

MINUTES
of the
Capital Area Regional Planning Commission

June 13, 2019

CCB Room 351, 210 Martin Luther King Jr. Blvd., Madison WI

6:00 p.m.

Commissioners Present: Lauren Cnare, Maureen Crombie, Mark Geller, Ken Golden, Kris Hampton, Peter McKeever, Ed Minihan (arrived 7pm), Chair Larry Palm, David Pfeiffer, Caryl Terrell

Commissioners Absent: Tony Hartman, Bruce Stravinski

Staff Present: Linda Firestone, Sean Higgins, Mike Rupiper, Steve Steinhoff

Others Present: Forbes McIntosh, Zak Bloom (Wegner CPAs); Kenny Derlein (Wegner CPAs)

1. Roll Call

Chair Palm called the meeting to order at 6:02pm. Quorum was established.

2. Public Comment on Matters not for Public Hearing

No member of the public registered to speak.

3. Committee of the Whole (6:00 – 7:00pm)

a. Discussion of Update of the Regional Land Use Plan

Mr. Higgins distributed handouts and led the discussion on setting up priorities and engaging stakeholders. Commissioners discussed a draft priorities statement and identified potential changes for future consideration. Mr. Higgins then led commissioners in an exercise to identify appropriate approaches to stakeholder engagement based on the spectrum of public participation from the International Association of Public Participation.

4. **Consent Agenda (*actionable item*)**

a. **Consideration of Approval of Minutes of the May 9, 2019 CARPC Meeting (*actionable item*)**

b. **Executive Committee Recommendations (*actionable item*)**

(1) Discussion of Preliminary 2020 CARPC Budget and Levy Charge

(2) Discussion of Update on Digitalization of CARPC Records

(3) Discussion of Update of Office Move to 100 State Street, Madison

(4) Discussion of Strategic Planning Session, August 2019

(5) Approve Salary Adjustment for the Environmental Resources Planner Position (*actionable item*)

(6) Approve June 2019 Disbursements and Treasurer's Report for May 2019 (*actionable item*)

Mr. Pfeiffer moved to accept the consent agenda; Ms. Cnare seconded. Chair Palm gave a brief summary of each Executive Committee recommendation. The motion passed on a voice vote.

5. Presentations and Discussions

a. Presentation by Wegner CPAs on CARPC 2018 Financial Audit (Wegner CPAs)

Mr. Bloom and Mr. Derlein from Wegner CPAs presented the 2018 financial audit findings and responded to questions. They noted that the audit was a "clean" audit based on number of findings.

b. Report of the Members of the Madison Area Transportation Planning Board

No report was given.

c. Report of the Executive Chairperson and Executive Committee

(1) Budget and Personnel Panel Meeting

Chair Palm reviewed the details of a motion made by the County Executive at the July 9, 2018, BPP meeting. Chair Palm also requested that Commissioners attend the BPP meeting on June 18, 2019.

(2) Agency Strategic Planning Discussion on August 16, 12:00 – 5:00 pm (Town of Verona Town Hall)

Chair Palm reviewed the details of and the reasons for the meeting. Mr. McKeever will not be able to attend the meeting.

d. Presentation of Annual Update of Regional Development Trends (Higgins)

Before giving his presentation, Mr. Higgins stated that this was meant to be a companion piece to the update of the annual amendments to the regional land use plan.

e. Update on Regional Planning for Flood Resilience (Rupiper)

Mr. Rupiper gave an overview to Commissioners of two concepts for a regional planning approach to flood resilience. Mr. Rupiper has met with a number of local and state agencies and organizations regarding flood resilience planning and two concepts have emerged as the best options; regional (watershed based) green infrastructure planning and identification of potential wetland restoration sites in the region. Mr. Rupiper reviewed the concepts, barriers, opportunities, and potential partners, schedule, and funding of each option. Mr. Rupiper recommended that CARPC continue to pursue both concepts, at this time, as part of the agency work program. The Commission concurred with the staff recommendation.

6. Report of Directors

a. Report of Agency Director and Discussion on Division of Community and Regional Planning Activities

(1) Review and Discussion of Vision Statement for A Greater Madison Vision

Mr. Steinhoff gave a report regarding outreach performed and presentations given in different communities to promote the survey results. He also discussed the development of a draft AGMV vision statement, and asked Commissioners for comments. Mr. Steinhoff said that staff work is shifting from AGMV to the rewrite of the land use plan. Discussion ensued regarding the future of AGMV.

b. Report of Division Director and Discussion on Division of Environmental Resources Planning Activities

Mr. Rupiper highlighted two items from his director's report: (1) the "9 Key Elements" for Watershed-Based Plans included in the packet; and (2) the two public hearings for urban service areas amendments to be held during July's CARPC meeting (Town of Middleton and Village of Dane).

7. Action Items

a. Consideration of Adoption of CARPC Resolution 2019-05 Amending the CARPC Bylaws (*actionable item*)

Mr. Hampton moved to adopt CARPC Resolution 2019-05; Mr. Minihan seconded. A roll call vote was taken: Commissioners who voted "aye": Ms. Cnare, Ms. Crombie, Mr. Geller, Mr. Golden, Mr. Hampton, Mr. McKeever, Mr. Minihan, Chair Palm, Mr. Pfeiffer, and Ms. Terrell. No Commissioners voted "nay." Commissioners who were absent: Mr. Hartmann and Mr. Stravinski. The motion passed on a roll call vote.

b. Consideration of Approval of Preliminary 2020 CARPC Budget and Levy Charge (*actionable item*)

Mr. Golden moved to approve the preliminary 2020 CARPC budget and levy charge; Ms. Terrell seconded. The motion passed on a voice vote.

8. Future Agenda Items (Next meeting is at 6pm on July 11, 2019, in the Village of Dane, Village Hall)

Ms. Terrell will need to phone in to the July CARPC meeting.

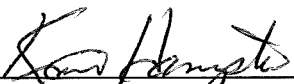
9. Adjournment

Mr. Golden moved to adjourn; Mr. Hampton seconded. The motion passed on a voice vote. The meeting adjourned at 9:07pm.

NOTE: COPIES OF HANDOUTS AND/OR PRESENTATIONS MENTIONED IN THESE MINUTES ARE AVAILABLE UPON REQUEST.

Minutes taken by Linda Firestone

Respectfully Submitted:



Kris Hampton, Secretary