

MINUTES
of the
Capital Area Regional Planning Commission

April 11, 2019

Town of Dunn Office, 4156 County Road B, McFarland WI

6:00 p.m.

Commissioners Present: Lauren Cnare, Maureen Crombie (arrived 6:26pm); Ken Golden, Kris Hampton, Tony Hartmann (arrived 6:26pm), Peter McKeever (arrived 6:53pm), Ed Minihan, Chair Larry Palm, David Pfeiffer, Bruce Stravinski, Caryl Terrell (phoned in)

Commissioners Absent: Mark Geller

Staff Present: Linda Firestone, Sean Higgins, Mike Rupiper, Steve Steinhoff, Sarah Fuller

Others Present: Courtney Botelho and Mitch Buthod (UW-Madison Water Resources Management Practicum); Forbes McIntosh

1. Roll Call

Chair Palm called the meeting to order at 6:09pm. Quorum was established.

2. Public Comment on Matters not for Public Hearing

Mr. McIntosh responded to several Commissioner's questions.

3. Committee of the Whole (6:00 – 7:00pm)

a. Discussion of Update of the Regional Land Use Plan

Ms. Cnare moved to go into the Committee of the Whole; Mr. Golden seconded. The motion passed on a voice vote.

Discussion ensued in several breakout groups of Commissioners and staff addressing the question of what the commission seeks to accomplish with the Regional Land Use Plan update. Participants then met as one whole group to vote with sticky dots on responses generated in small groups, and discuss the outcomes. Responses generating the most votes identified specific desired outcomes, and recommended that the update generally guide and provide leadership to regional planning and development.

4. **Consent Agenda (*actionable item*)**

a. **Consideration of Approval of Minutes of the March 14, 2019 CARPC Meeting (*actionable item*)**

b. **Report of the Executive Committee from April 8, 2019 Meeting (*actionable item*)**

(1) Consideration of Approval of Minutes of the March 11, 2019 Executive Committee Meeting (*actionable item*)

(2) Review of Recommended Revisions to CARPC Bylaws (shown as item 5.c. below)

(3) Discussion of Process to Guide Update of Regional Land Use Plan

(4) Update on Designated Planning Agency Inquiry to DNR

(5) Discussion on Possible Strategic Planning for the Agency

(6) Update on Potential Office Move to Colocate with MPO Staff

(7) Consideration of Approval of Revisions to the CARPC Personnel Manual (*actionable item*)

(8) Consideration of Approval for Deputy Director to Execute Recurring Agreements Upon Review and Approval by the Executive Chairperson (*actionable item*)

(9) Consideration of Approval of April 2019 Disbursements and Treasurer's Report for March 2019 (*actionable item*)

Item #8 was removed from the consent agenda because it was tabled during the Executive Committee meeting.

Mr. Hartmann moved to accept the consent agenda except for item #8; Ms. Crombie seconded. The motion passed on a voice vote.

Mr. McKeever moved to table item #8; Mr. Hartmann seconded. The motion passed by a voice vote.

5. Presentations and Discussions

- a. Presentation on the Waubesa Wetlands Study by UW-Madison Water Resources Management Practicum

Ms. Botelho and Mr. Buthod gave a presentation which may be viewed at https://www.capitalarearpc.org/wp-content/uploads/2019/04/WRM_Presentation_20190411.pdf. Discussion ensued after the presentation.

- b. Report of the Members of the Madison Area Transportation Planning Board

Chair Palm and other members of the MATPB reported on items discussed during the last meeting of the MPO.

- c. Review of Recommended Revisions to CARPC Bylaws

Chair Palm reviewed the revisions that were made during the April Executive Committee meeting.

Mr. Stravinski moved reconsideration of item #4.b.2; Mr. McKeever seconded. The motion passed on a voice vote.

Mr. Golden moved to approve the revised version of the bylaws; Mr. Hampton seconded.

Mr. Stravinski moved to change "meeting of the full Commission" to "quorum of the Commission" in Article II Section 2.d.; Mr. Golden seconded. The motion passed on a voice vote.

Mr. Stravinski moved to add "who shall preside, with full voting rights, at all of the committee's meetings" to Article V Section 1 Line 4; Mr. Golden seconded. The motion passed on a voice vote.

Mr. Stravinski moved to add "of the Commission" to the last sentence of the third paragraph in Article V Section 2; Mr. Hartmann seconded. The motion passed on a voice vote.

Ms. Cnare moved to revise the first two sentences of Article II Section 10 to read "A Commissioner on the prevailing side of a decision can move for reconsideration of an action, including Supermajority Votes, in one of two ways. During the meeting, a motion for reconsideration may be made after the vote is taken for that action. After the meeting, requests for reconsideration shall be received by the Chairperson in writing from two (2) Commissioners no less than seventy-two (72) hours prior to the next Commission meeting."; Mr. Pfeiffer seconded. The motion passed on a voice vote.

Mr. Golden moved to strike the sentence in Article II Section 10 that reads "The requests shall include the reasons to justify reconsideration of action and will be included with the agenda item for deliberation."; Mr. McKeever seconded. The motion passed on a voice vote.

The motion to approve the amended bylaws to be published and take forward to public hearing passed on a voice vote.

- d. Discussion of Process to Guide Update of Regional Land Use Plan

Discussion ensued during which Mr. Golden asked if there were entities with outside expertise that could help the Commission.

6. Report of Directors

- a. Report of Deputy Director on Division of Community and Regional Planning Activities

- (1) Review of First Draft of 2018 Annual Report

Mr. Steinhoff asked Commissioners to send him comments and suggestions after reviewing the draft of the annual report.

(2) Review of 2018 Work Program Activities

Mr. Steinhoff and Mr. Rupiper reviewed the information on the 2018 work program activities. Chair Palm requested that staff capture the reason(s) for the discrepancy between the total projected hours and the total actual hours so that Commissioners understand why there is a discrepancy.

b. Report and Discussion on Division of Environmental Resources Planning Activities

Mr. Rupiper noted that he has continued to meet with stakeholders of the regional approach to flooding, and that the packet had some detailed information on land use in the Yahara watershed, including Columbia County.

7. Action Items

a. **Consideration of Approval of Taking a Position of Support for Repealing the Prohibition on the Use of Eminent Domain to Extend or Create Bike Paths, Trails, and Sidewalks (*actionable item*)**

Mr. Hartmann moved to move item 7.a. ahead of item 4; Mr. Hampton seconded. The motion passed on a voice vote.

Mr. McIntosh gave a summary of the current legislative action.

Mr. McKeever moved that CARPC take a position supporting the repeal of the prohibition; Mr. Stravinski seconded. The motion passed on a voice vote.

b. **Consideration of Adoption of CARPC Resolution No. 2019-03 Expressing Appreciation to Brad Cantrell for His Service and Contribution to the Capital Area Regional Planning Commission (*actionable item*)**

Mr. Golden moved to adopt CARPC resolution 2019-03; Mr. Hampton seconded. The motion passed on a voice vote.

8. Future Agenda Items (Next meeting is at 6pm CT, on May 9, 2019, in room 351 City-County Bldg, Madison, WI)

Items for the May CARPC meeting:

1. Presentation on MadREP's Advance Now 2.0; and
2. Public hearing on the revisions to the bylaws.

9. Adjournment

Mr. Hampton moved to adjourn; Mr. Hartmann seconded. The motion passed on a voice vote. The meeting adjourned at 8:50pm.

Minutes taken by Linda Firestone

Respectfully Submitted:



Kris Hampton, Secretary