

**AGENDA**  
**of the Executive Committee**  
**of the Capital Area Regional Planning Commission**

December 5, 2022

Zoom Meeting

6:00 pm

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**COVID Accommodation:** Due to the COVID-19 pandemic, this meeting will take place via Zoom. You may participate in the meeting from your computer, tablet, smartphone, or telephone by registering at: <https://us02web.zoom.us/meeting/register/tZYpceysrzwrHNUviEhzprMlzyuGAc1EpkRR>. (This registration link is unique to this meeting.) Registrants will receive an email with details on how to join the meeting. If you do not have Internet access, call Haley Smith at 608 474 6017 to register.

**Speaking at RPC Meetings:** Oral comments from registered members of the public may be heard for individual agenda items when called upon by the Chair. The time limit for testimony by each registrant will be 3 minutes unless additional time is granted at the discretion of the Chair. The RPC may alter the order of the agenda items at the meeting.

**Written Communications:** Written communications intended to be provided to the Commission as part of the packet should be received in the RPC office no later than noon, 7 days prior to the meeting. Written communications, including emails sent to [info@capitalarearpc.org](mailto:info@capitalarearpc.org), received after this deadline will be provided to Commissioners at the meeting.

**RPC Quorum may be Present:** RPC Commissioners who are not members of the Executive Committee may attend Executive Committee meetings which may constitute a quorum of the RPC.

**MISSION:** Strengthen the region by engaging communities through planning, collaboration, and assistance.

**VISION:** A region where communities create exceptional quality of life for all by working together to solve regional challenges.

1. Roll Call
2. Public Comment
3. **Minutes of the November 7, 2022, Executive Committee Meeting (*actionable item*)**
4. Closed Session
  - a. *The Commission intends to convene into closed session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the Commission has jurisdiction or exercises responsibilities. The subject matter concerns the evaluation of the Agency Director/Division Director for Community and Regional Development Planning*
5. Return to Open Session
6. **Performance Evaluation of the Agency Director / Director of Community and Regional Development Planning Division (*actionable item*)**

NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

7. **Addendum to Annual Agreement to Provide Water Quality Management Planning Assistance to the Wisconsin Department of Natural Resources (*actionable item*)**
8. **CARPC 2023 COVID Paid Time Off Benefit (*actionable item*)**
9. **Authorization for the Agency Director to Execute the Annual City of Madison/Metro Transit Commute Card Agreement for 2023 (*actionable item*)**
10. **Authorization for the Agency Director to Execute a Memorandum of Understanding with the Southwest Wisconsin Workforce Development Board (SWWDB) for Financial and Payroll Services in 2023 (*actionable item*)**
11. **October 2022 Financial Statements and November 2022 Operating Account Reconciliation (*actionable item*)**
12. Future Agenda Items (next meeting is January 9, 2023 via Zoom Meeting at 6:00 pm)
13. Adjournment

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