendota, Monona, Kegonsa, and Waubesa. Pollutants of concern in the Yahara River are sediment/total suspended solids and total phosphorus, which have resulted in a degraded habitat and low dissolved oxygen. Total Maximum Daily Loads (TMDL) for total phosphorus and sediment were approved by the US EPA in 2011. Runoff from the amendment area drains to the Yahara River via an unnamed tributary (WBIC 807700). The Token Creek to the headwaters segment (from mile 47.02 to 63.02) is downstream of the amendment area and supports a Warmwater Sport Fishery (see Map 5). This 16-mile segment was listed as an impaired water per Section 303(d) of the Clean Water Act in 2014 for phosphorus. An assessment for chloride in 2016 found levels to be too high and the segment was listed as impaired. This segment was assessed during the 2022 listing cycle and based on the sample data chloride its listing status was removed.

There has been a DNR monitoring station ([Station 10033683](#)) at River Road on the unnamed tributary (WBIC 5033600) downstream of the amendment area since 2011. Field measurements from 2024 indicated dissolved oxygen levels of 4.34 to 9.37 mg/L and transparency of 17 to 120 cm. Chloride data is not collected at this monitoring station. USGS baseflow monitoring on the Yahara River at Lake Windsor Country Club ([Station ID 05427718](#)) measures discharge, water level, and water quality data. Chloride data from 2022 (most recent available) indicated levels of 47.1 to 95.8 mg/L.

Springs

Springs represent groundwater discharge visible to the casual observer. The Wisconsin Geological and Natural History Survey (WGNHS) maintains an inventory of springs in Dane County and throughout the state. From 2014 to 2017, the WGNHS surveyed springs statewide that were expected to have flow rates of at least 0.25 cubic feet per second (cfs). There are no known springs in the Cherokee Lake-Yahara River subwatershed.

Groundwater

Groundwater modeling using the 2016 Groundwater Flow Model for Dane County, developed by the WGNHS ([link to website](#)), shows that 2010 modeled baseflow in the Yahara River at South Street (see location on Map 5) decreased compared to predevelopment flow conditions (8.6 to 7.8 cfs; see Table 4). These reductions are primarily due to the cumulative effects of well water withdrawals from multiple municipalities in the groundwatershed. Pre-development conditions represent no well pumping within the model.

In 2012, the WGNHS published a report, *Groundwater Recharge in Dane County, Wisconsin, Estimated by a GIS-Based Water-Balance Model* ([link to report](#)), estimating the existing groundwater recharge rates in Dane County based on the soil water balance method. The study estimates that the existing groundwater recharge rate in the proposed amendment area ranges from approximately 9 to 10 inches per year, although quarry areas are not given a value (see Map 5B).

Endangered Resources

The WDNR Bureau of Endangered Resources maintains a database representing the known occurrences of rare plants, animals, and natural communities that have been recorded in the Wisconsin Natural Heritage Inventory ([link to website](#)). A screening review of this database conducted by CARPC staff for species designated as endangered, threatened, or of special concern did not identify any within a 1 to 2-mile radius of the amendment area. Additional review by the WDNR Bureau of Endangered Resources is not required.

The amendment area was reviewed for the High Potential Zone (species likely present) for the federally endangered Rusty Patched Bumble Bee ([link to web map](#)). None of the proposed developable area falls within the High Potential Zone.

Soils and Geology

The amendment area is located within the Bristol Till Plain Land Type Association of Wisconsin. The Association classifies the surficial geology of this area as undulating till plain with low drumlins and scattered wetlands and bedrock knolls.

Surface elevations within the amendment area range from around 955 feet to 1006 feet. There are two areas of steep (>12%) and very steep (>20%) slopes in the center of the amendment area (see Map 6). These areas of steep slopes are not riparian and do not require inclusion in Environmental Corridors.

According to the Natural Resource Conservation Service (NRCS) Soil Survey of Dane County, the soils in the north half of the amendment area are in the Batavia-Houghton-Dresden association. These soils range from well to poorly drained, deep to moderately deep silt loams and mucks that are underlain by silt, sand, and gravel. The southern half of the amendment area is in the Plano-Ringwood-Griswold association. These soils are moderately well drained and well drained, deep silt loams and loams. Table 2 shows detailed classifications for soils in the amendment area (see Map 7) while Table 3 shows important soil characteristics for the amendment area.

There are no hydric soils within the amendment area (see Map 7). Hydric soils are good indicators of existing and former (drained) wetlands.

According to the Soil Survey Geographic data for Dane County developed by the NRCS ([link to web soil survey](#)), the Troxel soils (the TrB map unit) are not hydric, but they do have a seasonal (April to June) zone of water saturation within 5 feet of the ground surface. The Troxel soils are classified as moderately well drained and therefore do not pose a limitation for buildings with basements.

Table 2
Soils Classification

Soil	% of Area	General Characteristics
Gravel pit; GP	45.1	Poorly graded gravels and sandy gravel mixtures with little or no fines. Soils are stable and pervious. Not rated for limitations for development.
Cut and fill land; Cu	26.5	Variable – too variable to be estimated
Troxel Silt Loam; TrB	15.5	Deep, well drained and moderately well drained, gently sloping soils in draws, on fans, and in drainageways. Soils have high fertility, moderate permeability, and a moderate hazard of erosion. Poses severe limitations for development due to low bearing capacity.
Plano Silt Loam; PnB	12.8	Deep, well drained and moderately well drained, nearly level to sloping soils on glaciated uplands. Soils have high fertility, moderate permeability, and a moderate hazard of erosion. Poses slight limitations for development due to shrink/swell potential and low bearing capacity.

Source: Soil Survey Geographic data for Dane County developed by the USDA Natural Resources Conservation Service

Table 3
Soils Characteristics

Characteristic	Soil Map Symbols (see Map 7)	% of Area
Prime Agricultural Soils	PnB, TrB	28.3
Hydric Soils (Indicates Potential / Restorable Wetlands)	None	0
Poorly Drained Soils with Seasonal High Water Table (< 5')	None	0
Soils Associated with Steep Slopes (> 12%)	None	0
Soils Associated with Shallow Bedrock (< 5')	None	0
Best Potential for Infiltration in Subsoils	PnB, GP	57.9

Source: Soil Survey Geographic data for Dane County developed by the USDA Natural Resources Conservation Service

According to WGNHS data, bedrock within the northwestern portion of the amendment area is in the Trempealeau Formation. Bedrock in the Trempealeau Formation is quartz sandstone, dolomitic siltstone, silty dolomite, and sandy dolomite, consists of two formations including the Jordan and underlying St. Lawrence Formations, which were combined as one mapping unit. Thickness is up to 75 feet, where not eroded. The remainder of the amendment area is in the Tunnel City Group. Bedrock in the Tunnel City Group is medium to very fine-grained quartz sandstone, locally very glauconitic, and consists of two formations including the Lone Rock and Mazomanie Formations. Thickness is up to 150 feet. According to WGNHS data, the depth to bedrock in the amendment area ranges from 0-50 feet, with the shallowest depths generally being in the northwestern portion of the amendment area, and the deepest depths being in the southeastern portion of the amendment area (see Map 8).

As is common throughout much of the upper Midwest, karst features such as enlarged bedrock fractures are prevalent in the local dolomite uplands. Karst features including vertical fractures and conduits provide primary pathways for groundwater movement and can dramatically increase groundwater susceptibility when present. The location of karst features is difficult to predict, and the thickness and type of the overlying soil greatly affects how much water drains into them. Where clay soils are thick, infiltration rates are likely to be very low. However, where bedrock fractures are near the surface infiltration rates can be very high. Karst may be encountered in the amendment area at depths ranging from 0 to 7 feet, with the shallowest depths coinciding with the shallow bedrock in the northwestern portion of the amendment area (see Map 8). This can pose a concern for potential groundwater contamination if improperly managed.

WDNR Conservation Practice Standard 1001 – Wet Detention Pond (2007) and *WDNR Conservation Practice Standard 1002 – Site Evaluation for Stormwater Infiltration (2017)* require field verification for areas of the development site considered suitable for stormwater management. This includes a site assessment for karst features in this area. If shallow karst features are found, adequate protection measures are required to address any potential for groundwater contamination.

Per Dane County ordinance, infiltration practices receiving runoff from source areas that contain impervious surfaces must be located to allow a separation distance of at least 5 feet between the infiltration system and the elevation of seasonal high groundwater, or the top of bedrock, along with certain soil filtering characteristics. However, there is no minimum separation distance for roofs draining to surface infiltration practices. Soil test pits are required as part of the stormwater management plan to ensure that infiltration practices are sited in locations that will not adversely affect groundwater quality.

Proposed Urban Services

Parks and Open Space

There are no parks, open space, or designated stormwater management areas (excluding conceptual site-level stormwater areas) proposed within the amendment area (see Map 2).

Wastewater

Overview

Sanitary sewer service will be provided to the proposed development within the amendment area by connection to the Village of DeForest sanitary sewer collection system, which then flows to the Madison

Metropolitan Sewerage District (MMSD) wastewater collection and treatment system. The amendment area will connect to the existing 15-inch diameter northerly extension of the Village-owned Hickory Lane Interceptor. The interceptor conveys flows south along Hickory Lane and connects to an 18-inch diameter section of the Hickory Lane Interceptor between Linde Street and Cake Parkway. Flow in this interceptor connects to an existing interceptor at River Road, between Hilltop Road and West Lexington Parkway, and flows south within the Village-owned sewer within River Road and through greenspace, connecting to the MMSD-owned Northeast Interceptor – DeForest Extension interceptor at the north end of Mayapple Circle (see Map 9). From there, wastewater flows via the Northeast Interceptor – DeForest Extension to Pump Station 14 within the MMSD system, and eventually to the Nine Springs Treatment Facility. There is an existing pumping station and force main system near and along River Road that is owned by the Town of Vienna Sanitary District 1 and pumps into the MMSD system. There are no plans for this system to pump into Village-owned sewer.

Collection System

The proposed development within the amendment area consists of approximately 11.6 acres of industrial and 8.7 acres of commercial land uses contributing to wastewater flows. The Village estimates that the amendment area will generate an annual average of approximately 6,090 gallons per day (gpd) of wastewater, or 4 gallons per minute (gpm). For industrial and commercial land uses, the Village assumes 300 gallons per acre (gal/ac) based on flow data from MMSD for the existing USA. The Village estimates that the amendment area will generate a peak daily flow rate of approximately 24,360 gpd (0.024 mgd), or 18 gpm, utilizing a peaking factor of 4 for all land uses.

The proposed sewer main extension from the existing 15-inch interceptor in Hickory Lane intended to serve the amendment area has not received final design yet but will be sized based on final projected loadings. The critical section of the 15-inch interceptor has a design capacity of 1,194 gpm and will receive a cumulative peak daily loading of 1,073 gpm, including existing flow and projected flows from the amendment area. The critical section of the east-west 18-inch sewer from Hickory Lane to River Road has a design capacity of 1,827 gpm and will receive a cumulative peak daily loading of 1,791 gpm, including existing flow and projected flows. This Village-owned interceptor was designed to account for the projected flows from the amendment area, as well as additional future growth areas and existing lands within the urban service area. The existing 18-inch sewer along River Road, which connects to the MMSD-owned sewer at Mayapple Circle, has a design capacity of 2,042 gpm and will receive a cumulative peak daily loading of 1,935 gpm, including existing and projected flows. The *2018 MMSD Collection System Evaluation* conducted on the receiving MMSD interceptor sewers shows that the MMSD interceptor sewers have sufficient capacity to serve the amendment area. In 2020, Pump Station 14 underwent system upgrades to increase the peak and firm pumping capacity, among other improvements. Altogether, the existing and planned collection system appears to have sufficient capacity to serve the proposed amendment area.

Wastewater Treatment Facility

Madison Metropolitan Sewerage District (MMSD) will provide wastewater treatment for the amendment area. The amendment area will need to be annexed into the MMSD service boundary. The Nine Springs Wastewater Treatment Facility (WWTF) is located on Moorland Road, Madison. Treated effluent had been discharged to Badfish Creek within the Badfish Creek Watershed (Lower Rock River

Basin) and Badger Mill Creek within the Upper Sugar River Watershed (Sugar-Pecatonica Basin) since 1998; however, the discharge to Badger Mill Creek was conditionally approved to be discontinued in September of 2024 (see [DNR Letter DC-0238](#)) and has since ceased.

The rated monthly design flow capacity of the facility is 56.0 million gallons per day (MGD) and the maximum daily design flow capacity is 68.6 MGD. In the year 2024, the facility received an average monthly influent hydraulic loading of 40.0 MGD (72% of the 56.0 MGD design capacity), including infiltration and inflow, according to the 2024 Compliance Maintenance Annual Report (CMAR) ([link to 2024 CMAR](#)). It is expected to reach 90% of current hydraulic design capacity around 2026 based on current projected growth rate assumptions. This already occurs on occasion, although average flows did not exceed 89% design capacity for any month in 2024. MMSD completed a facility plan in 2017, titled [Liquid Processing Facilities Plan](#), that recommended improvements to the liquid treatment processes at the plant, including the addition of hydraulic capacity. These improvements are being implemented in multiple phases between 2018 and 2030. For the 20-year planning period, treatment for this area is expected to remain at the existing wastewater treatment facility location with expanded capacity of the system as the need is foreseen. MMSD staff were contacted regarding the proposed development. Staff responded with questions necessitating clarification in the reporting provided by the applicant, but otherwise did not express concerns about serving this additional area.

The facility's WPDES permit for wastewater discharge expired on March 31, 2025, however a new permit has not yet been issued. Limits within the existing permit will remain in effect until a new permit is issued. MMSD did not have issues meeting its WPDES permit limits for the quality of effluent discharged to Badfish Creek and Badger Mill Creek, according to their 2024 CMAR. Permit limits are specific to each outfall; however, effluent sampling is performed upstream of the flow split to each outfall. Effluent quality reporting below refers to Badfish Creek, where approximately 95% of discharge is released (prior to change in effluent discharges, as described above). Below is a summary of the major effluents reported in the 2024 CMAR for the Badfish Creek outfall:

- The biochemical oxygen demand (BOD) effluent quality for 2024 was well below the monthly average limit, with a monthly average of 2.6 mg/L (14% of the limit) and a maximum concentration of 4 mg/L (21% of the limit) for the months of January and February.
- The total suspended solids (TSS) effluent quality for 2024 was below the monthly average limit, with a monthly average of 4.9 mg/L (25% of the limit) and a maximum concentration of 8 mg/L (40% of the limit) for the month of September.
- The ammonia (NH₃) effluent quality for 2024 was well below the monthly average limits (limits vary by month), with a monthly average of 0.340 mg/L (5-19% of the limit) and a maximum concentration of 0.778 mg/L (19% of the limit) for the month of March.
- The phosphorus (P) effluent quality for 2024 was below the monthly average limit, with a monthly average of 0.31 mg/L (20-57% of the limit) and a maximum concentration of 0.57 mg/L (57% of the limit) for the month of September.

Badfish Creek is a tributary to the Rock River, and thus the currently applicable WPDES permit for MMSD includes phosphorus and TSS limits for effluent to Badfish Creek to comply with the Total Maximum Daily Load (TMDL) developed for the Rock River Basin to protect and improve water quality. In addition to the TMDL limits, future water quality-based effluent limits (WQBEL) have been considered in the WPDES permit. The interim limit for phosphorus discharged to Badfish Creek is a 1.0 mg/L monthly average required beginning May 2020 (previous limit was 1.5 mg/L), with a final WQBEL of 0.225 mg/L. Additionally, an interim limit of 0.6 mg/L, expressed as a six-month average (May through October and November through April) is required beginning May 2020, with a final WQBEL of 0.075 mg/L. To meet the WQBEL for phosphorous, MMSD has implemented a Watershed Adaptive Management (WAM) approach, leading a diverse group of partners called Yahara Watershed Improvement Network (Yahara WINs) in implementing phosphorus reducing practices in the Yahara Watershed ([link to Yahara WINs website](#)).

The Nine Springs WWTF does not remove chloride from influent. A 2015 study completed by AECOM determined that while possible, treatment would be cost-prohibitive, energy intensive, and involve other environmental impacts ([link to report](#)). MMSD has been granted a variance from the chronic water quality standard for chloride of 395 mg/L required by NR 105. With this variance, the WPDES permit sets interim (variance) monthly limits above the chronic water quality standard and requires MMSD to implement chloride source reduction measures. One such source reduction initiative which MMSD participates in is the Wisconsin Salt Wise Partnership ([link to Salt Wise website](#)).

Water System

Overview

DeForest Municipal Water Utility provides municipal water through a public water distribution system comprised of the original DeForest system (“DeForest North”) and the former Token Creek Sanitary District system (“DeForest South”). In 2021, the Village completed a project to connect the systems, providing a booster station with a pressure control valve to allow water to be pumped from DeForest South to the DeForest North or for water to flow from North to South. Together, the system includes approximately 433,000 linear feet of water main and four active high-capacity groundwater wells within the Village that pump into the distribution system. The active wells are at depths ranging from approximately 412 to 695 feet with an average capacity of 300 to 1,600 gallons per minute (gpm). In total, the gross capacity of the municipal wells is approximately 3,560 gpm, or 5.13 million gallons per day (MGD). The firm capacity (with the largest well assumed to be out of service) is approximately 1,960 gpm, or 2.82 MGD. The Village has three elevated storage tanks, with a combined capacity of 1.10 million gallons.

System Capacity

According to the 2024 Annual Report to the Public Service Commission of Wisconsin ([link to 2024 Annual Report](#)), the Village pumped an average of 603 gpm, or 0.87 MGD, in 2024, which is approximately 31% of its firm pumping capacity. In 2024, the maximum amount pumped in any one day was 1,682 gpm, or 2.42 MGD. Applying the Village’s peak hour to maximum day factor of 2.0, the current estimated peak hourly demand is 3,364 gpm, or 4.84 MGD.

Water losses in the Village's distribution system were an average of 19,644 gpd, or 0.02 MGD, in 2024, which accounted for 2% of the net water supplied. Approximately 18% of this was due to unreported and background leakage, with the remaining due to reported leaks and other apparent losses. In 2024, there were 4 main breaks and 1 service break which were repaired. Water losses in the Village's distribution system were 3% in 2023 and 4% in 2022. The Wisconsin Administrative Code PSC 185.85(4)(b) requires a utility with more than 1,000 customers to submit a water loss control plan to the Public Service Commission (PSC) if the utility reports its percentage of water losses exceeds 15%.

Water supply within the amendment area will be provided by connecting to existing 12-inch water main in CTH I. Water main is anticipated to be extended north along CTH I and west along existing Zoi Lane, then internally looped within the development area (see Map 9).

The proposed development within the amendment area consists of approximately 11.6 acres of industrial and 8.7 acres of commercial land uses contributing to water demand. The Village anticipates the annual average daily water demand for the amendment area to be approximately 6,090 gallons per day (gpd), or 4 gpm. This assumes 300 gallons per acre per day (gpd/ac) for the industrial and commercial land uses. The Village estimates a maximum daily demand of 11,936 gpd, or 9 gpm, based on a maximum daily demand factor (maximum day to average day) of 1.96 based on the Village's 2021 water sales. The peak hourly demand as calculated by the Village is approximately 995 gallons/hour, or approximately 18 gpm, based on a peak hourly demand factor (peak hour to maximum day) of 2 for all land uses. Including the projected demand from the amendment area as well as the additional demand from the recently added "Northern Interstate Area" (link to [2310 Staff Analysis Report](#)) urban service area amendment (contributing a peak daily demand of approximately 79 gpm), the total peak daily demand on the water system is anticipated to be 1,770 gpm. The peak hourly demand is anticipated to be 3,539 gpm. This is approaching the gross capacity (3,560 gpm) of the system with all four wells running but does exceed the firm capacity. If one well is down, water from storage will be required to meet the peak hourly demands on the system (note: this is already the case without adding the projected demand from the amendment area). Nonetheless, it is anticipated that the existing water supply system will support the additional demand from the proposed amendment area. The estimated average daily water demand represents an increase of approximately 1% of the current demands on the system.

The Village estimates that static pressures within the amendment area will range between 37 psi (at the highest elevations) to 57 psi (at the lowest elevations), providing acceptable pressure. However, there may be insufficient effective storage volume during fire flow conditions. The 2024 WEGS Annual Report for the DeForest Municipal Water Utility reports a peak daily demand of 1,682 gpm. Using a peaking factor of 2, the existing peak hourly demand is 3,364 gpm. Based on the assumptions described above, the peak hourly demand following development of the amendment area will be 3,539 gpm. The Village states that the recommended fire flow for industrial land uses is 3,500 gpm for 3 hours. At firm capacity, there is insufficient effective storage to support the recommended fire flow per ISO standards; if the largest well is down, there may be insufficient water in storage to meet the peak hourly demands on the system.

Stormwater Management System

The amendment area, totaling approximately 25 acres, currently consists of mostly agricultural lands, one home site and former mineral extraction. It is in the Cherokee Lake-Yahara River subwatershed (HUC 12: 070900020504). This area has variable topography due to the former mineral extraction activity, but otherwise generally drains east/southeast. There is also a closed basin depression in the northern third of the site, to which the northern half of the site drains. Runoff that leaves the site generally drains south/southeast along CTH I, then east through a series of wetlands and crossing Interstate 39/90/94 via culverts. From there, runoff drains to the east through additional wetlands, unnamed intermittent and perennial streams, and constructed drainageways, eventually reaching the Yahara River approximately 2 miles to the east of the amendment area.

According to the Village's application, new development within the amendment area will meet or exceed current stormwater regulations for peak rate control and attenuation, water quality (TSS reduction), volume control (infiltration), thermal control for areas within thermally sensitive watersheds, and oil/grease control. For the portion of the amendment area which is in a closed basin watershed, it will be necessary to model the volume of storage within the closed basin in predevelopment conditions, meet the 90% stay-on requirement without exemption, and meet additional requirements for sites subject to inundation.

Conceptual stormwater management areas are shown in the Village's application for the Pomp's Tire development located in the southern third of the amendment area, though precise configurations and location are subject to change with specific development plans. It will be important to consider location of outdoor storage of tires and other materials which may produce contaminants so that runoff is directed toward onsite stormwater management facilities or other site-specific best management practices. The Tire Industry Association (TIA) Environmental Advisory Council has issued best management practices intended to provide clarification and guidance for stormwater management at tire and battery automotive service facilities. The owner of the Pomp's Tire subarea is encouraged to adhere to all best management practices to reduce the likelihood of contaminant transport offsite via stormwater runoff.

Plat-wide or regional stormwater facilities will be placed in outlots dedicated to the public and will be owned and managed by the Village, while any stormwater facilities privately owned and managed will be subject to a stormwater maintenance agreement to be recorded with the Dane County Register of Deeds.

A detailed stormwater management plan review and approval is required prior to beginning any development construction. The plan will be required to meet all stormwater management and performance standards of the Village of DeForest, Dane County, and WDNR current at the time of development. Temporary stormwater management and erosion control using appropriate best management practices during construction will also be required.

Performance Standards

The Village of DeForest stormwater management and performance standards are contained within Chapter 24 of the Village of DeForest Code of Ordinances. Dane County stormwater standards are detailed within Dane County Code of Ordinances, Chapter 14. WDNR stormwater standards are within

Administrative Code Chapters NR 151 and NR 216. Development within the amendment area will be required to follow the more protective requirements contained within the respective standards.

The Village proposes post-construction stormwater management performance measures for the amendment area to meet, or exceed, applicable stormwater standards currently required by the State of Wisconsin, Dane County, and Village of DeForest, and include:

1. Post-development peak runoff rate control for the 1-, 2-, 10-, 100-, and 200-year, 24-hour design storms (using NRCS MSE4 storm distributions) to match predevelopment peak runoff rates, in accordance with Dane County and Village of DeForest ordinances. Additionally, peak runoff rate control is required for the 5- and 25-year, 24-hour design storms to match predevelopment peak runoff rates in accordance with Village of DeForest ordinances.
2. Sediment control for the average annual rainfall period to reduce total suspended solids leaving the post-development site by at least 80%, as compared to no runoff management controls, with sediment control pretreatment occurring prior to infiltration for runoff from parking lots and new road construction within commercial, industrial, and institutional land uses, in accordance with Dane County and Village of DeForest ordinances
3. Post-development infiltration (stay-on) volume of at least 90% of the predevelopment infiltration (stay-on) volume for the average annual rainfall period, without exception for sites determined to be within a closed basin watershed, in accordance with Dane County and Village of DeForest ordinances.
4. Maintain predevelopment groundwater annual recharge rates of approximately 9 to 10 inches per year, as estimated by the Wisconsin Geological and Natural History Survey in *Groundwater Recharge in Dane County, Wisconsin Estimated by a GIS-Based Water Balance Model* (2012), or by a site-specific analysis, if allowed by ordinance as an elective alternative to meeting the 90% stay-on requirement if more than two percent (2%) of the site is required to be used as effective infiltration area, in accordance with Dane County and Village of DeForest ordinances.
5. Thermal control to reduce the temperature of stormwater runoff from development sites within thermally sensitive watersheds, in accordance with the Village of DeForest and Dane County Stormwater Ordinance.
6. Oil and grease control to treat the first one-half inch of runoff using the best available technology for commercial, institutional, and any other land uses where the potential for pollution by oil or grease, or both, exists, in accordance with Dane County and Village of DeForest ordinances.

Impacts and Effects of Proposal

Environmental Corridors

There are no environmentally sensitive areas within or adjacent to the proposed amendment area. As previously stated, there are no parks, open space, or designated stormwater management areas

currently proposed in the amendment area that warrant placement in environmental corridors at this time.

Estimated Environmental Corridors are required to be included in Environmental Corridors when those areas are added to the urban service area. Estimated Environmental Corridors include natural resource features such as the 1% annual chance floodplain, waterbodies, streams and wetlands, plus their required vegetative buffers, riparian steep slopes, existing public lands, parks, and conservancy areas, and existing stormwater management facilities. These areas are mapped based on regionally available information, such as the Wisconsin Wetland Inventory data. There are no Estimated Environmental Corridors within the proposed amendment area.

The proposed amendment area includes 4.4 acres mapped as Voluntary Environmental Corridor, including potentially restorable wetlands and internally drained areas, of which 0 acres are proposed to be designated as Environmental Corridor with this amendment (see Map 11). Voluntary Environmental Corridors are natural resources that are not legally protected from development, but still provide important benefits to the region, and are advised to be considered for inclusion in Environmental Corridors, above the minimum requirements. This concept is described more in the [2050 Regional Development Framework](#) (Framework) under its previous name, Stewardship Areas, and is aimed at achieving the goal of conserving water resources and natural areas. The Voluntary Environmental Corridor recommendations include natural resource features such as the 0.2% annual chance floodplain, potentially restorable wetlands, internally drained areas, hydric soils, old growth woodlands, current/potential Ice Age Trail Corridor, and Natural Resource Area boundaries identified in the Dane County Parks and Open Space Plan.

Meeting Projected Demand

Based on projections in the Framework, employment in DeForest will grow by at least 20% (1,350 jobs) in the next 30 years. The Framework identifies locations that should be planned for business growth to occur. The requested amendment areas are located adjacent to areas designated for this type of development.

Phasing

The requested amendment area is less than 100 acres. No phasing plan is required.

Surface Water Impacts

Development creates impervious surfaces (e.g., streets, parking areas, and roofs) and typically alters the natural drainage system (e.g., natural swales are replaced by storm sewers). Without structural best management practices (e.g., detention basins and infiltration basins) this would result in significantly increased stormwater runoff rates and volumes, as well as reduced infiltration (i.e., groundwater recharge). Even when designing to current state and county requirements, development results in increased runoff volume and reduced infiltration volume. Without structural best management practices for erosion control, development would also cause substantial short-term soil erosion and off-site siltation from construction activities. Scientific research has well documented that without effective mitigation measures, the potential impacts of development on receiving water bodies can include the following:

- Flashier stream flows (i.e., sudden higher peaks)
- Increased frequency and duration of bank-full flows
- Reduced groundwater recharge and stream base flow
- Greater fluctuations in water levels in wetlands
- Increased frequency, level (i.e., elevation), and duration of flooding
- Additional nutrients and urban contaminants entering the receiving water bodies
- Geomorphic changes in receiving streams and wetlands

Natural drainage systems attempt to adapt to the dominant flow conditions. In the absence of mitigation measures, the frequency of bank-full events often increases with urbanization, and the stream attempts to enlarge its cross section to reach a new equilibrium with the increased channel forming flows. Higher flow velocities and volumes increase the erosive force in a channel, which alters streambed and bank stability. This can result in channel incision, bank undercutting, increased bank erosion, and increased sediment transport. The results are often wider, straighter, sediment laden streams, greater water level fluctuations, loss of riparian cover, and degradation of shoreland and aquatic habitat.

Since 2002, there have been stormwater management standards in effect at the state, county, and local level to require stormwater management and erosion control plans and structural best management practices designed to address the impacts of development on water quality, runoff volumes, peak flows, water temperature, and groundwater recharge. In 2011, county and local standards for runoff volume control were increased beyond state standards to further address the potential stormwater impacts of development. Since 2010 many communities adopted even higher standards for volume control through their own ordinances or as part of USA amendment agreements. In 2017, State statute 281.33(6)(a)(1) was changed to limit the ability of local governments to provide more protective standards for runoff volume control through local ordinances making it more difficult to fully mitigate the effects of development on receiving waters. In 2021, Dane County adopted peak rate control requirements for the 200-year storm event in their ordinance as well as requirements for closed basins, which made these requirements universal to all communities in Dane County.

The Village of DeForest proposes to mitigate the urban nonpoint source impacts of the proposed development by requiring the implementation of various stormwater best management practices that will be designed and constructed to meet current Dane County standards for pollutant reduction, runoff volumes, peak flows, water temperature, and groundwater recharge. Such practices will help to address the potential water quality impacts of stormwater runoff from the proposed development on the receiving waters.

Regional partners are actively working to address chlorides through the [Wisconsin Salt Wise Partnership](#). WI Salt Wise's chloride reduction trainings are open to all municipal and private winter maintenance professionals in the region. Village of DeForest staff have in the past attended winter salt certification classes and training for winter road maintenance and are encouraged to stay current on the latest trainings and development.

The Village of DeForest is also a participant in the Madison Area Municipal Storm Water Partnership

(MAMSWaP), which is a coalition of Dane County municipalities and organizations working together to promote practices that reduce and improve stormwater runoff into Dane County lakes, rivers, and streams. The MAMSWaP Information and Education (I&E) Committee works to develop and implement projects and plans through regional outreach and messaging throughout the communities, including maintaining the www.ripple-effects.com website, distributing tools and articles to municipalities, community groups, and neighborhood associations, and providing presentations to focused audiences. Specific goals include promoting proper leaf management, proper lawncare practices, reduction in chlorides pollution from over-use of salt, and rainwater harvesting for beneficial reuse.

Groundwater Impacts

Without effective mitigation practices which exceed state, county and local ordinance, converting natural areas to urban development shifts the ground/surface water balance in streams and wetlands from a groundwater-dominated system to one dominated more and more by surface water runoff. This can result in a reduction in baseflow to streams, which is crucial for maintaining stream flow between precipitation events. This can also result in subsequent reductions in stream quality and transitions to less desirable biological communities more tolerant to these impaired conditions.

Groundwater modeling indicates that the cumulative effects of well withdrawals have resulted in a 0.8 cubic feet per second (cfs) decrease in baseflow of the Yahara River at South Street (see location on Map 5) from predevelopment (no pumping) to 2010 (see Table 4). An additional 0.3 cfs decline compared to 2010 conditions is anticipated for the year 2040, according to modeling.

Table 4
Modeled Baseflow Results Due to Current and Anticipated
Future Municipal Well Water Withdrawals
 (All Municipal Wells)

Stream	No Pumping	2010	2040
Yahara River (at South Street)	8.6 cfs	7.8 cfs	7.5 cfs

Generally, groundwater discharge occurs along the entire length of perennial streams and is the source of stream baseflow. The loss of baseflow from the cumulative effects of well water pumping and urbanization is a regional issue, beyond the boundaries of a single USA Amendment or even a single municipality. This issue is discussed along with potential management options in the updated *Dane County Groundwater Protection Planning Framework* ([link to report](#)). Maintaining pre-development groundwater recharge by infiltrating stormwater runoff helps to replenish groundwater, maintain baseflow, and mitigate this impact. The regional groundwater model is a useful tool for evaluating different configurations and scenarios of municipal groundwater well withdrawals on these stream systems.

Comments at the Public Hearing

A public hearing was held on the proposed amendment at the August 14, 2025, meeting of the Capital Area Regional Planning Commission. Representatives from the Village of DeForest spoke in favor of the amendment. There were no registrants opposed to the amendment. Several Commissioners sought clarification on various details of the application and of operations of the proposed Pump's Tire development. Commissioner McKeever inquired about stormwater management on the proposed Pump's Tire site, including how the system will handle any outside operations dealing with tires, specific performance targets, and long-term maintenance. Craig Mathews, Village Engineer, and CARPC staff responded to these comments during the meeting, describing how the site will need to be designed to provide stormwater management and generally what maintenance requirements entail.

Conclusions and Staff Water Quality Recommendations

There is sufficient existing treatment plant system capacity at MMSD's Nine Springs Wastewater Treatment Facility and sufficient existing wastewater collection system capacity to serve the proposed amendment area.

The Village of DeForest proposes to mitigate the potential urban nonpoint source impacts of the proposed development on the receiving waters by requiring the implementation of stormwater best management practices that are designed and constructed to meet current standards for pollutant reduction, runoff volumes, peak flow rates, water temperature, and groundwater recharge.

It is CARPC staff's opinion that the proposed amendment is consistent with water quality standards under Wis. Stat. § 281.15, and the adopted Policies and Criteria for the Review of Sewer Service Area Amendments to the *Dane County Water Quality Plan*, with the existing state and local requirements identified below. Additional actions have also been recommended below to further improve water quality and environmental resource management.

State and Local Requirements

CARPC staff recommend approval of this amendment in recognition of the state and local requirements for the following:

1. Environmental corridors are required to be delineated to meet the Environmental Corridor Policies and Criteria adopted in the *Dane County Water Quality Plan*.
2. Sediment and erosion control practices are required to be installed prior to other land disturbing activities. Infiltration practices are required to be protected from compaction and sedimentation during land disturbing activities.
3. Easements and perpetual legal maintenance agreements with the Village of DeForest, to allow the Village to maintain stormwater management facilities if owners fail to do so, are required for any facilities located on private property.
4. State and local review and approval of stormwater management plan(s) meeting the following standards is required, including Regional Planning Commission staff review and approval as part of the sewer extension review process:

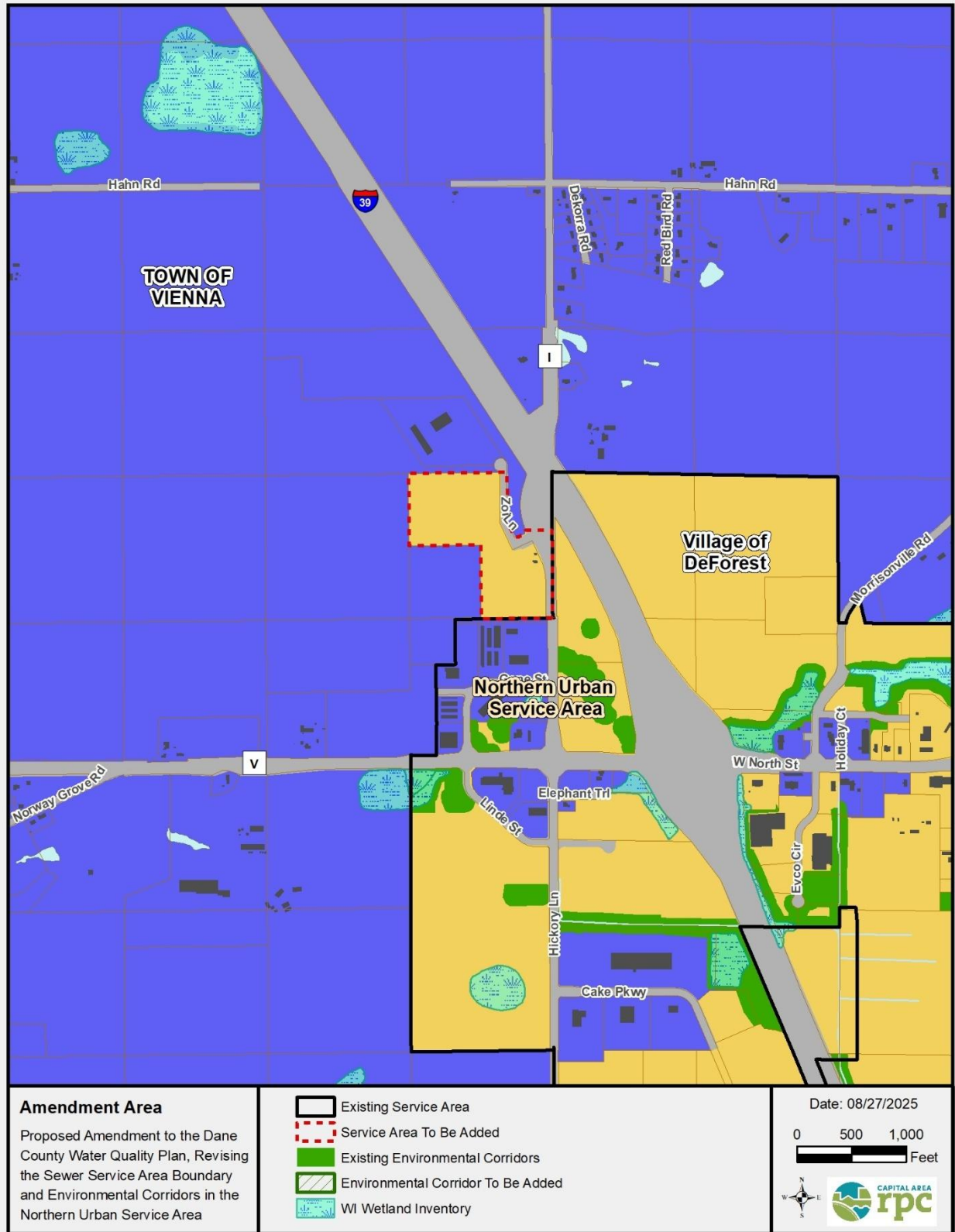
- a. Post-development peak runoff rate control for the 1-, 2-, 10-, 100-, and 200-year, 24-hour design storms (using NRCS MSE4 storm distributions) to match predevelopment peak runoff rates, in accordance with Dane County and Village of DeForest ordinances. Additionally, peak runoff rate control is required for the 5- and 25-year, 24-hour design storms to match predevelopment peak runoff rates in accordance with Village of DeForest ordinances.
- b. Sediment control for the average annual rainfall period to reduce total suspended solids leaving the post-development site by at least 80%, as compared to no runoff management controls, with sediment control pretreatment occurring prior to infiltration for runoff from parking lots and new road construction within commercial, industrial, and institutional land uses, in accordance with Dane County and Village of DeForest ordinances
- c. Post-development infiltration (stay-on) volume of at least 90% of the predevelopment infiltration (stay-on) volume for the average annual rainfall period, without exception for sites determined to be within a closed basin watershed, in accordance with Dane County and Village of DeForest ordinances.
- d. Maintain predevelopment groundwater annual recharge rates of approximately 9 to 10 inches per year, as estimated by the Wisconsin Geological and Natural History Survey in *Groundwater Recharge in Dane County, Wisconsin Estimated by a GIS-Based Water Balance Model* (2012), or by a site-specific analysis, if allowed by ordinance as an elective alternative to meeting the 90% stay-on requirement if more than two percent (2%) of the site is required to be used as effective infiltration area, in accordance with Dane County and Village of DeForest ordinances.
- e. Thermal control to reduce the temperature of stormwater runoff from development sites within thermally sensitive watersheds, in accordance with the Village of DeForest and Dane County Stormwater Ordinance.
- f. Oil and grease control to treat the first one-half inch of runoff using the best available technology for commercial, institutional, and any other land uses where the potential for pollution by oil or grease, or both, exists, in accordance with Dane County and Village of DeForest ordinances.

Recommendations

It is recommended that the Village of DeForest pursue the following to further improve water quality and environmental resource management:

1. Continue to participate in regional water quality initiatives including Wisconsin Salt Wise, the Madison Area Municipal Storm Water Partnership (MAMSWaP), and Yahara WINS.

Map 1 - Amendment Area



Aerial (2024)

Proposed Amendment to the Dane County Water Quality Plan, Revising the Sewer Service Area Boundary and Environmental Corridors in the Northern Urban Service Area

Legend:

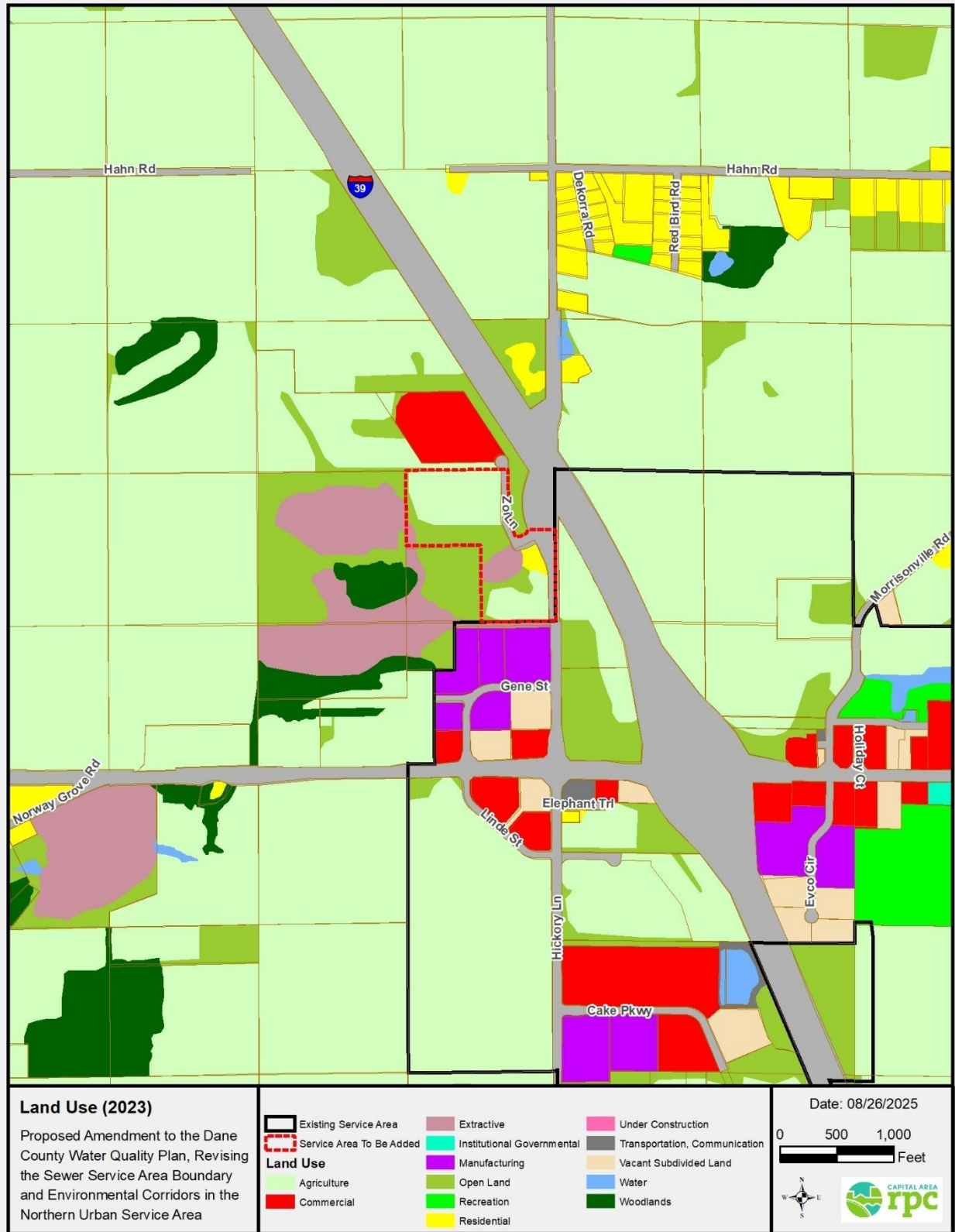
- Existing Service Area
- Service Area To Be Added
- Existing Environmental Corridors
- Environmental Corridor To Be Added

Date: 08/27/2025

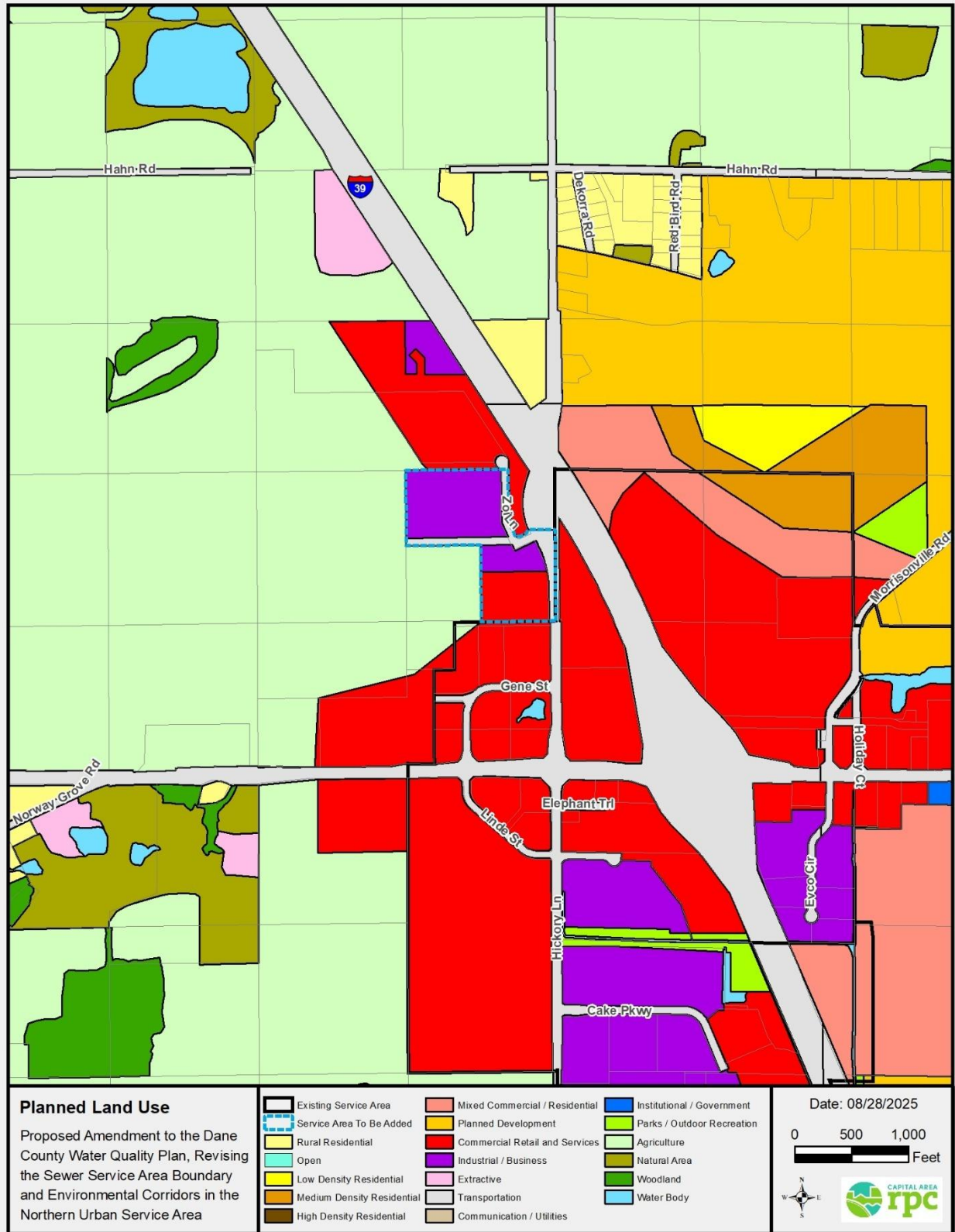
Scale: 0 500 1,000 Feet

Capital Area rpc

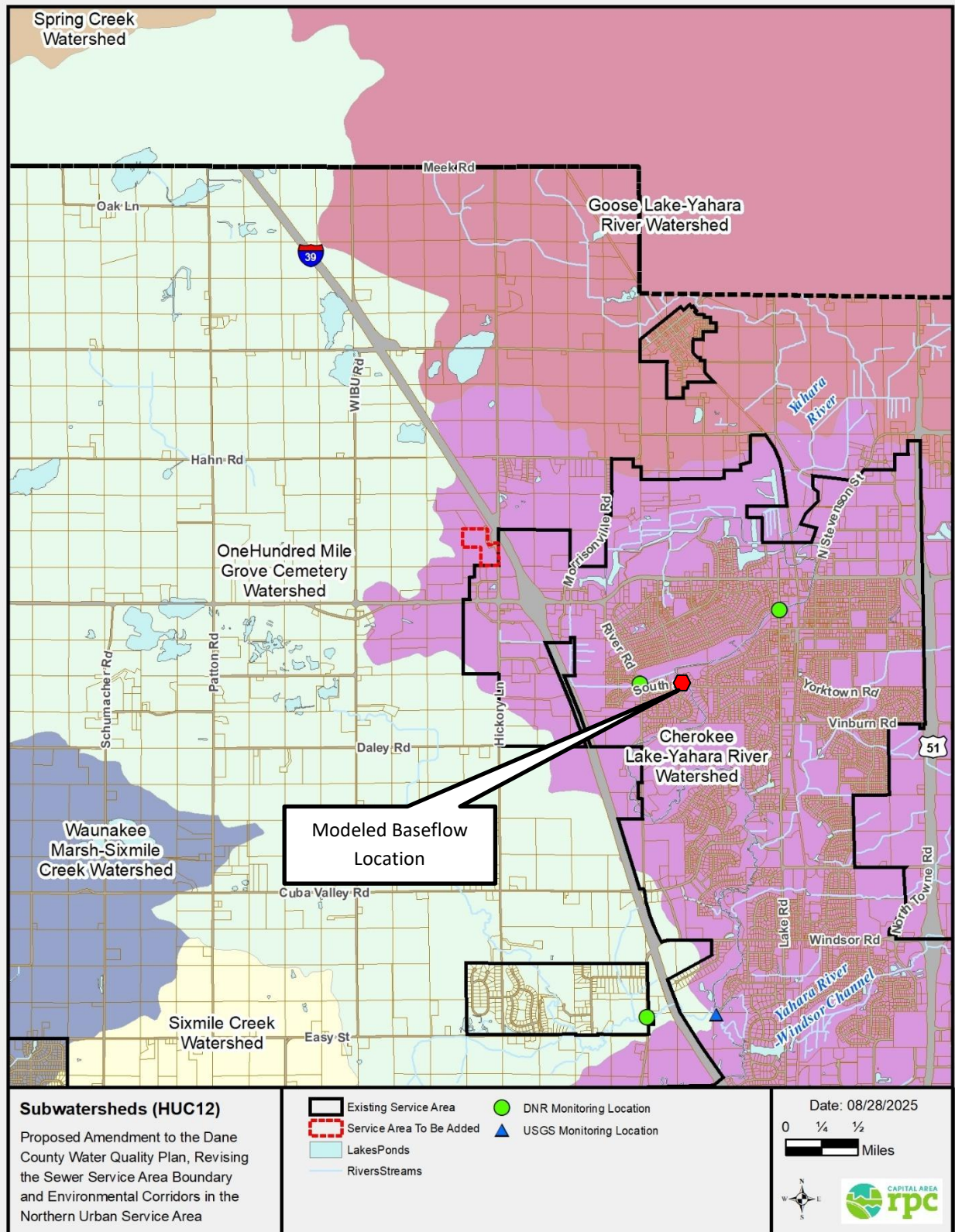
Map 3 – Existing Land Use



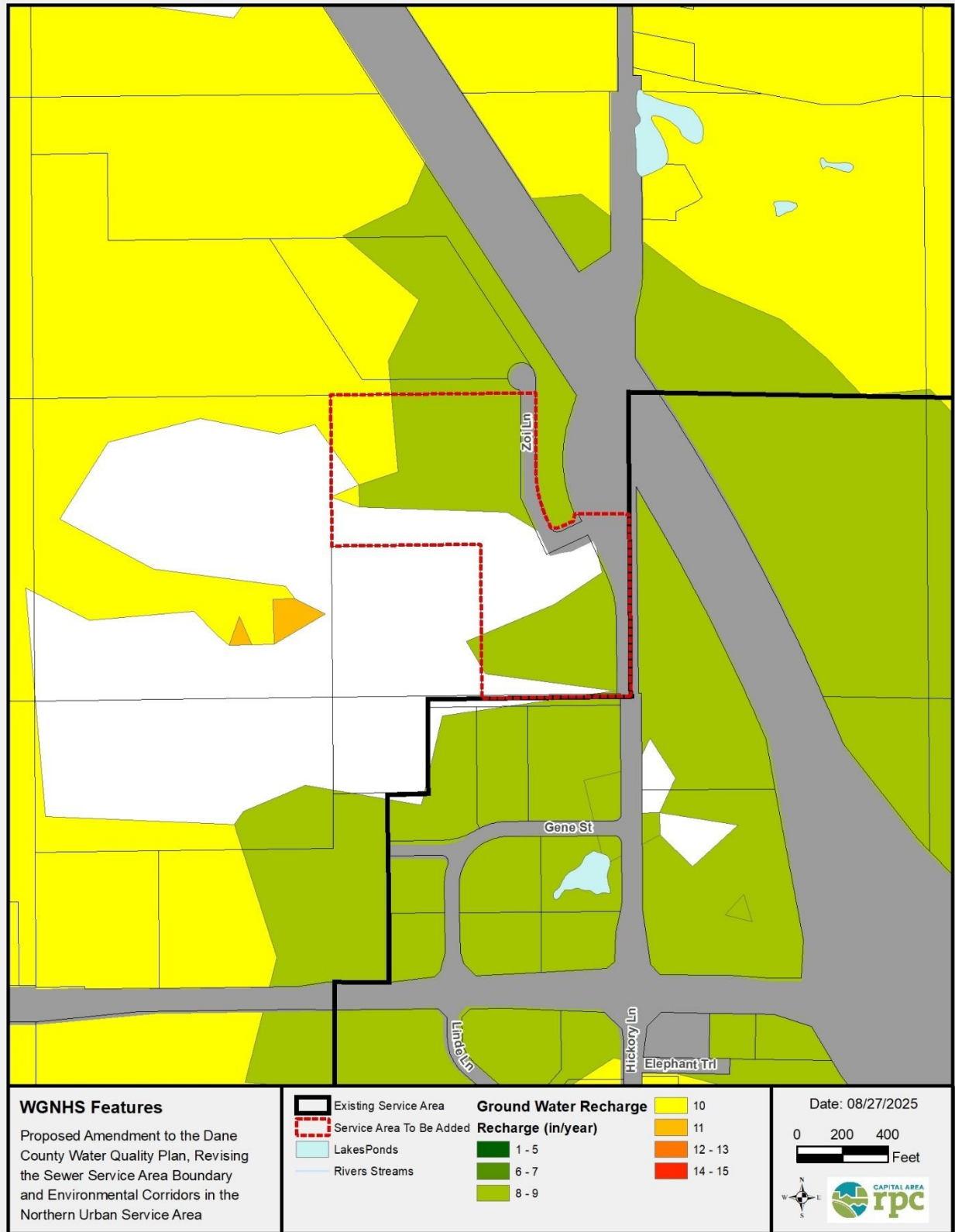
Map 4 – Planned Land Use



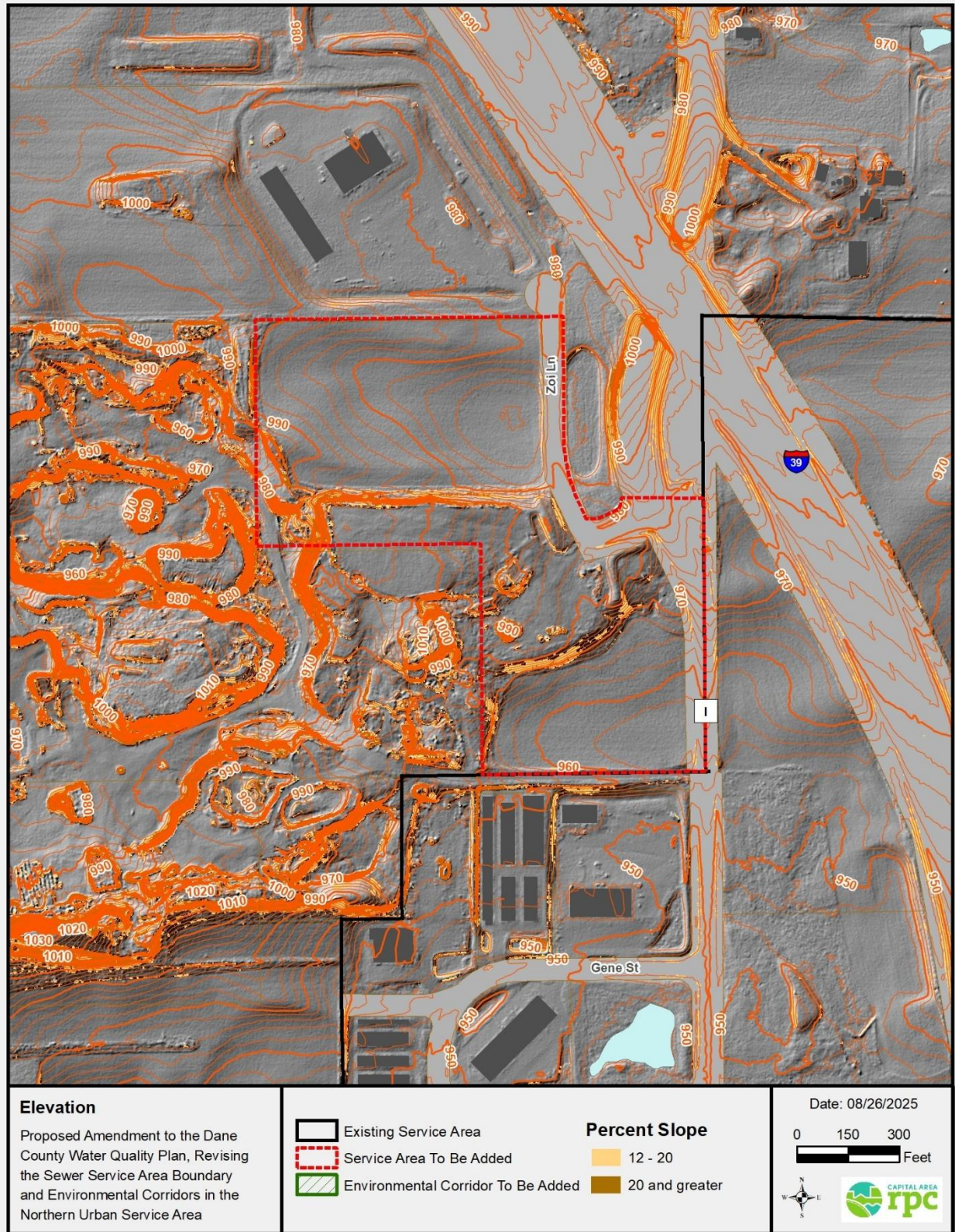
Map 5A – Subwatersheds



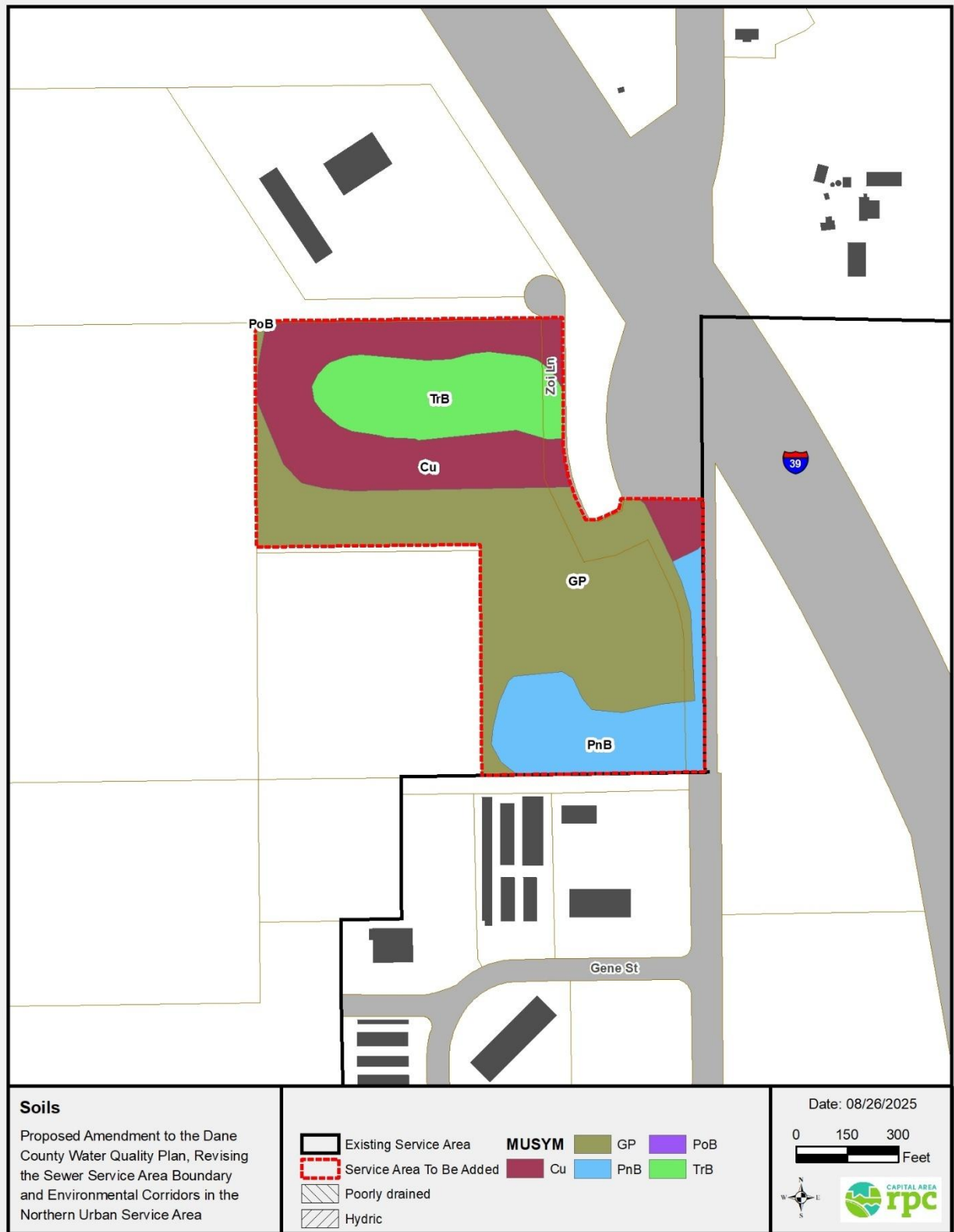
Map 5B – WGNHS Recharge Rates



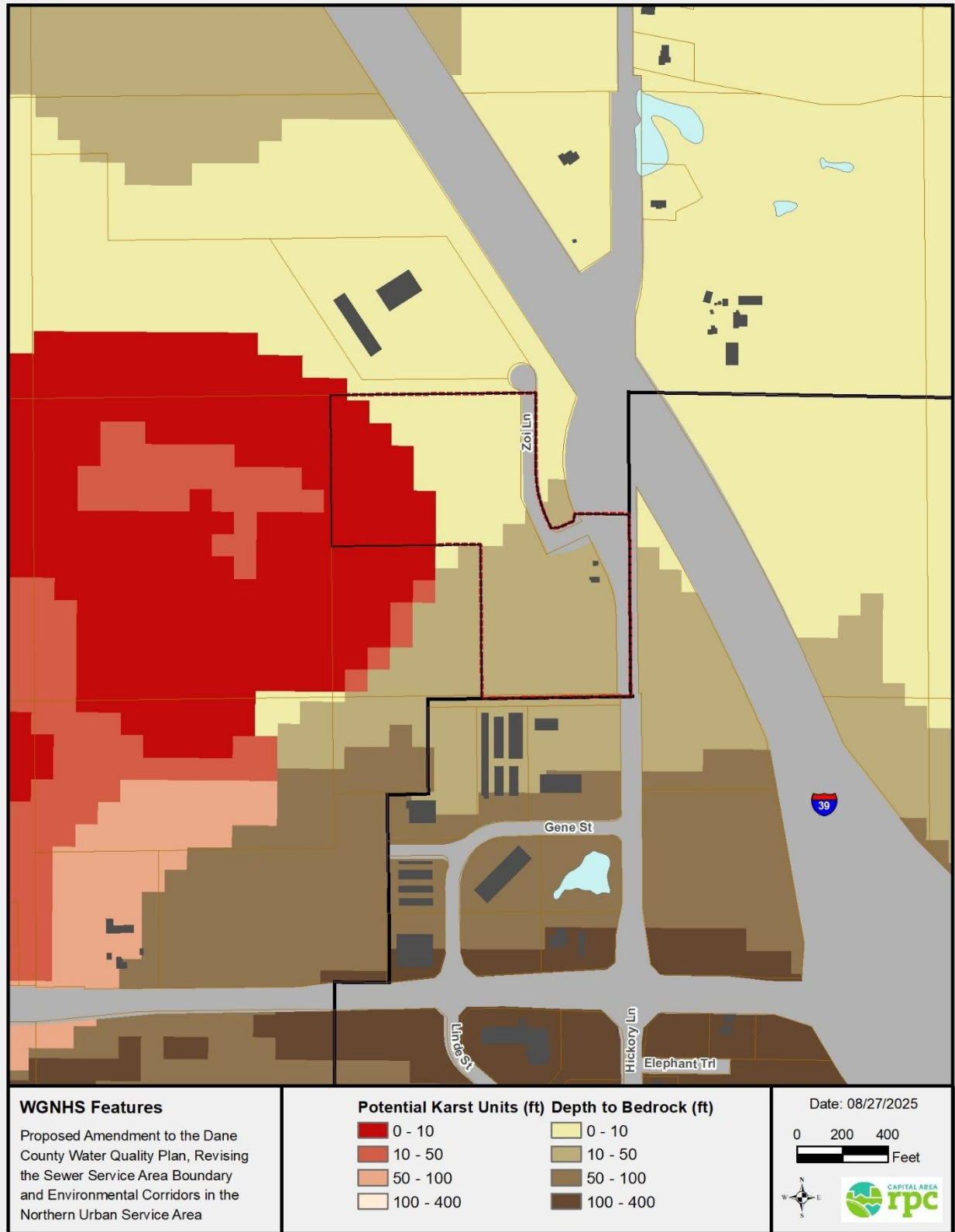
Map 6 – Elevations



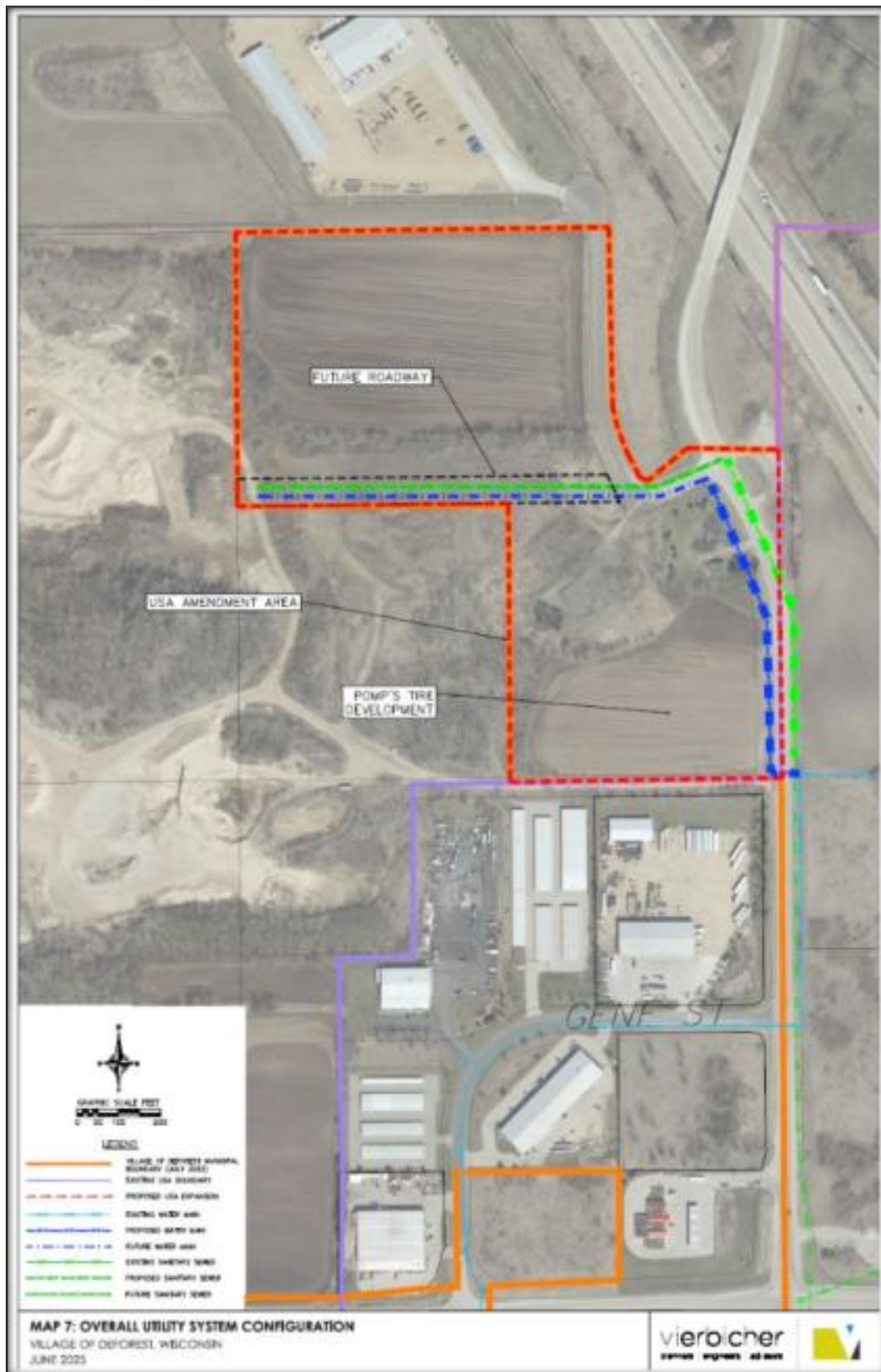
Map 7 - Soil Type



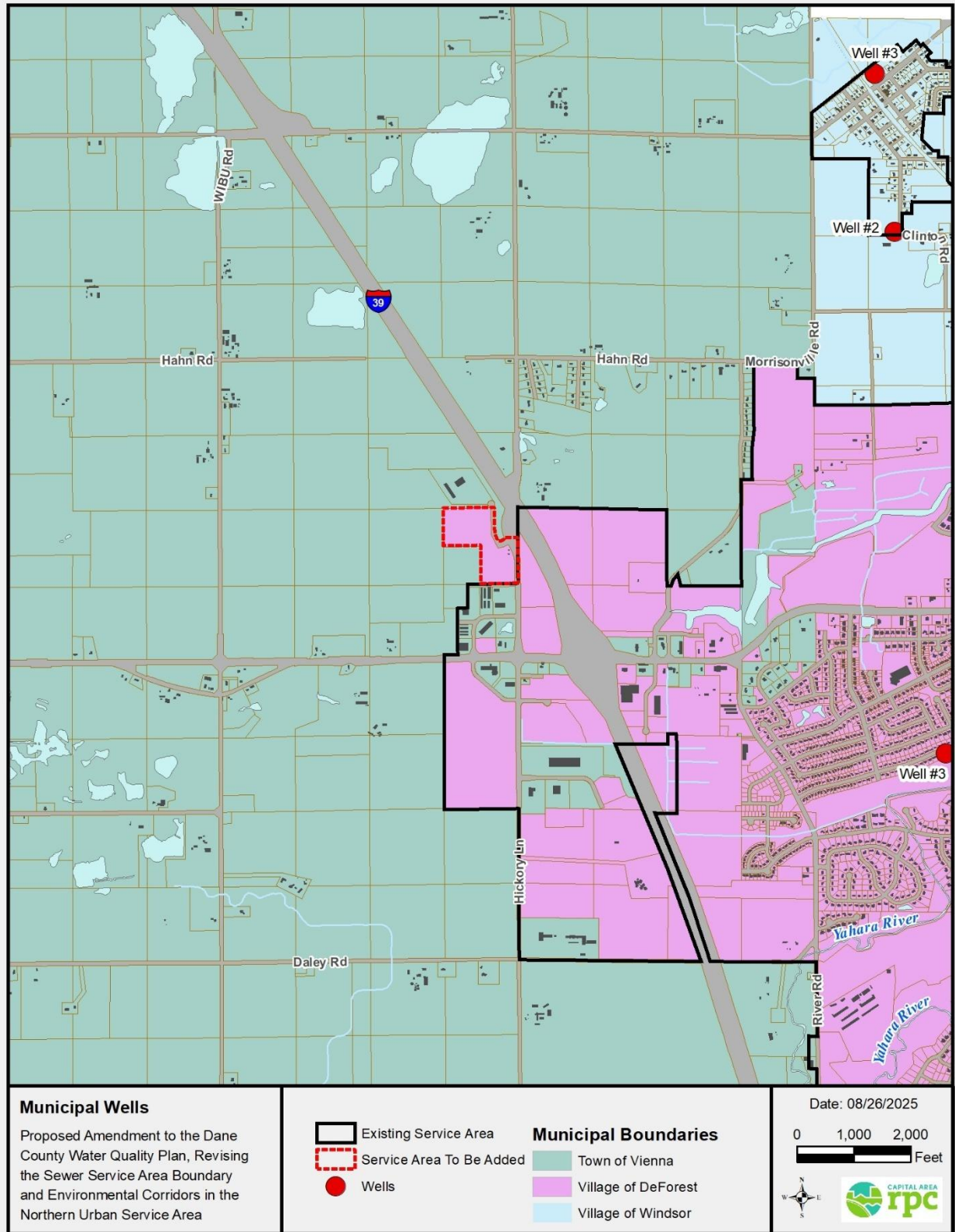
Map 8 – WGNHS Bedrock Depth and Potential Karst Features



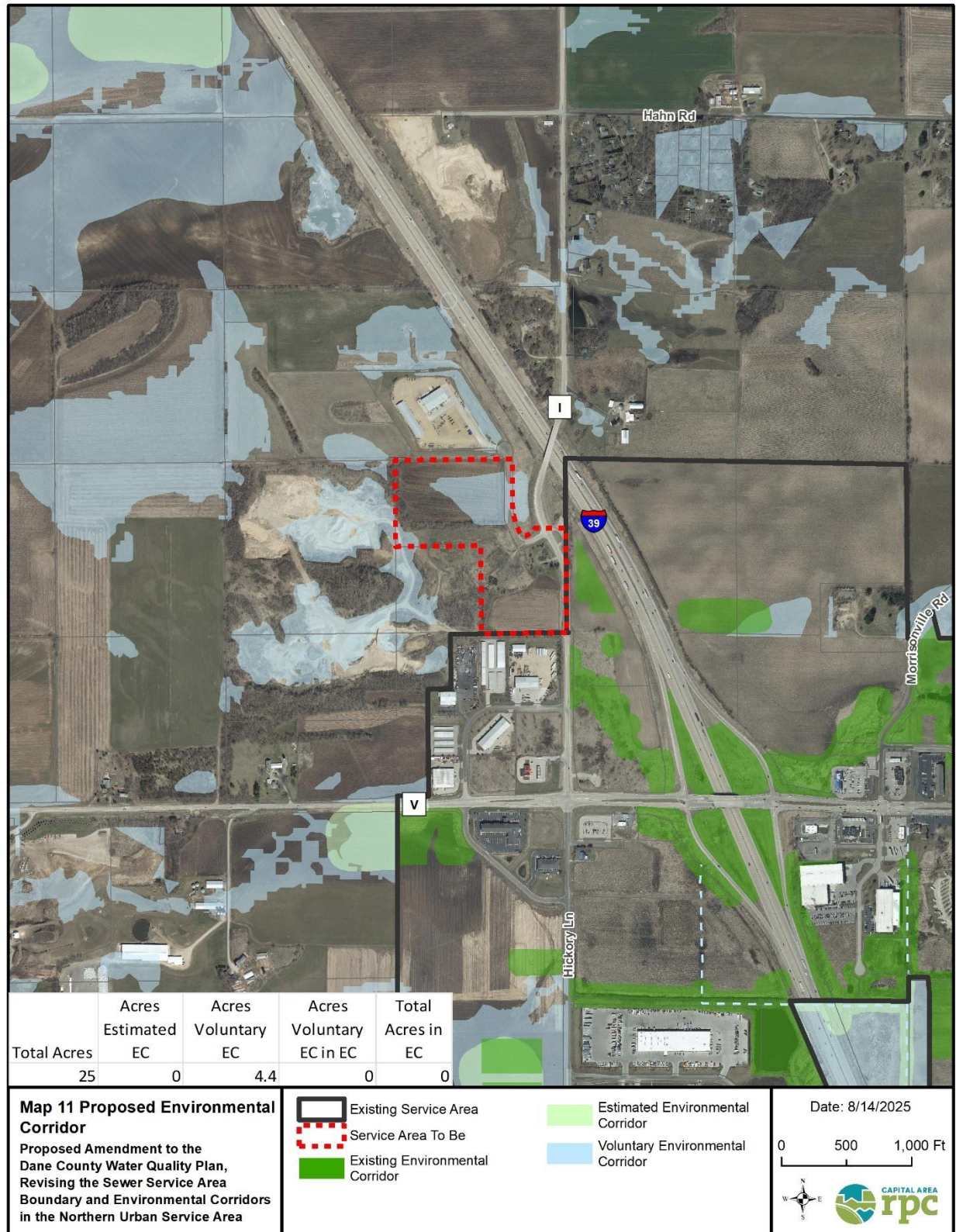
Map 9 – Proposed Sanitary Sewer and Water Main



Map 10 – Municipal Wells



Map 11 – Proposed Environmental Corridor



Attachment A – WHS Letter



July 16, 2025

Mr. Sean Higgins
Capital Area Regional Planning Commission
100 State St, Ste 400
Madison WI 53703-2573

RE: Proposed Amendments to Village of DeForest Northern Urban Service Area

Dear Mr. Higgins:

No previously recorded archaeological sites have been recorded in the parcels delineated in the proposed amendment. LiDAR imagery and aerial photographs suggest that the parcel has been impacted by development, agriculture, and other disturbances. We do not recommend archaeological survey for this property.

Under Wisconsin law, Native American burial mounds, unmarked burials, and all marked and unmarked cemeteries are protected from intentional disturbance. If anyone suspects that a Native American burial mound or an unmarked or marked burial is present in an area, the Wisconsin Historical Society should be notified.

If human bone is unearthed during any phase of a project, **all work must cease**, and the **local authorities must be contacted**. The police or sheriff will determine if the burial is a criminal matter or if it should be referred to the Wisconsin Historical Society at 1-800-342-7834 to be in compliance with Wis. Stat. § 157.70 which provides for the protection of all human burial sites. **Work cannot resume until the Wisconsin Historical Society gives permission.**

This letter does not constitute a Wisconsin Historical Society review for any project that may be governed by Federal or State Compliance laws, e.g. Section 106, Wis Stat. §44.40, Wis Stat. §66.1111, or Wis Stat. §157.70

If you have any questions, or if you need additional information, please feel free to contact me.

Sincerely;

Walker Good
Staff Archaeologist
State Archaeology and Maritime Preservation
608-264-6496
walker.good@wisconsinhistory.org

Collecting, Preserving and Sharing Stories Since 1846
816 State Street Madison, Wisconsin 53706
wisconsinhistory.org



September 11, 2025

Mr. Timothy R. Asplund
Monitoring Section Chief
WDNR – Bureau of Water Quality
101 S. Webster Street
Madison, WI 53707-7921

RE: Water Quality Management Letter for Sewer Service Area Amendment Request #2502 –
Northern USA (Village of DeForest – “Northern Interstate Corridor Area: Pomp’s Tire”)

Dear Mr. Asplund:

The Village of DeForest has submitted a request for a sewer service area amendment to the *Dane County Water Quality Plan*. The proposed amendment is currently in the Village of DeForest, and within the Cherokee Lake-Yahara River (HUC 12: 070900020504) watershed. It includes the addition of approximately 25 acres of land, including no acres of proposed environmental corridors and 6 acres of existing development and right-of-way, for a net of approximately 19 developable acres to the Northern Urban Service Area. A public hearing was held on the proposed amendment at the August 14, 2025, Regional Planning Commission meeting. The Village’s application and the Commission staff’s analysis report of the proposed amendment have been submitted to the Department’s Surface Water Integrated Monitoring System (SWIMS).

It is the Capital Area Regional Planning Commission staff’s opinion that the proposed amendment is consistent with water quality standards under Wis. Stat. § 281.15, and the adopted Policies and Criteria for the Review of Sewer Service Area Amendments to the *Dane County Water Quality Plan*, by meeting state and local requirements. Additional actions have also been recommended below to further improve water quality and environmental resource management.

At our September 11, 2025, meeting, the Capital Area Regional Planning Commission voted to recommend approval of this amendment to the Wisconsin Department of Natural Resources in recognition of the state and local requirements for the following:

1. Environmental corridors are required to be delineated to meet the Environmental Corridor Policies and Criteria adopted in the *Dane County Water Quality Plan*.
2. Sediment and erosion control practices are required to be installed prior to other land disturbing activities. Infiltration practices are required to be protected from compaction and sedimentation during land disturbing activities.

3. Easements and perpetual legal maintenance agreements with the Village of DeForest, to allow the Village to maintain stormwater management facilities if owners fail to do so, are required for any facilities located on private property.
4. State and local review and approval of stormwater management plan(s) meeting the following standards is required, including Regional Planning Commission staff review and approval as part of the sewer extension review process:
 - a. Post-development peak runoff rate control for the 1-, 2-, 10-, 100-, and 200-year, 24-hour design storms (using NRCS MSE4 storm distributions) to match predevelopment peak runoff rates, in accordance with Dane County and Village of DeForest ordinances. Additionally, peak runoff rate control is required for the 5- and 25-year, 24-hour design storms to match predevelopment peak runoff rates in accordance with Village of DeForest ordinances.
 - b. Sediment control for the average annual rainfall period to reduce total suspended solids leaving the post-development site by at least 80%, as compared to no runoff management controls, with sediment control pretreatment occurring prior to infiltration for runoff from parking lots and new road construction within commercial, industrial, and institutional land uses, in accordance with Dane County and Village of DeForest ordinances
 - c. Post-development infiltration (stay-on) volume of at least 90% of the predevelopment infiltration (stay-on) volume for the average annual rainfall period, without exception for sites determined to be within a closed basin watershed, in accordance with Dane County and Village of DeForest ordinances.
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 - f. Oil and grease control to treat the first one-half inch of runoff using the best available technology for commercial, institutional, and any other land uses where the potential for pollution by oil or grease, or both, exists, in accordance with Dane County and Village of DeForest ordinances.

It is recommended that the Village of DeForest pursue the following to further improve water quality and environmental resource management:

1. Continue to participate in regional water quality initiatives including Wisconsin Salt Wise, the Madison Area Municipal Storm Water Partnership (MAMSWaP), and Yahara WINS.

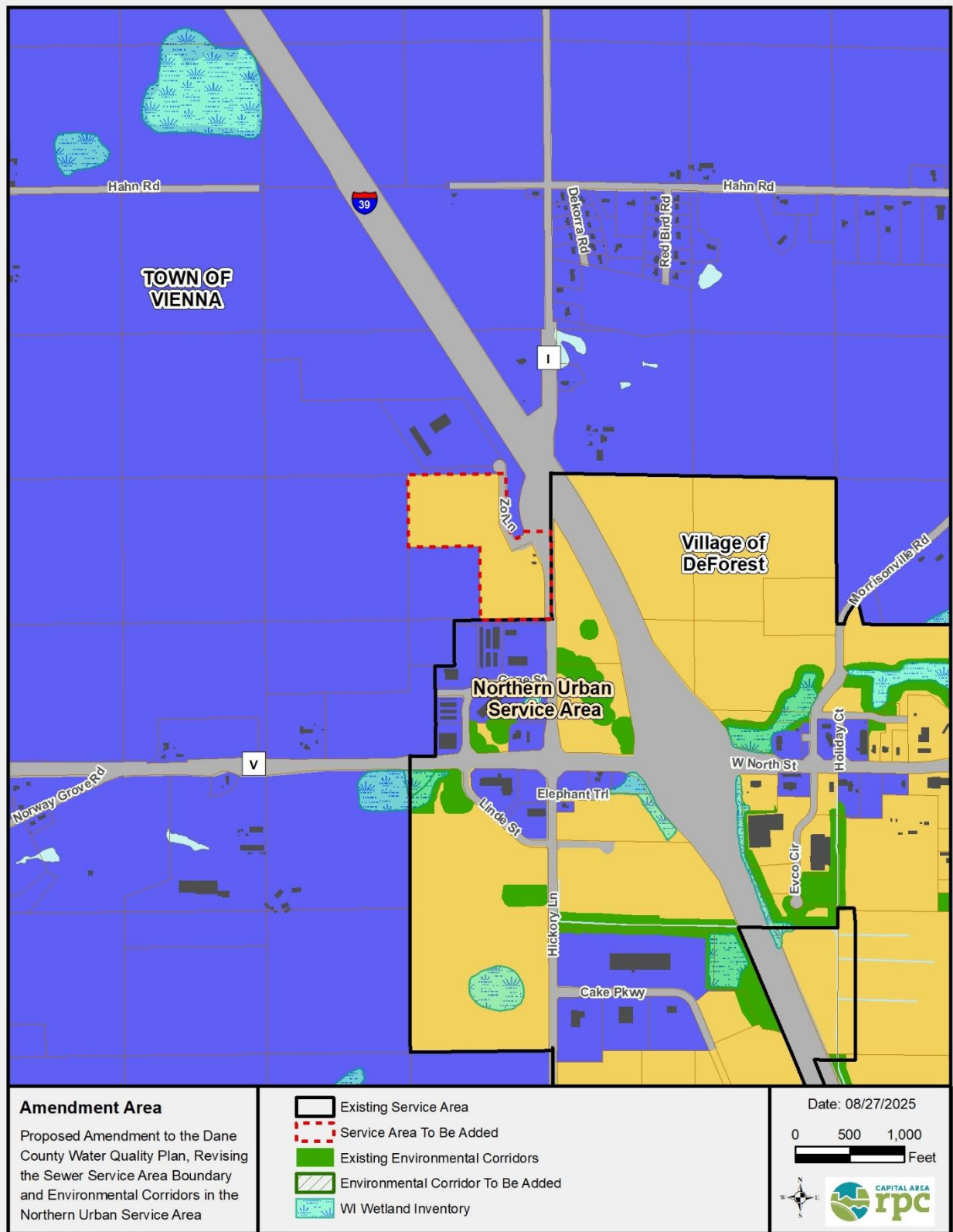
If you have any questions regarding this matter, please do not hesitate to contact Nick Bower, the Commission's Senior Environmental Engineer.

Sincerely,

David Pfeiffer
Chairperson

Cynthia Richson
Secretary

cc: Mr. Bill Chang, Village Administrator, Village of DeForest



State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
FAX 608-267-3579
TTY Access via relay - 711



June 7, 2017

DNR File No. DC-0185

Mr. Steve Steinhoff, Deputy Director
Capital Area Regional Planning Commission
City County Building, Room 362
210 Martin Luther King Jr. Blvd.
Madison, WI 53703

Subject: Policies and Criteria for Review of Updates and Amendments to the Dane County WQM plan

Dear Mr. Steinhoff:

We have completed our review of the revisions to the policies and criteria for the review of urban service area updates and amendments to the Dane County WQM Plan. These changes implement the 2015 Wis. Act 55 requirements which made several changes to the Dane County Water Quality Management Plan amendment process as established in Wis. Stat. § 283.83(1m). The Department hereby approves this update to the Dane County WQM Plan.

CARPC held a public hearing on April 13th 2017 and no comments were received at that time (CARPC resolution 2017-06 attached). This change is an update to the *Dane County Water Quality Management Plan* and will be forwarded to the US Environmental Protection Agency to meet the requirements of the Clean Water Act of 1987 (Public Law 92-500 as amended by Public Law 95-217), and outlined in the federal regulations 40 CFR, Part 35.

This review is an integrated analysis action under s. NR 150.20 (2) (a) 3, Wis. Adm. Code. By means of this review, the Department has complied with ch. NR 150, Wis. Adm. Code, and with s. 1.11, Stats. The approval of this update does not constitute approval of any other local, state, or federal permit that may be required for sewer construction or associated land development activities.

Appeal Rights:

Wisconsin statutes and administrative rules establish time periods within which requests to review Department decisions must be filed. For judicial review of a decision pursuant to sections 227.52 and 227.53, Wis. Stats., a party has 30 days after the decision is mailed, or otherwise served by the Department, to file a petition with the appropriate circuit court and serve the petition on the Department. Such a petition for judicial review must name the Department of Natural Resources as the respondent.

To request a contested case hearing pursuant to section 227.42, Wis. Stats., a party has 30 days after the decision is mailed, or otherwise served by the Department, to serve a petition for hearing on the Secretary of the Department of Natural Resources. All requests for contested case hearings must be made in accordance with section NR 2.05(5), Wis. Adm. Code, and served on the Secretary in accordance with section NR 2.03, Wis. Adm. Code. The filing of a request for a contested case hearing does not extend the 30 day period for filing a petition for judicial review.

Sincerely,

Timothy R. Asplund
Monitoring Section Chief
Bureau of Water Quality

cc:

Mike Szabo – WDNR –LS/8

Greg Searle - WDNR - SCR - Fitchburg

Lisa Helmuth - WDNR - WQ/3



CARPC Resolution No. 2017-06

Recommending to the Wisconsin Department of Natural Resources Amendment of the *Dane County Water Quality Management Plan* by Revising the Policies and Criteria for the Review of Sewer Service Area Amendments

WHEREAS, In March 1975, Dane County was designated by the Governor of Wisconsin as an area having substantial and complex water quality control problems, and certified such designation to the federal Environmental Protection Agency; and

WHEREAS, the Capital Area Regional Planning Commission is a duly created regional planning commission under Wis. Stats. § 66.0309; and

WHEREAS, the CARPC has an agreement with the Wisconsin Department of Natural Resources (WDNR) to provide water quality management planning assistance to the WDNR; and

WHEREAS, the *Dane County Water Quality Plan* is the approved areawide water quality management plan for the Dane County region; and

WHEREAS, the Capital Area Regional Planning Commission has adopted, reaffirmed, and recommended amendment of the *Dane County Water Quality Plan*; and

WHEREAS, the Capital Area Regional Planning Commission's *Urban and Limited Service Area Policies, Environmental Corridor Policies, and Criteria for the Review of Urban and Limited Service Area Amendments* were last updated and adopted in February 2008; and

WHEREAS, In 2015, Wis. Act 55 made several changes to the Water Quality Management Plan amendment process as established in Wis. Stat. § 283.83(1m); and

WHEREAS, the Capital Area Regional Planning Commission has revised the policies and criteria for the review of sewer service area amendments to reflect these changes; and

WHEREAS, a public hearing was held during the Regional Planning Commission meeting on April 13, 2017, to take testimony on the policies and criteria for the review of sewer service area amendments.

NOW, THEREFORE, BE IT RESOLVED that in accordance with Wis. Stats. § 66.0309, and Sec. 208 of Public Law 92-500, the Capital Area Regional Planning Commission recommends the amendment of the *Dane County Water Quality Plan* by revising the policies and criteria for the review of sewer service area amendments.

April 13, 2017
Date Adopted

Larry Palm, Chairperson

Kris Hampton, Secretary

Capital Area Regional Planning Commission

Policies and Criteria for the Review of Sewer Service Area Amendments to the *Dane County Water Quality Plan*

Approved by CARPC - April 13, 2017

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I. Sewer Service Area Policies

1. Planning Requirements

- A. Service area boundaries must be delineated for the provision of sewer services with a 20-year planning horizon.
- B. Delineation must be based on the official 20-year population projection for the region generated by the State DOA.
- C. The regional population projection must be allocated to individual service areas based on WDOA-approved population projection methodology, and density assumptions acceptable to the respective municipality.
- D. Service areas must be delineated in a manner to ensure adequate treatment capacity in wastewater treatment facilities that receive the expected volume of wastewater.
- E. Service areas must be delineated to ensure the cost-effective (as defined in NR 110) and environmentally sound expansion of public sewerage facilities.
- F. Creation of new service areas must meet the requirements and conditions of NR 110 regarding new treatment facilities to serve new and existing residential and non-residential development, and the state anti-degradation policy (NR 207, which prevents the unnecessary creation of new point-sources of wastewater discharge on water bodies).
- G. Service area expansion requests containing over 100 acres of developable land should include 10-year staging boundaries. Staging boundaries are also encouraged in smaller expansion requests.
- H. Amendments to service areas must be sponsored by the unit of government planning to provide the services or by the CARPC, to ensure that designated local management agencies in charge of pollution prevention (both point- and non-point source) are in support of the expansion.
- I. Plans should be prepared and adopted with meaningful public participation. A public hearing will be set for the next CARPC meeting unless the DNR determines it will hold the hearing at a time and place it deems appropriate in accordance with the contractual agreement between DNR and CARPC. The DNR may petition the circuit court for an order extending the time to act on the proposed amendment in accordance with Wis. Stat. § 283.83(1m)(c)(2). All affected local units and their respective county board supervisors will be notified by letter at least thirty (30) days prior to the public hearing. The 30-day notification period may be waived by the CARPC if the supporting unit can demonstrate that other affected units of government have been consulted and there are no unresolved issues.
- J. Requesting units of government must notify neighboring or affected units of government of their intent to expand the service area. The CARPC will notify all the units of government in the Central Urban Service Area and invite them to comment if a request within the CUSA contains more than 300 developable acres.

2. Criteria for the Review of Sewer Service Area Amendments

- A. Additions to the Central Urban Service Area should be contiguous with existing urban service areas.
- B. Contiguity to urban infrastructure.

It is the policy of the CARPC to seek the efficient use of existing capacity in urban infrastructure (roads and streets, sewerage systems, water systems, parks and open space, etc.), and to give priority to areas that can best utilize such existing capacity of urban service areas.

- C. Infill, redevelopment, density, and needs assessment.

It is the policy of the CARPC to seek efficient use of land through higher densities of development, mixed use infill development and redevelopment within the urban cores of the region, and the use of existing vacant developable lands within urban service areas prior to expansion into new areas.

Generally, if there is a 20-year supply of developable land in the current USA (or a portion of the USA available to the respective unit of government; this is based on official land demand calculations derived from official population projections without flexibility margins), priority should be given to developing the existing developable lands within the USA. Special consideration would be given to adding developable land for under-represented land uses (such as industrial development in a service area with inadequate industrial development or available land).

- D. The minimum requirement (related to water quality planning) for services which should be provided initially in urban service area expansions are the following:
 - 1. public sewage collection and treatment systems (layout, facilities, capacity);
 - 2. publicly managed urban storm drainage system layout and standards. Stormwater management measures should be aimed at mitigating to the maximum extent practicable the cumulative and incremental adverse impacts of development on surface water and groundwater quality and quantity and associated ecological functions. Such impacts include, but are not limited to, increases in off-site erosion and flooding, increases in pollution, reductions in stream baseflow, reductions in groundwater recharge, lowering of groundwater levels and groundwater quality, reductions in flows to and from springs, drying up of wetlands, and reductions in the ecological health of aquatic habitats. The extent of practicability and likelihood of success of proposed mitigation measures will be determined by CARPC staff based on site specific and land use specific characteristics, in the context of the best possible management practices and technology, and in consultation with municipal, county, and WDNR technical staff and the CARPC Natural Resources Technical Advisory Committee. Any appeal of such a determination would be to the CARPC. It is understood that appropriate mitigation of some adverse impacts may require reduced levels of development, a change in the type of development, or off-site mitigation and remediation.
 - 3. water supply and distribution system layout and facilities, for potable water.

3. Submittal Requirements

- A. Requests for urban service area additions must be accompanied by specific plans for development and provision of urban services to the proposed addition, which include the following elements:
 - 1. A plan and description of proposed development, land use and major facilities in the area, which is specific enough in terms of type and densities of land use to enable the determination of long-range urban service needs and impacts of development;
 - 2. identification of environmental corridors and other environmentally sensitive areas, consistent with CARPC and DNR criteria, which are to be protected from urban development, and a description of local policies, ordinances and other measures to protect such areas;
 - 3. a specific plan for providing sanitary sewer services to the area;
 - 4. an analysis of the infill and redevelopment potential in the existing urban service area and a description of the need for the urban service area expansion.

Re: CARPC Resolution 2025-07, Adopting the CARPC 2026 Budget**Requested Action:**

Approve CARPC Resolution 2025-07 Adopting the CARPC 2026 Budget

Background:

The Commission adopted by resolution the Preliminary 2026 Budget and Dane County Levy Charge on June 12, 2025, and then reconsidered and adopted a revised version of that resolution on July 10, 2025 to reduce the levy charge in response to Dane County feedback. The Budget & Personnel Panel approved a different levy charge on July 21, 2025, 4% lower than the amount approved by the Commission. The CARPC Chair certified the BPP-approved amount to the County Clerk on July 31 to meet the statutory deadline for that certification. The statutory deadline to adopt the CARPC budget is October 1 (see [66.0309\(14\)\(a\)](#)).

Staff Comments:

The budget has been balanced to accommodate the drop in county levy revenue by reducing staff training, reducing the planned pay increases for junior staff, and further reducing expectations for the cost of external IT support. See the Comments column in the attached tables.

Attachments:

1. CARPC 2026 Summary Budget
2. CARPC 2026 Category Budget

Staff Contact:

Jason Valerius
Executive Director
jasonv@capitalarearpc.org
608-474-6010

Next Steps:

We will consider amendment of the 2026 budget in December to incorporate new information about costs and revenues, if appropriate.



CARPC Resolution No. 2025-07

Adoption of the 2026 Capital Area Regional Planning Commission Budget

WHEREAS, the Capital Area Regional Planning Commission (“CARPC”) is authorized to carry out a range of planning activities, pursuant to Wis. Stat. § 66.0309(8), and contracts with the Wisconsin Department of Natural Resources to conduct areawide water quality management planning for the Dane County region, and with the Wisconsin Department of Transportation to fund land use and transportation planning integration including analyses of transportation impacts of amendments to regional plans; and

WHEREAS, the CARPC adopted a preliminary 2025 Budget and Dane County Levy Charge on July 10, 2025; and

WHEREAS, the CARPC Budget and Personnel Panel adopted a revised preliminary 2025 Budget and Dane County Levy Charge on July 21, 2025 that reduced the commission-approved levy charge by 4%; and

WHEREAS, the CARPC certified the BPP-approved 2026 Dane County Levy Charge on July 31, 2025; and

WHEREAS, the CARPC 2026 budget was developed to reflect input from all Commission and BPP members and has been adjusted to reduce certain overhead and staff training and wage assumptions so that costs and revenues remain in balance for 2026; and

WHEREAS, a notice for public hearing on the proposed budget was duly posted and distributed to local units of government, and a public hearing was held on September 11, 2025;

NOW, THEREFORE, BE IT RESOLVED that the Capital Area Regional Planning Commission hereby adopts the attached 2026 budget.

September 11, 2025

Date Adopted

David Pfeiffer, Chairperson

Cynthia Richson, Secretary

**Capital Area Regional Planning Commission
2026 Summary Budget - Proposed**

Budget Year	2025	2026	Variance		Comments on Changes from 2025 Amended
Budget Type	AMENDED	PROPOSED	2026 PRELIMINARY minus 2025 AMENDED		
Budget Date	March 2025	July 2025	\$	%	
REVENUES					
Property Tax	\$ 1,209,332	\$ 1,160,959	\$ (48,373)	-4.0%	Our Budget and Personnel Panel approved this amount on 7/21/25
State & Federal Grants	284,368	266,093	\$ (18,275)	-6.4%	One-time grant concluded
WI Salt Wise	140,000	130,000	\$ (10,000)	-7.1%	Estimate; working to replace \$75K in grant funding that ends in 2025
Fees	110,000	110,000	\$ -	0.0%	
Services	100,000	140,000	\$ 40,000	40.0%	Targeted increase
Pass-Through	185,172	73,657	\$ (111,515)	-60.2%	End of water monitoring program in North Mendota watershed
Other	38,988	35,123	\$ (3,865)	-9.9%	Less interest income
TOTAL REVENUES	\$ 2,067,860	\$ 1,915,832	\$ (152,029)	-7.4%	

EXPENDITURES					
Salaries and Leave Time	\$ 1,038,308	\$ 1,096,883	\$ 58,575	5.6%	COLA at 2%; rate schedules for four roles increased by \$2K to improve parity with similar roles at City and County
Fringe Benefits	458,884	504,348	\$ 45,464	9.9%	Most of the added cost is an estimated 13.7% increase in health insurance costs
Occupancy	50,987	51,833	\$ 846	1.7%	
Contracted Services	42,970	27,000	\$ (15,970)	-37.2%	Reduced contract services (no graphic design or salary study services)
Employee Travel and Training	28,746	26,894	\$ (1,852)	-8.1%	Based on 2024 costs
Office	16,374	16,390	\$ 16	0.1%	
Information Technology (IT)	27,588	25,588	\$ (2,000)	-7.2%	
Commissioner Per Diems & Travel	8,840	8,840	\$ -	0.0%	
Financial Services	59,700	62,685	\$ 2,985	5.0%	Adjusted based on 2024 results through December
Pass-Through	199,872	73,657	\$ (126,215)	-63.1%	End of water monitoring program in North Mendota watershed
Other	52,107	17,552	\$ (34,555)	-67.1%	Difference reflects the 2025 refund to Dane County for 0% COLA
TOTAL EXPEDITURES	\$ 1,984,374	\$ 1,911,669	\$ (72,705)	-3.7%	

Surplus (Deficit)	<u>\$ 83,486</u>	<u>\$ 4,162</u>
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**Capital Area Regional Planning Commission
2026 Category Budget - Proposed**

Based on the Category Statement of Operations

Budget Year	2025	2026	Variance		Comments on Changes from 2025 Amended
Budget Type	AMENDED	PROPOSED	2026 PRELIMINARY minus 2025 AMENDED		
Budget Date	March 2025	July 2025	\$	%	
5101 Dane County Property Tax	\$ 1,209,332	\$ 1,160,959	\$ (48,373)	-4.0%	Our Budget and Personnel Panel approved this amount on 7/21/25
Total Property Tax	1,209,332	1,160,959	\$ (48,373)	-4.0%	
5102 EPA/DNR Water Planning	134,000	134,000	\$ -	0.0%	
5103 WEM/FEMA/HMGP Grant Funds	125,000	125,000	\$ -	0.0%	BRIC-funded matching grant restored
5104 EPA/DNR Grant Funds	18,275		\$ (18,275)		End of extra water quality monitoring funding
5190 WisDOT Plan Integration	7,093	7,093	\$ -	0.0%	
Total State & Federal Grants	284,368	266,093	\$ (18,275)	-6.4%	
5301 Fees - Sewer Extensions	45,000	45,000	\$ -	0.0%	Based on 2024 actual through December
5302 Fees - USA/LSA App Review	65,000	65,000	\$ -	0.0%	Based on 2024 actual through December
Total Fees	110,000	110,000	\$ -	0.0%	
5304 Local & Reg Planning Assistance	100,000	140,000	\$ 40,000	40.0%	Targeted increase
Total Services	100,000	140,000	\$ 40,000	40.0%	
5201 WisDOT Rural Work Program	5,457	5,457	\$ -	0.0%	
5220 Coop Water Resource Mon	179,715	68,200	\$ (111,515)	-62.1%	One of the pass-through programs is expected to end
Total Pass-Through	185,172	73,657	\$ (111,515)	-60.2%	
5501 Interest Income	36,000	32,000	\$ (4,000)	-11.1%	Continued decline due to lower interest rates
5502 Miscellaneous Income	2,988	3,123	\$ 135		
5505 WI Salt Wise	140,000	130,000	\$ (10,000)	-7.1%	Estimate, after end of 3-year grant funding
Total Other	178,988	165,123	\$ (13,865)	-7.7%	
TOTAL REVENUES	\$ 2,207,860	\$ 1,915,832	\$ (152,029)	-6.9%	

6101 Direct Salaries & Wages	\$ 830,647	\$ 899,444	\$ 68,797	8.3%	
6102 Compensated Leave Time	207,662	197,439	(10,223)	-4.9%	
Total Salaries and Leave Time	1,038,308	1,096,883	58,575	5.6%	COLA at 2%; rate schedules for four roles increased by \$2K to improve parity with similar roles at City and County
6105 FICA Benefits	77,354	81,718	4,364	5.6%	COLA at 2%; rate schedules for four roles increased by \$2K to improve parity with similar roles at City and County
6116 Life Insurance	294	309	15	5.0%	
6117 Dental Insurance	14,707	15,369	662	4.5%	As reported by Dane County on 7/29/25
6118 Health Insurance	289,702	329,364	39,661	13.7%	As reported by Dane County on 7/29/25
6119 Disability Insurance	508	534	25	5.0%	
6120 Indirect Employee Benefit	105	200	95	90.5%	
6121 WRS Employer Contributions	71,643	73,084	1,441	2.0%	6.9% on retirement-eligible payroll
6122 Unemployment Insurance	1,000	1,000	-	0.0%	
6124 Worker's Compensation Ins	3,570	2,771	(799)	-22.4%	Adjusted based on 2025 actual
Total Fringe Benefits	458,884	504,348	45,464	9.9%	
6310 Rent	50,987	51,833	846	1.7%	Per lease schedule
Total Occupancy	50,987	51,833	846	1.7%	

6125 Contracted Services	28,570	21,000	(7,570)	-26.5%	No graphic design services, revised estimate for cost of shared Community Outreach Specialist
6425 Legal Services	4,400	6,000	1,600	36.4%	
6431 Consulting Services	10,000	-	(10,000)		No additional consulting planned
Total Contracted Services	42,970	27,000	(15,970)	-37.2%	
6130 Meals	907	907	-	0.0%	
6150 Employee Travel	12,713	13,349	636	5.0%	Based on 2024 costs
6170 Conferences & Meetings	10,125	9,638	(488)	-4.8%	Adjusted down from 2024 costs
6171 Training	5,000	3,000	(2,000)	-40.0%	Based on 2024 costs
Total Travel & Training	28,746	26,894	(1,852)	-6.4%	
6250 Supplies	3,860	3,860	-	0.0%	
6251 Printing	1,558	1,558	-	0.0%	
6252 Postage	105	105	-	0.0%	
6265 Equipment	8,925	8,925	-	0.0%	
6330 Telephone	1,500	1,500	-	0.0%	
6341 Administrative Fees	426	442	16	3.8%	
Total Office Expenses	16,374	16,390	16	0.1%	
6253 Webhosting	368	368	-	0.0%	
6270 Software	17,220	17,220	-	0.0%	
6275 IT Services	10,000	8,000	(2,000)	-20.0%	Doing more of this internally
Total Information Technology (IT)	27,588	25,588	(2,000)	-7.2%	
6422 Commission Per Diems	8,000	8,000	-	0.0%	
6423 Commission Travel	840	840	-	0.0%	
Total Commission	8,840	8,840	-	0.0%	
6420 Audit	14,700	15,435	735	5.0%	
6430 Payroll Fees	5,000	5,250	250		
6432 Financial Services	40,000	42,000	2,000	5.0%	
Total Financial Services	59,700	62,685	2,985	5.0%	
6414 Coop Water Resources Mon	194,415	68,200	(126,215)	-64.9%	One of the monitoring programs is expected to end
6415 WisDOT Planning Services	5,457	5,457	-	0.0%	
Total Pass-Through Expenses	199,872	73,657	(126,215)	-63.1%	
6172 Dues / Memberships / Subscriptions	6,843	7,186	342	5.0%	Based on 2024 costs
6200 Contributions & Donations	1,000	2,500	1,500	150.0%	Pledge contribution to renew the Blue campaign of Clean Lakes Alliance
6411 Education & Outreach	2,625	1,500	(1,125)	-42.9%	
6440 Recruitment	1,050	1,050	-	0.0%	
6501 Insurance	4,457	4,709	252	5.7%	
6560 Depreciation	-	-	-		
6565 Amortization	608	608	-	0.0%	
6570 Miscellaneous Expenses	35,524	-	(35,524)		Difference reflects the 2025 refund to Dane County for 0% COLA
Total Other Expenses	16,583	17,552	969	5.8%	
TOTAL EXPENDITURES	\$ 1,984,374	\$ 1,911,669	\$ (72,705)	-3.7%	

Surplus (Deficit)

\$ 223,486 \$ 4,162

Re: CARPC Resolution 2025-08, CARPC Operating Reserve Policy**Requested Action:**

Approve CARPC Resolution 2025-08, CARPC Operating Reserve Policy

Background:

The Commission has recently been maintaining an operating reserve hovering around 50% of annual operating expenses. CARPC started 2025 with a net position (operating reserve) of \$879,114 and planned operating expenses of \$1,784,502, equating to a reserve that is 49% of operating expenses. CARPC's Budget & Personnel Panel has recommended that the Commission establish a policy to set shared expectations about the amount of our operating reserve.

Staff Comments:

We sought advice and examples to inform this policy:

- Best practice guidance for non-profit organizations is an operating reserve equal to 3-6 months of operating expenses.
- The City of Madison's 2025 budget includes an operating reserve equal to 27% of expenses.
- CARPC's peer organizations around the state have reported an operating reserve range of 25% to 100% of operating expenses.
- CARPC's auditor, Brett Hoffmeister of Johnson Block, recommended that CARPC maintain a minimum of 30% of annual operating costs.

Based on the above information, staff is recommending that CARPC maintain an operating reserve equal to 30%-50% of estimated operating expenses for the next fiscal year. We will add to the budget process a projection of the year-end operating reserve, beginning with the 2027 budget.

Attachments:

1. CARPC Resolution 2025-08, CARPC Operating Reserve Policy

Staff Contact:

Jason Valerius
Executive Director
jasonv@capitalarearpc.org
608-474-6010

Next Steps:

None



CARPC Resolution No. 2025-08

CARPC Operating Reserve Policy

WHEREAS, the Capital Area Regional Planning Commission (CARPC) has a duty to its funders and stakeholders to maintain the fiscal solvency and operating stability of the agency; and

WHEREAS, the CARPC has a variety of funding sources, each of which can fluctuate from year to year; and

WHEREAS, maintaining an operating reserve enables the agency to adjust to funding reductions through planning and pursuit of additional funding sources without requiring immediate operational cuts; and

WHEREAS, maintaining an operating reserve enables the agency to manage cash flow effectively when funding sources reimburse the agency after expenditures are incurred; and

WHEREAS, the CARPC's Budget & Personnel Panel recommended the establishment of a policy to establish shared expectations for the amount of funding that the agency holds in reserve;

NOW, THEREFORE, BE IT RESOLVED that CARPC will maintain an operating reserve no lower than 30% and no higher than 50% of projected operating expenses for the next fiscal year and will make adjustments in the budgeting process each year to keep the operating reserve within that range.

September 11, 2025
Date Adopted

David Pfeiffer, Executive Chairperson

Cynthia Richson, Secretary

Re: 2025 Week Without Driving Challenge (September 29 – October 6)

Requested Action:

Recommendation for approval of the resolution.

Background:

Week Without Driving is a nationwide challenge designed to raise awareness of how limited transportation options affect people's ability to work, access education and childcare, and meet basic needs. Started in 2021 in Washington State, the challenge encourages community members and leaders—especially those who design and influence our transportation systems—to go one week, one day, or even just one trip without driving their personal vehicles. The goal is to experience firsthand the barriers faced by people who do not drive, including people with disabilities, youth, older adults, and individuals and families for whom owning or operating a car is not affordable. This year's challenge takes place September 29 – October 5.

The Greater Madison MPO is inviting CARPC, along with other government agencies and local communities across the region, to adopt resolutions or proclamations in support of the Week. This proposed resolution affirms CARPC's commitment to participating in the challenge and supporting multimodal transportation development.

Commissioners are also encouraged to sign up individually at weekwithoutdriving.org/join and to take part in a series of Community Discussion events happening across the region. These events—some of which will be moderated by CARPC Commissioner Bill Tishler—will feature panel discussions exploring themes from [When Driving Is Not an Option](#) by Anna Zivarts, the nationally recognized advocate who launched Week Without Driving.

Staff Comments:

The challenge aligns closely with the Regional Development Framework, particularly the access to opportunity goal and the planning for complete neighborhoods, focusing growth in centers and corridors, and prioritizing infill development strategies. CARPC staff is working with MPO staff to coordinate participation and promotion through the joint Communications & Outreach Workgroup.

Attachments:

1. CARPC Resolution 2025-09, Recognizing September 29 – October 5, 2025 as Week Without Driving in the Greater Madison Region

Staff Contact:

Caitlin Shanahan
Senior Community Planner & Outreach Coordinator
caitlins@capitalarearpc.org
608-474-6021

Next Steps:

Consider signing up for the challenge individually and/or participating in the book club discussions of *When Driving Is Not an Option*.



CARPC Resolution No. 2025-09

Recognizing September 29 – October 5, 2025, as Week Without Driving in the Greater Madison Region

WHEREAS, Week Without Driving is a national challenge to increase awareness and understanding among leaders and the public about how the lack of convenient, safe, and affordable transportation options can affect people's ability to meet basic needs and engage in civic life; and

WHEREAS, the Capital Area Regional Planning Commission (CARPC) recognizes that transportation is a fundamental need that is necessary for equitable access to employment, community, recreation, and essential services such as healthcare and food; and

WHEREAS, an estimated 30 percent of Wisconsinites and 30-40 percent of the Dane County population of all ages are non-drivers, including aging adults, youth, students, low-income individuals, people with physical, mental or intellectual/developmental disabilities, and those who prefer not to drive; and

WHEREAS, an estimated 19,705 households in Dane County do not have access to a vehicle; and

WHEREAS, the U.S. Bureau of Transportation Statistics estimated the average cost of owning and operating an automobile in 2024 to be \$12,296, and a cost that has steadily increased since 2017; and

WHEREAS, the U.S. Environmental Protection Agency and the *Dane County Climate Action Plan* estimate that transportation is responsible for 29% of greenhouse gas emissions in the U.S. and Dane County, making transportation an important environmental justice and sustainability concern; and

WHEREAS the Capital Area Regional Planning Commission's *2050 Regional Development Framework* promotes compact, mixed use, transit-supportive development patterns that reduce motor vehicle travel, combined with street layouts and designs that make walking or biking safe, feasible and enjoyable; and

WHEREAS such development patterns increase access to jobs, housing and services, reduce greenhouse gas emissions and household transportation costs, reduce development

pressure on farmland and open space, promote active lifestyles, foster a greater sense of community, and support efficient use of public resources; and

WHEREAS, the *2050 Regional Development Framework* also supports the Greater Madison MPO's *Connect Greater Madison 2050 Regional Transportation Plan*, which promotes a regional transportation system that leads to livable communities, safe travel, prosperity, environmental sustainability, and equity for all within the region; and

WHEREAS, attempting to go one week without driving is an effective way to experience common barriers and start to understand ways we can improve our transportation system to better meet the needs of all residents and visitors to the greater Madison region;

NOW, THEREFORE, BE IT RESOLVED that all CARPC staff and commissioners who typically drive cars are hereby encouraged to participate in this week of learning and observation by taking all, some or even just one of their trips without a car during the week, in an effort to understand the effects of transportation barriers on non-drivers in our communities.

Date Adopted

David Pfeiffer, Executive Chairperson

Cynthia Richson, Secretary

Re: 2025 CARPC-MPO Fall Forum: Cross-Jurisdictional Transportation Issues

Requested Action:

None (discussion and feedback during meeting)

Background:

CARPC and the MPO are hosting an in-person event as part of our continuing efforts to foster collaboration and coordinate outreach and education activities in our shared region.

Staff Comments:

The specific purpose of this event is to foster collaborative discussion on intergovernmental challenges and solutions related to transportation and transportation infrastructure. Presenters will explore a variety of associated topics with a focus on how local, regional, and/or state governments work together on roads and transportation systems that cross jurisdictional boundaries.

The event will be on Friday, October 17, from 8:30 AM to 3:00 PM, at Olbrich Botanical Gardens. We are inviting municipal staff and officials and soliciting questions about the proposed topics.

The proposed topics are:

- **MPO Regional Planning and Funding** (planning and funding for projects that straddle or cross boundaries, including an overview of the Active Transportation Plan, Transportation Systems Management and Operations Plan, and Regional Transportation Plan)
- **Regional Transit** (status of municipal connections to Metro Transit, data sharing, how communities can work together to plan and operate regional transit)
- **Road-Stream Crossings** (description of current inventory effort; DNR, Dane County, Trout Unlimited experience coordinating bridge and culvert replacements)
- **Regional Electric Vehicle Planning** (status of funding for EV infrastructure, planning and intergovernmental impacts regarding the location of EV charging infrastructure)
- **Winter Pavement Management** (coordinating plowing, salting, and pavement management at jurisdictional boundaries)
- **TBD** (one session remains open pending feedback from commissioners and registrants)

Attachments:

1. None

Staff Contact:

Caitlin Shanahan
Senior Community Planner & Outreach Coordinator
caitlins@capitalarearpc.org
608-474-6021

Next Steps:

Prepare for the Forum

Re: Chair and Executive Director Reports**Requested Action:**

None

Background:

None

Staff Comments:

This is an opportunity for the Commission Chair to provide updates on items not otherwise addressed in the agenda of this meeting, including any noteworthy activities or discussions of the Executive Committee or other active committees.

The Executive Director provides a monthly report briefly describing the various activities of the agency and will present noteworthy highlights from that report.

Attachments:

1. Executive Director's Report

Staff Contacts:

Jason Valerius, Executive Director
jasonv@capitalarearpc.org
608 474 6010

Next Steps:

N/A

Executive Director Monthly Report to CARPC Commissioners

Thursday, September 11, 2025

(updates from the previous month in blue text)

Highlighted text indicates items Jason plans to talk about during the meeting.

PROGRAMS AND SERVICES

Regional Development Framework ([link to website](#))

- Performance indicators – Work on performance indicators continues. Our current focus is a reliable database to track the timing and location of development.
- The project to assess local land use codes for consistency with RDF strategies ([link to Project Description](#)) had UW student assistance in 2023 and 2024. CARPC staff plan to wrap up this assessment in 2025 Q3. Final products will focus on recommendations, examples of local projects, and comparisons of existing practices across Dane County communities.
- **Regional Population Projections** – CARPC collaborated with Dane County, City of Madison, the MPO, and UW faculty to prepare population projections that we are all willing to use in local planning. Rollout to communities will begin in September 2025. During Q3 and Q4, staff will work with the MPO to allocate population, housing units, and jobs based on these projections to Transportation Analysis Zones (TAZs). MPO staff use these allocations for transportation modelling, updating the 2055 Regional Transportation Plan (RTP), and maintaining the Transportation Improvement Program (TIP), the document used to guide federal and state funding decisions on transportation infrastructure.
- **Urban Green Infrastructure Guide** – Staff are drafting a document for local municipalities that highlights green infrastructure practices for the urban context and the challenges to implementing those practices. It will combine staff and UW grad student expertise in ecological design practices, urban design, and stormwater management.
- **East Metro Corridor Planning** — On-going collaboration with the UW Department of Planning and Landscape Architecture continues. Seniors in the professional Bachelor of Landscape Architecture (BLA) and second year students in the Master of Urban and Regional Planning (MSURPL) programs will work to identify Framework implementation opportunities in the eastern portion of the metro area, east of I-90/94, from Sun Prairie to McFarland.
- **Farmland preservation** – CARPC staff have begun attending regular [Yahara Pride Farms](#) board meetings as well as special events like YPF's Twilight Meeting, [Dane Demo Farms](#) field day, and a [Farmland Protection Field Day](#) hosted by Groundswell Conservancy and American Farmland Trust.

Planning Assistance

- **In Progress:** Southwestern Wisconsin RPC strategic planning (Feb – Nov 2025). [Rock County Comprehensive and Farmland Preservation Plan updates](#) (Apr 2025 – June 2026). City of Evansville human-powered transportation planning (Mar – Dec 2025).
- **Ongoing:** Towns of Berry, Blue Mounds, Bristol, Springfield, and Sun Prairie mapping services (ongoing zoning amendments)
- **Upcoming:** Town of Berry 2025/2026 comprehensive planning (contract signed; anticipated start September 2025).

Intergovernmental Agreement Efforts

- **Town and City of Sun Prairie** – The City-Town workgroup has recommended adopting the boundary agreement as a Cooperative Plan under 66.0307. This path first requires adoption of an authorizing resolution by each party – these adoptions are planned for September. CARPC staff will meet again with the workgroup in mid-September to work on edits to the draft cooperative plan and set a schedule for public outreach and engagement.
- **Town of Bristol and City of Sun Prairie**—Monitoring progress, no CARPC support currently needed.
- **Village of Oregon and Town of Rutland**—Beginning discussions Q3 2025

Education and Information

- **CARPC-MPO Fall Forum** – Friday, October 17 from 8:30am to 3:00pm at Olbrich Botanical Gardens. The focus is on challenges and solutions related to transportation and transportation infrastructure that cross jurisdictional boundaries.
- **2024 Annual Report:** now available on our [website](#).
- **Other outreach events:** CARPC and the Greater Madison MPO tabled at the Sun Prairie Sustainability Fair on Saturday, Aug 2.
- Staff continue to create content for [Facebook/LinkedIn](#), [newsletters](#), and our [website](#).
- **Media coverage:** [WPR](#) covered the crowdsourced Remarkable Trees of Dane County map on August 6.

Regional Water Quality Planning

- **WI Salt Wise Partnership**
 - Working on funding strategy
 - The Salt Wise website now accepts donations to the program ([saltwise.com](#), look for “Donate Now” under Featured Content)
 - Reapplying to the Fund for Lake Michigan for a 2026 program grant
 - Communications (Newsletter, Social Media)
 - Winter Salt Week 2026 Planning - [website updates underway](#)
 - [August newsletter](#)
 - Webinars
 - [A Summary of Road Salt Research from Minnesota – Sept. 3](#)
 - Presentations/In-person events
 - Olbrich Garden Staff – August 7
 - APWA Snowplow Rodeo – August 14
 - Fall Events – prepping with event hosts
 - Co-wrote article for the national APWA Reporter with Rick Eilertson, WI APWA Chapter President
 - Attended first meeting of SIMA’s Legislative Council
- **Water Quality Plan Updates & Amendments**
 - **SSA Amendments**
 - Active: [V-DeForest](#) (“Pomps Tire”, Action in September); [V-Belleville](#) (“Badger Trails”, September public hearing)
 - Pending/future: [T-Westport](#) (“Tuggle Rd/Hope Ct” and “Madison Day School”); [V-McFarland](#); [C-Madison](#) (multiple); [C-Sun Prairie](#) (multiple); [V-Cross Plains](#) (“PL/Haen Development”); [C-Middleton](#) (“Balzer Road”); [V-Belleville](#)

- **Amendment for MMSD Effluent Discharge (2308 “Nine Springs WWTP Effluent Revision”)** – Amendment to the Dane County Areawide Water Quality Management Plan, which allowed MMSD to cease its discharge to Badger Mill Creek
 - DNR conditionally approved the amendment (link to [DNR decision letter](#)).
 - MMSD submitted additional monitoring/analysis to address conditions of approval. DNR issued response letter, seemingly verifying conditions met (pending confirmation).
 - Verona challenged DNR’s decision to approve the amendment, in two separate proceedings ([Judicial Review and Contested Case](#)) on several bases, including: the decision did not comply with water quality standards, was improper due to its conditions, did not consider negative impacts to wetlands, and violated the public trust doctrine. The court ruled in DNR’s favor on all claims. Verona is appealing the decision regarding Judicial Review.
- **Environmental Corridors Report** – Updated Environmental Corridors Report has been approved and adopted as part of DCWQP (link to [Final Report](#)). [If changes to the policies & criteria for Environmental Corridors \(see next\) are adopted, staff will revisit report to verify conformity \(anticipated 2026 work\).](#)
- **Environmental Corridors Policies & Criteria** – Staff is currently discussing the existing policies and criteria and drafting proposed edits, including consultation with subject matter experts and other stakeholders as appropriate. [This will constitute a formal amendment to the DCWQP, with public participation/Commission review near the end of 2025.](#)
- **DCWQP Summary Plan Update** – Updating the [Summary Plan](#) (last updated 2004) to update information and figures, refine focus and applicability per the current regulatory environment and needs/conditions in the region, and incorporate current themes (e.g., climate resilience, equity, and environmental justice) into the DCWQP. CARPC was awarded a Bipartisan Infrastructure Law (BIL) grant (\$48,000 over 2 years) to partially fund this work.
- **SSA Amendment Process Analysis (Ad-Hoc Water Quality Committee)** – Staff continue to evaluate our current Sewer Service Area (SSA) Amendment process and consider the development of an alternative process to address existing pain points, increase efficiency, and improve outcomes. The Last Committee meeting was on July 24th. Next Committee meeting will be in October, when we anticipate finalizing a proposal, which will likely include revisions to the existing (“standard”) SSA Amendment process, a new alternative SSA Amendment process, and revisions to the existing Minor SSA Amendment process. [This will constitute a formal amendment to the DCWQP, with public participation/Commission review near end of 2025.](#)
- **Water Quality Plan Consistency**
 - [4 sewer extension reviews in August \(1 new greenfield development, 1 infill development, 1 redevelopment, 1 reconstruction/other\)](#)

Regional Climate Resilience Planning

- **Black Earth Creek Green Infrastructure Plan (GI Plan)** – Continuing work with the Steering Committee on implementation of the GI Plan ([link to site](#)). [Anticipate staying active through 5-year period referenced in Plan \(2022-2027\).](#)
 - **Black Earth Creek Stream Restoration** - Assisted Dane Co LWR in successful application for WEM Pre-Disaster Flood Resilience Grant (\$250,000) to complete a stream

realignment/restoration project along Black Earth Creek as recommended in the GI Plan. Staff may provide modeling support.

- **Tree Canopy Collaborative (TCC)** - Liz Levy is the Chair of this group. Increasing membership is one of the existing goals. The hub website for the Tree Canopy Collaborative has been transferred from the Office of Energy and Climate Change to CARPC ([link to website](#)). TCC has planned a field trip on 9/9/2025 to the Mendota Health Institute which will be guided by CARPC staff and the Urban Tree Alliance.
- **Neighborhood Forest Project** – Partnership with Eco-Latinos, Operation Fresh Start, Sustain Dane, and Urban Tree Alliance to involve residents in planting and maintaining 100-125 trees per year in south Madison. This project is funded through the Inflation Reduction Act (IRA) (3-year project for \$360,000). CARPC’s contribution includes time for coordination, database development, and mapping assistance. CARPC will receive \$2,500 a year for our assistance for a period of three years.
- **Midwest Climate Collaborative** – Joined as a founding member in 2022 ([link to website](#)). CARPC staff were heavily involved in the 2025 Midwest Climate Summit, which took place at the Memorial Union from April 30 to May 2 (more info [here](#)). Caitlin Shanahan will be joining the MCC Steering Committee for the next 3 years.
- **Stream Crossing Inventory** – Data collection for a road-stream crossing inventory at town, county, and some state roads in Dane County is underway in collaboration with Trout Unlimited in the Driftless area and the northeastern townships ([hub site](#)). Collected data can be viewed on the [Great Lakes Stream Crossing Inventory Stream Crossing Dashboard](#). We have \$31,570 in Bipartisan Infrastructure Law (BIL) grant to fund the pilot study (4 townships) and \$187,500 (75% of total project cost) in WEM Pre-Disaster Flood Resilience Grant (PDFRG) funding to extend the project to 29 townships across Dane County; anticipating completion in December 2026. The planned 25% match from DNR’s FEMA Building Resilient Infrastructure and Communities (BRIC) funding has become available and contracting is underway. Will present on the project and its progress at the October meeting.
- **Mapping Old Growth Forests and Oak Gap Woodlands to Enhance Land Stewardship and Conservation Priorities in Wisconsin** – In May 2025, the Wisconsin State Cartographer’s Office and CARPC jointly applied to the Bock Foundation for funding to create a unique statewide old growth forest and prairie remnant map. The Bock Foundation has invited CARPC present the proposed project to their Board on September 24th, 2025.
- **Dane County Rural Free Tree Program** – A collaborative pilot project between the Dane County Planning Department, Dane County Land and Water Resources, CARPC and the Dane County Tree Board to provide the owners of all parcels newly rezoned to rural single-family residential with two free heritage oak progeny trees. The heritage trees are available at 5720 River Road Waunakee, WI 53597 between August and November. The available trees are currently under drip irrigation minimizing ongoing support required for the program. Tree planting location information will be collected from the members of the public that participate in the program. Planting instructional materials are provided with the trees. The Dane County Tree Board will support ongoing costs to maintain this effort if it turns out to be a successful program
- **School Tree Nursery Program** – CARPC is partnering with UW-Stevens Point LEAF (Learning, Experiences, & Adventures in Forestry) educators to develop and refine educational curriculum that incorporates establishing tree nurseries and environmental training for K-12 students. The lessons learned and curriculum developed from establishing tree nurseries at 7 schools in Dane County will be made available for schools throughout Wisconsin. CARPC recently applied to the CD Besadny

Conservation Grant for \$5,000 to support this effort, grant award status will be released in mid September.

Cooperative Water Resources Monitoring

- **Dane County Water Resources Monitoring Program** - Ongoing with USGS and partners. Existing agreements expire at the end of 2025. Staff are coordinating with USGS and local partners to renew their agreements. New partner agreements have been drafted for distribution when the budget is finalized by USGS.
- **Black Earth Creek Watershed Monitoring Program** – Ongoing with USGS and local partners to implement and fund the program, with CARPC acting as mediator for coordination and funding (contract runs 2024-2028). Awarded \$18,270 DNR Surface Water Grant for FY25 (\$21,900 awarded in FY24) to support monitoring. Anticipating a shortfall in funding for monitoring activities in 2026, possibly resulting in changes to scope and reduction in data collection.
- **Regional Strategic Monitoring Framework** – Development of a strategic framework to guide stream monitoring activities across Dane County; project in close collaboration with Dane County LWR staff. Kickoff meeting with stakeholders was on 4/3/25; anticipate recurring meetings through July.
- **Starkweather Creek Community-Based Water Chloride Monitoring Initiative** – Collaborative project to continuously monitor chloride point sources throughout the Starkweather watershed at 8 different locations. A 13-member Starkweather Technical Committee meets on a bi-monthly schedule (most recent meeting: 8/21). The Madison Rotary Club will be adopting a conductivity meter, covering the subscription and meter maintenance costs. The UW-Madison Chemistry Department has also agreed to “Adopt a Meter,” and outreach is underway to identify additional partners. Applying for a DNR Surface Water grant this fall.

PARTNERSHIP UPDATES

- **MPO** – The MPO is working on its Active Transportation Plan.
- **Dane County Office of Energy and Climate Change** – CARPC is working on a countywide map of rooftop solar installations, aiming for completion by mid-September to coincide with other efforts to showcase solar.
- **Dane County Planning & Development** – quarterly meetings of CARPC and DCPD Staff: Aug 7 meeting highlights included a collaborative conservation easement mapping update, the Town of Vienna data center proposal, and opportunities to collaborate on farmland preservation initiatives and a model tree ordinance.
- **Madison Region Economic Partnership (MadREP)** – Everett Butzine is the Interim President and CEO. Jason participated in MadREP’s April 23 Building Community Capacity & Development Best Practices event and introduced himself and CARPC at the May 21 MadREP Board meeting.
- **Greater Madison Chamber of Commerce (GMCC)** – Jason is participating in a workgroup of local leaders convened by MGCC to guide their annual “Next Normal” employer survey to understand local business trends. CARPC and GMCC staff are working together on an effort to share data sources for the benefit of each organization.
- **MMSD** – Eric Dundee was hired as the new Executive Director in January 2025. Jason and Eric meet regularly to discuss shared interests and initiatives.

- **Clean Lakes Alliance** – Continuing to pursue collaboration opportunities in support of the *Renew the Blue* plan ([link to site](#)), with a focus on data and green infrastructure. Jason is part of a steering committee for a new initiative in 2025 and 2026 to prioritize and drive the implementation of actions related to phosphorous reduction. This may include a key role for CARPC to help develop land use data and indicators related to water quality.
- **Madison Area Builders Association** – We are collaborating with MABA staff on their use of our development tracker tool and opportunities for them to help enhance it. **Jason attended their Government Affairs Committee meeting on September 3 to share the RDG population projections and talk about recent and ongoing updates to aspects of the Dane County Water Quality Plan.**
- **Groundswell Conservancy** – Groundswell has a new Executive Director, Heidi Habeger. We anticipate further discussion related to the property they are acquiring along the Black Earth Creek, water quality planning with the Clean Lakes Alliance, and as part of our farmland preservation initiative. CARPC donated 30 heritage oak trees to a Groundswell restoration project in the Town of Westport.
- **The Nature Conservancy** – CARPC met with TNC Conservation Science Director Peter Levi. TNC will assist CARPC with outreach of the old growth mapping project and has capacity to assist CARPC with a model forest preservation ordinance development that could be shared with Dane County communities.

OPEN RECORDS REQUESTS

- No new requests.