

AGENDA
of the Personnel Committee
of the Capital Area Regional Planning Commission

November 9, 2023

Via Zoom

3:00 pm

Commissioners Present: Kris Hampton, Peter McKeever, Heidi Murphy, David Pfeiffer (Chair), Nick Zavos, Maureen Crombie.

Commissioners Absent: No Members Absent.

Staff Present: Caitlin Shanahan.

Others Present: Peter Grey.

1. Establish Quorum

Called to order by Chair Pfeiffer at 3:03 pm. Quorum established.

2. Public Comment on Matters not on the agenda

3. Minutes of the Personnel Committee Meetings (*actionable item*)

- a. October 24, 2023
- b. October 26, 2023
- c. November 6, 2023
- d. November 7, 2023

The motion to approve the minutes for 10/24, 10/26 and 11/6/23 were approved by Mr. Hampton and Seconded by Ms. Crombie. The motion passed unanimously. The 11/7/23 minutes will be considered for approval at the next meeting.

4. Closed Session (*actionable item by roll call vote*)

Motion to enter Closed Session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the Commission has jurisdiction or exercises responsibilities. Ms. Murphy moved for approval for closed session. Mr. Zavos Seconded the motion. The motion passed unanimously at 3:05 pm.

5. Return to Open Session (*actionable item by roll call vote*)

The motion to return to Open Session was called by Mr. McKeever. Mr. Hampton seconded the motion. The motion passed unanimously at 3:53 pm and Ms. Murphy departed the meeting during closed session.

6. Executive Director Hiring Recommendations (*actionable item*)

7. Future Meetings and Agenda Items

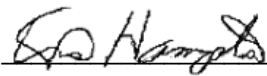
Motion to submit Executive Director recommendation for hire and slate of candidates to Budget and Personnel Panel as agreed in closed session by Mr. Zavos and Seconded by Ms. Crombie. The motion passed unanimously. (Next meeting is Thursday, November 9, 2023, via Zoom Webinar at 3:00 pm)

8. Adjournment

Ms. Crombie moved to adjournment. Mr. Zavos seconded. The motion passed on a voice vote. The meeting was adjourned at 2:36 pm.

Minutes taken by Tanya Sime and reviewed by CARPC staff.

Respectfully Submitted:



Kris Hampton, Secretary