

AGENDA OF ANNUAL MEETING
of the
Capital Area Regional Planning Commission

January 14, 2021

Virtual Zoom Meeting

6:00 pm

Participant Information

COVID Accommodation: Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. You may participate in the meeting from your computer, tablet, smartphone, or telephone by registering at https://us02web.zoom.us/meeting/register/tZArfuqhrDopEtFv60MEkJ2t_I96tbMRZby0. (This registration link is unique to this meeting). Registrants will receive an email with details on how to join the meeting. If you do not have Internet access, call Haley Smith at 608 474 6017 to register.

Speaking at RPC Meetings: Oral comments from registered members of the public may be heard for individual agenda items when called upon by the Chair. The time limit for testimony by each registrant will be 3 minutes unless additional time is granted at the discretion of the Chair. The RPC may alter the order of the agenda items at the meeting.

Written Communications: Written communications intended to be provided to the Commission as part of the packet should be received in the RPC office no later than noon, 7 days prior to the meeting. Written communications, including emails sent to info@capitalarearpc.org, received after this deadline will be provided to Commissioners at the meeting.

RPC Quorum may be Present: RPC Commissioners who are not members of the Executive Committee may attend Executive Committee meetings which may constitute a quorum of the RPC.

MISSION: Strengthen the region by engaging communities through planning, collaboration and assistance.

VISION: A region where communities create exceptional quality of life for all by working together to solve regional challenges.

1. Roll Call
2. Public Comment on Matters not on the Agenda
3. **Relaxing Robert's Rules of Order to Discuss Informally (*actionable item*)**
4. **Election of Officers: Chairperson, Vice-Chairperson, Secretary and Treasurer (*actionable item*)**
5. **Appointment of Executive Committee Members (*actionable item*)**
6. **Designation of Chairperson as CARPC Employee with Title "Executive Chairperson (*actionable item*)"**
7. **Expressions of Appreciation (*actionable item*)**
 - a. **Adoption of CARPC Resolution 2021-01 Expression of Appreciation for Executive Committee Service in 2020 (*actionable item*)**
 - b. **Adoption of CARPC Resolution 2021-02 Expression of Appreciation for Ken Opim Commission Service in 2020 (*actionable item*)**
8. **Motion to Return to Standard Robert's Rules of Order (*actionable item*)**

NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

9. **Consent Agenda (*actionable item*)**

- a. **Approval of Minutes of the November 12, 2020 CARPC Meeting (*actionable item*)**
- b. **Executive Committee Recommendations (*actionable item*)**
 - (1) **Approval of Cooperative Monitoring Agreements with the USGS, City of Madison, and City of Middleton (*actionable item*)**
 - (2) **Approval of Amendment to the 2020 Agreement to Provide Water Quality Management Planning Assistance to the Wisconsin Department of Natural Resources (*actionable item*)**
 - (3) **Authorizing the Deputy Agency Director to Execute a WEM Hazard Mitigation Grant Program Agreement and Related Documents (*actionable item*)**
 - (4) **Approval of the Evaluation of the Agency Director (*actionable item*)**
 - (5) **Approval of Amendments to Agreements with the Towns of Sun Prairie, Bristol Springfield, Blue Mounds, Berry, and Westport for 2021 Services**
 - (6) **Approval of Changes to Appendices E and F of the CARPC Personnel Manual**
 - (7) **Approval of the November 2020 Financials and the December 2021 Disbursements**

10. **PUBLIC HEARING (7:00 pm)**

- a. **Amendment of the CARPC 2021 Budget**
 - (1) **Review of Budget Amendments**
 - (2) **Open Public Hearing to Take Testimony from Registrants; Close Public Hearing**
 - (3) **Adoption of Amendments to the 2021 Capital Area Regional Planning Commission Budget (*actionable item*)**

11. **Potential Bylaw Changes**

- a. **Review of Potential Changes**
- b. **Discussion**

12. **Reports**

- a. **Executive Chairperson and Executive Committee**
 - (1) **Potential Improvements to CARPC Financial Systems**
 - (2) **Potential Amendments to CARPC 2021 Budget**
 - (3) **Potential Revisions to CARPC Bylaws**
- b. **Members of the Madison Area Transportation Planning Board**
- c. **Agency Director/Division Director, Community and Regional Planning**
- d. **Deputy Agency Director/Division Director, Environmental Resources Planning**

13. **Future Agenda Items (Next meeting is Thursday, February 11, 2021 via Virtual Zoom Meeting at 6:00 pm)**

There will be at least one public hearing during the February 2021 CARPC meeting.

14. **Adjournment**

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