

AGENDA

Meeting of the Budget and Personnel Panel of the Capital Area Regional Planning Commission

July 26, 2024

Virtual Meeting via Microsoft Teams

8:30 am

This meeting will take place via Teams Meeting. You may participate at this URL:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDNmZmZjNDctMzc3ZS00ZTAxLTk2NmYtYzBjMWYxNTRiNzMz%40thread.v2/0?context=%7b%22Tid%22%3a%2235abc96c-357b-4956-9372-bd169087029d%22%2c%22Oid%22%3a%221fdd3c16-df33-4bfa-900f-41f5aec57903%22%7d
(Meeting ID: 246 389 632 042, Passcode: 44Y9qh).

If you need other accommodation to attend, please call Executive Director Jason Valerius at 608 474 6010.

1. Roll Call
2. **Approval of the Minutes of the November 23, 2023 Budget and Personnel Panel Meeting (*actionable item*)**
3. Brief Overview of CARPC Work Program Activities
4. Review of the Preliminary 2025 Budget
5. **Approval and Adoption of the Preliminary CARPC 2025 Budget and Levy Charge to Dane County (*actionable item*)**
6. Adjournment

NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity, or program, please call the phone number below at least three business days prior to the meeting.

NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

DRAFT MINUTES

Meeting of the Budget and Personnel Panel of the Capital Area Regional Planning Commission

November 13, 2023

CCB Room 421, 210 Martin Luther King Jr Blvd, Madison WI

2:30 pm

Budget and Personnel Panel Members Present: Jerry Derr (Chair), County Executive Joseph Parisi, David Pfeiffer (non-voting member), Mayor Satya Rhodes-Conway, Robert Wipperfurth

CARPC Staff Present: Steve Steinhoff

Others Present: Christie Baumel, Forbes McIntosh, Scott Adrian

1. Roll Call

Chair Derr called the meeting to order at 2:30 pm. Roll call was taken, and quorum was established.

2. **Approval of the Minutes of the August 8, 2023 Budget and Personnel Panel Meeting (*actionable item*)**

Mayor Rhodes-Conway moved to approve the minutes of the August 8, 2023 Budget and Personnel Panel meeting; Mr. Wipperfurth seconded. The motion passed on a voice vote.

3. **Consideration of Adoption of Resolution 2023-11 Establishing an Ad Hoc CARPC Water Quality Planning Committee (*actionable item*)**

Mr. Pfeiffer provided background information. The purpose of establishing an Ad Hoc CARPC Water Quality Planning Committee is to move Commission focus from Urban Service Area Amendments to its broader regional planning function. This will free up commissioners to participate in the upcoming CARPC strategic planning process. At their November 8 meeting, the Commission tabled consideration of this resolution until the December 14 meeting to allow more time to consider concerns from the Dane County Towns Association. Mr. Steinhoff provided additional background information.

Mayor Rhodes-Conway asked what the role of the BPP is on this item given that the Commission has not acted on it. Mr. Pfeiffer responded that CARPC has authority to establish committees. Mr. Derr commented that this action delegates an important process to a committee. Mr. Wipperfurth stated that the BPP has a right to vote on it. The Dane County Cities and Villages Association will vote on it on November 15. The DCCVA Executive Committee supports it. There is still ample time for towns, cities, and villages to have input. A recent USA amendment process highlighted the need to streamline the process and focus on the legal criteria of water quality standards.

County Executive Parisi asked about legal review of the proposed change. Mr. Pfeiffer clarified that staff would still conduct their analyses and issue staff reports.

Mayor Rhodes-Conway said that an ad hoc committee should be a test of whether committee process works and that such a test, to be valid, should not also include a change in the approval mechanism. She suggested a change to the resolution to place Water Quality Planning Committee recommendations on the Commission consent agenda for final approval. This would allow such recommendations to be taken off the consent agenda for discussion when needed. Other BPP members supported this suggestion noting that members of the public should be able to bring their concerns to the full commission given the importance of the decisions. There was agreement that, given consensus of the BPP on this change, no formal action by the BPP was needed.

4. Closed Session (*actionable item by roll call vote*)

The Commission intends to convene into closed session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the Commission has jurisdiction or exercises responsibilities.

Mayor Rhodes-Conway moved to convene in closed session for the reasons stated in the agenda. Mr. Wipperfurth seconded. The motion passed unanimously by roll call vote.

5. Return to Open Session (*actionable item by roll call vote*)

Mr. Derr moved to return to open session. Mayor Rhodes-Conway seconded and the motion passed unanimously by roll call vote

6. Executive Director Hiring (*actionable item*)

Mayor Rhodes-Conway motioned to extend the offer of Executive Director position to the candidate recommended by the CARPC Personnel Committee and to empower Dane County Human Resources to negotiate a final compensation package within the parameters of the position advertisement and in line with similar County compensation packages. The Executive Director will be employed under an indefinite contract at the pleasure of the Commission. The final contract will be approved by CARPC unless problems arise in the negotiations, in which case the matter will be returned to the BPP. Mr. Wipperfurth seconded. It passed unanimously by voice vote.

7. Adjournment

Mr. Wipperfurth moved for adjournment; County Executive Parisi seconded. The motion passed by voice vote. The meeting adjourned at 3:18 pm.

Minutes taken by Steve Steinhoff



July 17, 2024

VIA EMAIL

Jamie Kuhn, Dane County Executive
Satya Rhodes-Conway, City of Madison Mayor
Jerry Derr, Dane County Towns Association President
Robert Wipperfurth, Dane County Cities and Villages Association President

Dear Budget and Personnel Panel Members:

I am pleased that we have been able to schedule a meeting of the “BPP”, for Wednesday, July 24 at 4:00 PM. You should all have the Zoom connection info in the calendar appointment.

Per the Capital Area Regional Planning Commission’s [bylaws](#), the BPP has the power “to establish the levy and user fees and adopt the annual operating budget for the Commission.” In recent years the BPP has not met and these decisions have been deferred to the Commission.

The timing of levy and budget approval are set by Wis. Stat. § [66.0309\(14\)](#). Regarding the levy, “the chairperson of the regional planning commission shall certify to the county clerk, before August 1 of each year, the proportionate amount of the budget charged to the county for the services of the regional planning commission. Unless the county board finds the charges unreasonable, and institutes the procedures under par. (d), it shall take legislative action as necessary to provide the funds called for in the certified statement.” Regarding the budget, “the commission shall annually on or before October 1 prepare and approve a budget reflecting the cost of its operation and services to the local governmental units within the region.”

PROPOSED LEVY

At its July 11 meeting the Commission approved Resolution 2024-04 with a levy amount of \$1,209,332 and direction to the Chairperson to “certify this levy charge to the Dane County Clerk by August 1, or other amount if approved by a majority vote of the BPP by July 31.” This is a 6.5% increase over the 2024 levy and we estimate that the percent of Equalized Assessed Value, capped at 0.0017%, falls to 0.0012%.

The primary purpose of this meeting of the BPP is to discuss and vote on the levy charge. Attached are the resolution and tables describing the CARPC 2025 Preliminary Budget that informed the proposed levy. The budget is typically adopted by the Commission in September after wage cost of living adjustments (COLA) and insurance cost increases are known, before the October 1 deadline. The BPP can discuss on July 24 if it wants to convene again in September to act on the annual operating budget.

SUMMARY OF THE PRELIMINARY BUDGET

Regarding our preliminary budget for 2025, I offer the following summary and explanation of changes as compared to our 2024 budget.

The proposed budget is presented with comparison to the 2024 budget as amended in December 2023.

Total expenditures are projected to increase by \$176,012 (10.5%), to a total of \$1,857,401. Staff pay and benefits are projected to increase by \$193,232 (15%) to a total of \$1,478,763, rising to 80% of total projected expenditures.

The projected increase in staff cost is based on several factors, including an assumed 3% wage increase for COLA, anticipated salary schedule step increases, 2% - 8% increases in insurance costs (depending on the policy type), and the conversion of two part-time staff to full-time status.

Regarding the COLA adjustment and insurance costs, CARPC tracks with Dane County increases and uses the Dane County insurance packages. We start with assumptions based on recent history for purposes of setting the levy amount and then we adjust the budget when the County establishes the COLA and insurance cost changes later in the summer. Three percent is a typical COLA, though the 2024 amount was 4.5%. Our 2024 budget includes that amount, though the levy amount was certified based on an assumption of 3% and we absorbed the difference.

Regarding the COLA adjustment and insurance costs, CARPC tracks with Dane County increases and uses the Dane County insurance packages. We start with assumptions based on recent history and economic indicators for purposes of setting the levy amount and then we adjust the budget after the County establishes the COLA and insurance cost changes later in the summer. The 2024 budget included an estimated 3% COLA. The actual 2024 COLA was 4.5%. Our 2024 amended budget included the 4.5% COLA amount and adjusted fringe while the certified levy amount based on an assumption of 3% remained unchanged and we absorbed the difference.

Regarding the conversion of staff to full-time status, this was approved by the Commission as a budget amendment in June 2024 and we are now at 11 full-time staff. The reason for this change was a determination that we are struggling to keep up with our 2024 Work Plan, including significant delays to projects under contract with the Village of Shorewood Hills, the Lake Waubesa Conservation Association, and others. Requests for assistance from communities have been strong and steady, including small tasks that we don't charge a fee to complete and larger tasks for which we charge our time. Requests for amendment of the Dane County Water Quality Plan (typically urban service area amendments) and reviews for sewer extension projects have been steady and growing. In 2023, when establishing the 2024 levy, our 9 full-time staff included a Senior Environmental Engineer (Mike Rupiper) and a Senior Planner (Steve Steinhoff). They both retired and we have since hired an entry-level environmental engineer and an executive director. The more recent conversion of a part-time intern and a part-time LTE employee to full-time status is helping us to address the backlog of work and continue to make progress on our 2024 Work Plan, including efforts to improve the data describing existing and new development across the county. We projected forward into 2025 the cost of the staff

we had in June of 2023 and compared that to the 2025 cost of the staff we have now. Our finding is that the 2023 staff (9 full-time, 2 part-time) would have cost CARPC a bit more than the current staff in 2025 (11 full-time).

Due to the impact of staffing costs and the importance of managing overall costs, we found other costs to reduce in 2025, including reductions for contracted services and commissioner per diems.

While staffing costs are increasing by 15% and overall costs are expected to increase by 10.5%, the proposed levy amount is an increase of 6.5%. Total revenues are projected to increase by 9.1%, reflecting larger increases in grant funding (+15%), Salt Wise program revenue (+20%), and fee-for-service work (+88%). The increase in fee-for-service work is part of a strategy to build this part of our Work Plan, both as a means to form stronger relationships with communities in the region and also as a way to diversify our funding and reduce our dependence on the tax levy. The staffing increase in 2024 was intended, in part, to enable us to pursue more of that work.

The preliminary 2025 budget includes a \$22,000 deficit, reflecting a decision to further draw down our operating reserve. We carried into 2024 a reserve of \$840,000, equivalent to six months of operating costs, and we currently expect to draw that down to about \$800,000 by the end of 2024 and go into 2025 with a reserve of 5 months operating revenue.

The levy represented 67.5% of expenditures in the 2024 budget. In the preliminary 2025 budget the proposed levy would be 65.1% of expenditures.

We present this budget and levy recommendation to the BPP with the recognition that this is a difficult time of year to make budget commitments and also that there are budget challenges across the region. The growth that our region continues to experience is both an opportunity and a challenge. It is an opportunity to continue improving our communities and to grow economic activity and revenues, but it is also a challenge to keep up with the demands on land use planning and natural resource protection. Our staff and commission are committed to working collaboratively with our partners across the region, including towns, villages, cities, the county and other regional entities, to meet these needs in an efficient way that avoids duplication of effort and promotes cooperation.

We look forward to the conversation on July 24.

Sincerely,

Capital Area Regional Planning Commission



Jason Valerius, AICP
Executive Director

CC: David Pfeiffer, Capital Area Regional Planning Commission Chairperson

**Capital Area Regional Planning Commission
2025 Summary Budget - Preliminary**

Budget Year	2023	2024	2025	Variance		Comments on Changes from 2024 Approved
Budget Type	ACTUAL	APPROVED AMENDED	PRELIMINARY	2025 PRELIMINARY - 2024 AMENDED		
Budget Date	02/01/24	12/14/23	05/06/24	\$	%	
REVENUES						
Property Tax	\$ 1,032,294	\$ 1,135,523	\$ 1,209,332	\$ 73,809	6.5%	Keeping pace with staffing costs
State & Federal Grants	102,093	102,093	117,093	\$ 15,000	14.7%	Increase is one-time DNR funding for special projects
WI Salt Wise	162,513	116,000	140,000	\$ 24,000	20.7%	Preparing for end of large grant in 2026
Fees	119,174	118,000	127,488	\$ 9,488	8.0%	
Services	50,000	40,000	75,000	\$ 35,000	87.5%	Planning to grow fee-for-service work
Pass-Through	128,446	130,059	131,672	\$ 1,613	1.2%	
Other	52,919	40,078	34,931	\$ (5,147)	-12.8%	Expecting rates to drop
TOTAL REVENUES	\$ 1,647,439	\$ 1,681,753	\$ 1,835,516	\$ 153,763	9.1%	
EXPENDITURES						
Salaries and Leave Time	\$ 861,483	\$ 931,607	\$ 1,074,755	\$ 143,148	15.4%	Staff increased in 2024 due to capacity issues and partner needs
Fringe Benefits	294,149	353,925	404,008	\$ 50,084	14.2%	
Occupancy	44,855	49,987	50,987	\$ 1,000	2.0%	
Contracted Services	52,048	58,000	32,970	\$ (25,030)	-43.2%	One-time costs in 2024
Employee Travel and Training	20,242	20,640	26,211	\$ 5,571	27.0%	WI Salt Wise expenses, new employees
Office	18,372	15,010	16,474	\$ 1,464	9.8%	WI Salt Wise expenses (supplies for trainings)
Information Technology (IT)	32,858	36,750	38,588	\$ 1,838	5.0%	3rd party vendor
Commissioner Per Diems & Travel	9,400	16,800	10,344	\$ (6,456)	-38.4%	Return to "normal" after busy 2024
Financial Services	35,563	50,700	54,810	\$ 4,110	8.1%	Change in service provider
Pass-Through	128,446	130,059	131,672	\$ 1,613	1.2%	
Other	46,644	17,912	16,583	\$ (1,329)	-7.4%	Less recruitment expected in 2025
TOTAL EXPEDITURES	\$ 1,544,060	\$ 1,681,389	\$ 1,857,401	\$ 176,012	10.5%	

Surplus (Deficit) \$ 103,379 \$ 364 \$ (21,885)

	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025 Guess</u>
Dane Co Equalized Assessed Value (EAV)	\$83,605,704,500	\$83,847,065,700	\$93,312,592,600	\$100,777,600,008
Certified Budget Rate (CBR)	0.001359%	0.001231%	0.001217%	0.001200%

**Capital Area Regional Planning Commission
2025 Summary Budget - Preliminary**

Based on the Category Statement of Operations

Budget Year	2023	2024	2025	Variance		Comments on Changes from 2024 Adopted
Budget Type	ACTUAL	APPROVED AMENDED	PRELIMINARY	2025 PRELIMINARY - 2024 AMENDED		
Budget Date		12/14/23	05/06/24	\$	%	
5101 Dane County Property Tax	\$ 1,032,294	\$ 1,135,523	\$ 1,209,332	\$ 73,809	6.5%	
Total Property Tax	1,032,294	1,135,523	1,209,332	\$ 73,809	6.5%	
5202 EPA/DNR Water Planning	95,000	95,000	110,000	\$ 15,000	15.8%	
5207 WI Salt Wise	162,513	116,000	140,000	\$ 24,000	20.7%	
Total WI Salt Wise	162,513	116,000	140,000	\$ 24,000	20.7%	
5403 WisDOT Plan Integration	7,093	7,093	7,093	\$ -	0.0%	
Total State & Federal Grants	102,093	102,093	117,093	\$ 15,000	14.7%	
5301 Fees - Sewer Extensions	48,600	43,000	52,488	\$ 9,488	22.1%	Based on 2023 actuals through September
5302 Fees - USA/LSA App Review	70,574	75,000	75,000	\$ -	0.0%	Based on 2023 actuals through September
Total Fees	119,174	118,000	127,488	\$ 9,488	8.0%	
5304 Local & Reg Planning Assistance	50,000	40,000	75,000	\$ 35,000	87.5%	Based on plan to grow fee-for-service work
Total Services	50,000	40,000	75,000	\$ 35,000	87.5%	
5201 WisDOT Rural Work Program	5,457	5,457	5,457	\$ -	0.0%	
5220 Coop Water Resource Mon	122,989	124,602	126,215	\$ 1,613	1.3%	
Total Pass-Through	128,446	130,059	131,672	\$ 1,613	1.2%	
5208 Land Use Code Assessment	4,250	-	-	\$ -		
5501 Interest Income	46,826	40,000	32,000	\$ (8,000)	-20.0%	Based on 2023 actuals through September
5502 Miscellaneous Income	1,843	78	2,931	\$ 2,853		
Total Other	52,919	40,078	34,931	\$ (5,147)	-12.8%	
TOTAL REVENUES	\$ 1,647,439	\$ 1,681,753	\$ 1,835,516	\$ 153,763	9.1%	

6101 Direct Salaries & Wages	\$ 706,886	\$ 745,285	\$ 859,804	\$ 114,519	15.4%	Restored staff capacity, 3% COLA
6102 Compensated Leave Time	\$ 154,596	186,321	214,951	\$ 28,630	15.4%	Restored staff capacity, 3% COLA
Total Salaries and Leave Time	861,483	931,607	1,074,755	\$ 143,148	15.4%	
6105 FICA Benefits	62,823	69,405	80,069	\$ 10,665	15.4%	Restored staff capacity, 3% COLA
6116 Life Insurance	194	280	294	\$ 14	5.0%	Projected changes
6117 Dental Insurance	10,876	14,141	12,826	\$ (1,315)	-9.3%	Projected changes
6118 Health Insurance	161,992	199,802	231,478	\$ 31,676	15.9%	Projected changes
6119 Disability Insurance	484	516	508	\$ (8)	-1.5%	
6120 Indirect Employee Benefit	111	100	105	\$ 5	5.0%	
6121 WRS Employer Contributions	54,493	64,281	74,158	\$ 9,877	15.4%	Restored staff capacity, 3% COLA
6122 Unemployment Insurance	-	2,000	1,000	\$ (1,000)	-50.0%	
6124 Worker's Compensation Ins	3,176	3,400	3,570	\$ 170	5.0%	Projected changes
Total Fringe Benefits	294,149	353,925	404,008	\$ 50,084	14.2%	
6310 Rent	44,855	49,987	50,987	\$ 1,000	2.0%	
Total Occupancy	44,855	49,987	50,987	\$ 1,000	2.0%	
6125 Contracted Services	45,000	39,000	28,570	\$ (10,430)	-26.7%	One-time projects in 2024 ending
6425 Legal Services	4,273	4,000	4,400	\$ 400	10.0%	
6431 Consulting Services	2,775	15,000	-	\$ (15,000)	-100.0%	Compensation study
Total Contracted Services	52,048	58,000	32,970	\$ (25,030)	-43.2%	
6130 Meals	965	840	1,043	\$ 203	24.1%	Salt Wise events
6150 Employee Travel	11,558	10,700	12,713	\$ 2,013	18.8%	Salt Wise events, more ED travel
6170 Conferences & Meetings	3,652	7,100	7,455	\$ 355	5.0%	Addition of national APA conference for ED
6171 Training	4,066	2,000	5,000	\$ 3,000	150.0%	additional training for new staff
Total Travel & Training	20,242	20,640	26,211	\$ 5,571	27.0%	
6250 Supplies	3,057	3,200	3,360	\$ 160	5.0%	Salt Wise events
6251 Printing	1,484	800	1,558	\$ 758	94.8%	
6252 Postage	36	100	105	\$ 5	5.0%	
6265 Equipment	11,775	8,500	8,925	\$ 425	5.0%	
6330 Telephone	1,583	2,000	2,100	\$ 100	5.0%	rate increase
6341 Administrative Fees	437	410	426	\$ 16	3.8%	
Total Office Expenses	18,372	15,010	16,474	\$ 1,464	9.8%	
6253 Webhosting	266	350	368	\$ 18	5.0%	rate increase
6270 Software	15,621	16,400	17,220	\$ 820	5.0%	price increases, new staff and programs

6275 IT Services	16,971	20,000	21,000	\$ 1,000	5.0%	3rd party services
Total Information Technology (IT)	32,858	36,750	38,588	\$ 1,838	5.0%	
6422 Commission Per Diems	8,800	16,000	9,504	\$ (6,496)	-40.6%	WQP committee and strategic planning addition
6423 Commission Travel	600	800	840	\$ 40	5.0%	more in-person meetings
Total Commission	9,400	16,800	10,344	\$ (6,456)	-38.4%	
6420 Audit	9,928	10,500	14,700	\$ 4,200	40.0%	price increase
6430 Payroll Fees	10,235	2,000	-	\$ (2,000)	-100.0%	to be consolidated with financial services
6432 Financial Services	15,400	38,200	40,110	\$ 1,910	5.0%	new 3rd party vendor
Total Financial Services	35,563	50,700	54,810	\$ 4,110	8.1%	
6414 Coop Water Resources Mon	122,989	124,602	126,215	\$ 1,613	1.3%	
6415 WisDOT Planning Services	5,457	5,457	5,457	\$ -	0.0%	
Total Pass-Through Expenses	128,446	130,059	131,672	\$ 1,613	1.2%	
6172 Dues / Memberships / Subscriptions	4,327	6,517	6,843	\$ 326	5.0%	
6200 Contributions & Donations	-	1,000	1,000	\$ -	0.0%	
6411 Education & Outreach	3,448	2,500	2,625	\$ 125	5.0%	
6440 Recruitment	32,804	1,000	1,050	\$ 50	5.0%	no recruitment expected in 2025
6501 Insurance	4,023	4,245	4,457	\$ 212	5.0%	rate increases
6560 Depreciation	1,434	2,042	-	\$ (2,042)	-100.0%	Fully depreciated
6565 Amortization	608	608	608	\$ -	0.0%	
Total Other Expenses	46,644	17,912	16,583	\$ (1,329)	-7.4%	
TOTAL EXPENDITURES	\$ 1,544,060	\$ 1,681,389	\$ 1,857,401	\$ 176,012	10.5%	

Surplus (Deficit)	\$ 103,379	\$ 364	\$ (21,885)	\$ (22,249)
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CARPC Resolution No. 2024-04

Approving the CARPC Preliminary 2025 Budget and Property Tax Levy Charge

WHEREAS the Capital Area Regional Planning Commission was established by Executive Order in 2007 to conduct and coordinate regional land use and water quality planning in the Capital Area; and

WHEREAS Wisconsin's Regional Planning Statute 66.0309(14)(b) states that, "where one-half or more of the land within a county is within a region, the chairperson of the regional planning commission shall certify to the county clerk, before August 1 of each year, the proportionate amount of the budget charged to the county for the services of the regional planning commission"; and

WHEREAS Wisconsin Statute 66.0309(14)(a) states that "the amount charged to a local governmental unit shall not exceed 0.0030 percent of equalized value under its jurisdiction and within the region unless the governing body of the unit expressly approves the amount in excess of that percentage"; and

WHEREAS the resolutions adopted by local units of government in Dane County in 2006, petitioning the Governor of Wisconsin to establish CARPC, state that "the undertaking municipalities agree and hereby contract that the annual levy charged by the CARPC shall not exceed 0.0017 percent of equalized value under the CARPC's jurisdiction and within the region"; and

WHEREAS the resolutions adopted by local units of government petitioning the Governor to establish CARPC called for the creation of a Budget and Personnel Panel (BPP) of the CARPC to consist of the Mayor of the City of Madison, the Dane County Executive, the President of the Dane County Towns Association, the President of the Dane County Cities and Villages Association, and the chairperson of the CARPC, with power, on behalf of and with advice of the CARPC, to establish the levy and user fees and adopt the annual operating budget for the CARPC; and

WHEREAS a 2024 meeting of the BPP regarding CARPC's 2025 budget will be scheduled for later in July; and

WHEREAS CARPC Executive Director and Chairperson met with the County Executive and shared information about CARPC's Preliminary 2025 Budget and Levy Charge;

NOW, THEREFORE, BE IT RESOLVED that CARPC approves its preliminary 2025 budget and property tax levy charge of \$1,209,332, estimated at 0.0012 percent of Dane County total equalized assessed value. Be it further resolved, consistent with Wisconsin Statutes and CARPC bylaws, that the Chairperson is directed to certify this levy charge to the Dane County Clerk by August 1, or other amount if approved by a majority vote of the BPP by July 31.

July 11, 2024
Date Adopted

David Pfeiffer, Chairperson

Kris Hampton (Jul 17, 2024 07:37 CDT)

Kris Hampton, Secretary