

MINUTES
of the
Capital Area Regional Planning Commission

May 9, 2019

CCB Room 351, 210 Martin Luther King Jr. Blvd., Madison WI

6:00 p.m.

Commissioners Present: Lauren Cnare, Ken Golden, Kris Hampton, Peter McKeever, Ed Minihan, Chair Larry Palm, David Pfeiffer, Bruce Stravinski, Caryl Terrell

Commissioners Absent: Maureen Crombie, Mark Geller, Tony Hartmann

Staff Present: Linda Firestone, Sean Higgins, Mike Rupiper, Steve Steinhoff

Others Present: Forbes McIntosh; Paul Jaden (MadREP)

1. Roll Call

Chair Palm called the meeting to order at 6:02pm. Quorum was established.

2. Public Comment on Matters not for Public Hearing

No member of the public registered to speak.

3. Committee of the Whole (6-7 p.m.)

a. Discussion of Update of the Regional Land Use Plan

Commissioners met in small groups to rank the importance of priorities as shown on a handout and then rank the impact that CARPC can make for each priority. Staff will take the input received from Commissioners and identify the priorities for which CARPC can make an impact.

4. **PUBLIC HEARINGS (7 p.m.)**

a. Amendment of the CARPC Bylaws

(1) Review of Bylaw Amendments

Chair Palm asked if there were any more changes to the draft revised bylaws, and there were no other changes. Chair Palm mentioned that the Dane County Towns Association questioned the revisions to the section on the Budget and Personnel Panel and changes to that section may need to be made at a later date.

(2) Open Public Hearing to Take Testimony from Registrants; Close Public Hearing

Chair Palm opened the public hearing. There were no registrants for the public hearing. Chair Palm closed the public hearing.

(3) **Consideration of Approval of Amendments to the CARPC Bylaws (*actionable item*)**

Mr. Hampton moved to approve the amendments to the CARPC bylaws so that final adoption of the bylaws can be voted on during the June CARPC meeting; Mr. McKeever seconded. The motion passed on a voice vote.

5. **Consent Agenda (*actionable item*)**

a. **Approval of Minutes of the April 11, 2019 CARPC Meeting (*actionable item*)**

b. **Acceptance of Executive Committee Report (*actionable item*)**

- (1) Discussion of Executive Committee and Commission Agenda Items
- (2) Discussion of Regional Land Use Plan Update Discussion at Commission Meetings
- (3) Discussion of Planning for Summer Agency Strategic Planning Sessions

- (4) Authorize Agency Director to Execute Sublease Agreement with the City of Madison for Office Space at 100 State Street (*actionable item*)
- (5) Approval of Natural Heritage Inventory Data License Agreement with the Dept. of Natural Resources (*actionable item*)
- (6) Adoption of CARPC Resolution 2019-04 Adoption of CARPC Record Retention Policy (*actionable item*)
- (7) Approval of May 2019 Disbursements and Treasurer's Report for April 2019 (*actionable item*)

Mr. Hampton moved to accept the consent agenda; Mr. Minihan seconded. The motion passed on a voice vote.

6. Presentations and Discussions

- a. Presentation on Madison Region Economic Partnership (MadREP) Advance Now 2.0 Plan

Mr. Jaden gave a presentation on Advance Now 2.0 Plan. The presentation may be viewed at

https://danedocs.countyofdane.com/webdocs/PDF/capd/Publications/MadREP_Jaden_Presentation_050919.pdf

- b. Report of the Executive Chairperson and Executive Committee

(1) Communication to Area Legislators Re: Supporting Repeal of Eminent Domain Prohibition

Chair Palm talked about the letter, which was given to Commissioners as a handout.

- c. Report of the Members of the Madison Area Transportation Planning Board

Members of the MATPB reported that an MATPB meeting was not held so there was nothing to report.

- d. Review and Discussion of 2018 Financial Report and Work Program and Budget Planning for 2019-2020

Mr. Steinhoff reported on the end of year report from SWWDB and reviewed the 2020 budget and draft work program. Mr. Rupiper reported on the Environmental Resources Planning Division's plans for 2020. Mr. Steinhoff also reviewed the timeline for adoption of the 2020 budget.

7. Report of Division Directors

- a. Report and Discussion on Division of Community and Regional Planning Activities

Mr. Steinhoff reported that the focus for AGMV was the development of the draft AGMV vision statement for consideration by the AGMV Executive Committee on June 25, and the publicizing of AGMV survey results.

- b. Report and Discussion on Division of Environmental Resources Planning Activities

Mr. Rupiper highlighted a few items from his director's report, including progress on the regional planning approach to flood mitigation and new additions to the open data portal. An update on the urban service area amendment document scanning and archiving project was also given.

8. Future Agenda Items (Next meeting is June 13, 2019 at 6 p.m. in room 351, City-County Bldg, Madison)

The Budget and Personnel Panel will meet on June 18th to review and approve CARPC's 2020 budget.

Chair Palm and Mr. McKeever cannot attend the August CARPC meeting so a poll should be taken of Commissioners for attendance at the August meeting.

9. Adjournment

Mr. Hampton moved to adjourn; Ms. Cnare seconded. The motion passed on a voice vote. The meeting adjourned at 8:15pm.

Minutes taken by Linda Firestone

Respectfully Submitted:



Kris Hampton, Secretary