



August 10, 2020

NOTICE OF PUBLIC HEARING September 10, 2020

Adoption of the 2021 Capital Area Regional Planning Commission Budget

A public hearing on the proposed 2021 Capital Area Regional Planning Commission budget will be conducted at the CARPC meeting of September 10, 2020, to convene at 7:00 p.m. for the purpose of public comment on the Commission’s proposed 2021 budget. The draft document is available in hard copy upon request, and may be downloaded from CARPC’s website (www.CapitalAreaRPC.org). Written comments should be forwarded to the CARPC office by August 31, 2020, and may be submitted by e-mail to LindaF@CapitalAreaRPC.org.

Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. You may participate in the meeting from your computer, tablet, smartphone, or telephone by registering at <https://us02web.zoom.us/meeting/register/tZ0vdO-hqD0pEtFrkmRIdE-X65OVhzf0SO3d>. Registrants will receive an email with details on how to participate in the meeting. If you don’t have Internet access, please call Linda Firestone at 608-358-6057 to register.

The following summarizes the proposal.

| | 2020 Adopted | 2021 Proposed | % increase (decrease) from 2020 Adopted |
|---------------------------|--------------|---------------|---|
| Expenses | | | |
| Personnel | \$ 993,033 | \$ 970,878 | (2.2)% |
| Operating ¹ | 172,855 | 194,933 | 12.8% |
| Contractual ² | 26,213 | 0 | (100)% |
| Pass-through | 119,457 | 119,857 | 0.3% |
| Gross Expenses | 1,311,557 | 1,285,668 | (2.0)% |
| Net Expenses ³ | 1,192,100 | 1,165,811 | (2.2)% |
| Revenue | | | |
| Dane County Levy | \$ 983,137 | 983,137 | 0% |
| Total Pass-Thru | 119,457 | 119,457 | 0% |
| All Other Revenue | 202,069 | 183,157 | (9.4)% |
| Gross Revenue | 1,304,664 | 1,285,751 | (1.4)% |
| Net Revenue ³ | 1,185,207 | 1,165,894 | (1.6)% |

¹ 2021 Operating expenses include a total of \$19,500 for contractual expenses

² Contractual expenses are included as part of 2021 Operating expenses instead of being in a separate category

³ “Net Expenses/Revenue” = Gross minus pass-through

For information or questions, contact Linda Firestone at 608-358-6057.

Attachment: 2021 Draft Budget

Emailed to: City, Village and Town Clerks
Joe Parisi, Dane County Executive
Satya Rhodes-Conway, Mayor, City of Madison
Jerry Derr, President, Dane County Towns Association
Robert Wipperfurth, President, Dane County Cities and Villages Association
Scott McDonell, Dane County Clerk
Analiese Eicher, Chair, Dane County Board of Supervisors
Jerry Bollig, Chair, Dane County Zoning and Land Regulation Committee
Michele Ritt, Chair, Dane County Environment, Agriculture & Natural Resources Committee
Patrick Miles, Chair, Dane County Personnel and Finance Committee
Chuck Erickson, Chair, Dane County Lakes and Watershed Commission
Lyle Updike, Vice Chair, Dane County Lakes and Watershed Commission
Matt Diebel, Watershed Management Coordinator, Dane County Land and Water Resources Dept.
Laura Hicklin, Director, Dane County Land and Water Resources Dept.
Mark Opitz, Chair, Madison Area Transportation Planning Board
Bill Schaefer, Manager, Madison Area Transportation Planning Board
Todd Violante, Dane County Department of Planning and Development
Michael Mucha, Director and Chief Engineer, MMSD
Charles Hicklin, Dane County Controller
Robert Phillips, City Engineer, City of Madison
Tom Heikkinen, General Manager, Madison Water Utility
James Kuehn, WisDOT
Diane Paoni, WisDOT
Bruce Rheineck, WDNR
Mike Sorge, WDNR Fitchburg Service Center
Lisa Helmuth, WDNR Central Office
Tim Asplund, WDNR Central Office
Curt Sauser, Sewer Connections and Extensions, MMSD

| | A | R | T | U |
|----|--|----------------------------|---|--------------------|
| 1 | CARPC Preliminary 2021 Budget | | | |
| | | Adopted 2020 Budget | Preliminary 2021 Budget Approved 6-11-20 | Change |
| 3 | | | | |
| 4 | EXPENDITURES | | | |
| 5 | Personnel Services (includes Chairperson stipend) | | | |
| 6 | Salaries & Wages | \$648,016 | \$635,065 | -\$12,951 |
| 7 | Workstudy / Interns/ Hourly | \$35,360 | \$18,082 | -\$17,278 |
| 8 | Retirement Fund | \$43,001 | \$44,007 | \$1,006 |
| 9 | Social Security / Medicare | \$52,278 | \$49,966 | -\$2,313 |
| 10 | Unemployment Insurance Reimbursements | 10,000 | 10,000 | 0 |
| 11 | Employee/Retiree Insurance | 197,461 | 213,759 | 16,298 |
| 12 | Furloughs/Salary Reduction/Salary Savings | 0 | 0 | 0 |
| 13 | Total Personnel Services | \$ 986,116 | \$ 970,878 | \$ (15,238) |
| 14 | Operating Expenses | | | |
| 15 | Commissioner Per Diem & Travel | \$9,575 | \$11,000 | \$1,425 |
| 16 | Employee Travel & Meeting Expenses | \$4,500 | \$4,500 | \$0 |
| 17 | Training & Conferences | \$4,000 | \$5,500 | \$1,500 |
| 18 | Office Supplies & Expenses | \$8,000 | \$8,000 | \$0 |
| 19 | Equipment/Furniture | \$10,000 | \$10,000 | \$0 |
| 20 | Dues / Membership Fees / Subscriptions | \$5,900 | \$5,900 | \$0 |
| 21 | GIS and Other Software | \$20,000 | \$19,500 | -\$500 |
| 22 | Recruitment | \$500 | \$500 | \$0 |
| 23 | Office Space/Rent | \$46,180 | \$47,103 | \$924 |
| 24 | Legal Services | \$10,000 | \$9,500 | -\$500 |
| 25 | Audit Services | \$10,000 | \$8,800 | -\$1,200 |
| 26 | Financial Services | \$38,000 | \$35,087 | -\$2,913 |
| 27 | Technology Services (was in Contractual in 2020) | \$25,000 | \$19,000 | -\$6,000 |
| 28 | Insurance (Commercial, D&O) | \$3,700 | \$7,500 | \$3,800 |
| 29 | Moving Expenses | \$2,000 | \$0 | -\$2,000 |
| 30 | Communications | \$500 | \$500 | \$0 |
| 31 | Contractual | \$1,213 | \$500 | -\$713 |
| 32 | Depreciation & Amortization | | \$2,042 | \$2,042 |
| 33 | Total Operating Expenses | \$ 199,068 | \$ 194,933 | \$ (4,135) |
| 34 | Pass-Thru Contracts | | | |
| 35 | Cooperative Water Resources Monitoring | \$114,000 | \$114,400 | \$400 |
| 36 | WDOT Rural Work Program (Pass-thru to MPO) | \$5,457 | \$5,457 | \$0 |
| 37 | Total Pass-Thru | \$ 119,457 | \$ 119,857 | \$ 400 |
| 38 | | | | |
| 39 | Gross Total Expenditures | \$ 1,304,641 | \$ 1,285,668 | \$ (18,973) |
| 40 | LESS pass-thru | \$ (119,457) | \$ (119,857) | -\$400 |
| 41 | NET TOTAL Expenditures (Gross less pass-thru) | \$ 1,185,184 | \$ 1,165,811 | \$ (19,373) |
| 42 | | | | |
| 43 | REVENUES | | | |
| 44 | Operating Revenues | | | |
| 45 | Fees: Sewer Extensions | \$42,000 | \$42,000 | \$0 |
| 46 | Fees: USA/LSA Application Review | \$42,000 | \$39,000 | -\$3,000 |
| 47 | Fees: Planning Conference Registration | \$0 | \$0 | \$0 |
| 48 | Local & Regional Planning Assistance | \$28,000 | \$15,000 | -\$13,000 |
| 49 | MMSD | \$0 | \$0 | \$0 |
| 50 | EPA/DNR Water Quality Planning | \$80,400 | \$80,400 | \$0 |
| 51 | Grants and Donations | \$0 | \$0 | \$0 |
| 52 | Product Sales | \$0 | \$0 | \$0 |
| 53 | WDOT Rural Transportation Work Program | \$6,670 | \$5,357 | -\$1,313 |
| 54 | Other | \$0 | \$0 | \$0 |
| 55 | Pass-Thru (WDOT Rural Trans Work Pgm) | \$5,457 | \$5,457 | \$0 |
| 56 | Pass-Thru (Coop. Water Resources Monitoring) | \$114,000 | \$114,400 | \$400 |
| 57 | Total Operating Revenues | \$318,526 | \$301,614 | -\$16,912 |
| 58 | Nonoperating Revenues | | | |
| 59 | Total Dane County Property Tax | \$983,137 | \$983,137 | \$0 |
| 60 | Interest Income (Less Bank Fees) | \$3,000 | \$1,000 | -\$2,000 |
| 61 | Total Nonoperating Revenues | \$986,137 | \$984,137 | -\$2,000 |
| 62 | | | | |
| 63 | Gross Revenues | \$ 1,304,664 | \$ 1,285,751 | \$ (18,912) |
| 64 | LESS pass-thru | \$ (119,457) | \$ (119,857) | -\$400 |
| 65 | Net Revenues (Gross less pass-thru) | \$ 1,185,207 | \$ 1,165,894 | \$ (19,313) |
| 66 | CARPC Operating Reserves Applied | | | |
| 67 | Net Revenue + Reserves | \$1,185,207 | \$1,165,894 | -\$19,313 |
| 68 | | | | |
| 69 | Surplus/(Deficit) | \$ 23 | \$ 83 | \$60 |
| 70 | CARPC Staff Accrued Leave Liability | \$ (25,000) | \$ (25,000) | \$0 |
| 71 | Previous Year End Net Assets | | | |
| 72 | Operating Reserves / Net Assets | | | |
| 73 | Unbilled Accounts Receivable | \$ 53,936 | \$ 51,146 | -\$2,791 |
| 74 | EAV | \$66,490,116,700 | \$70,070,629,900 | \$3,580,513,200 |
| 75 | Certified budget rate (CBR) | 0.001479% | 0.001403% | \$ - |