

MINUTES
of the
Capital Area Regional Planning Commission

May 13, 2021

Virtual Zoom Meeting

6:00 pm

Commissioners Present: Maureen Crombie, Grant Foster (6:45 pm), Mark Geller, Anthony Gray, Kris Hampton, Peter McKeever, Ed Minahan, Heidi Murphy, Larry Palm (Chair), David Pfeiffer, Jim Schuler, Caryl Terrell, Nick Zavos (6:04 pm).

Commissioners Absent: None

Staff Present: Nick Bower, Melissa Breyer, Sean Higgins, Mike Rupiper, Haley Smith, Steve Steinhoff

Others Present: Spencer Christiansen, Andrew Kessenich, Michael Lawton, Matt Schreiner, Dean Statz and Jason Valerius

1. Roll Call

Chair Palm called the meeting to order at 6:02 pm. Quorum was established.

2. Public Comment on Matters not for Public Hearing

No members of the public wished to speak at this time.

3. **Consent Agenda (all items below in #3 are actionable items)**

a. Approval of Minutes of the April 8, 2021, CARPC Meeting

b. Executive Committee Recommendations

(1) Approval of March 2021 Financials and the April 2021 Disbursements

(2) Authorize Agency Director to Sign Data Sharing Agreement with City of Madison and Master Product Suite Agreement with DataAxel

Ms. Crombie moved to recommend approval of the consent agenda; Mr. Gray seconded. The motion carried on a voice vote.

4. Presentation on Update of Regional Development Framework – Steve Steinhoff

Mr. Steinhoff presented an update of the Regional Development Framework (RDF) ([link to presentation](#)). A Greater Madison Vision (AGMV 2016 - 2019) set the stage for the RDF and in October of 2020, the commission approved draft goals, and objectives for the RDF. Staff completed population, employment, and household growth projections to 2050 countywide and at municipal levels. The Technical Advisory Committee continues to meet. With local input, staff prepared a 2050 growth scenario reflecting planning strategies common both locally and nationally. The focus now is on refining the RDF and communications. Metrics are yet to be determined.

5. Presentation on Starkweather Creek Watershed Chloride Management Plan – Mike Rupiper

Mr. Rupiper provided an overview of the Starkweather Creek Chloride Management Plan ([link to presentation](#)). The project originated from discussions with key stakeholders and a 2020 WDNR River Planning Grant. Chlorides are a growing concern with over 40 water bodies in Wisconsin currently listed as impaired. The concept for the plan is to demonstrate the effectiveness of Wisconsin Salt Wise practices with a focused effort in a single watershed – Starkweather Creek. Key findings to date have been consistently higher chloride levels in the East Branch compared to the West Branch, the highest chloride levels occurred

during the “spring” melt event. Non-residential and multi-family driveways, parking lots and sidewalks are the largest potential sources of chlorides in the watershed and the biggest opportunities for reductions since only 30% of private applicators have gone through the certified applicator training. The 20 largest parking lots in the East Branch sub watershed comprise almost 30% of the non-residential and multi-family paved areas. Getting the property owners and managers of these areas to use certified winter maintenance professionals is critical to chloride reduction in this watershed.

Current plan implementation activities include community engagement, continued monitoring and a survey to measure social indicators and the effectiveness of information and education efforts. Mr. Rupiper identified ways that the Commission can support this project through the Agency work program and budget, as well as their own communities and networks.

6. PUBLIC HEARING (7:00 pm)

- a. Public Hearing on Amendment of the *Dane County Water Quality Plan* by Revising the Sewer Service Area Boundary and Environmental Corridor in the Waunakee Urban Service Area, Requested by the Village of Waunakee
 - (1) Applicant Presentation – Amendment Overview
 - (2) Open Public Hearing to Take Testimony from Registrants, Close Public Hearing
 - (3) Commissioner Questions and Discussion

Mr. Valerius gave an amendment overview on behalf of the Village of Waunakee. The area in question is a 20-acre parcel located at the SW corner of highways 19/113 and Hogan Rd at the eastern edge of the village. Its current use is commercial and agricultural, and its future use is identified as business park which includes commercial use. This parcel falls outside the joint boundary agreement with the Town of Westport, but the Town is supportive of the change. There are no environmentally sensitive areas within or near the amendment area. Mr. Valerius described the proposed water and sewer service and stormwater management plan for the property. Bike and pedestrian connections have not yet been specifically planned or designed but will be required with development. Lands to the east of the property are to be master planned with the property owners and the Town of Westport.

The public hearing was opened with three registrants representing the development team in support of the amendment and available for questions. With no one wishing to speak, the public hearing was closed, and the discussion turned over to the Commission for questions. Several Commissioners inquired about the proposed stormwater management plan and noted that current standards result in a higher volume of runoff post development compared to current conditions. Commissioner Minihan noted that the Village of Waunakee is a model for other communities of development that is not “developer driven”. The staff report and the water quality recommendations for DNR will be presented at the June CARPC meeting.

7. 2022 CARPC Preliminary Budget Review

Mr. Steinhoff gave introductory comments about the CARPC budget process. In recent years, the commission has approved a preliminary budget for the following year in June to meet the statutory deadline of August 1st for certifying regional planning commission property tax levy charges to counties. The preliminary budget presented in May typically represents a continuation of operations with no major changes. Additions to the 2022 budget are the WEM/FEMA grants and the EDA/MadREP grant. The Agency expects to end the current year with a small surplus which is expected to start declining in fiscal 2022.

8. Reports

- a. Executive Chairperson and Executive Committee
 - (1) 2022 CARPC Preliminary Budget Review
- b. Members of the Greater Madison MPO
- c. Agency Director/Division Director, Community and Regional Planning
- d. Deputy Agency Director/Division Director, Environmental Resources Planning

No further comments were made at this time concerning the 2022 CARPC Preliminary Budget Review.

Commissioner Foster reported that the Greater Madison MPO voted to dissolve its Citizen Committee and instead gave direction to staff to increase resident engagement but doing so in a different, more specific way by getting into neighborhoods they want to hear from and being more specific around the projects and studies they are working on.

Mr. Steinhoff provided an update on the joint application for MadREP that the grant application they submitted and stated that the funding was awarded, and he is waiting on the grant documents to arrive. This is funding to identify suitable sites in an eight-county region for those target business sectors to grow according to the criteria developed by a steering committee and the Regional Development Framework criteria as well. The Agency's role in this is primarily in mapping and is a 15-month project timeline. This is a good opportunity to strengthen our relationship with MadREP and develop relationships outside of Dane County that over time could grow in to support for a multi-county RPC.

Mr. Rupiper reported on the expected urban service area amendments over the next few months. He also reported that a watershed tour took place in May for the Black Earth Creek Green Infrastructure Planning Project. Community engagement meetings for that project are currently being planned and expected to start in June.

9. Future Agenda Items (Next meeting is June 10, 2021, via Virtual Zoom Meeting at 6:00 pm)
 - a. How to handle virtual and future meetings going forward

10. Adjournment

Mr. Hampton moved to adjourn; Mr. Zavos seconded. The motion passed on a voice vote. The meeting adjourned at 7:57 pm.

Minutes taken by Haley Smith and reviewed by CARPC staff

Respectfully Submitted:



Kris Hampton, Secretary

Public members:

Spencer Christiansen, PE, Vierbicher
Andrew Kessenich, President, D L Evans Company Inc
Michael Lawton, Attorney, Boardman & Clark LLP
Matt Schreiner, PE, Vierbicher
Dean Statz, Carl F Statz and Sons Inc
Jason Valerius, AICP, MSA Professional Services Inc