

**MINUTES**  
of the  
Capital Area Regional Planning Commission

**September 13, 2018**

**CCB Rm 351, 210 Martin Luther King Jr Blvd, Madison WI**

**6:15 pm**

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Commissioners Present: Brad Cantrell, Maureen Crombie, Mark Geller, Kris Hampton, Ed Minihan, Larry Palm (Chair), David Pfeiffer, Bruce Stravinski

Commissioners Absent: Lauren Cnare, Ken Golden, H. Tony Hartmann, Peter McKeever, Caryl Terrell

Staff Present: Sean Higgins, Mike Rupiper, Steve Steinhoff

Others Present: Chris James (Senior Landscape Architect for Dane County Parks Department)

1. Roll Call

Chair Palm called the meeting to order at 6:15pm. Quorum was established.

2. **Consent Agenda (*actionable item*)**

a. **Approval of Minutes of the August 9, 2018 CARPC Meeting (*actionable item*)**

b. **Approval of September 2018 Disbursements and Treasurer's Report for August 2018 (*actionable item*)**

Mr. Minihan moved to accept the consent agenda; Mr. Pfeiffer seconded. The motion passed on a voice vote.

3. Public Comment on Matters not for Public Hearing

No members of the public registered to speak.

4. Presentations and Discussions

a. Report of the Members of the Madison Area Transportation Planning Board  
(1) Joint MPO/CARPC Work Group Update

Chair Palm reported that a presentation was made at the MPO meeting on the Transportation Improvement Plan (TIP), and also discussed the importance of designing and measuring the transportation system. Chair Palm noted the dates of future meetings of the work group and the MATPB. He also noted the need to vote on colocation of CARPC and the MPO. Mr. Steinhoff gave an update on moving into different office space. He noted that the two options being explored did not work out and the agencies will start looking at new options.

b. Presentation on the 2018 – 2023 Dane County Parks and Open Space Plan (Chris James)

This item was moved ahead of item 4.a. Mr. James gave a presentation which may be viewed at [http://www.capitalarearpc.org/wp-content/uploads/2018/09/2023DaneCtyParks\\_OpenSpacePlan\\_091318.pdf](http://www.capitalarearpc.org/wp-content/uploads/2018/09/2023DaneCtyParks_OpenSpacePlan_091318.pdf). This plan was adopted by Dane County in April 2018. Discussion ensued after the presentation.

c. Discussion of Recent Flooding as it Relates to Environmental Resources Planning

Mr. Minihan raised the issues of water level in Lake Mendota and 100% stay-on standards, imploring the rest of the Commission to help communities with shoreland address water issues. He recounted that the Commission has not paid attention to the presentation by Ken

Potter, nor has the Commission entered into discussions with Columbia County, which has closed basins that could be a problem in the future. Chair Palm asked Mr. Rupiper to keep a list of these items for future discussion. Mr. Pfeiffer outlined the efforts of the Stormwater Technical Advisory Committee (TAC) and noted that we can still make recommendations, despite the recent prohibition on stay-on standards that exceed State standard. Mr. Hampton agreed with Mr. Minihan about lake levels. He also asked what effect the power station in Stoughton had on Lake Kegonsa and what could be done about that. Mr. Rupiper stated in his opinion there are three things that need to be done to address flooding issues: Lake Mendota water levels need to be addressed; implementation of the Stormwater TAC recommendations to the extent allowed by state statutes; and retrofit practices to address urban areas that were developed prior to the creation of current stormwater volume control regulations. Flooding cannot be reduced without some major investment in retrofit stormwater management practices. In light of the recent flooding, various parties discussed the Kettle Creek North sewer extension in Verona, which would be discussed further as item 5.b.(1). Mr. Pfeiffer challenged the Commission to do better than 100% of pre-development stay-on. Commissioners discussed further the issue of stormwater, "high risk" development areas, influencing communities to go above and beyond minimum standards, etc.

5. Report of Directors

a. Report of Deputy Director on Division of Community and Regional Planning Activities

Mr. Steinhoff reviewed the items on his report that was included in the packet. He spoke about the hiring process and mentioned that the hiring options would be discussed later in the budget discussion.

(1) Discussion on the AGMV Scenario Survey

Mr. Steinhoff discussed the scenario survey launch day events. He reported that 675 surveys had been completed and approximately 21 organizations had signed up for the youth incentive program. Mr. Steinhoff distributed and reviewed beta test results, and discussed what kinds of data that will be generated from the survey. The handout may be viewed at [http://www.capitalarearpc.org/wp-content/uploads/2018/09/AGMV\\_SurveyBetaTestSummaryResults\\_Handout\\_091318.pdf](http://www.capitalarearpc.org/wp-content/uploads/2018/09/AGMV_SurveyBetaTestSummaryResults_Handout_091318.pdf).

b. Report and Discussion on Division of Environmental Resources Planning Activities

Mr. Rupiper gave a report on the activities of the environmental resources planning division

(1) Discussion of DNR letter for Kettle Creek North

Mr. Rupiper recounted the history and status of the approval process for this sewer extension. Chair Palm and Mr. Geller suggested the need to address the issue with City of Verona staff through a letter. Chair Palm asked staff to prepare a draft of the letter for the next Commission meeting. Discussion ensued.

**PUBLIC HEARINGS (7 pm)**

6. a. Adoption of Amendments to the 2018 Capital Area Regional Planning Commission Budget

Chair Palm opened the public hearing.

There were no registrants for the public hearing.

Chair Palm closed the public hearing.

- b. Adoption of Capital Area Regional Planning Commission 2019 Work Program and Long-Term Work Planning

Chair Palm opened the public hearing.

There were no registrants for the public hearing.

Chair Palm closed the public hearing.

- c. Adoption of the 2019 Capital Area Regional Planning Commission Budget

Chair Palm opened the public hearing.

There were no registrants for the public hearing.

Chair Palm closed the public hearing.

### **Action Items**

- 7.
  - a. **Consideration of CARPC Resolution 2018-06 Expressing Appreciation to Matt Covert for His Service and Contribution to the Capital Area Regional Planning Commission (*actionable item*)**

Mr. Geller moved to adopt CARPC Resolution 2018-06; Mr. Cantrell seconded. The motion passed on a voice vote.

- b. **Consideration of CARPC Resolution 2018-09 Adoption of Capital Area Regional Planning Commission 2018 Budget Amendments (*actionable item*)**

Mr. Steinhoff reviewed the reasons for the amendments and the differences between Version A and Version B. He recommended adoption of Version B, which included funding for a scientific survey for AGMV.

Discussion ensued regarding the scientific survey and the hiring of a new Community Planner.

Mr. Hampton moved to adopt CARPC Resolution 2018-09 Version A; Mr. Minihan seconded. The motion passed on a voice vote.

- c. **Consideration of CARPC Resolution 2018-07 Adoption of Capital Area Regional Planning Commission 2019 Work Program and Long-Term Work Planning (*actionable item*)**

Mr. Geller moved to adopt CARPC Resolution 2018-07; Mr. Pfeiffer seconded.

Mr. Steinhoff and Bill Schaefer of the MPO met with DOT staff regarding Section H on page 17 of the work program. Some of the work CARPC does is federally funded through the DOT. The DOT needs to make sure that what is reflected in CARPC's work program is eligible for those federal SPR funds. DOT staff stated that they could not approve Section H.4.c. as it was too broad. CARPC agreed to add specificity to that section to say that CARPC would approve implementation of the short-term recommendations to the joint CARPC/ MPO Work Group. Medium- and long-term implementation

recommendations include more structural changes which need to be further evaluated. DOT staff approved the suggested additional language to Section H.4.c.

Mr. Hampton moved to revise Section H.4.c. to reflect the agreed upon CARPC/MPO/ DOT language; Mr. Geller seconded. The motion passed on a voice vote.

The motion to adopt the amended Capital Area Regional Planning Commission 2019 Work Program and Long-Term Work Planning document passed on a voice vote.

**d. Consideration of CARPC Resolution 2018-08 Adoption of the 2019 Capital Area Regional Planning Commission Budget (*actionable item*)**

Mr. Stravinski moved to adopt CARPC Resolution 2018-08; Ms. Crombie seconded. The motion passed on a voice vote.

8. Future Agenda Items (Next meetings are October 11 at 6:15 pm in Room 351, CCB or Sun Prairie City Hall; and November 8; at 6:15 pm in Room 321, CCB – note room change)

The October 11th CARPC meeting will be in Room 351. Agenda items for October include conversations on the City of Verona's letter from the DNR, and follow-up on flooding and how CARPC can be part of the solutions.

9. Adjournment

Mr. Minihan moved to adjourn; Mr. Cantrell seconded. The motion passed on a voice vote. The meeting adjourned at 8:21 pm.

Minutes taken by Sean Higgins/Linda Firestone

Respectfully Submitted:



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Kris Hampton, Secretary