

MINUTES
of the
Capital Area Regional Planning Commission

July 11, 2019

Village Hall, 102 West Main Street, Dane, WI

6:00 p.m.

Commissioners Present: Lauren Cnare (arrived 6:17pm), Maureen Crombie (arrived 6:20pm), Mark Geller, Kris Hampton, Tony Hartmann, Ed Minihan, Chair Larry Palm, David Pfeiffer, Bruce Stravinski, Caryl Terrell (phoned in at 7:03pm)

Commissioners Absent: Ken Golden, Peter McKeever

Staff Present: Linda Firestone, Sean Higgins, Alex Jeffers, Mike Rupiper, Steve Steinhoff, Tony Vandermuss (arrived 7:07pm)

Others Present: Andrew Bremer, Paul Dearlove, Jeff Haen, Rachel Holloway, Forbes McIntosh, Mark Moder, Jackie Monfils, Diane Ripp, Joe Ripp, James Tye, Rod Zubella

1. Roll Call

Chair Palm called the meeting to order at 6:09pm. Quorum was established.

Items were taken out of order. The below is the order that the items were discussed.

8.b. **Consideration of Approval of Resolution 2019-06, Authorizing the Executive Chairperson to Certify a 2020 Levy Charge to the Dane County Clerk (*actionable item*)**

Registrant: Forbes McIntosh, representing DCCVA, was neutral, and was available for questions.

Mr. Stravinski moved to approve CARPC Resolution 2019-06; Mr. Geller seconded.

Discussion topics included:

1. The formation body for CARPC (governor vs. municipality resolutions);
2. The contents of a memo sent by Jerry Derr;
3. The procedure for submitting the levy charge letter to the Dane County Clerk;
4. The Budget and Personnel Panel's bylaws;
5. Review of the Budget and Personnel Panel meeting on June 18th; and
6. What actions the Commissioners could take if the resolution is approved.

The motion passed on a voice vote.

8.a. **Consideration of Approval of Letter of Intent to Participate in the Yahara CLEAN Compact (*actionable item*)**

Registrants:

- Paul Dearlove, Senior Director of Watershed Initiatives, Clean Lakes Alliance, was in support of the letter, wished to speak, and was available for questions.
- James Tye, Executive Director, Clean Lakes Alliance, was in support of the letter, wished to speak, and was available for questions.

Mr. Hartmann moved to approve the letter of intent; Mr. Minihan seconded.

Mr. Tye and Mr. Dearlove gave some background on the history of Yahara CLEAN and the Clean Lakes Alliance, and spoke about the current lake issues that will be addressed by the Yahara CLEAN Compact. Chair Palm invited Mr. Tye and Mr. Dearlove back for a further discussion at a future CARPC meeting.

Mr. Rupiper reported on the CARPC staff perspective and stated the staff is in support of this action.

The motion passed on a voice vote.

5. **Consent Agenda (*actionable item*)**

a. **Approval of Minutes of the June 13, 2019 CARPC Meeting (*actionable item*)**

b. **Executive Committee Recommendations (*actionable item*)**

(1) **Consideration of Approval of Agreement to Provide Water Quality management Planning Assistance to the Wisconsin Department of Natural Resources (*actionable item*)**

(2) **Approve July 2019 Disbursements and Treasurer's Report for June 2019 (*actionable item*)**

Ms. Cnare moved to accept the consent agenda; Mr. Hampton seconded. The motion passed on a voice vote.

3. **Committee of the Whole (6-7 p.m.)**

a. **Discussion of Update of the Regional Land Use Plan**

Mr. Higgins presented draft Goals and Objectives for the Land Use Plan update. The draft Goals and Objectives were developed out of the priorities discussed at the June meeting. He also presented three approaches to public engagement based on Commissioner feedback during an exercise which also took place at the June meeting. Commissioners suggested points needing clarification on the draft Goals and Objectives and tasked staff with making those changes. Commissioners endorsed the use of the modified draft Goals and Objectives and the "Consult" level of engagement that was presented to move forward with outreach to local officials. Commissioners requested that Staff investigate ways to offer an overview of the Land Use Plan update and status reports for local officials and community members through digital media, such as on the CARPC website.

4. **PUBLIC HEARINGS (7 p.m.)**

a. **Public Hearing on Amendment of the *Dane County Water Quality Plan* and the *Dane County Land Use and Transportation Plan* by Revising the Sewer Service Area Boundary and Environmental Corridors in the Dane Urban Service Area**

Registrants:

- Andrew Bremer, Village Planner, supported the USA amendment and wished to speak.
- Diane Ripp, landowner representing herself, was neutral, wished to speak, and was available for questions.
- Joe Ripp, landowner representing himself, was neutral, wished to speak, and was available for questions.

(1) **Applicant Presentation – Amendment Overview**

Mr. Bremer presented an overview of the details of the requested development. Commissioners asked questions after the presentation.

(2) **Open Public Hearing to Take Testimony from Registrants; Close Public Hearing**

Chair Palm opened the public hearing.

Mr. and Mrs. Ripp spoke about the stormwater runoff from the Village that affects their farm, and asked for assistance to construct a grassed swale through their property to reduce the impacts on their farmland.

Chair Palm closed the public hearing.

(3) **Commissioner Questions and Discussions**

Mr. Bremer responded to requests from Mr. and Mrs. Ripp. The developers are aware the need to manage the stormwater runoff. Mr. Rupiper will follow up with Mr. and Mrs. Ripp and the Village to discuss possible solutions to the stormwater runoff issue.

- b. Public Hearing on Amendment of the *Dane County Water Quality Plan and the Dane County Land Use and Transportation Plan* by Revising the Sewer Service Area Boundary and Environmental Corridors in the Central Urban Service Area

Registrants:

- Jeff Haen, representing JEKY LLC (the developer), was in support of the USA amendment, and wished to speak.
- Rachel Holloway, representing Vierbicher and the Town of Middleton, was in support of the USA amendment, wished to speak, and was available for questions.
- Mark Moder, principal engineer representing the City of Madison, was in support of the USA amendment, and was available for questions.
- Jackie Monfils, engineer representing Vierbicher, was in support of the USA amendment, and was available for questions.
- Rod Zubella, from Vierbicher Associates representing the Town of Middleton, was in support of the USA amendment, and wished to speak.

(1) Applicant Presentation – Amendment Overview

Mr. Zubella, Ms. Holloway, and Ms. Monfils gave an overview of the submitted application, which is a cooperative application with the City of Madison. Based on Commissioners' questions, discussion included private/shared wells vs. public water, public sewer vs. septic systems, and the stormwater management plan (with input by Mr. Zubella and Mr. Moder).

(2) Open Public Hearing to Take Testimony from Registrants; Close Public Hearing

Chair Palm opened the public hearing.

Mr. Haen spoke on why city sewer was necessary and why septic systems would not work per a report that was done by a soil expert. Chair Palm requested that Mr. Haen provide staff with a copy of the report. Lot sizes were an additional discussion point.

Chair Palm closed the public hearing.

(3) Commissioner Questions and Discussions

Mr. Geller stated that the Town of Verona and other municipalities south of the development in the Badger Mill Creek watershed are very concerned about the capacity of the creek to handle additional stormwater runoff.

2. Public Comment on Matters not for Public Hearing

No members of the public registered to speak at this time.

6. Presentations and Discussions

a. Report of the Members of the Madison Area Transportation Planning Board

Mr. Stravinski reported on funding opportunities and possible highway improvement projects, which include changes to the Beltline (including the use of an optional lane on the shoulder), emergency repairs, replacement of highway dividers, and the repair of drainage.

b. Report of the Executive Chairperson and Executive Committee

(1) Budget and Personnel Panel Meeting June 18, 2019

No discussion took place.

(2) Discussion of Update of Office Move to 100 State Street, Madison

Chair Palm reported that, due to unforeseen circumstances, CARPC may need to license its own IT services.

(3) Discussion of Strategic Planning Session, August 2019

The strategic planning session will be held on Friday, August 16.

(4) Discussion of Regional Land Use Plan Update Discussion at Commission Meeting

No discussion took place.

7. Report of Division Directors

a. Report and Discussion on Division of Community and Regional Planning Activities

Mr. Steinhoff highlighted several items from the Directors' report, which included a list of presentations and events related to sharing information on the AGMV survey results. Presentations have been given with participation of several Commissioners. Upcoming events are scheduled to start on July 31 and continue through August 26. Mr. Steinhoff also met with Paul Jaden (MadREP) and Todd Violante (Dane County Planning and Development) to discuss moving forward on the development of a multi-county regional planning commission.

b. Report and Discussion on Division of Environmental Resources Planning Activities

Mr. Rupiper stated that a public hearing for a USA amendment for the City of Verona would be held during the August meeting, in addition to action on the two amendments presented at tonight's meeting.

9. Future Agenda Items (Next meeting is August 8, 2019 at 6 p.m. in room 351, City-County Bldg, Madison)

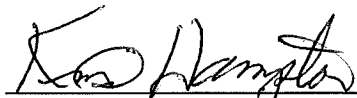
Chair Palm and Mr. McKeever cannot attend the August CARPC meeting; Ms. Cnare will attend.

10. Adjournment

Ms. Terrell moved to adjourn; Mr. Hartmann seconded. The motion passed on a voice vote. The meeting adjourned at 8:19pm.

Minutes taken by Linda Firestone

Respectfully Submitted:



Kris Hampton, Secretary