

MINUTES
of the
Capital Area Regional Planning Commission

March 14, 2019

CCB Room 351, 210 Martin Luther King Jr. Blvd., Madison WI

6:15 p.m.

Commissioners Present: Brad Cantrell, Lauren Cnare (arrived 6:21pm), Mark Geller, Ken Golden, Kris Hampton, Peter McKeever, Ed Minihan (arrived 6:20pm), Chair Larry Palm, David Pfeiffer, Bruce Stravinski, Caryl Terrell

Commissioners Absent: Maureen Crombie, Tony Hartmann

Staff Present: Linda Firestone, Sarah Fuller, Sean Higgins, Mike Rupiper, Steve Steinhoff

Others Present: None

1. Roll Call

Chair Palm called the meeting to order at 6:16pm. Quorum was established.

2. **Consent Agenda (*actionable item*)**

a. **Consideration of Approval of Minutes of the February 14, 2019 CARPC Meeting (*actionable item*)**

b. **Report of the Executive Committee (*actionable item*)**

(1) Consideration of Approval of Minutes of the February 11, 2019 Executive Committee Meeting (*actionable item*)

(2) Annual Review of CARPC Bylaws

(3) Discussion of Potential New CARPC Committees

(4) Report and Presentation on Draft CARPC Digitalization Program

(5) Status Report on Agreement for Marketing AGMV Survey Findings

(6) Consideration of Phase-in of Paid Parental Leave to Maintain Consistency with Dane County and City of Madison Benefits (*actionable item*)

(7) Consideration of Authorization for Deputy Director to Execute Agreement with City of Madison for Transportation Planning Services from MATPB in 2019 (*actionable item*)

(8) Consideration of Approval for Deputy Director to Execute Recurring Agreements Upon Review and Approval by the Executive Chairperson (*actionable item*)

(9) Consideration of Approval of March 2019 Disbursements and Treasurer's Report for February 2019 (*actionable item*)

Mr. McKeever moved to accept the consent agenda except item #2.b.(8); Mr. Geller seconded. The motion passed on a voice vote.

Mr. Hampton moved to approve item #2.b.(8); Mr. Geller seconded.

Discussion ensued as to whether this blanket approval was a good idea.

Mr. Golden moved to refer item #2.b.(8) back to the Executive Committee; Ms. Terrell seconded. The motion passed on a voice vote.

3. Public Comment on Matters not for Public Hearing

No member of the public were present.

4. Presentations and Discussions

a. Report of the Members of the Madison Area Transportation Planning Board

Mr. Golden stated that there was an excellent presentation at the last MPO Board meeting on a methodology for studying intersections and accident rates. Chair Palm stated that a link to the presentation would be

shared with to all Commissioners. The MPO Board approved the Joint CARPC/MPO Workgroup recommendations, with the short-term goals being actionable.

b. Presentation on the Water Quality Plan Website (Sarah Fuller, CARPC Environmental Resources Planner)

Ms. Fuller gave a history of the Dane County Water Quality Plan and an overview of the website <https://www.carpcwaterqualityplan.org/>. She requested that Commissioners review the website and give her feedback.

c. Presentation and Discussion of Update of Regional Land Use Plan (Sean Higgins, CARPC Senior Community Planner)

Mr. Higgins gave a presentation on the update of the regional land use plan. Discussion ensued.

There was interest in getting Todd Violante to give a presentation on the Dane County plan and the process involved in updating it. There are other organizations, such as MadREP, that should give presentations to the Commission on their plans.

Staff has requested that the land use subcommittee's work be an exclusive domain of the subcommittee. The subcommittee will do the work, present to the Commission, and then get feedback. In this scenario, the subcommittee would spend a substantial amount of time doing the work. The first step in the process is deciding what needs to be included in the revised plan.

Alternative suggestions for who should "do the work" included: (1) break the work up into specific subject matter and allowing individual Commissioners to work on the subject matter they were interested in; (2) have the entire Commission work on the update; (3) create a subcommittee but the Commission should advise the subcommittee on relationships with other agencies/organizations and their plans; (4) staff would create materials to be presented to the Commission with feedback by the Chair; (5) ask members of the public to be subcommittee members; and (6) create a technical committee which can give staff guidance on specific items of interest between meetings.

Chair Palm requested that staff investigate whether there could be a list of items and points that a subcommittee potentially can handle and then report its actions to the Commission.

Chair Palm suggested holding a second Commission meeting every month to talk only about the land use plan update. Ms. Cnare suggested using the first hour of each monthly Commission meeting for a discussion of the land use plan update, and then continue afterwards with the regular business of the Commission.

Chair Palm asked that the conversation continue as the first part of the Commission meeting in April, with a presentation by staff of its recommendations for whether a committee is necessary, and if so, what role the committee would play.

d. Formation of CARPC Committees

Chair Palm reported on the discussion held during the Executive Committee meeting regarding the addition of a section to the bylaws on the development of committees, and he asked that this discussion be delayed until the draft of the bylaws was presented to the Commission.

5. Report of Directors

a. Report of Deputy Director on Division of Community and Regional Planning Activities, Including:

(1) A Greater Madison Vision

Mr. Steinhoff gave more details of the AGMV survey results and future promotion of the results. Future AGMV meetings: AGMV Executive Committee will meet on April 5, and the AGMV Steering Committee will meet on April 23.

- b. Report and Discussion on Division of Environmental Resources Planning Activities, Including:
- (1) Regional Approach to Address Flooding

Mr. Rupiper reported on the presentation he made to the Lakes and Watershed Commission before the Commission meeting. The presentation may be viewed at:
<https://dane.legistar.com/View.ashx?M=F&ID=7106337&GUID=DA580642-B567-498A-BC70-17E49F24235F>

6. Future Agenda Items (Next meeting is 6:15pm CT, April 11, 2019, at the Town of Dunn office, 4156 County Road B, McFarland, WI)

- (1) The April meeting will start at 6pm. A further discussion on the land use plan will be held from 6-7 pm.
- (2) There was no update from staff regarding discussions with Columbia County.

7. Adjournment

Mr. Hampton moved to adjourn; Mr. Golden seconded. The motion passed on a voice vote. The meeting adjourned at 8:39pm.

Minutes taken by Linda Firestone

Respectfully Submitted:



Kris Hampton, Secretary