

AGENDA
of the Executive Committee
of the Capital Area Regional Planning Commission

March 9, 2020

CARPC Office, 100 State Street, Suite 400, Madison, WI

6:00 p.m.

RPC Meeting Policies and Deadlines

Registering and Speaking at RPC Public Hearings and Meetings: Persons wishing to speak must register and give the registration form to the meeting recorder before the corresponding "Public Comment..." or Public Hearing item is taken up. Oral comments will not be heard for individual agenda items not designated for public hearing but will be heard under the "Public Comment..." agenda item. The time limit for testimony by each registrant will be 3 minutes, unless additional time is granted at the discretion of the Chair. However, for public hearings on USA/LSA amendments, applicants are granted a maximum of 15 minutes to testify, and other groups of registrants may pool their time of 3 minutes each up to a maximum of 15 minutes. Commissioners may direct questions to speakers. The RPC may alter the order of the agenda items at the meeting.

Deadlines for Written Communications: Written communications intended to be provided to the Commission and considered as part of the information package for a public hearing or agenda item should be received in the RPC office no later than noon, 7 days prior to the meeting. Written communications received after this deadline will be reported and provided to the Commission at the meeting.

RPC Action Scheduling: If significant controversy or unresolved issues are raised at the public hearing, the RPC will usually defer or postpone action to a future meeting.

RPC Quorum may be Present: RPC Commissioners who are not members of the Executive Committee may attend Executive Committee meetings which may constitute a quorum of the RPC.

MISSION: Strengthen the region by engaging communities through planning, collaboration and assistance.

VISION: A region where communities create exceptional quality of life for all by working together to solve regional challenges.

1. Roll Call
2. **Adoption of Minutes of the February 10, 2020 Executive Committee Meeting (*actionable item*)**
3. Public Comment
4. Closed Session
 - a. *The Commission intends to convene into closed session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the Commission has jurisdiction or exercises responsibilities. The subject matter concerns the recruitment of an Environmental Engineer.*
5. Return to Open Session
6. **Approval of Hiring Environmental Engineer or Recruiting Environmental Resources Planner (*actionable item*)**
7. Potential Revisions to CARPC Bylaws Including Execution of Contracts
8. Increasing Efficiency of Processing Expense Reimbursements
9. **Approval of Revisions to CARPC Personnel Policies Regarding Incentives for Opting Out of Health Insurance Coverage Provided by CARPC (*actionable item*)**
10. **Approval of Revised Job Description for Deputy Agency Director (*actionable item*)**
11. **Approval of Increasing the Credit Limit on CARPC's Credit Card to \$10,000 (*actionable item*)**

NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnub ua hauj lwm ua ntej yuav tuaj sib tham.

12. **Approval of March 2020 Disbursements and Treasurer's Report for February 2020 (*actionable item*)**
13. **Authorization of Agency Director to Execute Contract with Distillery for Co-Branding Services with MPO (*actionable item*)**
14. Future Agenda Items (Next meeting is April 6, 2020, at 100 State Street, Suite 400)
15. Adjournment