

**AGENDA**  
**of the Executive Committee**  
**of the Capital Area Regional Planning Commission**

**August 7, 2023**

**Zoom Webinar**

**6:00 pm**

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**Meeting Accommodation:** This meeting will take place via Zoom webinar. You may participate in the meeting from your computer, tablet, or smartphone at this URL:

<https://us02web.zoom.us/j/87519908976?pwd=SE0rSnFrdmMzcjh1WXoxRGE4WGFvZz09> or by telephone at: 301 715 8592. (Webinar ID: 875 1990 8976, Passcode: 599336). If you need other accommodation to attend, please call Haley Smith at 608 630 4156.

**Speaking at RPC Meetings:** Oral comments from members of the public may be heard for individual agenda items when called upon by the Chair. The time limit for comments by each attendee will be three (3) minutes unless additional time is granted at the discretion of the Chair. The RPC may alter the order of the agenda items at the meeting.

**Written Communications:** Written communications intended to be provided to the Committee as part of the packet should be received in the RPC office no later than noon on the Thursday prior to the meeting. Written communications, including emails sent to [info@capitalarearpc.org](mailto:info@capitalarearpc.org), received after this deadline will be provided to Commissioners at the meeting/webinar.

**RPC Quorum may be Present:** RPC Commissioners who are not members of the Executive Committee may attend Executive Committee meetings/webinars which may constitute a quorum of the RPC.

**MISSION:** Strengthen the region by engaging communities through planning, collaboration, and assistance.

**VISION:** A region where communities create exceptional quality of life for all by working together to solve regional challenges.

1. Establish Quorum
2. Public Comment on Matters not on the Agenda
3. **Minutes of the July 7, 2023, Executive Committee Meeting (*actionable item*)**
4. **Authorize the Agency Director to Execute an Agreement with Source One Technology Inc for an IT Assessment (*actionable item*)**
5. **Authorize the Agency Director to Execute an Agreement with Krystal Images Photography for Photographic Services (*actionable item*)**
6. Review and Discuss the CARPC Planning Services Policy
7. **Approval of the 2023-2024 Draft Cost Allocation Plan (*actionable item*)**
8. **June 2023 Financial Statements and the July 2023 Operating Account Reconciliation (*actionable item*)**
9. Future Agenda Items (next meeting is **Monday, September 11, 2023**, via Zoom webinar at **6:00 pm**)
10. Adjournment

NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.