

MINUTES
of the Executive Committee of the
Capital Area Regional Planning Commission

October 10, 2019 **Prairie View Room, Fitchburg Community Center, 5510 Lacy Road, Fitchburg, WI** **5:30 p.m.**

Commissioners Present: Mark Geller, Kris Hampton, Chair Larry Palm, David Pfeiffer

Commissioners Absent: Maureen Crombie, Peter McKeever

CARPC Staff Present: Linda Firestone, Sean Higgins, Mike Rupiper, Steve Steinhoff

Others Present: None

1. Roll Call

Chair Palm called the meeting to order at 5:36pm. Quorum was established.

2. Approval of Minutes

a. Consideration of Approval of Minutes of the September 12, 2019 Executive Committee Meeting (actionable item)

Mr. Hampton moved to approve the minutes of the September 12, 2019, Executive Committee meeting; Mr. Pfeiffer seconded. The motion passed on a voice vote.

3. Public Comment

No members of the public were present.

4. Presentations and Discussions

a. Update of Office Move to 100 State Street, Madison

Mr. Steinhoff and Ms. Firestone gave an update. Items covered: SupraNet as CARPC's ISP provider; status of current office files; and the move date of October 28th.

5. Action Items

a. Consideration of Declaring Certain CARPC Assets as Surplus (actionable item)

Mr. Geller moved to declare the list of CARPC assets as surplus; Mr. Pfeiffer seconded. The motion passed on a voice vote.

b. Consideration of Approval of Quote with Capital City Transfer, Inc. (actionable item)

Mr. Hampton moved to approve the quote with Capital City Transfer, Inc.; Mr. Geller seconded. The motion passed on a voice vote.

c. Consideration of Approval of Agreement for Telephone Service with AT&T (actionable item)

Mr. Hampton moved to approve the agreement for telephone service with AT&T; Mr. Pfeiffer seconded. The motion passed on a voice vote.

6. Financials

a. Consideration of Approval of October 2019 Disbursements and Treasurer's Report for September 2019 (actionable item)

Mr. Geller moved to approve the October 2019 Disbursements and Treasurer's Report for September 2019; Mr. Hampton seconded. The motion passed on a voice vote.

7. Next Meeting Date, Time and Future Agenda Items (Next meeting: Date/Time 6pm 2nd Monday?)

Ms. Firestone was directed to poll Executive Committee members as to whether 6pm on the Mondays before Commission meetings will work for future Executive Committee meetings.

8. Adjournment

Mr. Hampton moved to adjourn; Mr. Geller seconded. The motion passed on a voice vote. The meeting adjourned at 5:55pm.

Minutes taken by Linda Firestone
Minutes edited by CARPC staff

Respectfully Submitted:



Kris Hampton, Secretary