

**Draft Minutes
of the Personnel Committee
of the Capital Area Regional Planning Commission**

October 24, 2023

Via Zoom Webinar

8:00 am

Commissioners Present: Kris Hampton, Peter McKeever, Heidi Murphy, David Pfeiffer (Chair), Nick Zavos, Maureen Crombie.

Commissioners Absent: No Members Absent.

Staff Present: No Staff Present.

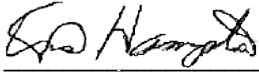
Others Present: Peter Grey.

1. Establish Quorum
Call to order by Chair Pfeiffer at 8:00 am. Quorum established.
2. Public Comment on Matters not on the Agenda
No Public Comment.
3. **Minutes of the September 21, 2023, Personnel Committee Meeting (*actionable item*)**
Minutes will be approved at the November 9th, 2023 Personnel Committee meeting.
4. **Closed Session (*actionable item by roll call vote*)**
Motion to enter Closed Session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the Commission has jurisdiction or exercises responsibilities. Chair Pfeiffer moved for approval for closed session. Ms. Crombie Seconded the motion. The motion passed unanimously at 8:05 am.
5. **Return to Open Session (*actionable item by roll call vote*)**
Motion to return to Open Session was called by Chair Pfeiffer. Ms. Murphy seconded the motion. The motion passed unanimously at 11:45 am.
6. **Leave Meeting for Lunch Break (*actionable item*)**
Chair Pfeiffer moved to for approval to suspend meeting for lunch break and to resume at 12:55 pm. Ms. Murphy seconded the motion. The motion passed unanimously.
7. Resume Meeting and Establish Quorum
Meeting Resumed. Quorum re-established. Same attendees as morning session. Session called to order at 12:55 pm.
8. **Closed Session (*actionable item by roll call vote*)**
Chair Pfeiffer moved motion to enter closed session pursuant to *Wis. Stat. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the Commission has jurisdiction or exercises responsibilities.* Ms. Murphy seconded the motion. The motion passed unanimously at 1:00 pm.
9. **Return to Open Session (*actionable item by roll call vote*)**
Motion to return to Open Session was called by Ms. Murphy. Mr. Hampton seconded the motion. The motion passed unanimously at 2:38

10. Future Meetings and Agenda Items (Next meeting is **Thursday, October 26, 2023**, via Zoom webinar at **8:00 am**)
11. Adjournment
Mr. Hampton moved to adjournment. Ms. Murphy seconded. The motion passed on a voice vote. The meeting was adjourned at 2:38 pm.

Minutes taken by Tanya Sime and reviewed by CARPC staff

Respectfully Submitted:



Kris Hampton, Secretary