

AGENDA
of the Executive Committee
of the Capital Area Regional Planning Commission

December 9, 2024

CARPC Office, 100 State St., Suite 400, Madison

6:00 pm

Meeting Accommodation: This meeting will take place via Zoom. You may participate in the meeting from your computer, tablet, smartphone, at this URL:

<https://us02web.zoom.us/j/83017658267?pwd=WjJqZXZlWxUVDJGMVFYcmphWHhSdz09>

or by telephone at: 312-626-6799 (Webinar ID: 830 1765 8267, Passcode: 156398). If you need other accommodation to attend the meeting, please call Tanya Sime at 608-474-6017.

Speaking at RPC Meetings: Oral comments from registered members of the public may be heard for individual agenda items when called upon by the Chair. The time limit for comments by each registrant will be three (3) minutes unless additional time is granted at the discretion of the Chair. The RPC may alter the order of the agenda items at the meeting.

Written Communications: Written communications intended to be provided to the Commission as part of the packet should be received in the RPC office no later than noon, seven (7) days prior to the meeting. Written communications, including emails sent to info@capitalarearpc.org, received after this deadline will be provided to Commissioners at the meeting.

RPC Quorum may be Present: RPC Commissioners who are not members of the Executive Committee may attend Executive Committee meetings which may constitute a quorum of the RPC.

MISSION: Strengthen the region by engaging communities through planning, collaboration, and assistance.

VISION: A region where communities create exceptional quality of life for all by working together to solve regional challenges.

1. Establish Quorum
2. Public Comment on Matters not on the agenda
3. **Minutes of the November 11, 2024, Executive Committee Meeting (*actionable item*)**
4. **October 2024 Financial Statements and November 2024 Operating Account Reconciliation (*actionable item*)**
5. **Authorize Executive Director to Execute Agreements with the Towns of Berry, Blue Mounds, Bristol, Springfield, Sun Prairie - 2025 Mapping and Data Services (*actionable item*)**
6. **Authorize Executive Director to Execute Agreement with the City of Madison (the MPO) for 2025 Transportation Planning Services (*actionable item*)**
7. **Authorize the Executive Director to Execute the Annual City of Madison/Metro Transit Commute Card Agreement for 2025 (*actionable item*)**
8. **Authorize Executive Director to Execute Agreement for Planning Services with Rock County (*actionable item*)**
9. **Approval of the 2024-2025 Draft Cost Allocation Plan (*actionable item*)**

NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

10. Closed Session (*actionable item by roll call vote*)

- a. *The Commission intends to convene into closed session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the Commission has jurisdiction or exercises responsibilities. The subject matter concerns the evaluation of the Executive Director.*

11. Return to Open Session (*actionable item by roll call vote*)

12. Performance Evaluation of the Executive Director and authorization of the Commission Chair to approve the annual merit increase (*actionable item*)

- 13. Future Agenda Items (next meeting is Monday, January 6, 2025, via Zoom webinar at 6:00 pm)
 - a. Water quality planning contract with WDNR (Jan)

14. Adjournment