

MINUTES
of the
Capital Area Regional Planning Commission

June 11, 2018

CCB Rm 321, 210 Martin Luther King Jr Blvd, Madison WI

6:45 pm

Commissioners Present: Lauren Cnare, Maureen Crombie, Mark Geller, Kris Hampton, Peter McKeever, Ed Minihan, Larry Palm, David Pfeiffer, Bruce Stravinski, Caryl Terrell

Commissioners Absent: Brad Cantrell, Ken Golden, Tony Hartmann

Staff Present: Linda Firestone, Mike Rupiper (phoned in)

Others Present: 1 member of the public

1. Roll Call

Chair Palm called the meeting to order at 6:48 PM. Quorum was established.

2. **Consent Agenda (*actionable item*)**

a. **Minutes of the May 10, 2018 CARPC Meeting (*actionable item*)**

b. **Approval of June 2018 Disbursements and Treasurer's Report for May 2018 (*actionable item*)**

c. **Consideration of Authorization of Deputy Director to Execute Contract Amendment with designCraft Associates for Social Marketing Services for A Greater Madison Vision (*actionable item*)**

Ms. Terrell moved to accept all items on the consent agenda; Mr. Hampton seconded. There were no requests for separation. The motion passed on a voice vote.

3. Public Comment on Matters not for Public Hearing

No members of the public wished to speak at this time.

4. PUBLIC HEARINGS (7 p.m.)

a. Amendment of the *Dane County Water Quality Plan* and the *Dane County Land Use and Transportation Plan* by Revising the Sewer Service Area Boundary in the Waunakee Urban Service Area

- (1) Applicant Presentation - Amendment Overview
- (2) Open Public Hearing to Take Testimony from Registrants; Close Public Hearing
- (3) Staff Overview
- (4) Commissioner Questions and Discussion

Mr. McKeever suggested that the Commissioners could vote on the amendment without a formal presentation.

Chair Palm opened the public hearing.

There was one registrant: Bob Anderson, representing the Town of Westport and the Village of Waunakee, who supported the amendment and who was available for questions. He gave a brief overview of the reasons for the amendment. Commissioners had no questions for Mr. Anderson.

Chair Palm closed the public hearing.

Mr. McKeever moved to suspend the rules and not have a staff presentation; seconded by Mr. Minihan. The motion passed on a voice vote.

b. Amendment of the CARPC Bylaws to Change Composition of Executive Committee and Revise Provisions for Reconsideration

- (1) Review of Bylaw Amendments
- (2) Open Public Hearing to Take Testimony from Registrants: Close Public Hearing

Chair Palm opened the public hearing. There were no registrants for the public hearing. Chair Palm closed the public hearing.

5. Action Items

a. **Consideration of Taking Action on Amending the Sewer Service Area Boundary in the Waunakee Urban Service Area (*actionable item*)**

Mr. McKeever moved to take action on amending the Sewer Service Area boundary in the Waunakee Urban Service Area; Mr. Pfeiffer seconded. The motion passed on a voice vote.

b. **Consideration of Approval of a Management Letter from the Commission to the Wisconsin Department of Natural Resources Regarding Amendment of the *Dane County Water Quality Management Plan* by Revision the Sewer Service Area Boundary in the Waunakee Urban Service Area (*actionable item*)**

Mr. Hampton moved to approve the management letter from the Commission to the Wisconsin Department of Natural Resources; Mr. Stravinski seconded. The motion passed on a voice vote.

c. **Consideration of Whether the Commission Will Provide a Management Letter to the Village of Waunakee Regarding Consistency of the Revised Urban Service Area Boundary in the Waunakee Urban Service Area with the Dane County Land Use and Transportation Plan (*actionable item*)**

Ms. Cnare moved to consider providing a management letter to the Village of Waunakee regarding consistency with the *Dane County Land Use and Transportation Plan*; Ms. Terrell seconded.

There was some confusion as to whether staff recommended providing this management letter. Chair Palm stated that the CARPC policy was to send the municipality a letter so the motion was to consider whether to send the Village of Waunakee a management letter.

The motion to send a letter passed on a voice vote.

Mr. McKeever stated that the language in the letter was ambiguous. He asked what was too small in the second paragraph, and requested that staff revise the language to clarify what was too small.

Mr. McKeever moved to send a letter to the Village of Waunakee with the discussed revision; Mr. Hampton seconded. The motion passed on a voice vote.

d. **Consideration of Approval of a Preliminary CARPC 2019 Budget (*actionable item*)**

This item was moved ahead of item #4.

Chair Palm requested that Commissioners vote on the 2019 budget without moving figures. He said that the moving figures were estimates at this point and, once the moving figures were more certain, Commissioners would then be asked to review and vote on a revised budget that included the moving figures.

Mr. McKeever moved approval of the 2019 budget without moving figures; Ms. Crombie seconded.

The time schedule of necessary submission to the County Clerk and any action by the County Board was reviewed. Chair Palm reviewed the meetings that have already taken place with the appointing authorities. Topics covered in these meetings included the budget, the increase of the levy charge, the future move, and the five-year forecast.

The process for revising CARPC fees and the cost of digitalizing the CARPC library were also discussed.

The motion passed on a voice vote.

6. Future Agenda Items (Next meetings are July 12 and August 9; both will be held at 6:15pm in Room 351 CCB)

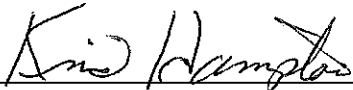
7. Adjournment

Ms. Cnare moved to adjourn; Mr. Hampton seconded. The motion passed on a voice vote.

The meeting adjourned at 7:18pm.

Minutes taken by Linda Firestone

Respectfully Submitted:


Kris Hampton, Secretary