

**AGENDA**  
**of the Executive Committee**  
**of the Capital Area Regional Planning Commission**

**October 7, 2024**

**Zoom Meeting**

**6:00 pm**

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**Meeting Accommodation:** This meeting will take place via Zoom. You may participate in the meeting from your computer, tablet, smartphone, at this URL:

<https://us02web.zoom.us/j/83017658267?pwd=WjJqZXZlWxVVDJGMVFYcmphWHhSdz09>

or by telephone at: 312-626-6799 (Webinar ID: 830 1765 8267, Passcode: 156398). If you need other accommodation to attend the meeting, please call Tanya Sime at 608-474-6017.

**Speaking at RPC Meetings:** Oral comments from registered members of the public may be heard for individual agenda items when called upon by the Chair. The time limit for comments by each registrant will be three (3) minutes unless additional time is granted at the discretion of the Chair. The RPC may alter the order of the agenda items at the meeting.

**Written Communications:** Written communications intended to be provided to the Commission as part of the packet should be received in the RPC office no later than noon, seven (7) days prior to the meeting. Written communications, including emails sent to [info@capitalarearpc.org](mailto:info@capitalarearpc.org), received after this deadline will be provided to Commissioners at the meeting.

**RPC Quorum may be Present:** RPC Commissioners who are not members of the Executive Committee may attend Executive Committee meetings which may constitute a quorum of the RPC.

**MISSION:** Strengthen the region by engaging communities through planning, collaboration, and assistance.

**VISION:** A region where communities create exceptional quality of life for all by working together to solve regional challenges.

1. Establish Quorum
2. Public Comment on Matters not on the agenda
3. **Minutes of the September 9, 2024, Executive Committee Meeting (*actionable item*)**
4. **August 2024 Financial Statements and September 2024 Operating Account Reconciliation (*actionable item*)**
5. Performance Evaluation of the Agency Director – discussion about process
6. **Authorize Executive Director to Execute the 2025 FHWA Subrecipient Title VI Assurances and Implementation Plan Agreements Parts 1 and 2 (*actionable item*)**
7. Future Agenda Items (next meeting is Monday, November 11, 2024, via Zoom webinar at 6:00 pm)
  - a. Resolutions in support of WEM Pre-Disaster Flood Resilience Grant applications due 11/30 (Nov)
  - b. 2024 audit services agreement (Nov/Dec)
  - c. Potential amendments to the 2025 CARPC budget (December)
  - d. Renewed service contract with the opt-out towns (Nov/Dec)
8. Adjournment

NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.