

AGENDA OF ANNUAL MEETING
of the
Capital Area Regional Planning Commission

January 9, 2020 (rev. 01/07/20) 100 State Street, Suite 400, Conference Room, Madison WI

7:00 p.m.

RPC Meeting Policies and Deadlines

Registering and Speaking at RPC Public Hearings and Meetings: Persons wishing to speak must register and give the registration form to the meeting recorder before the corresponding "Public Comment..." or Public Hearing item is taken up. Oral comments will not be heard for individual agenda items not designated for public hearing, but will be heard under the "Public Comment..." agenda item. The time limit for testimony by each registrant will be 3 minutes, unless additional time is granted at the discretion of the Chair. However, for public hearings on USA/LSA amendments, applicants are granted a maximum of 15 minutes to testify, and other groups of registrants may pool their time of 3 minutes each up to a maximum of 15 minutes. Commissioners may direct questions to speakers. The RPC may alter the order of the agenda items at the meeting.

Deadlines for Written Communications: Written communications intended to be provided to the Commission and considered as part of the information package for a public hearing or agenda item should be received in the RPC office no later than noon, 7 days prior to the meeting. Written communications received after this deadline will be reported and provided to the Commission at the meeting.

RPC Action Scheduling: If significant controversy or unresolved issues are raised at the public hearing, the RPC will usually defer or postpone action to a future meeting.

Background Documents:

- a. Mission-Vision Statements and Operating Agreements
- b. Categories of Decision Making (revised November 2017)
- c. Code of Conduct/Conflict of Interest Policy (revised July 2018)
- d. Commissioner Committees (revised November 2017)

1. Roll Call
2. Relaxing the Rules to Discuss Informally (*actionable item*)
3. Election of Officers: Chairperson, Vice-Chairperson, Secretary, and Treasurer (*actionable item*)
4. Appointment of Executive Committee Members (*actionable item*)
5. Designation of Chairperson as CARPC Employee with Title "Executive Chairperson" (*actionable item*)
6. Consideration of Adoption of CARPC Resolution 2020-01 Expression of Appreciation for Executive Committee Service in 2019 (*actionable item*)
7. Motion to Return to Standard Robert's Rules (*actionable item*)
8. Consent Agenda (*actionable item*)
 - a. Consideration of Approval of Minutes of the December 12, 2019 CARPC Meeting (*actionable item*)
 - b. Report of the Executive Committee from January 9, 2020 Meeting (*actionable item*)
 - (1) Consideration of Approval of Evaluation of Agency Director (*actionable item*)
 - (2) Consideration of Approval of RPC Self-Certification (*actionable item*)
 - (3) Consideration of Approval Cooperative Monitoring Agreements with the USGS, City of Madison, and City of Middleton (*actionable item*)
 - (4) Consideration of Approval of Amendment to the 2019 Agreement to Provide Water Quality Management Planning Assistance to the Wisconsin Department of Natural Resources (*actionable item*)
 - (5) Consideration of Approval of Amendments to Agreements with the Towns of Sun Prairie, Bristol, Springfield, Blue Mounds, Berry, and Westport for 2020 Services (*actionable item*)
 - (6) Consideration of Approval of Changes to Appendix E of CARPC Personnel Manual (*actionable item*)
 - (7) Consideration of Authorizing Agency Director to Execute Engagement Letter with Johnson Block CPAs for 2019-2021 Financial Audits (*actionable item*)
 - (8) Consideration of Approval of January 2020 Disbursements and Treasurer's Report for December 2019 (*actionable item*)

9. Public Comment on Matters not for Public Hearing
10. Presentations and Discussions
 - a. Report of the Members of the Madison Area Transportation Planning Board
11. Report of Directors
 - a. Report and Discussion on Division of Community and Regional Planning Activities
 - b. Report and Discussion on Division of Environmental Resources Planning Activities
12. Future Agenda Items (Next meeting is February 13, 2020, at Windsor Elementary School, 4352 Windsor Rd, Windsor, WI)

There will be at least one public hearing during the February 2020 CARPC meeting.

13. Adjournment

NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnub ua hauj lwm ua ntej yuav tuaj sib tham.

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