

MINUTES
of the
Capital Area Regional Planning Commission

August 8, 2019

CCB Room 351, 210 Martin Luther King Jr. Blvd., Madison WI

6:00 p.m.

Commissioners Present: Lauren Cnare, Mark Geller, Ken Golden, Kris Hampton (Acting Chair), Heidi Murphy, David Pfeiffer (arrived 6:06pm), Bruce Stravinski, Caryl Terrell

Commissioners Absent: Maureen Crombie, Peter McKeever, Ed Minihan, Larry Palm

Staff Present: Linda Firestone, Sean Higgins, Mike Rupiper, Steve Steinhoff, Tony Vandermuss (arrived 6:23pm; departed 8:15pm)

Others Present: Forbes McIntosh, 4 other members of the public

1. Roll Call

Mr. Hampton (acting as Chair) called the meeting to order at 6pm. Quorum was established.

Heidi Murphy, new Commissioner appointed by the Dane County Cities and Villages Association, was introduced.

2. Public Comment on Matters not for Public Hearing

No members of the public wanted to speak at this time.

3. Committee of the Whole (6:00 – 7:00pm)

a. Discussion of Update of the Regional Land Use Plan

Mr. Higgins presented draft Goals and Objectives for the Land Use Plan update. Suggestions were made to include vehicle miles traveled, and to make the objectives more relatable, such as including health. Commissioners participated in a brainstorming session on what information would be needed from local officials responding to a survey about the draft Goals and Objectives. Commissioners suggested discussion prompts and questions that would help them assess the level of understanding of, support for, and current local efforts related to the draft Goals and Objectives.

4. **PUBLIC HEARINGS (7 p.m.)**

a. Public Hearing on Amendment of the *Dane County Water Quality Plan* and the *Dane County Land Use and Transportation Plan* by Revising the Sewer Service Area Boundary and Environmental Corridors in the Verona Urban Service Area

(1) Applicant Presentation – Amendment Overview

Mr. Adam Sayre (City of Verona Director of Planning and Development) was in support of the amendment and wished to speak. Mr. Sayre gave a presentation.

Commissioners commented on the close proximity to the Ice Age Trail and the need for a buffer during prairie burns.

(2) Open Public Hearing to Take Testimony from Registrants; Close Public Hearing

Mr. Hampton opened the public hearing.

David Lonsdorf (representing the Ice Age Trail Alliance) was in support of the amendment and wished to speak. Mr. Lonsdorf's comments are attached to these minutes.

Mr. Hampton closed the public hearing.

(3) Commissioner Questions and Discussion

Ms. Cnare asked if there are examples where potential trail and residential development conflicts have been overcome in other developments in the region. Mr. Rupiper said that staff would look at that issue in the staff analysis.

Ms. Terrell stated that the kettles needed to be protected, and the developer should be concerned and willing to make efforts to protect the kettles.

5. Consent Agenda (*actionable item*)

a. Consideration of Approval of Minutes of the July 11, 2019 CARPC Meeting (*actionable item; action was taken before item 4*)

Ms. Cnare moved to approve the minutes of the July 11, 2019 CARPC meeting; Mr. Stravinski seconded. The motion passed on a voice vote with one abstention.

b. Executive Committee Recommendations (*actionable item; action was taken after item 7.c.*)

(1) Approve August 2019 Disbursements and Treasurer's Report for July 2019 (*actionable item*)

Mr. Geller moved to approve the August 2019 disbursements and Treasurer's report for July 2019; Ms. Cnare seconded. The motion passed on a voice vote.

(2) Authorizing Agency Director to Execute Agreement with UrbanFootprint for Access to and Use of the UrbanFootprint Model for Dane County (*actionable item*)

Mr. Geller moved to authorize the Agency Director to execute an agreement with UrbanFootprint; Mr. Golden seconded. The motion passed on a voice vote.

6. Consideration of Urban Service Area Amendment Management Letters

a. Consideration of an Amendment of the *Dane County Water Quality Management Plan* by Revising the Sewer Service Area Boundary and Environmental Corridors in the Dane Urban Service Area

(1) Overview of Staff Recommendations

Mr. Vandermuss presented the staff analysis and recommendations.

(2) Questions of Staff Recommendations

Mr. Rupiper reported that Mr. Joe Ripp (landowner who was present at the public hearing) is comfortable with the recommendations and supports them.

Registered members of the public included:

- (a) Shane Clapper (Village of Dane Public Work Director) was in support of the amendment and was available for questions.
- (b) Mike Lawton (owner) was in support of the amendment and was available for questions.
- (c) Kevin Lord (Village of Dane) was in support of the amendment and was available for questions.

No questions were asked of the registrants.

(3) Consideration of Approval of a Management Letter from the Commission to the Wisconsin Department of Natural Resources Regarding Amendment of the *Dane County Water Quality Management Plan* by Revising the Sewer Service Area Boundary and Environmental Corridors in the Dane Urban Service Area (*actionable item*)

Mr. Golden moved to approve the management letter from the Commission to the Wisconsin Department of Natural Resources; Mr. Pfeiffer seconded. The motion passed on a voice vote.

- b. Consideration of Approval of a Management Letter from the Commission to the Village of Dane Regarding Consistency of the Revised Urban Service Area Boundary in the Dane Urban Service Area with the *Dane County Land Use and Transportation Plan*

- (1) Overview of Staff Recommendations

Mr. Higgins did not have specific recommendations outlined on the management letter, but he suggested that the Commission consider adding:

- (a) This meets with the overall intention of the Land Use Plan for increasing density in service areas; and
- (b) This is adding much needed housing in the area.

Commissioners were given, as a handout, a letter from the MPO which questioned the sidewalks in the area.

- (2) Questions of Staff Recommendations

Commissioners had no questions for staff.

- (3) **Consideration of Approval of *CARPC Management Letter #1902 – Dane LUTP* citing substantial consistency between the proposed Sewer Service Area Boundary and Environmental Corridors amendment in the Dane Urban Service Area and the *Dane County Land Use and Transportation Plan (actionable item)***

Mr. Golden moved to approve the management letter to the Wisconsin Department of Natural Resources; Ms. Cnare seconded. The motion passed on a voice vote.

- (c) Consideration of an Amendment of the *Dane County Water Quality Management Plan* by Revising the Sewer Service Area Boundary and Environmental Corridors in the Central Urban Service Area (Town of Middleton)

- (1) Overview of Staff Recommendations

Mr. Vandermuss presented the staff analysis and recommendations.

- (2) Questions of Staff Recommendations

Discussion points included adequate management of stormwater, land uses along Mineral Point Road, and if there were other areas in the Town of Middleton that are in the Urban Service Area.

Registered members of the public included:

- (a) Brian Grady (City of Madison Principal Planner) was in support of the amendment and was available for questions.
- (b) Jeff Haen (JEKY, LLC) was in support of the amendment and was available for questions.
- (c) Mark Moder (City of Madison Principal Engineer) was in support of the amendment and was available for questions.
- (d) Rod Zubella (Vierbicher representing the Town of Middleton) was in support of the amendment and was available for questions.

The City of Madison supports this amendment.

(3) Consideration of Approval of CARPC Management Letter #1903 Recommending to the Wisconsin Department of Natural Resources Amendment of the *Dane County Water Quality Management Plan* by Revising the Sewer Service Area Boundary and Environmental Corridors in the Central Urban Service Area (*actionable item*)

Ms. Cnare moved to approve the management letter from the Commission to the Wisconsin Department of Natural Resources; Ms. Murphy seconded. The motion passed on a voice vote.

(d) Consideration of Approval of a Management Letter from the Commission to the Town of Middleton Regarding Consistency of the Revised Urban Service Area Boundary in the Central Urban Service Area with the *Dane County Land Use and Transportation*

(1) Overview of Staff Recommendations

Mr. Higgins did not have specific recommendations outlined on the management letter, but he reviewed the MPO recommendations that had been sent to the Town.

(2) Questions of Staff Recommendations

There was a request for staff add the MPO recommendations to the CARPC letter.

(3) Consideration of Approval of CARPC Management Letter #1903 from the Commission to the Town of Middleton Regarding Consistency of the Revised Urban Service Area Boundary in the Central Urban Service Area with the *Dane County Land Use and Transportation Plan* (*actionable item*)

Ms. Terrell moved to approve the management letter to the Wisconsin Department of Natural Resources as long as a reference to the MPO recommendations was added to the management letter; Mr. Pfeiffer seconded. The motion passed on a voice vote.

7. Presentations and Discussions

a. Report of the Members of the Madison Area Transportation Planning Board

Mr. Stravinski reported that the MPO Board gave preliminary approval to send the Surface Transportation Block Grant (STBG) urban projects to public hearing, and approved money for improvements on Pleasant View Road in the City of Middleton.

b. Report of the Executive Chairperson and Executive Committee

The Executive Committee and Mr. Steinhoff reported that the Executive Committee voted to approve the execution of the UrbanFootprint agreement; there was a discussion in closed session; and discussed the budget submission.

Ms. Terrell asked about the status of the Budget and Personnel Panel minutes in relation to the vote of the budget. Mr. Steinhoff reported that the drafted minutes just show the vote, and summarized the contents of the letter written by Jerry Derr (Chair of the Budget and Personnel Panel). He also reported that the levy was certified on July 25th.

c. Report on CARPC Work Program Activities During the First Half of 2019

Mr. Steinhoff reported on 2019 work program activities.

d. Report on Draft CARPC 2020 Work Program

Ms. Cnare moved to refer this item until the August 16th planning session; Ms. Terrell seconded. The motion passed on a voice vote.

8. Report of Directors

a. Report and Discussion on Division of Community and Regional Planning Activities

Mr. Steinhoff reported on the AGMV presentations given to various businesses and organizations in the Madison area; actions taken by the AGMV Executive Committee; details of the move to 100 State Street; and the initial discussions about multi-county regional planning.

b. Report and Discussion on Division of Environmental Resources Planning Activities

Mr. Rupiper reported that his division has been busy with USA amendment requests, 2020 work program planning, and CARPC's expanded role in the Clean Lakes Alliance as part of the Yahara CLEAN Compact. Ms. Cnare suggested that the stories about staff successes, such as the work done between the Village of Dane and Joe Ripp, be publicized.

9. Action Items

a. **Consideration of Adoption of CARPC Resolution No. 2019-07 Expressing Appreciation to H. Tony Hartmann for His Service and Contribution to the Capital Area Regional Planning Commission (*actionable item*)**

Ms. Terrell moved to adopt CARPC resolution 2019-07; Mr. Golden seconded. The motion passed on a voice vote.

10. Future Agenda Items (Next meeting is at 6pm on September 12, 2019, in Room 351, City-County Bldg, Madison, WI)

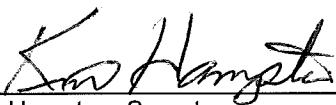
There will be a strategic planning session on August 16th; the draft agenda was given to the Commissioners as a handout.

11. Adjournment

Mr. Geller moved to adjourn; Ms. Terrell seconded. The motion passed on a voice vote. The meeting adjourned at 8:36pm.

Minutes taken by Linda Firestone

Respectfully Submitted:



Kris Hampton, Secretary