

**AGENDA**  
**of the Personnel Committee**  
**of the Capital Area Regional Planning Commission**

**November 7, 2023      CARPC Office, 100 State Street, Suite 400, Madison and Via Zoom      10:45 am**

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**Meeting Accommodation:** This meeting will take place via Zoom. You may participate in the meeting from your computer, tablet, smartphone, or telephone by registering at:

<https://us02web.zoom.us/j/85181849899?pwd=SnpocGZ6VFFqUzdXUmNBR1YySkxLUT09>

Meeting ID: 851 8184 9899

Passcode: 685450

Call in: 312-626-6799

If you need other accommodation to attend the meeting, please call Tanya Sime at 608 474 6017

**Speaking at RPC Meetings:** Oral comments from members of the public may be heard for individual agenda items when called upon by the Chair. The time limit for comments by each registrant will be three (3) minutes unless additional time is granted at the discretion of the Chair. The RPC may alter the order of the agenda items at the meeting.

**Written Communications:** Written communications intended to be provided to the Committee should be sent to [info@capitalarearpc.org](mailto:info@capitalarearpc.org) and will be provided to Commissioners at or before the meeting.

**RPC Quorum may be Present:** RPC Commissioners who are not members of the Executive Committee may attend Executive Committee meetings which may constitute a quorum of the RPC.

1. Establish Quorum
2. Public Comment on Matters not on the Agenda
3. **Closed Session (*actionable item by roll call vote*)**
  - a. *The Commission intends to convene into closed session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the Commission has jurisdiction or exercises responsibilities.*
4. **Return to Open Session (*actionable item by roll call vote*)**
5. **Leave Meeting for Lunch Break (*actionable item*)**
6. Resume Meeting and Establish Quorum
7. **Closed Session (*actionable item by roll call vote*)**
  - a. *The Commission intends to convene into closed session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the Commission has jurisdiction or exercises responsibilities.*
8. **Return to Open Session (*actionable item by roll call vote*)**
9. Executive Director Hiring Discussion

NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

10. Future Meetings and Agenda Items

11. Adjournment

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