

MINUTES
of the Executive Committee
of the Capital Area Regional Planning Commission

August 5, 2024

Zoom Meeting

6:00 pm

Commissioners Present: Kris Hampton, Peter McKeever, Heidi Murphy, David Pfeiffer, Nick Zavos

Commissioners Absent: Maureen Crombie, David Pfeiffer (attended part of meeting, technical issues)

Staff Present: Tanya Sime, Jason Valerius

Others Present: None

1. Establish Quorum

Heidi Murphy called the meeting to order at 6:00 pm. Quorum was established.

2. Public Comment on Matters not on the agenda

No Public Comment.

3. **Minutes of the July 8th, 2024, Executive Committee Meeting (*actionable item*)**

Mr. McKeever moved for approval of the minutes of the July 8th, 2024, Executive Committee Meeting; Mr. Hampton seconded. The motion passed on a voice vote.

4. **June 2024 Financial Statements and July 2024 Operating Account Reconciliation (*actionable item*)**

Mr. Zavos moved for approval of June 2024 Financial Statements and July 2024 Operating Account Reconciliation. Mr. McKeever Seconded. The motion passed on a voice vote.

5. Future Agenda Items (next meeting is Monday, September 9, 2024, via Zoom webinar at 6:00 pm)

The 2025 budget will be on the agenda for next month and then presented to the commission. Mr. Valerius described the Budget and Personnel Panel meeting on July 26, including their desires for an earlier budget and levy review process and their unanimous vote to approve the levy amount as proposed by the Commission.

6. Adjournment

Mr. Hampton moved for adjournment. Mr. Zavos seconded. The meeting was adjourned at 6:09 P.M.

Minutes taken by Tanya Sime and reviewed by CARPC staff.

Respectfully Submitted



Kris Hampton, Secretary