

MINUTES
of the
Capital Area Regional Planning Commission

October 12, 2017

Rm 351, 210 Martin Luther King Jr. Blvd, Madison, WI

6:15 PM

Commissioners Present: Lauren Cnare (arrived 6:29pm), Mark Geller, Kris Hampton, Tony Hartmann (arrived 6:53pm; departed 8:09pm), Ken Golden, Peter McKeever (arrived 6:17pm), Ed Minihan (departed 8:53pm), Larry Palm, David Pfeiffer, Bruce Stravinski, Caryl Terrell

Commissioners Absent: Brad Cantrell, Maureen Crombie

Staff Present: Linda Firestone, Sean Higgins, Mike Rupiper, Steve Steinhoff

Others Present: 3 members of the public

1. Roll Call

Chair Palm called the meeting to order at 6:15 PM. Quorum was established.

Ms. Terrell requested that the Ad Hoc Farmland Loss Mitigation Committee be added to the committee list. Members of this committee include Commissioners Cnare, Pfeiffer, Terrell, and Minihan.

2. Approval of Minutes

Minutes of the 9/14/17 Meeting (*actionable item*)

Mr. Minihan moved to adopt the minutes of the September 14th, 2017, CARPC meeting; Mr. Hampton seconded.

Ms. Terrell asked if the DNR had provided any feedback or responses to questions asked during the September meeting. Mr. Rupiper stated that he had not received a response from the DNR yet.

The motion passed on a voice vote.

3. Public Comment on Matters not for Public Hearing

No members of the public wished to speak at this time.

4. Report of Executive Chair / Discussion

a. Executive Chairperson Report

The first meeting of the joint CARPC/MPO workgroup is scheduled to be held on November 7th. Commissioners representing CARPC will be Chair Palm, Mr. Stravinski, and Mr. Minihan. Commissioner Golden will be a member of the MPO group.

Chair Palm suggested that future annual reports have photographs of people.

Chair Palm explained why a letter regarding County appointees was sent to the County Executive.

Ms Terrell stated that Josh Wescott told her that the County Executive kept track of, and is satisfied with, his CARPC appointees . His office's process to re-do appointments takes a lot of effort by the County Board and County Executive. Appointees were kept in their positions if they did a good job and wanted to continue to serve.

Mr. Golden replied that, when a Commissioner gets appointed, the Commissioner receives a term. If a Commissioner does not have a term, someone could replace the Commissioner. That puts the County appointees in a vulnerable position.

Ms. Terrell said that she would convey that to Mr. Wescott, and this is not a big issue for the County Executive's office.

5. Presentations and Discussions

a. Presentation from Bill Schaefer on the Regional Transportation Plan 2050 for the Madison Urban Area

Bill Schaefer, Madison Area Transportation Planning Board, gave a presentation on the Regional Transportation Plan 2050. Materials for this presentation may be found in the packet.

Points made during the discussion:

The MPO's area, which is readjusted every ten years after the census, may not be readjusted after the 2020 census.

The facility recommendations are used as a resource by municipalities and as a basis for local plans. Not all of the policies are used, however, and a better job could be done to get the word out and keep the plan it front and center.

Mr. Golden requested that the minutes reflect the following suggestion. When a significant USA request is received where a community is adding a substantial amount of land compared to the size of the community, that the MPO not only report on the capacity of the roadway system and its ability to support, but also review the goals in the Transportation Plan, and comment on the degree to which that request supports, helps, does not help, is irrelevant, etc.

Mr. Schaefer stated that the MATPB has been doing that. The last few reports have been trying to call out where the proposal is or is not consistent with specific policies in the MATPB plan and making recommendations that would make the proposal more consistent.

Mr. Golden replied that many times the MATPB leaves transit out, for example, because the community is not interested or is not able to fund it, or for some other reason. Mr. Golden requested that the MATPB state whether the proposal does or does not reach the goal of having a regional transportation transit system.

6. Report of Directors

a. Report from Deputy Director/Director of Community and Regional Development Planning

b. Report from Director of Environmental Resources Planning

Mr. Steinhoff gave an update on the 2017 work program and the items in the packet's written report.

Mr. Rupiper gave an update on the Environmental Resources Planning Division.

The report of both Directors may be viewed at https://danedocs.countyofdane.com/webdocs/PDF/capd/BoardSync/2017-10/Report_Director_Update_101217.pdf.

Discussion ensued regarding the plan to hold public hearings for sewer service area amendments at 30 days after receipt of completed application versus previous practice of 60 days. A concern was raised that this timeline did not allow sufficient time for Commissioners to review the staff analysis before the public hearing. Staff expressed the opinion that, on balance, the earlier public hearing date was better because it allowed staff reports to incorporate comments at public hearings, and that staff analyses should still get out with sufficient time for Commissioner review before the vote.

7. PUBLIC HEARINGS (7 p.m.)

a. Amendment of the *Dane County Water Quality Management Plan* by Revising the Environmental Corridors in the Waunakee Urban Service Area in the Village of Waunakee

1. Amendment Overview and Staff Presentation
2. Questions of Staff Presentation
3. Open Public Hearing to Take Testimony from Registrants; Close Public Hearing
4. **Consideration of CARPC Resolution 2017-19 Recommending to the Wisconsin Department of Natural Resources Amendment of the *Dane County Water Quality Management Plan* by Revising the Environmental Corridors in the Waunakee Urban Service Area in the Village of Waunakee (*actionable item, supermajority of 8 votes required for approval*)**

Mr. Rupiper gave a presentation and reviewed the CARPC staff recommendations in CARPC Resolution 2017-19. Presentation may be viewed at <https://danedocs.countyofdane.com/webdocs/PDF/capd/BoardSync/2017-10/CS-7.a.WaunakeeEC.Presentation.101217.pdf>.

Mr. Golden requested that #3 of the conditions for approval include a statement that the Village maintain the vegetative management plan in perpetuity, and identify who is responsible for maintaining the plan. The following was added to the end of #3 of the conditions in the resolution: "with the Village responsible for maintenance in perpetuity."

Discussion points with Mr. Rupiper:

Recommendation #2: There was nothing on the drawing for the restoration plan that shows any restoration or landscaping for the additional parking and the whole south side of the creek. It was determined that the library would need some additional parking to accommodate events so this area was added. The landscaping plan for that area had been evolving and was not finished at the time that the application was submitted.

Immediately to the east of the wetland was an easement for an alleyway behind the houses, but no alley was ever built, so it was just a rear lot between the houses and the industrial site.

The vegetation that is going to be planted to help with the stream banks will be a mixture of vegetation, between shrubs and trees, in order to provide sufficient erosion control on the banks.

The Village will have to report on what will happen to the remainder of the contaminated soil that has yet to be removed.

The non-use of salt around the river bank area.

With the stormwater facilities and practices that the Village is proposing, there is going to be some amount of peak rate and volume control provided but that is not known because the Village has not quantified it. Staff will get a better sense of what those numbers are when the Village submits the stormwater report for review. The ordinance does not require the Village to control rate and volume .

Chair Palm opened the public hearing.

Registrants:

1. Scott Anderson, Snyder & Associates, was in support of the amendment, wished to speak, and was available for questions.
2. Todd Schmidt, Village of Waunakee Administrator, was in support of the amendment, wished to speak, and was available for questions.

Discussion subjects included the condition of the property and contamination of the land, the number of stories for the library, parking at the library, north-south access road next to the property, and stormwater runoff. Commissioners also complimented the Village for its careful planning.

Chair Palm closed the public hearing.

Mr. Golden moved to approve a revised amendment with the language that was read previously and the Village accepted; Mr. Hartmann seconded.

A roll call vote was taken. Commissioners who voted "aye": Lauren Cnare, Mark Geller, Ken Golden, Kris Hampton, H. Tony Hartmann, Peter McKeever, Ed Minihan, Larry Palm, David Pfeiffer, Bruce Stravinski, and Caryl Terrell. Commissioners who voted "no": none. Commissioners who were absent: Brad Cantrell and Maureen Crombie. The motion passed on a roll call vote.

b. Amendment of the *Dane County Land Use and Transportation Plan* by Revising the Urban Service Area and Environmental Corridor Boundaries in Various Areas

1. Amendment Overview and Staff Presentation
2. Questions of Staff Presentation
3. Open Public Hearing to Take Testimony from Registrants; Close Public Hearing

4. **Consideration of CARPC Resolution 2017-20 Amending the Dane County Land Use and Transportation Plan by Revising the Urban Service Area and Environmental Corridor Boundaries in Various Areas (*actionable item, supermajority of 8 votes required for approval*)**

Mr. Higgins gave a presentation, which may be viewed at https://danedocs.countyofdane.com/webdocs/PDF/capd/BoardSync/2017-10/CS-7.b_LUTP_10-09-2017_DRAFT_ReadOnly_101217.pdf.

Chair Palm opened the public hearing.

There were no registrants for the public hearing.

Chair Palm closed the public hearing.

Mr. Golden complimented Mr. Higgins on the report.

Discussion included ways to share the analysis with entities in Dane County, including local plan commissions, and whether this analysis should be shared.

Mr. Hampton moved to amend the Dane County Land Use and Transportation Plan by revising the Urban Service Area and Environmental Corridor boundaries in various area; Ms. Cnare seconded.

Chair Palm suggested that staff and Commission time could be better spent working on AGMV.

A roll call vote was taken. Commissioners who voted "aye": Lauren Cnare, Mark Geller, Ken Golden, Kris Hampton, Peter McKeever, Larry Palm, David Pfeiffer, Bruce Stravinski, and Caryl Terrell. Commissioners who voted "no": none. Commissioners who were absent: Brad Cantrell, Maureen Crombie, H. Tony Hartmann, and Ed Minihan. The motion passed on a roll call vote.

8. Title VI Plan

a. **Adoption of CARPC Title VI Plan (*actionable item*)**

Mr. McKeever moved to adopt the CARPC Title VI Plan; Mr. Hampton seconded. The motion passed on a voice vote.

9. Report of the Executive Committee (*actionable item*)

- a. 1. Affirming Deputy Director's Execution of Memorandum of Understandings with Towns of Berry, Springfield, Westport, Sun Prairie, Bristol and Blue Mounds for Mapping Services
2. Authorizing Deputy Director to Executive Contract with Southwest Wisconsin Workforce Development Board for Provision of Financial Services in 2018
3. Authorizing Deputy Director to Sign Letter of Support for the City of Madison's Application to the US DOT's TIGER IX Grant Program
4. Revisions to the CARPC Personnel Manual
5. Procedures for Executive Committee Recommendations to the Commission
6. Approval of October 2017 Disbursements and Treasurer's Report for September 2017

Chair Palm reviewed the report of the Executive Committee.

Mr. Golden moved to accept the report of the Executive Committee; Mr. Hampton seconded. The motion passed on a voice vote.

10. Resolutions of Appreciation

a. **Consideration of Resolution CARPC No. 2017-17 Expressing Appreciation to Paul Lawrence for his Service and Contribution to the Capital Area Regional Planning Commission (*actionable item*)**

Ms. Terrell moved to adopt CARPC Resolution 2017-17; Mr. Golden seconded. The motion passed on a voice vote.

- b. **Consideration of CARPC Resolution No. 2017-18 Expressing Appreciation to Mike Kakuska for his Service and Contribution to the Capital Area Regional Planning Commission (*actionable item*)**

Mr. Hampton moved to adopt CARPC Resolution 2017-18; Mr. Pfeiffer seconded. The motion passed on a voice vote.

11. Legislation and Policy

- a. **Opposing the Proposal in the Wisconsin Legislature to Exempt Nonfederal Wetlands in Wisconsin from Wisconsin Department of Natural Resources Wetland Permitting Requirements (*actionable item*)**

Mr. Golden moved to oppose the proposal in the Wisconsin legislature to exempt nonfederal wetlands in Wisconsin from Wisconsin Department of Natural Resources wetland permitting requirements; Ms. Terrell seconded.

Mr. McKeever had requested that this be put on the agenda, gave some background on the subject, and expressed his hope that the Commission would support opposition to the proposal.

The motion passed on a voice vote.

12. Future Agenda Items (Next meetings: 11/9/17 (Room 321, CCB--note change in room) and 12/14/17 (Room 351, CCB))

There were no future agenda items identified. Ms. Terrell will need to call in to the November CARPC meeting.


13. Adjournment

Mr. Hampton moved to adjourn; Mr. Pfeiffer seconded. The motion passed on a voice vote.

The meeting adjourned at 9:42pm.

Minutes taken by Linda Firestone

Respectfully Submitted:



Kris Hampton, Secretary