

**AGENDA (revised 6/8/2020)**  
**of the Capital Area Regional Planning Commission**

**June 11, 2020 at 6:00 p.m.**

**Participation Information**

Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. You may participate in the meeting from your computer, tablet, smartphone, or telephone by registering at [https://us02web.zoom.us/meeting/register/tZYvcuqtqDltHNCUUcwf\\_iOkuJcM-GqWDR0m](https://us02web.zoom.us/join/joinMeeting?z=us02web.zoom.us/meeting/register/tZYvcuqtqDltHNCUUcwf_iOkuJcM-GqWDR0m). Registrants will receive an email with details on how to join the meeting. If you do not have Internet access, call Linda Firestone at 608-358-6057 to register.

Public comment may also be sent, at least 24 hours prior to the meeting, to Linda Firestone at [lindaf@capitalarearpc.org](mailto:lindaf@capitalarearpc.org).

**RPC Meeting Policies and Deadlines**

**Registering and Speaking at RPC Public Hearings and Meetings:** Persons wishing to speak must register and give the registration form to the meeting recorder before the corresponding "Public Comment..." or Public Hearing item is taken up. Oral comments will not be heard for individual agenda items not designated for public hearing, but will be heard under the "Public Comment..." agenda item. The time limit for testimony by each registrant will be 3 minutes, unless additional time is granted at the discretion of the Chair. However, for public hearings on USA/LSA amendments, applicants are granted a maximum of 15 minutes to testify, and other groups of registrants may pool their time of 3 minutes each up to a maximum of 15 minutes. Commissioners may direct questions to speakers. The RPC may alter the order of the agenda items at the meeting.

**Deadlines for Written Communications:** Written communications intended to be provided to the Commission and considered as part of the information package for a public hearing or agenda item should be received in the RPC office no later than noon, 7 days prior to the meeting. Written communications received after this deadline will be reported and provided to the Commission at the meeting.

**RPC Action Scheduling:** If significant controversy or unresolved issues are raised at the public hearing, the RPC will usually defer or postpone action to a future meeting.

**RPC Quorum may be Present:** RPC Commissioners who are not members of the Executive Committee may attend Executive Committee meetings which may constitute a quorum of the RPC.

**MISSION:** Strengthen the region by engaging communities through planning, collaboration and assistance.

**VISION:** A region where communities create exceptional quality of life for all by working together to solve regional challenges.

1. Roll Call
2. Public Comment on Matters not for Public Hearing
3. **Consent Agenda (all items below in #3 are actionable items)**
  - a. **Adoption of Minutes of the May 14, 2020 CARPC Meeting**
  - b. **Executive Committee Recommendations**
    - (1) **Approval of a Transition Plan for Sarah Fuller from Environmental Resources Planner to Environmental Engineer**
    - (2) **Approval of Changes to CARPC Personnel Policies**
    - (3) **Approval of June 2020 Disbursements and Treasurer's Report for May 2020**
4. Presentation by Johnson Block CPAs on CARPC 2019 Financial Audit
5. **CARPC Responses to Racial Injustice (actionable item)**

NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnub ua hauj lwm ua ntej yuav tuaj sib tham.

## 6. PUBLIC HEARINGS (7 pm)

- a. Public Hearing on Amendment of the *Dane County Water Quality Plan* and the *Dane County Land Use and Transportation Plan* by Revising the Sewer Service Area Boundary and Environmental Corridors in the Central Urban Service Area, Requested by the Village of McFarland
  - (1) Applicant Presentation – Amendment Overview
  - (2) Open Public Hearing to Take Testimony from Registrants; Close Public Hearing
  - (3) Commissioner Questions and Discussion
7. Amending the *Dane County Water Quality Management Plan* by Revising the Sewer Service Area Boundary and Environmental Corridors in the Cottage Grove Urban Service Area
  - a. Overview of Staff Recommendations
  - b. Questions of Staff Recommendations
  - c. **Approval of CARPC Management Letter #2003 – Cottage Grove USA, Recommending to the Wisconsin Department of Natural Resources Amendment of the *Dane County Water Quality Management Plan* by Revising the Sewer Service Area Boundary and Environmental Corridors in the Cottage Grove Urban Service Area (*actionable item*)**
8. Approval of a Management Letter from the Commission to the Village of Cottage Grove Regarding Consistency of the Revised Urban Service Area Boundary in the Cottage Grove Urban Service Area with the *Dane County Land Use and Transportation Plan*
  - a. Overview of Staff Recommendations
  - b. Questions of Staff Recommendations
  - c. **Approval of CARPC Management Letter #2003 – Cottage Grove LUTP citing substantial consistency between the proposed Sewer Service Area Boundary and Environmental Corridors amendment in the Cottage Grove Urban Service Area and the *Dane County Land Use and Transportation Plan* (*actionable item*)**
9. **Adoption of CARPC Resolution 2020-08 Approving CARPC 2021 Preliminary Budget and Levy Charge (*actionable item*)**
10. **Adoption of CARPC Resolution 2020-09 Expressing Appreciation to Tony Vandermuss for His Service and Contribution to the Capital Area Regional Planning Commission (*actionable item*)**
11. **Adoption of CARPC Resolution 2020-10 Adoption of CARPC Bylaw Amendments (*actionable item; supermajority vote*)**
12. INTENTIONALLY LEFT BLANK
13. Reports
  - a. Executive Chairperson and Executive Committee
    - (1) Review of Banking Deposits
    - (2) Discussion of Options for CARPC Health Savings Retirement Programs
    - (3) Potential CARPC Roles in Assisting with Filling Commissioner Vacancies
  - b. Members of the Madison Area Transportation Planning Board
  - c. Agency Director/Division Director, Community and Regional Planning
  - d. Deputy Agency Director/Division Director, Environmental Resources Planning
14. Future Agenda Items (Next Executive Committee meeting is 6pm on July 6, 2020, location TBD; next CARPC meeting is 6pm on July 9, 2020, location TBD)
15. Adjournment