

AGENDA
of the Executive Committee
of the Capital Area Regional Planning Commission

August 5, 2024

Zoom Meeting

6:00 pm

Meeting Accommodation: This meeting will take place via Zoom. You may participate in the meeting from your computer, tablet, smartphone, at this URL:

<https://us02web.zoom.us/j/83017658267?pwd=WjJqZXZlWxVVDJGMVFYcmphWHhSdz09>

or by telephone at: 312-626-6799 (Webinar ID: 830 1765 8267, Passcode: 156398). If you need other accommodation to attend the meeting, please call Tanya Sime at 608-474-6017.

Speaking at RPC Meetings: Oral comments from registered members of the public may be heard for individual agenda items when called upon by the Chair. The time limit for comments by each registrant will be three (3) minutes unless additional time is granted at the discretion of the Chair. The RPC may alter the order of the agenda items at the meeting.

Written Communications: Written communications intended to be provided to the Commission as part of the packet should be received in the RPC office no later than noon, seven (7) days prior to the meeting. Written communications, including emails sent to info@capitalarearpc.org, received after this deadline will be provided to Commissioners at the meeting.

RPC Quorum may be Present: RPC Commissioners who are not members of the Executive Committee may attend Executive Committee meetings which may constitute a quorum of the RPC.

MISSION: Strengthen the region by engaging communities through planning, collaboration, and assistance.

VISION: A region where communities create exceptional quality of life for all by working together to solve regional challenges.

1. Establish Quorum
2. Public Comment on Matters not on the agenda
3. **Minutes of the July 8, 2024, Executive Committee Meeting (*actionable item*)**
4. **June 2024 Financial Statements and July 2024 Operating Account Reconciliation (*actionable item*)**
5. Future Agenda Items (next meeting is Monday, September 9, 2024, via Zoom webinar at 6:00 pm)
6. Adjournment

NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

DRAFT MINUTES
of the Executive Committee
of the Capital Area Regional Planning Commission

July 8, 2024

Zoom Meeting

6:00 pm

Commissioners Present: Kris Hampton, Peter McKeever, Heidi Murphy, David Pfeiffer, Nick Zavos

Commissioners Absent: Maureen Crombie

Staff Present: Tanya Sime, Jason Valerius

Others Present: None

1. Establish Quorum

David Pfeiffer called the meeting to order at 6:01 pm. Quorum was established.

2. Public Comment on Matters not on the agenda

No Public Comment.

3. Minutes of the May 6, 2024, Executive Committee Meeting (*actionable item*)

Ms. Murphy moved for approval of the minutes of the May 6th, 2024, Executive Committee Meeting; Mr. McKeever seconded. The motion passed on a voice vote.

4. 2025 Budget and Levy Process Update

Met for the 1st time with the county executive, Jamie Kuhn. There was only about 5 minutes of discussion regarding the 2025 budget following extended conversation about CARPC activities and collaboration with County departments. A second meeting is scheduled for July 9.

5. May 2024 Financial Statements and the June 2024 Operating Account Reconciliation (*actionable item*)

Mr. Zavos moved for approval of May 2024 Financial Statements and June 2024 Operating Account Reconciliation. Ms. Murphy Seconded. The motion passed on a voice vote.

6. Future Agenda Items (next meeting is Monday, August 5, 2024, via Zoom webinar at 6:00 pm)

No future items.

7. Adjournment

Mr. Hampton moved for adjournment. Ms. Murphy seconded. The meeting was adjourned at 6:36 P.M.

Minutes taken by Tanya Sime and reviewed by CARPC staff.

Respectfully Submitted

Kris Hampton, Secretary

Re: Monthly Financial Reports (*actionable item*)**Requested Action:**

Approval of the June 2024 Financial Statements and the July 2024 Operating Account

Background:

Continuous process improvement is the goal of the Agency regarding its financial systems, policies and procedures. This area continues to evolve as new technologies and standard practices are implemented, and new opportunities present themselves.

Currently most of the accounting, finance and payroll processes are handled electronically except for some bank deposits since not all customers are able to make electronic payments. Each month the Administrative Services Manager prepares a full financial packet for review by the Executive Director and Commission Treasurer. Upon review and approval of the financial packet, the Executive Director and Commission Treasurer sign off on the packet cover sheet. In the absence of a treasurer, the Executive Director would sign off on them per the terms of the CAPC Bylaws.

The Executive Committee then receives copies of the balance sheet, statement of operations and operating account reconciliation report(s) for review at their monthly meeting.

Staff Comments:

The Administrative Services Manager reviews the financials produced by the third-party accountants, creates the Operating Account Reconciliation report(s) and prepares a summary narrative and the monthly financial packet for review by the Executive Director and the Commission Treasurer each month. Requests for additional financial information or reports may be directed to the ASM.

Attachments:

1. June 2024 Agency Balance Sheet
2. June 2024 Agency Budget vs. Actuals
3. July 2024 Operating Account Reconciliation

Staff Contact:

Tanya Sime, Administrative Services Manager
tanyas@capitalarerc.org
608 474 6017

Next Steps:

Ongoing discussions about improvements to the CARPC financial systems, policies, and procedures.

Capital Area Regional Planning Commission

Balance Sheet

As of June 30, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 OPERATING ACCOUNT	80,961.65
1001 MONEY MARKET ACCOUNT	60,150.50
1002 INVESTMENT ACCOUNT	717,566.31
1072 Bill.com Money Out Clearing	-2,701.43
Total Bank Accounts	\$855,977.03
Accounts Receivable	
1105 PROJECT AND GRANTS REC	147,950.04
Total Accounts Receivable	\$147,950.04
Other Current Assets	
1110 UNBILLED ACCOUNTS REC	0.00
1150 PREPAID EXPENSES	638.20
1151 PREPAID INSURANCE	0.00
1152 PREPAID DENTAL INS	1,088.26
1153 PREPAID HEALTH INS	16,070.70
1154 PREPAID DISABILITY INS	826.93
1155 PREPAID RENT	0.00
1156 PREPAID LIFE INS	95.87
1157 PREPAID PARKING	71.10
1165 PREPAID LICENSES	387.01
1170 Undeposited Funds	0.00
Total Other Current Assets	\$19,178.07
Total Current Assets	\$1,023,105.14
Fixed Assets	
1200 FURNITURE AND EQUIPMENT	7,171.66
1201 ACCUM DEP-FURNITURE/EQUIP	-7,171.66
1210 RIGHT OF USE ASSET	6,076.50
1211 ACCUMULATED AMORTIZATION	-2,683.92
Total Fixed Assets	\$3,392.58
TOTAL ASSETS	\$1,026,497.72

Capital Area Regional Planning Commission

Balance Sheet

As of June 30, 2024

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
3000 ACCOUNTS PAYABLE	13,829.18
Total Accounts Payable	\$13,829.18
Credit Cards	
3002 Park Bank CC	1,532.63
Total Credit Cards	\$1,532.63
Other Current Liabilities	
3005 ACCRUED PAYROLL	19,562.60
3202 WRS PENSION PLAN	0.00
3206 WI DEF COMP PROGEAM	0.00
3300 UNUSED VACATION, WELLNESS	37,768.82
3500 SICK LEAVE ACCRUAL PAY	93,556.49
3600 DEFERRED/UNEARNED REVENUE	119,766.83
3650 INVEST IN CAPITAL ASSETS	0.00
3655 INVEST IN RIGHT OF USE	3,595.14
Total Other Current Liabilities	\$274,249.88
Total Current Liabilities	\$289,611.69
Total Liabilities	\$289,611.69
Equity	
3700 PRIOR YEAR BALANCE	49,304.11
3701 PRIOR YEAR FUND BALANCE	840,363.19
3702 CURRENT FUND BALANCE	-87,710.19
Net Income	-65,071.08
Total Equity	\$736,886.03
TOTAL LIABILITIES AND EQUITY	\$1,026,497.72

Capital Area Regional Planning Commission

Budget vs. Actuals: YTD

January - June, 2024

	TOTAL	
	ACTUAL	BUDGET
Income		
5100 PROPERTY TAX REVENUE		
5101 DANE COUNTY PROP TAX-OTH	549,481.54	567,761.52
Total 5100 PROPERTY TAX REVENUE	549,481.54	567,761.52
5200 STATE/FEDERAL GRANTS REV.		
5202 EPA/DNR WATER PLANNING	129,365.17	47,500.02
5403 WisDOT PLAN INTEGRATION		3,546.48
Total 5200 STATE/FEDERAL GRANTS REV.	129,365.17	51,046.50
5300 FEES REVENUE	17,602.09	
5301 FEES - SEWER EXTENSIONS	26,000.00	21,499.98
5302 FEES-USA/LSA APP REVIEW	35,147.11	37,500.00
Total 5300 FEES REVENUE	78,749.20	58,999.98
5303 SERVICES REVENUE		
5304 LOCAL & REG PLAN ASSIST	15,944.93	19,999.98
Total 5303 SERVICES REVENUE	15,944.93	19,999.98
5500 OTHER REVENUE	800.00	
5207 WI SALT WISE	57,044.98	58,000.02
5208 LAND USE CODE ASSESSMENT		0.00
5501 INTEREST INCOME	19,516.71	19,999.98
5502 MISCELLANEOUS REVENUES	4,732.48	39.00
Total 5500 OTHER REVENUE	82,094.17	78,039.00
Total Income	\$855,635.01	\$775,846.98
GROSS PROFIT	\$855,635.01	\$775,846.98
Expenses		
6100 SALARIES AND LEAVE TIME		
6101 DIRECT SALARIES & WAGES	439,791.45	372,642.48
6102 COMPENSATED LEAVE TIME	74,863.21	93,160.50
Total 6100 SALARIES AND LEAVE TIME	514,654.66	465,802.98
6104 FRINGE BENEFITS		
6105 FICA BENEFITS	41,897.85	34,702.50
6116 LIFE INSURANCE	62.96	139.98
6117 DENTAL INSURANCE	5,043.22	7,070.52
6118 HEALTH INSURANCE	92,511.03	99,901.02
6119 DISABILITY INSURANCE	292.07	258.00
6120 COMMUTE CARDS	28.00	49.98
6121 WRS-ER CONTRIBUTION	18,736.34	32,140.50
6122 UNEMPLOYMENT	527.71	1,000.02
6124 WORKER'S COMPENSATION IN	2,301.00	1,699.98
Total 6104 FRINGE BENEFITS	161,400.18	176,962.50
6200.1 OFFICE EXPENSES		
6200 Contributions & Donations		499.98
6250 SUPPLIES	3,425.95	1,600.02

Capital Area Regional Planning Commission

Budget vs. Actuals: YTD

January - June, 2024

	TOTAL	
	ACTUAL	BUDGET
6251 PRINTING	1,329.64	400.02
6252 POSTAGE	3.21	49.98
6265 EQUIPMENT	5,315.00	4,249.98
6330 TELEPHONE	974.76	1,000.02
6341 ADMINISTRATIVE FEES	1,450.00	205.02
Total 6200.1 OFFICE EXPENSES	12,498.56	8,005.02
6280 INFORMATION TECHNOLOGY		
6253 WEBHOSTING	96.00	175.02
6270 SOFTWARE	1,549.14	8,200.02
6275 IT SERVICES	6,598.85	10,000.02
Total 6280 INFORMATION TECHNOLOGY	8,243.99	18,375.06
6300 OCCUPANCY		
6310 RENT	25,023.35	24,993.48
Total 6300 OCCUPANCY	25,023.35	24,993.48
6400 CONTRACTED SERVICES	3,600.00	
6125 CONTRACTED SERVICE	41,689.90	19,500.00
6425 LEGAL SERVICES	1,322.50	1,999.98
6431 CONSULTING SERVICES	16,387.50	7,500.00
Total 6400 CONTRACTED SERVICES	62,999.90	28,999.98
6410 PASS THROUGH EXPENSES		
6414 COOP WATER RESOURCE MON	78,947.75	62,301.00
6415 WisDOT PLANNING SERVICES		2,728.50
Total 6410 PASS THROUGH EXPENSES	78,947.75	65,029.50
6426 COMMISSION		
6422 COMMISSION PER DIEMS	2,398.00	7,999.98
6423 COMMISSION TRAVEL	397.79	400.02
Total 6426 COMMISSION	2,795.79	8,400.00
6435 FINANCIAL SERVICES	25.00	
6420 AUDIT	6,850.00	5,250.00
6430 PAYROLL FEES	2,390.97	1,000.02
6432 FINANCIAL SERVICES	11,009.29	19,099.98
Total 6435 FINANCIAL SERVICES	20,275.26	25,350.00
6500 TRAVEL AND TRAINING		
6130 MEALS	3,217.68	420.00
6150 EMPLOYEE TRAVEL	6,004.64	5,350.02
6170 CONFERENCES & MEETINGS	6,056.41	3,550.02
6171 TRAINING	202.50	1,000.02
Total 6500 TRAVEL AND TRAINING	15,481.23	10,320.06
6600 OTHER		
6172 DUES/MEMBERSHIP/SUBSCRIPTION	12,748.74	3,258.48
6411 EDUC/INFO/OUTREACH	240.00	1,249.98
6440 RECRUITMENT		499.98

Capital Area Regional Planning Commission

Budget vs. Actuals: YTD

January - June, 2024

	TOTAL	
	ACTUAL	BUDGET
6501 INSURANCE	5,194.12	2,122.50
6560 DEPRECIATION		1,021.02
6565 AMORITIZATION EXPENSE	202.56	304.02
Total 6600 OTHER	18,385.42	8,455.98
Total Expenses	\$920,706.09	\$840,694.56
NET OPERATING INCOME	\$ -65,071.08	\$ -64,847.58
NET INCOME	\$ -65,071.08	\$ -64,847.58

Capital Area Regional Planning Commission
Account Reconciliation for GL Account #1000 - Operating Account
For the Period Ending July 31, 2024

Operating Account							
Date	Check #	Description	X	Withdrawals	Deposits	Balance	Comments
05/31/24		Beginning Balance (Reconciled)				\$ 80,961.65	
07/01/24	EFT	AT&T/ Monthly internet bill		(191.20)		\$ 80,770.45	
07/05/24	DP	Void Payment from Board of Regents University of Wisconsin System			2,576.98	\$ 83,347.43	
07/08/24	EFT	Johnson Block/ Payment for yearly audit		(6,850.00)		\$ 76,497.43	
07/08/24	EFT	Metro Transit/Employee Transit Rides		(7.00)		\$ 76,490.43	
07/09/24	EFT	Dane County Treasurer/Employee Parking		(113.76)		\$ 76,376.67	
7/9/2024	EFT	Staff Reimbursement/Nick Bower- June		(78.39)		\$ 76,298.28	
07/09/24	EFT	Source One/ Monthly Service Invoice		(300.00)		\$ 75,998.28	
07/10/24	EFT	Berndt CPA/ WI SCTF Bi-Weekly Remittance Payment		(115.38)		\$ 75,882.90	
07/10/24	EFT	Berndt CPA/ WI SCTF Bi-Weekly Remittance Payment		(36,219.59)		\$ 39,663.31	
07/11/24	EFT	Metro Transit/Employee Transit Rides		(1.40)		\$ 39,661.91	
07/11/24	EFT	Selective Insurance/ Commission Premiums June		(1,758.00)		\$ 37,903.91	
07/12/24	XTF	Scheduled online transfer to replenish Operating funds			40000	\$ 77,903.91	
07/12/24	EFT	Payroll B/ETF-WRS remittance		(30.00)		\$ 77,873.91	
07/12/24	EFT	Source One/ Monthly Service Invoice		(300.00)		\$ 77,573.91	
07/12/24	EFT	Staff Reimbursement/Tanya Sime - June,May		(167.68)		\$ 77,406.23	
07/12/24	EFT	American Printing/Tablecloth for Tree Event		(235.00)		\$ 77,171.23	
07/15/24	EFT	Payroll B/ETF-WRS remittance		(9,560.00)		\$ 67,611.23	
07/16/24	EFT	Jay Weiss/ Tree Canaopy Webinar		(175.00)		\$ 67,436.23	
07/17/24	DP	Snyder & Assoc./ Inv. 2053, 2057, 2061			1,600.00	\$ 69,036.23	
07/17/24	DP	D'Onofrio & Assoc./ Inv. 2060 Sew. Ext. 23.4.03			400.00	\$ 69,436.23	
07/17/24	DP	Paychex/ Payroll Refund			110.00	\$ 69,546.23	
07/17/24	DP	Haley Smith/ 2024 Delta Dental Premium			447.84	\$ 69,994.07	
07/17/24	DP	Washington University of St.Louis/ Refund for Membership overpayment			500.00	\$ 70,494.07	
07/17/24	DP	Town of Rutland/ Inv. 2061 Q1 Comp Plan			9,298.65	\$ 79,792.72	
07/17/24	DP	Arc Design Resource Inc/ Inv. 2059 Sew Ext. 01.24.02			600.00	\$ 80,392.72	
07/17/24	ACH	Delta Dental/ Monthly premium for employee insurance		(1,088.26)		\$ 79,304.46	
07/17/24	50010	Mont L Trustee/ Tanya payroll deduction		(46.00)		\$ 79,258.46	
07/18/24	50009	Mont L Trustee/ Tanya payroll deduction		(46.00)		\$ 79,212.46	
07/23/24	EFT	City of Madison Treasurer/ Monthly Building Lease Payment		(4,151.71)		\$ 75,060.75	
7/23/2024	EFT	City of Madison Treasurer/ Monthly Building Lease Payment		(4,151.71)		\$ 70,909.04	
07/23/24	EFT	Commissioner per diem/ June		(100.00)		\$ 70,809.04	
07/23/24	EFT	Commissioner per diem/ July		(100.00)		\$ 70,709.04	
07/23/24	EFT	Commissioner per diem/July		(50.00)		\$ 70,659.04	
07/23/24	EFT	Commissioner per diems/ June		(150.00)		\$ 70,509.04	
07/23/24	EFT	Dempsey Law Firm/ Monthly invoice		(316.00)		\$ 70,193.04	
07/24/24	EFT	Berndt CPA/ WI SCTF Bi-Weekly Remittance Payment		(38,654.89)		\$ 31,538.15	
07/24/24	EFT	Berndt CPA/ WI SCTF Bi-Weekly Remittance Payment		(115.38)		\$ 31,422.77	
07/24/24	XTF	Scheduled online transfer to replenish Operating funds			40,000.00	\$ 71,422.77	
07/25/24	EFT	Payroll B/ETF-WRS remittance		(9,100.82)		\$ 62,321.95	
07/26/24	XTF	Scheduled online transfer to replenish Operating funds			40,000.00	\$ 102,321.95	
07/26/24	EFT	Payroll B/ETF-WRS remittance		(30.00)		\$ 102,291.95	
07/29/24	EFT	Park Bank Visa Payment	\$	(1,845.24)		\$ 100,446.71	
07/29/24	EFT	AT&T/ Monthly internet bill		(191.20)		\$ 100,255.51	
07/29/24	EFT	Dean Health Plan/ Employee Monthly Health Insurance Premium		(16,070.70)		\$ 84,184.81	
07/31/24	EFT	American Planning Association WI Chapter/Donation		(300.00)		\$ 83,884.81	
						\$ 83,884.81	





Reconciliation			
Total (Debits) and Credits	\$ (132,494.93)	\$ 135,533.47	\$ 83,884.81 Bank
Difference		\$ 3,038.54	
Accounts Payable Expenditures	\$ (132,610.31)		
Accounts Receivable Deposits		\$ 135,533.47	
Non-AR Items			\$ 83,884.81 Adjusted
Payroll-related Expenses	\$ (93,918.06)		
Transfers between Accounts		\$ 120,000.00	

PO Box 8969
Madison WI 53708-8969

RETURN SERVICE REQUESTED

CAPITAL AREA REGIONAL
PLANNING COMMISSION
100 STATE ST STE 400
MADISON WI 53703-2573

Managing Your Accounts

	Customer Service	608-278-2801 800-359-7275
	Online Access	www.parkbank.com
	Mailing Address	1815 Greenway Cross Madison , WI 53713
	Automated Telephone Banking	866-389-6819

Summary of Accounts

Account Type	Account Number	Ending Balance
BUSINESS SELECT PKG	XXXXXX4348	\$83,884.81

BUSINESS SELECT PKG-XXXXXX4348

Account Summary

Date	Description	Amount
06/29/2024	Beginning Balance	\$80,961.65
	5 Credit(s) This Period	\$135,533.47
	23 Debit(s) This Period	\$132,610.31
07/31/2024	Ending Balance	\$83,884.81

Deposits

Date	Description	Amount
07/17/2024	DEPOSIT	\$12,956.49
		1 item(s) totaling \$12,956.49

Electronic Credits

Date	Description	Amount
07/05/2024	VoidPaymnt Bill.com Board of Regents of the University of Wisconsin Syst	\$2,576.98
07/12/2024	To replenish Operating funds	\$40,000.00
07/24/2024	To Replenish Operating Funds	\$40,000.00
07/26/2024	To replenish Operating funds	\$40,000.00
		4 item(s) totaling \$122,576.98

Electronic Debits

Date	Description	Amount
07/01/2024	ATT Payment XXXXX4002EPAYF	\$191.20
07/08/2024	Payables Bill.com Multiple Payments Bill.com Payables 015ZVUTFHO3KJTZ	\$6,857.00
07/09/2024	Payables Bill.com Multiple Payments Bill.com Payables 015GNIPAYG3KQLT	\$492.15
07/10/2024	BERNDT CPA, LLC. CHILD SUPP 13734339	\$115.38
07/10/2024	BERNDT CPA, LLC. PAYROLL 13734339	\$36,219.59
07/11/2024	Payables Bill.com Metro Transit Bill.com 015KZNOQNO3POPJ Acct 48912	\$1.40
07/11/2024	SELECTIVE INS SELECTIVE 000001646530524	\$1,758.00
07/12/2024	EMPOWER EMPOWER 706324911825	\$30.00
07/12/2024	Payables Bill.com Multiple Payments Bill.com Payables 015EQYZL3PWRA	\$702.68
07/15/2024	CARPC BERNDT CPA LLC Berndt CPA Invoice	\$9,560.00
07/16/2024	Payables Bill.com Jay Weiss Bill.com 015YVTBZVB3UGVO Presentati	\$175.00
07/17/2024	Delta Dental WI Premium	\$1,088.26
07/23/2024	Payables Bill.com Multiple Payments Bill.com Payables 015NDSLEGG42BFE	\$9,019.42

BUSINESS SELECT PKG-XXXXXX4348 (continued)

Electronic Debits (continued)

Date	Description	Amount
07/24/2024	BERNDT CPA, LLC. CHILD SUPP 13734339	\$115.38
07/24/2024	BERNDT CPA, LLC. PAYROLL 13734339	\$38,654.89
07/25/2024	EMPLOYE TRUST FU WRS REMIT 5437000	\$9,100.82
07/26/2024	EMPOWER EMPOWER 700723827878	\$30.00
07/29/2024	ATT Payment XXXXX6001EPAYH	\$191.20
07/29/2024	PARK BANK VISA PAY F 155309232	\$1,845.24
07/29/2024	DEAN HEALTH PLAN PREMIUM 171YR1	\$16,070.70
07/31/2024	Payables Bill.com American Planning Association WI Chapter Bill.com 01	\$300.00
21 item(s) totaling		\$132,518.31

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount	
50009	07/18/2024	\$46.00	50010	07/17/2024	\$46.00	
* Indicates skipped check number				2 item(s) totaling		\$92.00

Daily Balances

Date	Amount	Date	Amount	Date	Amount
07/01/2024	\$80,770.45	07/12/2024	\$77,171.23	07/24/2024	\$71,422.77
07/05/2024	\$83,347.43	07/15/2024	\$67,611.23	07/25/2024	\$62,321.95
07/08/2024	\$76,490.43	07/16/2024	\$67,436.23	07/26/2024	\$102,291.95
07/09/2024	\$75,998.28	07/17/2024	\$79,258.46	07/29/2024	\$84,184.81
07/10/2024	\$39,663.31	07/18/2024	\$79,212.46	07/31/2024	\$83,884.81
07/11/2024	\$37,903.91	07/23/2024	\$70,193.04		